



HLC Accreditation 2020-2021

## Evidence Document

---

Academic Affairs

College of Liberal Arts and Sciences

---

### The Math Lab and Writing Center

---

**Additional information:** See more information on the Math Lab and Writing Center websites: [https://www.wichita.edu/academics/fairmount\\_college\\_of\\_liberal\\_arts\\_and\\_sciences/mathematics/mathstat/general/mathlab.php](https://www.wichita.edu/academics/fairmount_college_of_liberal_arts_and_sciences/mathematics/mathstat/general/mathlab.php) and [https://www.wichita.edu/academics/fairmount\\_college\\_of\\_liberal\\_arts\\_and\\_sciences/english/compositionweb/writing\\_center.php](https://www.wichita.edu/academics/fairmount_college_of_liberal_arts_and_sciences/english/compositionweb/writing_center.php)  
(Accessed April 22, 2021.)

[Credit by Exam](#)[Math Lab](#)[Mathematics & Statistics](#)[Course and Semester Info](#)[Pi Mu Epsilon](#)[Student Jobs](#)[Placement Exam](#)

## The Math Lab

The Math Lab is a free tutoring service for WSU students, available **online or in-person**. The Lab is staffed by graduate students and exceptional undergraduate students studying mathematics and/or mathematics related disciplines. In addition, numerous mathematics faculty members volunteer time in the Lab. Courses formally tutored include:

Math 007 Arithmetic

Math 011 Beginning Algebra

Math 012 Intermediate Algebra

Math 111 College Algebra

Math 112 Precalculus Math

Math 123 College Trigonometry

Math 131 Contemporary Mathematics

Math 144 Business Calculus

Math 242 Calculus I

Math 370 Elementary Statistics

## Math Lab Hours

Current hours for the in-person and online Math Lab are:

Monday - Thursday: 8:00 a.m. - 7:00 p.m.

Friday: 8:00 a.m. - 2:00 p.m.

No appointment is necessary. Students are encouraged to stop in at their convenience.

**The Math Lab is located in room 371 JB for in-person assistance or online through Zoom [here](#).** Instructions on how to access the online Math Lab can be found below:

**Get free math tutoring online with the WSU Math Lab!** Our Online Math Lab has "drop in" first-come-first-served tutoring on Zoom or if you just want someone to look at your paper we can do that, too. To get started, sign up on Blackboard by following the steps below:

- Log into Blackboard.

- On the homepage, you will see a box in the middle of the page that says ONLINE TUTORING LABS.

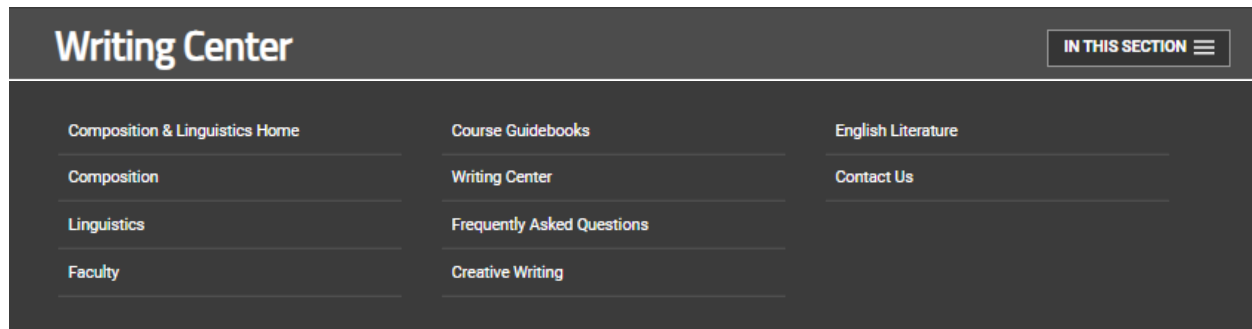
- In that box is a link to the Math Lab Online. Click on that link. You will be directed to the Math Lab Online organization. Please note: the Math Lab online is a Blackboard "organization", not a course.

- You will be directed to the Math Lab Online page. Follow the instructions on that page to enroll in the organization. You must be enrolled in order to access the information about virtual tutoring. Once you have enrolled, click on the About the Math Lab link in the menu on the left side of the page. There you will find instructions on how to connect virtually with a tutor.

[Math Lab Employment Opportunities](#)

## Questions or Comments

Contact: Paul Johnson, Math Lab Director, at (316) 978-3938 or [johnson@math.wichita.edu](mailto:johnson@math.wichita.edu).



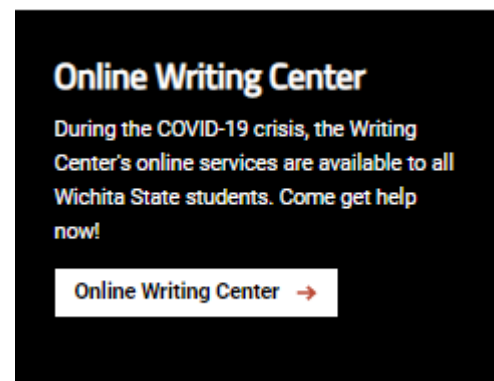
The Wichita State University Writing Center is a free writing resource available to all WSU students. Trained undergraduate tutors from a variety of majors will help you at any stage of your writing--from brainstorming to later stage work and revisions. Also available are graduates of our BA program and graduate-level tutors, many of whom are working toward their MA in English or MFA in Creative Writing.

### We Offer

- Brainstorming assistance
- Help with developing a topic
- Specific writing problem assistance
- Help with revisions
- Development of critical reading leading to more enhanced writing
- Assistance with sentence, grammatical, or punctuation errors.
- Online grammar exercises
- Seven computers equipped with Word 98

### We Will Not

We will not edit or proofread papers, correct grammatical and mechanical errors, revise papers for students, rewrite sentences or paragraphs, write introductions or conclusions, or guarantee good grades on papers. For extensive writing projects, such as theses, please call Kerry Jones, *Writing Center director* at 978-3173.



## Location

The Writing Center is nestled high above campus on the sixth floor of Lindquist Hall, room 601. Our telephone number is 316-978-3173. Appointments are not necessary, but are available and especially convenient for those students with hectic schedules or who must commute to WSU. If you're traveling icy I-135 from Hutchinson at the end of November, it's nice to know someone will be there and ready to help! During especially inclement weather, please call the Writing Center and make sure we're open for business. Sometimes we do have to close early, and sometimes, due to weather conditions, we are forced to operate on a skeleton staff.

If you can't make it to the Writing Center in person, you can still receive help with your writing project remotely through the Online Writing Center. Simply enroll the Online Writing Center's Blackboard page and submit your document. You'll receive feedback from a trained tutor within two business days. *For example, if you submit a document at 4 p.m. on Friday, you can expect to receive comments on it by 4 p.m. Tuesday.*

[Check Out the Online Writing Center Now](#)

## Hours

Monday-Thursday, 11 a.m. -7 p.m.

Friday, 11 a.m. -4 p.m.

We generally close early the day before scheduled holidays, and we are closed during the holidays. The Writing Center opens the first **full** week of class (Monday) and closes for the semester on the last day of class. We are not open during finals.

## Writing Resources

For additional help, check out these on-line services:

- [University of Kansas](#)
- [The Bedford Handbook](#)

Citation Manuals and Style Guides:

- [MLA Format](#)
- [APA](#)

## Becoming a Tutor

If you are interested in becoming a Writing Tutor, please stop by the Writing Center for an application or visit Kerry Jones, *Writing Center director*. You should be able to refer to at least two English classes that you have taken at WSU, and that you list a professor who can vouch for your writing skills and recommend you as a tutor. We also ask that you provide a current transcript of your work here at WSU. As always, good oral and written communication skills are an absolute must!

## Contact Us

For more information about the writing center, contact **Kerry Jones**, *Writing Center director* at 316-978-3173 or send her an email at [kerry.jones@wichita.edu](mailto:kerry.jones@wichita.edu).

Her office is 600 Lindquist Hall, directly across from the Writing Center.