



HLC Accreditation 2016-2017

Evidence Document

Research and Technology Transfer

Training Schedule 2015-2016

Additional information: More information available at the Office of Research Education and Training website:
http://webs.wichita.edu/?u=wsuresearchadmin&p=/training_material/pitraining/
(accessed July 25, 2016.)

Research and Technology Transfer
2015-2016 Trainings

Workshop Title	Presenter	Date	Time	RSC Room	Description
Award Management: <i>Keeping Your Award on Track to the Final Report</i>	Amy Delgado , Associate Director of Post-Award & Fran Cook , Senior Grants/Contracts Administrator & Training Manager	August 27, 2015	1:30 – 3:00pm	Jardine 405	Grant set-up, who will I work with? Reporting requirements, research payroll, internal and external grant period extensions; How to make budget changes?
Improve Your Chances of Obtaining Internal Grants at WSU	Panel: Members of Faculty Support Committee (Rick LeCompte, Chair)	September 17, 2015	3:00 – 4:30pm	Harvest Room	What are the internal grant opportunities at WSU? What is the role of the Faculty Support Committee with regards to internal grant funding? How can I apply? How do I improve my chances of being funded? Come hear from the reviewers in their own words about what they are looking for!
NIH Meet the Experts: Webinar on R01	Fran Cook , Senior Grants/Contracts Administrator & Training Manager (hosted by)	November 6, 2015	1pm – 3pm	RSC 264 - Spencer	R01s are the National Institutes of Health (NIH)'s Research Project Grant Program, the original and oldest grant mechanism at NIH. R01s provide funding for health-related research and development, based on the mission of NIH. Please join the WSU Office of Research as we listen in on an NIH webinar about the R01 grant mechanism. This webinar is designed to give participants useful insights into the application submission and peer review processes of the Center for Scientific Review at NIH.
Funding Opportunities: <i>Come Discover the Possibilities</i>	Sarah Haug , Senior Grant & Funding Specialist Deneé Clifford , Senior Grants Administrator	November 13, 2015	2:30 – 4:00pm	Jardine 405	Funding Search Resources; Foundation and Industry Funding Opportunities; Institutional vs Individual Awards Please join the Office of Research for practical tips for finding funding opportunities and the resources available to you at WSU. Sarah Haug, Senior Grant and Funding Specialist, will demonstrate some of these resources.
Developing Budgets: <i>How to Avoid a Budget Battle Before a Grant Goes Out</i>	Caleb Loss , Senior Grants and Contracts Administrator Lisa Haggard , Grants/Contracts Specialist	December 16, 2015	3:30 – 5:00pm	RSC 266 - Pike	Allowable costs vs Unallowable Costs; WSU Rates, Travel questions; How to build flexibility into grant budgets; What is cost match and where can I find it; What is indirect cost recovery?
OPEN LAB: Cayuse 101: <i>Electronic Submissions to Grants.gov Made Easy!</i>	Fran Cook , Senior Grants/Contracts Administrator & Training Manager	January 20, 2016	1:30 – 3:00pm	Jardine 405	The Office of Research is holding an open lab for faculty and staff interested in submitting research proposal applications to the federal government through Cayuse. Cayuse is a system-to-system web application that allows WSU to submit proposals to over 98% of the opportunities posted on grants.gov. WSU's Office of Research subscribes to this valuable service, which checks grant applications for errors and allows researchers and the Office of Research staff to collaborate on the proposal application directly. If you are interested in a demonstration of this system, please plan to attend this open lab – <i>These is a come and go lab and no registration is required.</i>
EPA Grants Webinar	Fran Cook , Senior Grants/Contracts Administrator & Training Manager (hosted by)	February 3, 2016	1:00 – 2:15pm	Jardine 409E	Grants Award Process for Environmental Protection Agency (EPA) Applicants and Recipients
Writing Proposals: <i>Clear, Concise, Consistent (and Successful!) Proposals</i>	Fran Cook , Senior Grants/Contracts Administrator & Training Manager	February 19, 2016	1:30 – 3:00pm	RSC 266 - Pike	The Office of Research is again presenting its popular workshop on writing proposals. This workshop will provide grant writing tips and resources to utilize. Funders and their reviewers want proposals that are clear, concise and consistent. Come to this workshop to learn some hands-on approaches to improving your grant-writing skills.
Contracts & Agreements: <i>Getting to a "Win-Win" Agreement</i>	Caleb Loss , Senior Grants and Contracts Administrator & Crystal Deselms , Grants/Contracts Specialist	March 23, 2016	2:30 – 4:00pm	Jardine 405	Did you know that the Office of Research is tasked with developing and negotiating agreements with external funders and others, and not just grants? This workshop will help you to identify when a contract or agreement might be required, how to obtain one, and to know more about terms and conditions that the University may or may not be able to accept. Subcontracts and agreements paid out of grant funds will also be discussed.

CANCELLED - NSF Webinar on Funding Mechanisms & Proposal Preparation	Fran Cook , Senior Grants/Contracts Administrator & Training Manager (hosted by)	April 27, 2016	2:30 – 4:00pm	Jardine 405	CANCELLED DUE TO LOW SIGN UP– National Science Foundation (NSF) Overview of Funding Mechanisms and Proposal Preparation
Developing Budgets: <i>How to Avoid a Budget Battle Before a Grant Goes Out</i>	Caleb Loss , Senior Grants and Contracts Administrator	June 17, 2016	1:00 – 2:30PM	Jardine 405	Please join the Office of Research to ask all your research budget questions (<i>Allowable costs vs Unallowable Costs; WSU Rates, Travel questions; How to Build Flexibility into Grant Budgets; What is cost match and where can I find it; What is indirect cost recovery?</i>).

Other Services Offered by RTT Pre-Award Team:

Research Orientation – RTT Pre-Award staff will meet with the PI in their office to introduce them to services offered by RTT, review proposal processes and respond to any questions the PI may have.

Customized Funding Opportunity Search – The Funding Opportunity Specialist will meet with the PI to discuss their research interests and customize a Pivot search which will provide them with automatic updates based on their search criteria.

Bi-Weekly Funding Opportunity Bulletin – Bulletin is distributed to subscribers on a bi-weekly basis. Opportunities listed are based on general key terms as provided by faculty who responded to the Research Interests Survey.

Mentor/Mentee Matching – Upon request RTT staff will assist in matching a mentor with a mentee.