



HLC Accreditation 2020-2021

Evidence Document

Student Affairs

Student Conduct and Community Standards

Faculty Fact Sheet

Additional information: See the Web page at:

https://www.wichita.edu/about/student_conduct/ai.php#Faculty (Accessed March 19, 2021.)

Faculty Fact Sheet

What is the purpose/philosophy of the Policy?

WSU is committed to the ethical pursuit of knowledge. In order to ensure the integrity of faculty evaluation of students, all members of the University community share responsibility for ensuring that students have demonstrated successful mastery of the learning objectives for each academic activity. Indifference to academic misconduct is not a neutral act-failure to confront and or deter such behaviors will reinforce, perpetuate, and increase the prevalence of academic misconduct in the University community.

What is the Faculty Members responsibility?

- Faculty Senate approved a new policy for Student Academic Integrity. Faculty members are now required to communicate their expectations regarding academic integrity (Academic misconduct). All syllabi must contain a section that includes information on the Student Academic Integrity Policy/2.17:
https://wichita.edu/about/policy/ch02/ch2_17.php. Additionally, faculty members are expected to adhere to the policy pertaining to the reporting and resolution of alleged violations of the Student Academic Misconduct policy.
- Discretion is expected by those involved in the academic integrity process, especially as related to investigations of academic misconduct allegations. Details should only be shared with those that are on a need to know basis.
- Academic misconduct includes a broad range of infractions. Examples include: Plagiarism; Unauthorized Use or Possession of Materials or Resources; Unauthorized Collaboration or Consultation; Fabrication, Falsification, or Misrepresentation of Information; Academic Interference (Engaging in any behavior or taking any material(s) for the purpose of interfering with an academic activity); Unauthorized Resubmission; Facilitation of Academic Misconduct; Bribery; Unauthorized Sale, Distribution, or Receipt of Academic Materials; Research misconduct.
- When a faculty member has reasonable, good faith belief that a student has committed academic misconduct, that faculty member has the discretion (Academic Freedom) to assign a sanction, including academic sanctions (e.g., failing grade on the assignment or failing grade for the course) or educational sanctions (e.g., plagiarism training or reflection activities).
- **Any faculty member imposing a sanction against a student for academic misconduct must report the violation to the Office of Student Conduct to ensure due process.** Even without sanctions, faculty members are encouraged to report all academic misconduct to identify habitual offenders.
- Reports are completed online. Academic Integrity Report Form: https://cm.maxient.com/reportingform.php?WichitaStateUniv&layout_id=6.

Does this new policy effect my classroom syllabus or expectations?

As a faculty member you will still have complete control over your classroom and expectations set forth in your syllabus, although if an Academic Integrity issue arises and **sanctions are assigned to the student, a report must be filed** to Student Conduct and Community Standards.

Why am I reporting these incidents to Student Conduct and Community Standards?

The policy was designed to allow for Student conduct and Community Standards to maintain and track all Academic Integrity cases in order to create a reporting structure that supports future incidents with the same student.

How long will it take me to fill out the Incident Report?

The incident reporting form is divided into four (4) sections: Background Information, Involved Parties, Questions, and Supporting Documentation. Depending on how much information you discuss in the detailed description of the incident, the report from should take from 2-5 minutes to complete.

Are faculty members notified at the conclusion of the process?

- Yes, faculty members will be cc'd on the outcome letters sent to the student, so they are aware that the situation has been resolved. Additionally, if a student chooses to take part in the Academic Integrity Committee process, the reporting faculty member will becc'd in that notification as well. Student Conduct and Community Standards will make sure to keep the faculty up to date as much as possible.
- Academic Integrity Committee is formed when a respondent (charged student) requests a hearing, the Academic Integrity Committee (3 faculty+ 2 students) will be constituted from a trained pool of potential members. The decision of the Academic Integrity Committee supersedes all prior decisions and sanctions. When the Committee views the evidence as meeting the burden of proof, it is expected that they will typically defer to the course faculty member's decision regarding sanctions. Deviations should be made in consultation with the faculty member and be robustly justified. Respondents may continue in all courses during the Academic Integrity hearings. The Academic Integrity Committee may ask the complainant (reporting faculty member) to participate in the hearing.