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Agenda and Minutes of the Meeting of February 23, 1970

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UNIVERSITY SENATE

MEETING NOTICE: Monday, February 23, 1970
Senate Room, CAC
3:30 PM

AGENDA:

- I. Approval of minutes of meeting of February 9, 1970.
- II. Policies, Procedures, and Fee Schedules -- Henry Levitt Arena.
- III. SGA recommendation concerning eligibility for Police Science courses, Mr. Epstein.
- IV. Continuation of discussion and recommendations from ad hoc committee on Interdisciplinary Studies -- Mr. Nickel.
- V. As may arise.

+ Please return envelope to Box 11 if convenient.

Policies, Procedures, and Fee Schedules
Henry Levitt Arena

This statement outlines the operating policies and procedures of the Henry Levitt Arena, hereafter referred to as the Arena.

I. Functions to be Served

The Arena will serve the following functions:

- a. Physical Education classes and other University functions.
- b. WSU basketball and other University sport practices and games.
- c. University sponsored activities.
- d. Approved student organization programs.
- e. Rentals to outside organizations, individuals, groups or promoters, as approved by the University.

In accordance with University policy an "Approved Student Group" must be so approved by the Student Government Association.

II. General Regulations

- a. The Arena is scheduled on a first-come, first-served basis, except for such priorities that shall be explained to prospective lessees by the Arena Manager.
- b. In accordance with the bond covenants, all concession rights and privileges shall be retained and fulfilled by the Arena Concessionaire.
- c. The lessee must have prior written approval from the Arena Manager for all sales or distribution of programs, novelties, records, or any other materials or merchandise, in any part of the Arena, that pertain to the immediate attraction. The Arena Manager shall conduct all sales and distribution of such materials or merchandise. No organization or person shall sell, distribute or circulate or permit to be sold, distributed, or circulated, any advertising matter, newspapers, magazines, pamphlets, leaflets, or any other material or merchandise, in any part of the Arena that is not pertinent to the immediate attraction.

The Arena Manager shall not permit any other person or organization to sell or distribute materials or merchandise at the entrance to or in or about any part of the Arena.

- d. Banners or signs approved by the Arena Manager may be placed or hung at sites designated by the Arena Manager. For the safety and convenience of patrons no hand carried signs, placards or banners may be present in the Arena.

II. General Regulations (continued)

- f. Provisions of the lease agreement must be agreed upon and signed by both the lessee and the lessor, by the lessor, by the Arena Manager. All terms of the lease agreement must be fulfilled by both parties.
- g. All lessees of the Arena shall comply with all the laws of the United States and the State of Kansas, and with all the ordinances of the City of Wichita, including any Arena Rules and Regulations adopted by the Board of Regents, that apply to the use of the Arena and its premises. Violations by the lessee may result in cancellation of the lease and discontinuance of Arena use unless satisfactory compliance is assured.

III. Types of Lease Agreements

- a. Commercial - (admissions charged)
 1. Fixed
 2. Negotiated (5 or more performances)
- b. Non-commercial
 1. Fixed
 2. Negotiated (5 or more performances)
- c. Interscholastic
- d. Intercollegiate
- e. Interdepartmental - commercial and noncommercial
- f. Approved student groups

IV. Financial Terms of Lease Agreements

- a. General Expenses Required of all Lessees:
 1. Payment of salaries for Arena and Security personnel required by the Arena Manager.
 2. Payment of salaries of doormen, ushers, ticket personnel or furnish personnel in lieu thereof.
 3. Payment of cost of supplemental sound equipment, lighting and all other staging requirements.
 4. Any other costs incurred by lessee.
- b. Commercial:
 1. Fixed - minimum of \$750 rent or 10% of gross gate sales, after deduction of state sales tax, whichever is greater, plus actual costs of supervision, maintenance, and clean-up, and \$5.00 per hour for utilities.
 2. Negotiated - For five (5) or more performances. The Arena Manager has the responsibility of negotiating the financial terms of the lease agreement to provide the maximum income to protect the covenants of the bond resolution.
- c. Non-Commercial:
 1. (a) Fixed for daytime (6 a. m. to 12 noon or 12 noon to 6 p. m.) - \$375 rent plus actual costs of supervision, maintenance and clean-up, and \$5.00 per hour for utilities.
 - (b) Fixed for night use (6 p. m. to 12 midnight) - \$375 rent plus actual costs of supervision, maintenance and clean-up, and \$5.00 per hour for utilities.
 - (c) Fixed - all day (6 a. m. to 12 midnight) - \$750 rent plus actual costs of supervision, maintenance and clean-up, and \$5.00 per hour for utilities.

2. Negotiated - Five (5) or more performances. The Arena Manager has the responsibility of negotiating the financial terms of the lease agreement to provide the maximum income to protect the covenants of the bond resolution.
- d. Interscholastic - Negotiated per event by the Arena Manager.
- e. Intercollegiate - Negotiated per event by the Arena Manager.
- f. Intradepartmental:
 1. Commercial - Rent of \$500, plus actual costs of supervision, maintenance, and clean-up, and \$5.00 per hour for utilities.
 2. Non-Commercial - Charges will be made for actual costs of supervision, maintenance and clean-up, and \$5.00 per hour for utilities.
- g. Approved Student Groups:
 1. No Admission Charge Events - Charges will be made for actual costs of supervision, maintenance and clean-up, and \$5.00 per hour for utilities.
 2. Charges for rent will consist of 10% of gross gate sales, after deduction of state sales tax, plus actual costs of supervision, maintenance and clean-up, and \$5.00 per hour for utilities.

V. Parking

- A. A current activities sticker will permit WSU students, faculty and staff members to enter the parking lots without charge.
- B. Collectors will be stationed at entry gates if the event attracts sufficient outside interest, as determined by the Arena Manager. All parking revenue must be deposited in the On-Campus Parking Revenue Fund in accordance with the bond covenants.
- C. Lessee may rent the parking lots for "No Admission Charge Events" for one-half the Arena rental charge

VI. Effective Date

These policies, procedures and fee schedules shall take effect and be in force effective ~~January 16,~~ 1970.

UNIVERSITY SENATE
Wichita State University

MINUTES OF MEETING OF FEBRUARY 23, 1970

Those present were: Miss Boswell. Messrs. Ahlberg, Blake, Breazeale, Buess, Childs, Comstock, Dybdahl, Epstein, Farnsworth, Foster, Genova, Gleason, G.Graham, R.Graham, Hanson, Homburger, Merriman, Nelson, Pate, Rogers, Rounds, Savaiano, Sowards, Stucky, Unrau. Not present: Allegrucci, Bernard, Boardman, Bontrager, Burgess, Chaffee, Cress, Duerksen, Duggan, Friesen, K.Graham, Harder, Herman, Jabara, Jakowatz, Lewis, McBride, Magelli, Murphey, Schrag, Snyder, Tasch.

- I. Mr. Nelson called the meeting to order.
- II. The minutes of the meeting of February 9, 1970 were approved as circulated.
- III. It was announced that the statement concerning the Policies, Procedures, and Fee Schedules of Henry Levitt Arena had been circulated.
- IV. Mr. Epstein reported that there would be no action required on the recommendation concerning eligibility for Police Science courses since the recommendations had already been carried out.
- V. The discussion concerning recommendations from the ad hoc committee on Interdisciplinary Studies (Proposal distributed at meeting of February 9) was resumed by Mr. Nickel and the following actions were taken:
 - 1) that the University Senate recommend to the University Administration the creation of a set of IS courses as outlined in paragraph 3 of the IS proposal.
 - 2) Mr. Genova moved (Mr. Rogers seconded) to amend the above to read.... that the University Senate recommend to the University Faculty the creation.....(approved)
 - 3) Mr. Rogers moved that the Senate refer the question of core curriculum credit for these courses to the University Curriculum and Academic Policy Committee for a recommendation. Second by Stucky.
 - 4) Mr. Stucky moved that we postpone taking any action on authorization of IS Committee to continue to exist as an ad hoc committee until the first senate meeting after the next faculty meeting.
- VI. Dr. Ahlberg commented briefly on the Administration's policy in regard to leasing Henry Levitt Arena.
- VII. Meeting adjourned at 5:00 PM.