



Unclassified Professional Senate Archives

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Academic year 2020-2021

Meeting of September 15, 2020 Agenda

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USS & UP Joint Senate Meeting

9-11 a.m. September 15, 2020 via Zoom

I. Call to Order

- a. Announcements or Proposals
- b. Minutes Approval Process – Electronic
- c. Committee Reports/Updates – Submitted in Advance

II. Old Business for USS & UP Senates

a. Shared Governance Activities

i. Fall Homecoming Exploratory Committee

1. Have not been included in any meetings but it was shared the Alumni Association and Student Affairs are working together to create safe and engaging events including virtual college reunions, “then and now” videos dedicated to each college to be shared on social media, lunch with college dean sessions and virtual trivia happy hours.

ii. Golden Inauguration Committee

1. Evites for the in-person event are being finalized and will be sent out second week in September. Evites for the virtual event will be sent out in late September. Strat Comm has been working hard on the Inauguration website and expect it to be live soon.

iii. Reintegration Working Groups

iv. Shared Governance Visioning Team

1. The Shared Governance Visioning Team has met and will be developing a draft update/revision to the Shared Governance Policy, including a purpose statement, definition, and principles. Later this semester, the draft will be shared with the Senates and with the President’s Executive Team for review/comment.

v. HR Service Recognition Task Force

1. No updates at this time.

vi. Free Expression Working Group – Chicago Principles

b. KBOR Update

III. New Business for USS & UP Senates

a. Speaker: Sara Zafar, Title IX Coordinator, Institutional Equity and Compliance

b. Speaker: Aleks Sternfeld-Dunn, Faculty Senate President

IV. Committee Updates & Discussions

a. Committees

i. Awards/Recognition (Joint) & Staff Recognition Task Force

1. No updates at this time.

ii. Communication and Website (Joint)

1. Working with Organizational Governance Committee on a Town Hall to discuss the possible Senate merge. Once details are confirmed we will post the information on the webpage, in WSU Today and draft an email to be sent out to constituents.

iii. Election (USS) and (UP)

1. UP: No updates at this time.
2. USS: No updates at this time.

iv. Organizational Governance (Joint)

1. We are moving forward with hosting a virtual listening session over Zoom for staff to provide feedback, thoughts, comments, suggestions, ask questions, etc.

about the Senate Merger. This will be done in September. Stay tuned for information about that.

v. Policy Review (Joint)

1. Reviewed Policy 3.47 – Discrimination Review Procedures for Students, Employees and Visitors. No recommended changes.
2. Shared Policies 3.25 – Additional Compensation and 3.41 – Separation of Employment: changes made to procedures, not content, so only submitted to us for advisement.

vi. Professional Development and Service (Joint)

1. Service: We will be moving forward with another donation drive for the Shocker Support Locker during the fall semester. Would like to approach as a competition (USS/UP vs. Faculty Senates) again like last year. Trish has emailed Aleks to see if they would like to participate again.
2. Professional Development: We would like to work on two items over our time this year:
 - a. Survey UP Staff regarding where we can fill in knowledge of gaps of current offerings as well as professional development needs
 - b. Elevate the partnership with LinkedIn Learning for all WSU Employees

b. Campus/University Business Meeting Updates

i. AOC (UP Representative)

ii. Budget Advisory Committee (Joint)

1. No updates at this time.

iii. Human Resources Meeting (Joint)

iv. Legislative Update (Joint)

1. No updates at this time.

v. Library Appeals (Joint, Representative from Each Senate)

1. No updates at this time.

vi. Parking Appeals (Joint, Representative from Each Senate)

1. Parking Appeals has seen an increase in Citations due to it being the beginning of the Semester. We have offered a lot of quizzes for it being the first time and have upheld numerous appeals. Everything should start slowing down within the next few weeks once students are acclimated to our policies and where they can park.

vii. President's Council/PET Meeting (Joint)

1. No updates at this time. The President's Council has not met.

viii. President Meeting (Joint with UP & USS Senate Presidents)

ix. RSC Board of Directors (Joint, Representative from Each Senate)

1. Preliminary year-end financials were shared and discussed. The RSC is down only \$1,800 for fiscal year 20 due to the COVID closing. Year-end loss is better than expected. Dining Services agreed to waive commissions for April, May and June due to COVID stay-at-home order which created a savings. The RSC is open Monday – Saturday, 7 a.m.-9 p.m. and Sunday 1-5 p.m. Dining Services cut Starbucks hours and they now close at 7 p.m. Traffic is one-third of normal traffic for dining services. Meeting room use is light but are being sanitized after each use. RSC is not reporting any mask issues. Craig Stiers has been hired as the new Director of Plant Operations.

x. Traffic Appeals (Joint, Representative from Each Senate)

1. No updates at this time.

xi. UPS President's Council (UP) and USS President's Council (USS)

1. UPS: All campuses are open and adjusting classes and services as needed. Much of the discussion was about the KBOR presentation and finalizing talking points as well as discussing areas we want to focus our conversations on this year: dependent/employee tuition support, remote work policies and satisfaction survey planning.

V. Ex-Officio Reports

- a. **Athletics**
- b. **Alumni Association**
- c. **Foundation**
- d. **President's Diversity Council**
- e. **Student Government Association**

VI. As May Arise

- a. **Upcoming Meetings:**
 - i. **1-2 p.m. Thursday, October 1, 2020 – Faculty/Staff Town Hall**
 - ii. **9-11 a.m. Tuesday, October 13, 2020 – UP/USS Senate Meeting**

VII. Adjourn