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WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE
Minutes - March 19, 1992

The Unclassified Professional Senate (UPS) convened on March 19, 1992, at 8:30 a.m. in Morrison Board Room.

Members Present: Barbara Bowman, Tom Brock, Sherry Bryson, Bonnie Johnson, Nancy Kraemer, Barbara Mason, Don Nance, Janet Nickel, Jill Pletcher, Jim Rogers, Mike Turner, Dale Valentine

Members Absent: Frankie Brown, Steve Gladhart, Terre Johnson

1. Structure/Organization of Interim Committee

Members discussed issues regarding the charge to the committee, intent of the electorate, and perceptions of constituents, central administration, and the university community regarding the purpose and function of the interim body. The members agreed that the unclassified professional representative organization should be parallel in structure and equal in stature to those already in existence at WSU for faculty and classified personnel. Because the interim committee was elected by its constituency to function as the official representative body for unclassified professional personnel at Wichita State University, the members concurred that, effective immediately, the name of this group will be the Unclassified Professional Senate, with its members to be known as senators.

Senators discussed structure of the Unclassified Professional Senate and agreed that a standard configuration of three officers (president, vice president, and secretary) is desirable to provide internal coordination and focal points for communications to/from the university community. During the two-year term of the interim Senate, members will be a committee of the whole to function as the UPS Executive Committee. Requests for representation to other university organizations or committees will be funnelled through the Senate President to appropriate members of the Executive Committee. The internal structure may be modified by agreement of the Executive Committee if it is deemed necessary or appropriate as the Senate progresses in its charge.

Senators elected as officers are: Dale Valentine, president; Barbara Mason, vice president; Nancy Kraemer, secretary.

2. Membership

Robert Amerine has resigned from the University effective March 31 and consequently will relinquish his membership in the Unclassified Professional Senate. Senators discussed procedures for filling vacancies but tabled the discussion until a future meeting.

The Executive Committee confirmed that appointed senators are fully-participating, voting members of the UPS.

3. Appointment of UPS Representatives to University Committees

Senators considered recommendations for UPS representatives to various university and faculty senate committees, including:

Faculty Senate ad hoc committee on non-traditional instruction:

Because of his election to the Unclassified Professional Senate, his role as an unclassified professional with teaching responsibilities, and his position as chairperson of an academic department which includes faculty and unclassified professionals with teaching duties, last fall the UPPC asked Steve Gladhart to serve on this committee in response to a request from the Faculty Senate for representation from

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the unclassified professionals. The Executive Committee asked that S. Gladhart continue as the UPS representative to this committee.

Barbara Bowman will provide the senators with information regarding the charges, membership composition, and reporting lines of all university committees. After review of the materials, the Executive Committee will consider potential development of recommendations to President Armstrong regarding restructuring university committees to assure equitable representation for all WSU constituencies.

Recommendations of senators to provide UPS representation on specific committees will be held in abeyance until the broader issue of membership configuration of university committees is considered at the next meeting. Senators indicating interest in serving on specific committees include:

Capital Improvements Planning Committee: Tom Brock

Traffic Policy Committee: Frankie Brown, Janet Nickel

4. Review of UPPC Report and Attachments

N. Kraemer distributed copies of the July 31, 1991 report from the Unclassified Professional Policy Committee to President Armstrong. Review of the report and attachments was tabled until the next meeting.

5. As May Occur

- a. B. Mason distributed copies of her letter to Roger Lowe regarding the use of mill levy funds for the Elliott School of Communications financing.
- b. B. Mason distributed copies of a memorandum from Roger Lowe to Armin Brandhorst regarding campus lighting improvements.
- c. B. Bowman distributed copies of mailing data listing numbers of WSU employees by various categories. The Executive Committee will discuss this information at the next meeting.

6. Meeting Schedule

Unless otherwise notified, the Unclassified Professional Senate will meet on the first and third Thursdays of each month at 8:30 a.m. in Room 205 of the CAC. The next meeting will be Thursday, April 2.

Meetings for the remainder of this academic year are scheduled for April 16, May 7, and May 21.

Meeting adjourned at 10:40 a.m.