

**WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE
Meeting Minutes
November 19, 1998**

- I. **Call To Order:** The Senate convened at 8:35 AM in Room 425 Ahlberg Hall, with President Linda Matson presiding.

Senators Present: Linda Black, Andy Bowman, Mary Bulla, John Koppenhaver, Barbara Mason, Linda Matson, Kristi Mohler, Jim Rogers, Connie White, Mike Wood.

Senators Absent: Frankie Brown, Margie Dersi, Abiola Dipeolu, Brian Luinstra, Mark McCain, Glendon Miller

Guests Present: Mike Turner

- II. **Review of Agenda:** No additional items were added by the Senators.

- III. **Minutes:** There were four corrections to the November 5th minutes. John Koppenhaver moved and Barbara Mason seconded that the minutes be approved as corrected. Motion passed.

- IV. **President's Report:**

- A. Minutes of the October Kansas Board of Regents meeting were distributed.
- B. President Matson shared a letter from Vice President Ross concerning this year's Tilford Conference. VP Ross explained that UPs were well represented at the conference in Manhattan. Mary Peterson, John Sandlin, Kevin Harvey, Stephanie Brown, Tony Ross and others were in attendance. VP Ross will include Unclassified Professionals in next year's mailings, so that WSU can show a wider representation.
- C. President Matson sent a memo to VP Patton indicating our interest in renewing discussions about Unclassified Professionals Who Teach. The draft of a survey, to be sent to Unclassified Professionals, was circulated around the Senate table.
- D. President Matson still intends to send a letter to Board of Regents Executive Director Tom Bryant and Regent Bill Docking, as a follow up to last month's meeting.

- V. **Committee Reports:**

- A. **Senate Standing Committees:**

- 1. **Election Committee:** Chris Cavanaugh has agreed to coordinate this year's election process. President Matson pointed out that the Election Committee needs to write a set of By Laws.
- 2. **Grievance Steering Committee:** Jim Rogers reported that he had run six lists of Unclassified Professionals, so that EOE and OHR can choose random participants as a part of the Grievance pool.
- 3. **Awards and Recognition Committee:** President Matson reminded the committee members that new guidelines for submitting and reviewing Awards candidates should be in place shortly after the first of the new year.

- B. **Senate Ad hoc Committees:**

1. **Unclassified Professionals Who Teach:** The Senators had several suggestions for improving the survey. It was suggested that all UPs receive a copy of the survey and be encouraged to respond, since there does not seem to be an accurate centralized record of who has a .5 teaching load. There is still confusion in LAS, ICAA, and what was University College. It will be important to deal with this issue prior to the issuance of the next cycle of appointment notices.
2. **Parking Plan Committee:** The first meeting of the Committee will be Friday, November 20th. The Regents approved selling bonds for the project at their November 18th meeting. Jim Rogers asked for points that he should share with the Committee. Among the items mentioned were the process for collecting monies from campus visitors, and the need for consistency in policing reserved spaces.

C. **University Governance Committees**

1. **Library Committee:** President Matson reported difficulty in identifying the chair and the membership of the Library Committee. AVP Zoller suggested that Linda write a memo to the President, asking for clarification on the Committee's membership and charge. President Matson was encouraged to call Kathy Downes in the Library.

VI. **New and Continuing Business:**

- A. Eric Sexton will attend the next meeting of the Unclassified Senate and will share information about the upcoming Legislative session.
- B. President Matson asked about the need for a Fall General Meeting. It was decided that a General Meeting can be postponed until the first part of 1999 and that President Beggs will be invited to attend. Mary Bulla and Connie White agreed to coordinate the General Meeting. The salary issue was suggested as an agenda item which will motivate attendance.
- C. As a follow up to the Regents' visit, President Matson discussed the need to identify Unclassified Professional colleagues and/or senators at other Regents schools. Barbara Mason agreed to make some phone calls in an attempt to locate Unclassified Professional contacts on the other campuses.
- D. President Matson read a memo from Ted Ayres in which he announced the intent to search for an "exclusive beverage" vendor for the campus. He invited participation from the four senates. Connie White agreed to represent the Unclassified Professionals. It was suggested that the Unclassified Senate be assigned a vending account, so that monies could be set aside for our social events.

VII. **As May Arise**

VIII. **Adjournment:**

- A. Barbara Mason moved and John Koppenhaver seconded a motion for adjournment. The meeting was adjourned at 9:50 AM. The next meeting of the Senate is scheduled for December 3rd in Ahlberg 425.

Respectfully submitted by Mike Wood, Secretary