



Unclassified Professional Senate Archives

Unclassified Professional Senate

Academic year 2018-2019

Meeting of February 19, 2019 Minutes

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UP and USS Joint Senate Meeting Minutes

Tuesday, February 19, 2019, 9-11 a.m. RSC Room 266

In Attendance (UP Senators): Camille Childers, Julie Scott, Trish Gandu, Kristi Carlson-Goering, Heather Perkins, Deb Wagner-Kirmer, Susan Norton, Rebecca Reiling, Shawn Ehrstein, Aswini Kona Ravi, Kayla Jasso, Alison Babb, Brad Thomison,

In Attendance (USS Senators): Matt Houston, Randy Sessions, Connie Basquez, Donna Hughes

Guest Attendance: Toney Flack (ITS), Shadi Tafaraj (ITS)

Call to Order

- I. Announcements or proposals
 - Welcome to Alison Babb – agreed to fill the rest of Mark Green’s term through June 2019.
- II. Guests - Duo Two-Factor Authentication
 - Toney Flack and Shadi Tafaraj from Information Technology Services (ITS) presented an overview of the new two-factor authentication system (Duo) for browser-based log-ins, such as myWSU, Office365, Banner, and Blackboard. By the end of March, all employees, including student assistants, will be enrolled into the Duo system. 500-600 of the approximately 4,000 employees already using the system.
 - Employees are encouraged to set up at least 2 methods for authentication. If you do not have access to wifi or 4G, you can use the app on your smartphone to generate a code.
 - The authentication is a best practice in the IT industry to reduce phishing attempts and is related to security compliance.
 - Staff can go to www.wichita.edu/duo for more information, including FAQs and a video.
 - Emails to administrators of departmental units requesting staff names for enrollment will go out in the next two weeks.
 - Addendum provided after meeting’s conclusion from Toney: “I need to correct my answer to the gentleman that inquired about rejected logins – WSU DOES get a report immediately from Duo. If there are too many failures in a row (I believe 10) then it locks that account for 10 minutes, then auto-re-enables.”
- III. Old and New Business
 - Unified Employment Task Force
 - Task force chairs were unable to be at the meeting, but it was reported from a committee member that progress is being made and more meetings for continued discussion are scheduled.
 - Discussion on the Feasibility of a Combined USS and UP Senate
 - Concerns, ideas, thoughts, and questions discussed were:
 - USS currently have around 290 constituents, while UP have around 1,500. Most USS staff are within the Administration and Finance division. Without a change to Senate structures, full representation could be difficult.

- Combining into one staff senate possibly makes sense because much of the info (such as policy reviews) applies to both groups and it would allow staff to be more efficient with the use of committees and/or sub-committees.
- Question posed about the timeline for implementation, if approved, due to the upcoming UP nominations/elections in March and April.
- Suggestion that the issue be brought to the constituents through an open forum/discussion group and put to a vote.
- Senators should email Camille or Matt if they would like to join a task force to review constitutions, by-laws, time of meetings, and structure for representation and next steps for bringing the idea to constituents for feedback.
- Opportunities for USS and UP Representation on Campus
 - WSU Idea Generator Subcommittee
 - Opportunity to collaborate with the Budget Advisory Committee to revamp the University's idea generator and enhance the process for evaluating the feasibility of various ideas before they go back to the Budget Advisory Committee for decisions.
 - Senators should contact Camille or Matt if they are interested in serving.
 - Student Service Assessment Committee
 - As part of the accreditation process, student services offices will be on a three-year cycle for review via the CAS evaluation process.
 - Krysti Carlson-Goering has volunteered to represent the UP Senate; additional volunteers are welcome, and can contact Camille or Matt if interested. Training will be provided.

IV. Committee Updates and Discussions – Summary of any committee meeting or updates since last Senate meeting.

- Awards
 - Kayla Jasso (UP): 12 nominations for UP staff received; recommendations were sent to Dr. Muma; notification of winners will begin in early March. The Shocker Pride event has been moved to May.
 - Randy Sessions and Matt Houston (USS): 5 nominations for USS staff received; 3 selected.
- Communications – Julie Scott (UP): Announcement with meeting minutes/summary and next meeting reminders for your constituents will be coming soon.
- Elections – Krysti Carlson-Goering (UP): Nominations will begin in March and nominees will be notified that they can accept or decline. Elections will begin in April. There are 280 more UP staff this year; each Senator represents approximately 70-90 people.
- Library Appeals – No updates.
- RSC Board of Directors – No updates.
- Traffic – Availability of videos seems to have reduced the number of appeals.
- Parking – No updates.
- Professional Development Committee – No updates.

- UPS Council Meeting – Julie Scott (UP): The KBOR-authorized staff survey to UP and USS staff by the Docking Institute is slated to go out this spring, with results back to KBOR and the individual universities by late spring. Other discussions focused on the availability or unavailability of professional development opportunities for staff at the KBOR universities.
- USS Updates – Matt Houston (USS): USS award nominations received. Matt will be taking over role as USS President since Michael Turenne is leaving the University.
- AOC Meeting UP Representative – No updates.
- Service – Aswini Kona Ravi (UP): Looking into both on-campus and off-campus events and would like to coordinate/promote 2-3 events per year. Some options include Operation Holiday and various efforts with the Shocker Locker and clothing drives. Aswini will follow up with the SGA president on collaborative initiatives.
- Updates from campus meetings:
 - PET – SGA revamped committee structure for allocating student fees. There was further discussion regarding shared governance and strategic planning meetings; staff are encouraged to attend and engage with those processes.
 - Legislative Update – Staff are welcome to attend the Friday Legislative Updates put together by Zach Gearhart. Summaries are available at <https://wsugovrel.wordpress.com/>
 - Strategic Planning Committee – Staff are encouraged to participate; opportunity to provide and receive helpful information on perspectives across the entire campus.
 - UP and USS Meeting with HR – Monthly meeting with Judy Espinoza.
 - Budget Advisory Committee – Waiting on Kansas Legislature; discussions for increases in higher education, but nothing has been signed into law.

V. Upcoming Events

- Next UP Senate Meeting – 9-11 a.m., March 19, RSC 262 Herrman.
- Next USS Senate Meeting – 3:30-5 p.m., March 13, LH Room 200 – LAS Dean’s Office Board Room.

Motion to adjourn by Kristi Carlson-Goering. Seconded by Susan Norton.

Meeting adjourned.