

BUILDING THE BRIDGE

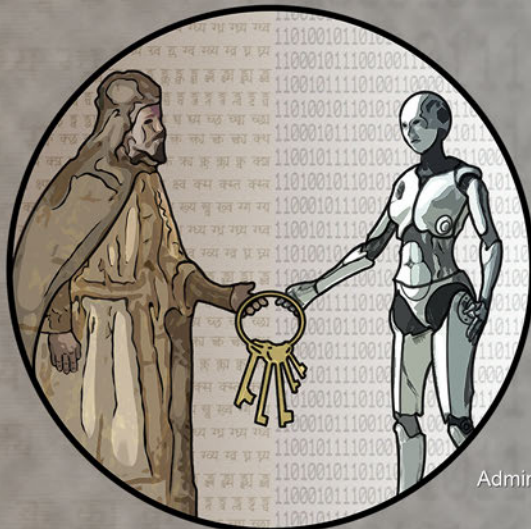
Collaboration between Special Collections and Technical Services

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SPECIAL COLLECTIONS

Emphasis on collection
Descriptive metadata
Securing collections
Unique and local vocabulary
Archival standards and tools



TECHNICAL SERVICES

Access to information
Controlled vocabulary
Metadata standards
Emphasis on user needs
Administrative and technical metadata

METHODS AND RESULTS

Building trust
Creation of metadata group
Collaboration and cooperation
Metadata template development

Common standards
Pre-planning meetings
Established workflow
Shared quality control procedures

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REFERENCES

OCLC. (2013) Best practices for CONTENTdm and other OAI/PMH compliant repositories: Creating sharable metadata