

WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE
Minutes - December 3, 1992

The Unclassified Professional Senate convened on December 3, 1992, at 8:30 a.m. in 425 Ahlberg Hall.

Members Present: Barbara Bowman, Frankie Brown, Tom Brock, Stephen Gladhart, Noah Hart, Bonnie Johnson, Nancy Kraemer, Don Nance, Janet Nickel, Jill Pletcher, Cathy Razook-Ellsworth, Mike Turner, Dale Valentine,

Members Absent: Barbara Mason, Jim Rogers, Amy Schafer, Doug Vandersee

1. Approval of Prior Minutes

The minutes of the November 19, 1992, meeting were approved as submitted.

2. Reports

A. President's Report - D. Valentine

1. Valerie Pittier, the university's new crime prevention officer, has offered to make presentations to campus groups regarding crime prevention and safety. F. Brown will incorporate her presentations into the unclassified professional information sessions scheduled for February.
2. D. Valentine has received a copy of the final program review document and cover letter sent to the Regents from the university. He will circulate the document for the Senators' review.

B. November 17 Meeting

N. Kraemer distributed copies of the minutes of the November 17 general meeting for the Senators' review and comment. There were no recommendations for revision, and the minutes will be distributed to unclassified professional personnel.

C. Unclassified Professional Survey

The activities subcommittee circulated its draft survey to ascertain unclassified professional interest in professional development, informational, and social activities. The survey will be distributed to all unclassified professional personnel with the minutes of the November 17 general meeting.

3. Sexual Harassment Policy

The Senators reviewed the draft university sexual harassment policy distributed during the last meeting by B. Bowman. Suggestions for revision included expanding items a and b to include reference to students, and after item c, incorporating discussion regarding informal attempts to resolve sexual harassment issues before formal avenues are pursued. With those recommendations for modification, the Senate endorsed the concept of having a single policy on sexual harassment for all members of the university community

4. Meeting with KU Personnel

D. Valentine summarized the December 2 meeting with officers of the University of Kansas Professional Staff Association as positive and informative. During the meeting, tentative plans were made to coordinate a spring meeting of unclassified professional representatives from all the state universities to discuss common issues and concerns, as encouraged by members of the Board of Regents and the Regents staff. Meeting participants also discussed the possibility of coordinating joint professional development programs and sharing professional development resources among the institutions.

4. As May Occur

A. Overload Policy

B. Bowman distributed a revised draft of the overload policy for unclassified professionals. S. Gladhart said that the Unclassified Professional Support Committee had reviewed the previous draft, discussed issues pertaining to overload, and felt that the unclassified professional policy should 1) be comparable to the faculty policy, and 2) allow flexibility for managerial decisions. The Committee then asked B. Bowman to develop a new draft based on those recommendations. Senators generally agreed with those concepts.

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After discussion regarding intent of the footnote pertaining to exempt and non-exempt employees, the Senators suggested that one policy could be written for all university employees, with differences cited only due to exempt or non-exempt status.

The draft as presented has been submitted to the university's Academic Council for review and comment by December 15. B. Bowman will then submit a further revision to the Council for review during its January meeting. She will update the Senate on the status of the policy as developments occur.

B. Staff Development Activities

As part of the Senate's consideration of professional development activities for its constituency, J. Pletcher distributed a list of staff development activities offered by the Division of Student Affairs during Fiscal Years 1992 and 1993. The list will be reviewed by the Unclassified Professional Support Committee.

6. Meeting Schedule - January 21, 1993

Unless urgent business arises in the interim, the next meeting of the Unclassified Professional Senate will be held on Thursday, JANUARY 21, 1993, at 8:30 a.m. in 425 Ahlberg Hall. (If any Senators wish to meet before that date, contact D. Valentine at Ext. 3575.)

Meeting adjourned 10:50 a.m.