



HLC Accreditation 2020-2021

# Evidence Document

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College of Health Professions

School of Nursing

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Syllabi: Undergraduate Nursing

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Additional information:

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## **N309, Fundamentals of Nursing Care, Summer 2020**

- Instructor: Richard Nold, MSN, RN Clinical Educator
- Department: School of Nursing
- Office Location: Ahlberg Hall
- Telephone Office: 316-978-5596
- Telephone Cell: 316-250-8823
- Email: richard.nold@wichita.edu
- Preferred Method of Contact: email or cell phone
- Office Hours: **TBA**
- Classroom Day/Time:
  - See the class schedule
- Prerequisites: All prerequisites for nursing school

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. Changes will be posted as an announcement in blackboard, it is important to check blackboard for announcements frequently.

### **Academic Honesty**

Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm).

The School of Nursing will deal with cheating/plagiarism/misrepresentation/falsification/disruptive behavior or the appearance of such by giving a letter grade “D” for the assignment, or in the course or possible dismissal from the program.

*Cheating:*

If you are caught cheating on an exam or assignment, you will receive zero points for that exam/assignment, and you may receive a “D” in this course or be dismissed from N309.

## **Course Description**

Focuses on beginning skills in the nursing practice and provides exposure to individuals in health care settings. Corequisites: semester 5 classes

## **Definition of a Credit Hour**

This is a 2-credit hour didactic course. Success in this 2-credit hour course is based on the expectation that students will spend, for each unit of credit, a minimum of 75 hours over the length of the course (normally 6 hours per unit per week with 1-2 of the hours used for listening to the audio lectures).

This work includes, but is not limited to: reading, listening to weekly Panopto, group projects and studying.

Go to:

<http://webs.wichita.edu/?u=academicaffairs&p=/definitionandassignmentofcredithours/> for the policy and examples for different types of courses and credit hour offerings.

## **Student Learning Outcomes:**

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Apply knowledge of the humanities, social and biological sciences to beginning nursing practice.
3. Demonstrate effective use of written, electronic, and oral communication skills.
4. Explore evidence-based practice influencing techniques of nursing skill performance.
5. Explore principles of health literacy used in patient care.
6. Identify members of the Interprofessional health care team and their roles.

## **Required Texts/Readings Textbook**

Potter, P and Perry, A. (2017). Fundamental of Nursing (10<sup>th</sup> Ed.)> St. Louis: CV Mosby Co.

Ackley, B, & Ladwig, G. (2017). Nursing Diagnosis Handbook (12<sup>th</sup> Ed.) St. Louis: Elsevier Mosby Co.

SIMCHART: Elsevier

The above books sold in bookstore in a bundled package

Giangrasso, A and Shrimpton, D.(2018). Dosage Calculations, A Multi-method Approach (2<sup>nd</sup> ED.) New York: Pearson  
WSU School of Nursing – Student Handbook. Located at [www.blackboard.wichita.edu](http://www.blackboard.wichita.edu)

Silvestri, L.A. *Saunders Comprehensive Review for the NCLEX-RN Examination*. Saunders Publishers. (Current edition), will be required throughout the program. Available in bookstore.

## Other Readings

- 1) Additional assigned readings may be available through blackboard
- 2) Audiovisual materials: videotapes and/or computer applications may be used to augment the lecture content.
- 3) Medical terminology book

**Kaplan:** KAPLAN is a product that provides supplemental learning and readiness for the NCLEX exam. Students should expect to take approximately 5000 NCLEX style exam questions in preparation for the NCLEX. KAPLAN are considered assignments (not exams). While KAPLAN exams are administered throughout the program, these exams are not included in the WSU School of nursing 73% average exam policy. KAPLAN exams should never replace a classroom, instructor developed exam. KAPLAN assignments/exams must not account for more than 10% of the overall grade. Refer to your syllabus for class specific assignments and exams.

## KAPLAN Product Descriptions

KAPLAN provides three main teaching tools available to students. These include:

1. Integrated testing – these are tests that are secured-proctored exams
  2. Focused review tests – practice tests that are not secured or proctored. These tests provide remediation and review for the student.
  3. Clinical Resources – this includes mid-fidelity simulation and nursing skills.
- NCLEX prep is completed in the final semester of the program through when the student takes the NCLEX. NCLEX prep items do not apply to this policy.

The following KAPLAN products will be assigned at faculty discretion.

Clinical Resources

Focused Exams

Retake or repeat of integrated exams

KAPLAN math exams

## Critical Thinking Exam

This exam is a proctored exam that will not be scored or counted toward the student's grade. This exam is to design to test critical thinking and provide guidance to the student and faculty. This exam will be administered in N302 Professional Practice. This exam maybe administered at the end of the nursing program to assess critical thinking growth.

### Kaplan Integrated Exam Scoring

Integrated exams count for 10% of the overall grade in courses that have focused review exams. In courses in which no focused review exam is offered, the integrated exam will count for 5% of the overall grade. This exam will be given via Zoom.

KAPLAN integrated exams that are normed – these exams provide a percentile ranking. This is the preferred way to score as it is the most accurate in determining NCLEX success. Due to norming processes, percentile ranking is not always available.

#### Scoring Normed Integrated Exams:

Your **percentile ranking/Raw score** will determine your overall score that will be recorded in the gradebook.

Percentile Ranking	Gradebook Percent Score
90-99 <sup>th</sup>	100%
80-89	95%
70-79	90%
60-69	86%
50-59	82%
40-49	74%
30-39	66%
20-29	58%
10-19	50%
Below 10	40%

#### Scoring non-normed exams:

For exams that do not have norming available, percentile ranking will be determined using the most recent version of the exam that has percentile ranking available. Grades will be entered using the same table for normed exams.

Percentile Ranking	Gradebook Percent Score
90-99 <sup>th</sup>	100%

80-89	95%
70-79	90%
60-69	86%
50-59	82%
40-49	74%
30-39	66%
20-29	58%
10-19	50%
Below 10	40%

### **Optional retake or repeat of integrated exam to improve score**

In courses where a retake or repeat of the integrated exam is available, students may opt to take these exams to improve their score. These exams are scheduled at the faculty discretion and are not available in all classes. Please refer to your syllabus. If a student does opt to retake or repeat an exam the lowest grade will be eliminated.

**For this course you must complete Fundamentals focused review A and B at a 80% or better in order to take the integrated exam. If you do not complete the focused review at the 80% benchmark you will not be allowed to take the integrated exam and will receive a zero on the scheduled attempt.** A retake exam (not the same exam) will be given the week of finals and is optional. The highest score of the two integrated exams will be recorded in the weighted grade for the course.

### **Equipment/Materials:**

Nursing students are required to have complete access to a functioning laptop or PC with internet capabilities. This laptop or computer must have Microsoft Word. If you do not have Microsoft Word on your PC or Laptop, Wichita State does provide free access to Microsoft Office 365 for students. Follow the instructions below to get Microsoft Office:

1. Log in to [MyWSU](#)
2. Click on Office 365 located on the "Home" tab
3. Follow the Office 365 wizard instructions

Before you begin your coursework, [ensure that your computer meets technical standards](#) (software, computer equipment, general skills, program management skills, communication skills, and managing your WSU e-mail) for use in online courses.

### **Class Protocol:**

Students are expected to attend the online class. If a student is going to be absent it is up to the student to notify the instructor prior to class time. It is at the instructor's discretion to take attendance in class and points may be awarded to those present. Didactic starts at 0900 pm and students are expected to be on the Zoom meeting room and ready to begin by 0900. **I will be holding a virtual classroom on the schedule class hours and days. I may or may not record the meeting. If I do, I will post the meeting. You are responsible for the material.**

### ***The roles and responsibilities of the student:***

- reading required assigned textbook pages and articles prior to class discussion, watching the PowerPoints or Panopto prior to class
- completing assigned work on time
- coming to class prepared with questions about the readings or lecture
- coming to class on time and prepared to participate
- respecting the views and learning needs of other students
- consulting with the instructor about any problems in the course
- consulting with instructor when a failing grade is awarded on any assignment or exam (C-, D, or F)
- Refer to your syllabus first for any questions or clarifications regarding course expectations or assignments.

### ***The roles and responsibilities of the instructor:***

- coming to section prepared to facilitate discussion and learning
- being responsive to the needs of students in class and office hours
- giving students guidance about how to improve their performance
- respecting the views and learning needs of the students
- working with students to resolve any problems in the course

All cell phones should be **turned off** during class times and stored away. . Cell phones for the use of texting or making/receiving calls is not appropriate and is unprofessional in the class setting. In a case where students need to receive an important call or text during class please step out of the class and inform the instructor that you are expecting a call.

### **Communication policy**

All communications must come from your WSU email accounts. All emails should include: N309 Fundamentals in your subject heading, Content that you need to include, your full name in closure

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. A grade of 73% is required in all nursing courses. An exam average of 73% must also be obtained in order to successfully pass all nursing courses. If the student's overall exam average is below the 73% (regardless of overall grade in the course) the student will be required to repeat the course. A C minus on exam average and or a C minus in the overall course will result in failure of the course.

Points/Percentage	Letter Grade	Grade Points	Interpretation
93-100%	A	4.00	A range denotes excellent performance
90-92%	A-	3.70	
87-89%	B+	3.30	
Points/Percentage	Letter Grade	Grade Points	Interpretation
83-86%	B	3.00	B range denotes good performance
80-82%	B-	2.70	
77-79%	C+	2.30	
<i>*minimum passing grade for nursing courses 73-76%</i>	C	2.00	C range denotes satisfactory performance
70-72%	C-	1.70	
67-69%	D+	1.30	

63-66%	D	1.00	D range denotes unsatisfactory performance
60-62%	D-	0.70	
Below 60%	F	0.00	

### Assignments/Exams

Assignments are subject to change depending on the assignment. Grades are weighted. The final course grade is the weighted grade.

Assignment	Weighted percent	Learning objective met
Exams (4)	19% each	# 3, 4, 5
Kaplan integrated exam	10%	1-5
Group project	9%	#1, 2, 3, 4
Homework/Case Studies/class participation	5%	1-5

**Testing:** Please refer to the testing Policy in the student handbook. Additional to the policy, when leaving the class after an exam, leave your scratch paper on your desk. All of your materials (back pack, cell phone, laptop) are to be left in the room. Exit the room quietly and move away from the room to places such as the tables by the vending machines. The hallway directly in front of the classroom should be empty.

### Extra Credit

No extra credit is available

**Final Grade Rounding:** Final weighted grades will not be rounded as follows:

## **Missed Assignments and Exams**

Students can make up one missed exam only if the instructor has been notified prior to the examination. Students will have 5 business days (M-F) to make up the exam. Students are not allowed to take the exam prior to administration of the exam to the class. Exceptions may be made at the discretion of the instructor.

Missed Exams are made up in the testing center at a \$10 cost to the student. Students will need to notify the instructor at least 24-48 hours in advance of the time the test is to be made up so that materials can be sent to the testing center. The number to the testing center is 316-978-3440,

## **Important Academic Dates**

Part of term date:

Last day for 100% refund for 16-week course: 5/22/20

Last date students can withdraw with a W based on their part of term: 7/2/2020

## **Disabilities**

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS).

The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-8543032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

## **Counseling & Testing**

The WSU Counseling & Testing Center provides professional counseling services to students, faculty and staff; administers tests and offers test preparation workshops; and presents programs on topics promoting personal and professional growth. Services are low cost and confidential. They are located in room 320 of Grace Wilkie Hall, and their phone number is (316) 978-3440. The Counseling & Testing Center is open on all days that the University is officially open. If you have a mental health emergency during the times that the Counseling & Testing Center is not open, please call COMCARE Crisis Services at (316) 660-7500.

## **Diversity and Inclusion**

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further this goal, WSU does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, gender identity, gender expression, marital status, political affiliation, status as a veteran, genetic information or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies: Executive Director, Office of Equal Opportunity, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3186.

## **Intellectual Property**

Wichita State University students are subject to Board of Regents and University policies (see [http://webs.wichita.edu/inaudit/ch9\\_10.htm](http://webs.wichita.edu/inaudit/ch9_10.htm)) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final decision.

## **Shocker Alert System**

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert](http://www.wichita.edu/alert). **Student**

## **Health Services**

WSU's Student Health clinic is located in 209 Ahlberg Hall. Hours are 8:00am to 7:00pm (8:00 am to 5:00 pm on Fridays), though the clinic may be closed occasionally on Wednesdays from noon to 1:30pm. The telephone number is (316) 978-3620. In addition to outpatient and preventive care (including immunizations, a prescription service, and testing/counseling for sexually transmitted infections), Student Health can handle minor injuries. All services are confidential. For more information see [www.wichita.edu/studenthealth](http://www.wichita.edu/studenthealth).

## **Title IX**

Title IX of the Educational Amendments of 1972 prohibits discrimination based on sex in any educational institution that receives federal funding. Wichita State University does not tolerate sex discrimination of any kind including: sexual misconduct; sexual harassment; relationship/sexual violence and stalking. These incidents may interfere with or limit an individual's ability to benefit from or participate in the University's educational programs or activities. Students are asked to immediately report incidents to the University Police Department, (316) 978- 3450 or the Title IX Coordinator (316) 978-5177. Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Testing Center (316) 978-3440 or Student Health Services

(316)9783620. For more information about Title IX, go to:  
<http://www.wichita.edu/thisis/home/?u=titleixf>

## **The Heskett Center and Campus Recreation**

Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services see [www.wichita.edu/heskett](http://www.wichita.edu/heskett).

## **Video and Audio Recording**

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

## **CARE Team**

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern at [www.wichita.edu/ubit](http://www.wichita.edu/ubit) or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

## **Concealed Carry Policy**

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or backpack, purse or bag that remains under the immediate control of the carrier. Gun owners must familiarize themselves with WSU's Concealed Carry Policy at [http://webs.wichita.edu/?u=wsunews&p=/weapons\\_policy\\_documents](http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents) and the Kansas Board of Regent's policy at [http://www.kansasregents.org/about/policies-bylaws-missions/board\\_policy\\_manual\\_2/chapter\\_ii\\_governance\\_state\\_universities\\_2/chapter\\_ii\\_full\\_text#weapons](http://www.kansasregents.org/about/policies-bylaws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_text#weapons). If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450

## **Additional Concealed Carry Language:**

For lab courses or other courses where student belongings are unattended and out of immediate control:

Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the immediate control of the individual. This course requires students to leave belongings such as backpacks or other bags out of reach and unattended for the duration of class time. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 9783450.

## **Names and Pronouns**

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

## **N309**

**Tentative Schedule for class: this is subject to change**

**We Will have Zoom Class at 0900 on the Days that we are schedule.**

**The Zoom meeting will vary from 1-2 hours long.**

Day	Date Time	Topics	Potter and Perry chapters	Course Objective
1	06/22/20 0900	Introduction Infection control	28	1, 2, 4, 6
2	06/23/20 0900	Vital Signs Oxygenation Hygiene	29 41 40	2, 4, 6

3	06/24/20 0900	<b>Exam 1</b>  Urinary Elimination	46	2, 4, 6
4	06/29/20 0900	Bowel Elimination Immobility Activity and Exercise	47 39 38	1,2, 4, 5,6
5	06/30/20 0900	Skin Integrity and wound care Nutrition	48 45	1, 2, 4, 6
6	07/01/20 0900	<b>Exam 2</b>  Medication Administration Pt Safety & Quality	31 27	1, 2, 3, 4, 5, 6

Week	Date	Topics	Potter and Perry chapters	Course Objective
7	07/6/20 0900	Older Adult Complementary Therapy	14 32	1, 2, 4, 6
8	07/7/20 0900	<b>Exam 3</b> Spiritual Health Self-concept Loss/Death/Grief	35 33 36	1,2,3,4,5,6
9	07/8/20 0900	Care for Chronic Illness Care of the Surgical clients	8 50	1,2,4,5,6

10	7/13/20 0900	<b>Kaplan Exam</b>		1,2,3,4,5,6
11	7/14/20 0900	Client education Stress and Coping	25 37	1,2,4,5,6
12	7/15/20 0900	Pain Management	44	1,2,4,5,6
13	7/20/20 0900	<b>Exam 4</b> <b>Focused Review one</b> <b>should be done by this</b> <b>date</b>		1,2,3,4,5,6
14	7/28/20 0900	<b>Repeat Kaplan</b>		1,2,3,4,5,6

**Tentative Schedule for class: this is subject to change**

Revised: 5/28/2020



## **N309, Fundamentals of Nursing Care, Fall 2020**

- Instructor: Terri Core APRN-BC
- Department: Nursing
- Office Location: 520 AH
- Telephone: 316-737-9121
- Email: [terri.core@wichita.edu](mailto:terri.core@wichita.edu)
- Preferred Method of Contact: email or text
- Student/Virtual Office Hours: Wednesday 1200-1400, Thursday 1000-1100 and 1400-1600, other times by appointment
- Classroom Day/Time: AH room 300, Thursday 1200-1250
- Prerequisites: All prerequisites for nursing school
- Lab Co-instructors: Angie Storrer and Kelly Hein
- Assistant Contact: [angie.storrer@wichita.edu](mailto:angie.storrer@wichita.edu) and [Kelly.hein@wichita.edu](mailto:Kelly.hein@wichita.edu)

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. Please be sure to check blackboard frequently as changes will be posted in blackboard.

### **University Policies and Resources:**

<http://www.wichita.edu/syllabuspolicies>

### **Course Description**

Focuses on beginning skills including evidence-based practice. Prerequisite(s): acceptance into the nursing program.

## Definition of a Credit Hour

This is a 2-credit hour didactic course. Success in this 2-credit hour course is based on the expectation that students will spend, for each unit of credit, a minimum of 75 hours over the length of the course (normally 6 hours per unit per week with 1-2 of the hours used for listening to the audio lectures).

This work includes, but is not limited to: reading, listening to weekly Panopto, group projects and studying.

Go to: [Definition of Assignment and Credit Hours](#) for the policy and examples for different types of courses and credit hour offerings.

## Measurable Student Learning Outcomes

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Apply knowledge of the humanities, social and biological sciences to beginning nursing practice.
3. Demonstrate effective use of written, electronic, and oral communication skills.
4. Explore evidence-based practice influencing techniques of nursing skill performance.
5. Explore principles of health literacy used in patient care.
6. Identify members of the Interprofessional health care team and their roles.

## Required Texts/Readings Textbook

Potter, P and Perry, A. (2017). Fundamental of Nosing (10<sup>th</sup> Ed.)> St. Louis: CV Mosby Co.

Ackley, B, & Ladwig, G. (2017). Nursing Diagnosis Handbook (10<sup>th</sup> Ed.) St. Louis: Elsevier Mosby Co.

SIMCHART: Elsevier

The above books sold in bookstore in a bundled package

Giangrasso, A and Shrimpton, D.(2018). Dosage Calculations, A Multi-method Approach (2<sup>nd</sup> ED.) New York: Pearson

## Other Readings

- 1) Kaplan: these will be hand Additional assigned readings may be available through blackboard
- 2) Audiovisual materials: videotapes and/or computer applications will be used to augment the lecture content.

Medical terminology book

## **Other Equipment/Materials**

Nursing students are required to have complete access to a functioning laptop or PC with internet capabilities. This laptop or computer must have Microsoft Word. If you do not have Microsoft Word on your PC or Laptop, Wichita State does provide free access to Microsoft Office 365 for students. Follow the instructions below to get Microsoft Office:

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Before you begin your coursework, [ensure that your computer meets technical standards](#) (software, computer equipment, general skills, program management skills, communication skills, and managing your WSU e-mail) for use in this course.

## **Class Protocol:**

Students are expected to be class. If a student is going to be absent it is up to the student to notify the instructor prior to class time. It is at the instructor’s discretion to take attendance in class and points may be awarded to those present. Please read announcements and emails regarding need to be on campus or in class via zoom.

### ***The roles and responsibilities of the student:***

- reading required assigned textbook pages and articles prior to class discussion, Listening to the Panopto’s or PowerPoint voice overs prior to class
- completing assigned work on time
- coming to class prepared with questions about the readings or lecture
- coming to class on time and prepared to participate
- respecting the views and learning needs of other students
- consulting with the instructor about any problems in the course
- consulting with instructor when a failing grade is awarded on any assignment or exam (C-, D, or F)
- Refer to your syllabus first for any questions or clarifications regarding course expectations or assignments.

### ***The roles and responsibilities of the instructor:***

- coming to section prepared to facilitate discussion and learning
- being responsive to the needs of students in class and office hours
- giving students guidance about how to improve their performance
- respecting the views and learning needs of the students
- working with students to resolve any problems in the course

All cell phones should be **turned off** during class times and stored away. . Cell phones for the use of texting or making/receiving calls is not appropriate and is

unprofessional in the class setting. In a case where students need to receive an important call or text during class please step out of the class and inform the instructor that you are expecting a call.

## Contact Policy

Although you may attempt to reach me by phone, email communication is always preferred. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email
- Remember to sign your name.
- **Always** email me from your WSU email address. Email sent from personal email servers like Gmail, Yahoo, etc., have a tendency to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab. I also offer an Ask My Instructor forum on Blackboard which allows common questions to be seen and responded to publicly.
- You should NOT contact me for tech support.
  - Any technical problems involving your computer, or issues regarding file uploading or sharing, should go through the OneStop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
  - However, if you have a problem with access or uploading assignments, you *should* let me know before your assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

## Response Time

I check email frequently during the work week and attempt to check email at least once during the weekend. If you have not heard back from my in 24 hours please email me again or text me to let me know you emailed me.

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. A grade of 73% is required in all nursing courses. An exam average of 73% must also be obtained in order to successfully pass all nursing courses. If the student's overall exam average is below the 73% (regardless of overall grade in the course) the student will be required to repeat the course. A C minus on exam average and or a C minus in the overall

<b>Points/Percentage</b>	<b>Letter Grade</b>	<b>Grade Points</b>	<b>Interpretation</b>
93-100%	A	4.00	A range denotes excellent performance
90-92%	A-	3.70	
87-89%	B+	3.30	
83-86%	B	3.00	B range denotes good performance
80-82%	B-	2.70	
77-79%	C+	2.30	
73-76%	C	2.00	C range denotes satisfactory performance
<b>Minimum passing grade for nursing courses</b>			
70-72%	C-	1.70	Please not this is considered a failure of your nursing course
67-79%	D+	1.30	
63-67%	D	1.00	D range denotes unsatisfactory performance
60-62%	D-	0.70	
Below 60%	F	0.00	

## **Assignments**

4 exams each worth 17% for a total of 68% of course grade

Kaplan integrated assessment worth 10% of course grade

Group project worth 8%

Group project Discussion board: 2%

Medical abbreviation quiz worth 2%

Quiz during finals week over remainder of content: 5%

Attendance/participation/class assignments 5% of course grade

**Final Grade Rounding:** Final weighted grades will be rounded as follows:

Anything below a 0.5 is rounded down, so a 0.49 is rounded down, anything above 0.5 is rounded up. 89.495 is 89.4 and stays an 89, 89.5 rounds to a 90.

## Testing

All exams will be taken on your personal laptop. Please refer to the testing Policy in the student handbook. Additional to the policy, when leaving the class after an exam, leave your scratch paper on your desk. All of your materials (back pack, cell phone, laptop) are to be left in either the back or front of the room. All cell phones should be kept **off** while testing, exceptions should be discussed with instructor prior to exam. We will have lecture following the exam unless otherwise specified. Exams will not be gone over in class and it is my recommendation that if you scored below a 75% you make an appointment with me to review your exam. Students will not be able to see their scores on the exam until all students have completed and I have had an opportunity to review the exam. I try very hard to get exam grades posted within 24 to 48 hours but reserve the right according to our policy to take up to 7 days.

## Kaplan:

Please refer to the Kaplan policy in handbook. In addition to that policy **you must achieve a 80%** or better on both practice exams in order to take the integrated assessment. You may take the practice exams as many times as needed to achieve the 80% but you must **wait a minimum of 12 hours between each attempt** at the practice exam otherwise it will not count.

## Extra Credit

Extra credit will not be given

## Late Assignments

Students can make up one missed exam only if the instructor has been notified prior to the examination. Students will have 5 business days (M-F) to make up the exam.

Students are not allowed to take the exam prior to administration of the exam to the class. Exceptions may be made at the discretion of the instructor.

Missed Exams are made up in the testing center at a \$10 cost to the student. Students will need to notify the instructor at least 24-48 hours in advance of the time the test is to be made up so that materials can be sent to the testing center. The number to the testing center is 316-978-3440.

Late assignments will be accepted but with a loss of 10% for each day the assignment is late, including weekend days. No assignment will be accepted after one week of due date unless arrangements have been made with the instructor.

**Tentative Schedule for \_\_ week class –**

Week	Date	Topics, Readings, Assignments, Deadlines
One	08/20	Prior to class, please review the following power point presentations and audio lectures.  Interprofessional Team/Delegation  Infection Control and Prevention: Potter and Perry chapter 28  Assignment: In class case study
2	08/27	Prior to class, please review the following power point presentations and audio lectures.  Vital Signs: Potter and Perry chapter 30  Self-Concept: Potter and Perry chapter 34
3	09/03	Prior to class, please review the following power point presentations and audio lectures.  Oxygenation: Potter and Perry chapter 41  Stress and Coping: Potter and Perry chapter 38  <b>Abbreviation Quiz</b>
4	09/10	<b>Exam one</b>  Prior to class, please review the following power point presentations and audio lectures.

Week	Date	Topics, Readings, Assignments, Deadlines
		Urinary Elimination: Potter and Perry chapter 46 Hygiene: Potter and Perry chapter 40
5	09/17	Prior to class, please review the following power point presentations and audio lectures.  Bowel elimination: Potter and Perry chapter 47  Nutrition: Potter and Perry chapter 45
6	09/24	<b>Exam 2</b>  Prior to class, please review the following power point presentations and audio lectures.  Caring for the Cancer Survivor: Potter and Perry chapter 8  Spirituality Potter and Perry chapter  Fluid and Electrolytes: Potter and Perry Chapter 42 (this will not be on exam 3, as there is separate quiz over this content)
7	10/1	Prior to class, please review the following power point presentations and audio lectures.  Medication Administration: Potter and Perry chapter 32  <b>Fluid and Electrolyte Quiz</b>
8	10/8	Prior to class, please review the following power point presentations and audio lectures.  Complementary and Alternative Therapies: Potter and Perry chapter 33  Pain Management: Potter and Perry chapter 44  Older Adult: Potter and Perry chapter 14  Sleep: Potter and Perry chapter 43  Assign group projects

Week	Date	Topics, Readings, Assignments, Deadlines
9	10/15	<p><b>Exam 3</b></p> <p>Prior to class, please review the following power point presentations and audio lectures.</p> <p>Immobility: Potter and Perry chapter 28</p> <p>Activity and Exercise: Potter and Perry chapter 39</p>
10	10/22	<b>Spring Break No class</b>
11	10/29	<p>Prior to class, please review the following power point presentations and audio lectures.</p> <p>Care of the Surgical Patient: Potter and Perry chapter 50</p> <p>Skin Integrity and Wound Care: Potter and Perry chapter 48</p> <p>Patient Safety Potter and Perry chapter 27</p> <p><b>Kaplan Fundamentals A practice exam due by 1800 today</b></p>
12	11/5	<p><b>Exam 4</b></p> <p><b>Assignment: Kaplan Fundamentals B practice exam due by 1800 today</b></p>
13	11/12	<p><b>Kaplan Fundamentals IEN 1</b></p> <p><b>This will be done via synchronized Zoom</b></p>
14	11/19	<p><b>No actual class as we will be doing lab finals</b></p> <p><b>Assignment: group project Panopto's due by 1800, need to be posted for class viewing</b></p>
15	11/26	<b>Happy Thanksgiving: No class</b>
16	12/3	<b>Kaplan Fundamentals IEN 2 for those who are taking.</b>

Week	Date	Topics, Readings, Assignments, Deadlines
		<p><b>This is a not the same as the first Kaplan.</b></p> <p><b>This will be done via synchronized zoom class</b></p> <p><b>Assignment: All discussion board post on group projects is due by 1800 today.</b></p>
17	12/10	<p><b>Quiz over final content: This will be done via synchronous Zoom.</b></p>

Updated for accessibility on October 11, 2017 from content that was updated on August 13<sup>th</sup>, 2017



### **ACCELERATED N341, Mental Health Nursing Care, Fall, 2020**

- Instructor: Laura Sooby, MSN, RN
- Department: Nursing, College of Health Professions
- Office Location: AH, 513 (left off elevators, left at end of the hall)
- Telephone: Office: 978-7296; Cell: 706-4949
- Email: [laura.sooby@wichita.edu](mailto:laura.sooby@wichita.edu)
- Preferred Method of Contact: email
- Office Hours: By appointment only
- **Class: AH301, Select Thursdays, 8:00-11:50**
- Prerequisites: 5<sup>th</sup> semester courses.

#### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. *[Any changes made to this document will be highlighted in the item on blackboard, and addressed in an email announcement.]*

#### **Academic Integrity**

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [https://www.wichita.edu/about/student\\_conduct/ai.php](https://www.wichita.edu/about/student_conduct/ai.php)

*Any student(s) suspected or proven to be in violation of the university or department academic integrity standards may receive an assignment reduction, a zero on the assignment, a zero in the class and/or reported to the university academic integrity committee.*

#### **Course Description**

Focuses on the study of mental health nursing. Prerequisites: 5th semester nursing courses.

#### **Definition of a Credit Hour**

2 Theory hour class: The expectation of work in order to be successful for this 2-credit course is 100-minutes of direct faculty instruction and 4 hours of out-of-class student work each week, which includes practice work, writing lab reports, and assigned readings.

### Measurable Student Learning Outcomes

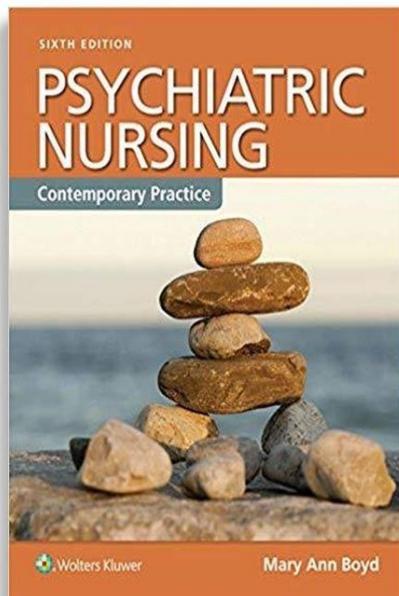
#### Course Outcomes:

By the end of this course, the learner will be able to...

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Apply knowledge of the humanities, social and biological sciences to nursing practice of individuals with mental health issues.
3. Demonstrate effective use of written, electronic, and oral communication skills.
4. Apply culturally appropriate, evidence-based, patient/family-centered care when planning care for patients with mental health issues.
5. Discuss principles of health literacy in planning activities and care for patients with mental health issues.
6. Identify the Interprofessional health care team roles and relationships when caring for patients with mental health issues.

#### Required Texts/Readings Textbook

Boyd, M. A. (2018). *Psychiatric nursing: Contemporary practice* (6<sup>th</sup> ed).  
St. Louis, MO: Wolters Kluwer. ISBN# 978-1451192438.



**A new or used copy is fine,  
feel free to purchase by any  
means available. This text is NOT  
included in the El Sevier bundle.**

### Other Readings

These materials are not required, are not associated with any class points. These listings are here only to encourage you to explore literature related to mental illness.

Kaysen, S. (1993). *Girl, interrupted*. New York, NY: Vintage books.

Lowe, J. (2017). *Mental: Lithium, love, and losing my mind*. New York, NY: Blue Rider Press

McDermott, Z. (2017). *Gorilla and the bird: A memoir of madness and a mother's love*. New York, NY: Little Brown and Company.

Perkins Gilman, C. (1892). *The yellow wallpaper*. *New England Magazine*.

Sechehaye, M. (1951). *Autobiography of a schizophrenic girl: Reality lost and gained, with analytic interpretation* (G. Rubin-Rabson, Trans.). New York City, NY, US: Grune & Stratton.

Vonnegut, K. (1975). *The Eden express: A memoir of insanity*. New York, NY: Seven stories press.

Vonnegut, K. (2010). *Just like someone without mental illness only more so*. New York, NY: Bantam Books

### Class Protocol

- This syllabus and all elements outlined in it are subject to change due to COVID-19 or any other university, state or governmental requirements.
- Professional Behavior: Professional nursing behavior reflects commitment, accountability, and respect, capacity for compassion, self-reflection, and emotional intelligence. Professionals are able to recognize when they need assistance and seek opportunities for growth. Professionals show respect to each other by not interfering with another person's learning. Assertive, effective communication and collaboration produce positive, constructive results and safe patient care.
- Attendance: If for some reason you cannot be present at class on time, notify your instructor before the scheduled start time. Notify me at [laura.sooby@wichita](mailto:laura.sooby@wichita). If you will be late or absent for class. If you will be tardy or absent, for any reason, on exam the day of an exam/quiz you must notify your instructor prior to the start of that activity. Failure to do this may result in a "0" on the assignment. If you are absent on a date with an assigned "Ticket to class", you will only receive credit if you complete the assignment on time.
- Reading and preparation: Each student assume responsibility for his/her learning. Anticipate time needed to complete required preparation. It is expected that students will have completed assigned readings before the class period wherein that topic will be discussed. Pre-requisite content will not be covered. In this course, that especially includes general and developmental psychology, anatomy and physiology, pharmacology, as well as health assessment, fundamental nursing knowledge, and related skills. Commitment, accountability, and responsibility are demonstrated through self-directed class preparation and review of any pre-requisite content as needed.

- **Seeking Help:** A safe practitioner is assertive in seeking help when needed. The course instructors are supportive of your success and are happy to collaborate with you as needed. Please do not delay meeting with faculty. Contact us to discuss your concerns and to set up a private meeting time. If you would like to discuss content, review your exam, or discuss anything related to N341 content, please contact me at [laura.sooby@wichita.edu](mailto:laura.sooby@wichita.edu) and I will set up a time that works for both of us.

## Contact Policy

Utilize office hours readily! I have tried to schedule those on your day “off” of lecture so that you are available, and I am too! I invite you to drop in anytime during posted office hours. Always contact me via my WSU email address FIRST.

Although you may attempt to reach me by phone, email communication is always preferred. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email. Ex “N341...”
- Remember to sign your name.
- **Always** email me from your WSU email address. Email sent from personal email servers like Gmail, Yahoo, etc., have a tendency to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab. I also offer an Ask My Instructor forum on Blackboard which allows common questions to be seen and responded to publicly.
- I can NOT provide tech support.
  - Any technical problems involving your computer, disabling firewall for Exemplify, or issues regarding file uploading or sharing, should go through the OneStop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
  - However, if you have a problem with access or uploading assignments, you *should* let me know before your assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

## Response Time

To Email and Ask My Instructor Questions: I will respond within 12-24 hours to student emails, Monday through Friday (unless university is closed). Saturday and Sunday, I will reply within 48 hours.

Feedback on Assignments: I will post exam grades based on the Department of Nursing policy: “The exam scores will be available to students within 1 week (7 consecutive days excluding days of university closure) following the exam” (WSU Student Handbook, p.68). I will provide feedback for other assignments within 2 weeks after submission.

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in

all of your classes.)

Points/Percentage	Letter Grade	Grade Points	Interpretation
93-100	A	4.00	A range denotes excellent performance
90-92	A-	3.70	
87-89	B+	3.30	
83-86	B	3.00	B range denotes good performance
80-82	B-	2.70	
77-79	C+	2.30	
73-76	C	2.00	C range denotes satisfactory performance
70-72	C-	1.70	
65-69	D+	1.30	
62-64	D	1.00	D range denotes unsatisfactory performance
60-61	D-	0.70	
Below 60	F	0.00	

**Assignments** For more details on these assignments, see p. 7-12

1. Kaplan Normed Integrated Exam "Psychosocial Nursing" -----7%
2. Kaplan Focused Review Exams, 3 Exams, Pass/Fail-----3%
3. Tickets to Class (TTC): 11 TTC, each worth 2%-----22%
4. Meeting Analysis Paper-----10%
5. Exams: 4 total -----58%

An average of 73% on all the assignments below must average to 73.0% or better to pass this course. To calculate average, total all percentages earned on exams, and divide by the number of exams completed.

Unit 1 Exam-----14.5%

Unit 2 Exam-----	14.5%	
Unit 3 Exam-----	14.5%	
Unit 4 Exam (Comprehensive Final) -----	14.5%	
Course Total_____		100%

### Extra Credit

Will not be available for any reason, on any assignment or applied to total course grade, in this course.

### Late Assignments

Late work is accepted for reduced credit. Any assignment submitted even 1 second after the due date may be reduced 10% per business day after due date. This excludes university closures. This policy does not apply to course exams, the departmental policy on testing will be utilized. See page 66 of the school of nursing handbook.

Example” Meeting Analysis Paper is due March 1, 2020, but submitted on March 2, 2019. The student score earned was 80% after grading with the rubric. The score recorded in the gradebook is 70%.

### Missed Assignments and Exams

1. If you are going to be absent on the day of the exam, you MUST contact me PRIOR to the exam start time. If you reach out to me after the start of the exam, you may receive 0% on the exam!
2. As soon as you know, contact me via email [laura.sooby@wichita.edu](mailto:laura.sooby@wichita.edu), include details of the absence/missed work. You do not need to disclose delicate or personal information (lab results, surgical history, etc). If more information is needed, I will reach out to you.
3. Work ahead whenever possible, especially if weddings, trips or other absences can be anticipated.
4. Be flexible and diligent regarding make up!

### Important Academic Dates

For Fall, semester 2020, classes begin Monday, August 17, 2020, and end December 3, 2020. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is October 27, 2020. There are no classes on November 23-28, 2020. The final exam period is December 5-10, 2020..

### Syllabus Policies and Student Resources

All students should familiarize themselves with the course-related policies and student resources that can be found at: [www.wichita.edu/syllabuspolicies](http://www.wichita.edu/syllabuspolicies)  
These include, but may not be limited to:

#### Information on:

- COVID-19 conditions

- Important Academic Dates
- Academic Integrity
- Definition of a credit hour
- Video and Audio recording
- Shocker Alert System
- Intellectual Property
- CARE Team
- Counseling and Prevention Services
- Student Health Services
- Heskett Center and Campus Recreation
- Inclusive Excellence and Respect for Diversity
- First Generation Students
- Names and Pronouns
- Students with Disabilities
- Title IX
- Concealed Carry Policy

## Other

### **KAPLAN Policy**

#### **School of Nursing**

Initially approved 08/17/2018

Revision 09/17/2018

Revision 1/6/2019

### **General policy statement**

KAPLAN is a product that provides supplemental learning and readiness for the NCLEX exam. Students should expect to take approximately 5000 NCLEX style exam questions in preparation for the NCLEX. KAPLAN are considered assignments (not exams). While KAPLAN exams are administered throughout the program, these exams are not included in the WSU School of nursing 73% average exam policy. KAPLAN exams should never replace a classroom, instructor developed exam. KAPLAN assignments/exams must not account for more than 10% of the overall grade. Refer to your syllabus for class specific assignments and exams.

### **KAPLAN Product Descriptions**

KAPLAN provides three main teaching tools available to students. These include:

1. Integrated testing – these are tests that are secured-proctored exams
2. Focused review tests – practice tests that are not secured or proctored. These tests provide remediation and review for the student.
3. Clinical Resources – this includes mid-fidelity simulation and nursing skills.

NCLEX prep is completed in the final semester of the program through when the student takes the NCLEX. NCLEX prep items do not apply to this policy.

The following KAPLAN products will be assigned at faculty discretion.

- Clinical Resources
- Focused Exams
- Retake or repeat of integrated exams
- KAPLAN math exams

### Kaplan Integrated Exam Scoring

Integrated exams count for 10% of the overall grade in courses that have focused review exams. In courses in which no focused review exam is offered, the integrated exam will count for 5% of the overall grade.

KAPLAN integrated exams that are normed – these exams provide a percentile ranking. This is the preferred way to score as it is the most accurate in determining NCLEX success. Due to norming processes, percentile ranking is not always available.

#### Scoring Normed Integrated Exams:

Your **percentile ranking/Raw score** will determine your overall score that will be recorded in the gradebook.

Percentile Ranking	Gradebook Percent Score
90-99 <sup>th</sup>	100%
80-89	95%
70-79	90%
60-69	86%
50-59	82%
40-49	74%
30-39	66%
20-29	58%
10-19	50%
Below 10	40%

#### Scoring non-normed exams:

For exams that do not have norming available, percentile ranking will be determined using the most recent version of the exam that has percentile ranking available.

Grades will be entered using the same table for normed exams.

Percentile Ranking	Gradebook Percent Score
90-99 <sup>th</sup>	100%
80-89	95%
70-79	90%
60-69	86%
50-59	82%
40-49	74%

Percentile Ranking	Gradebook Percent Score
30-39	66%
20-29	58%
10-19	50%
Below 10	40%

### Optional retake or repeat of integrated exam to improve score

In courses where a retake or repeat of the integrated exam is available, students may opt to take these exams to improve their score. These exams are scheduled at the faculty discretion and are not available in all classes. Please refer to your syllabus. If a student does opt to retake or repeat an exam the lowest grade will be eliminated.

## Assignment Descriptions

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### *KAPLAN INTEGRATED NORMED EXAM "PSYCHOSOCIAL NURSING"*

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Integrated Testing: This [test] is a secure, proctored, nationally normed exams designed to be used at the end of class to evaluate student performance. Complete feedback and remediation are available to both students and faculty at the completion of the exam. Remediation before the second attempt is allowed, encouraged but not required.

#### Assignment Objectives:

1. Benchmark student performance in psychosocial nursing
2. Assess student ability to use the components of the nursing process with major content and new ideas

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### *KAPLAN FOCUSED EXAMS: "KAPLAN PSYCHIATRIC NURSING A", "KAPLAN PSYCHIATRIC NURSING B", & "KAPLAN PSYCHIATRIC NURSING C".*

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Focused Review Tests are unsecured tests designed for formative assessment and remediation. Students may use these as pretests for a classroom quiz or test, as practice for the Kaplan Integrated Tests, or as post-test remediation of content weakness. Detailed rationales and in-depth content review are provided on-screen for each item during the remediation process. I will record your best score for each of these focused exams.

Assignment Objectives:

1. Prepare student for integrated exam
2. Expose student to lower stakes NCLEX style items
3. Enhance student's engagement with Kaplan remediation materials

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*TICKETS TO CLASS (TTC):*

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Assignment objectives:

1. Provide structured preparation for learners before class
  2. Decrease "preparation anxiety" experienced by learners
  3. Facilitate knowledge acquisition
  4. Decrease unnecessary reading
- Be sure you watch/review all assigned mixes/slides and have read the chapters either *before* or while you are completing this assignment.
  - These are always due BEFORE we will have class on the assigned date.
  - They are open note/book/resource, but NOT open to collaboration with a peer(s).
  - Failure to complete these assignments on time may result in 0. If you will be absent on a date which has a TTC assigned, you should complete it ahead of time.
  - You have 1, untimed attempt, and may leave the assignment and return as needed.
  - The dates these are assigned are viewable in the tentative course schedule, but subject to change.

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*MEETING ANALYSIS PAPER:*

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Assignment Objectives:

1. Provide learners opportunity to utilize professional writing, APA format and use of research
2. Increase learner's literature review and meaningful use skills
3. Engage with a stigmatized population, outside of the clinical setting
4. Promote engagement with community
  - You will attend at least 2 open community meetings. This could include any of the following:
    - Protective Parenting, Sexual assault survivors support, Alcoholic/Narcotic/Cannabis anonymous. If you select a meeting not identified in the course textbook or this syllabus, obtain instructor approval prior to attendance!

- You must identify, locate, navigate and attend the meetings in groups of no more than 3 students. I intentionally do not provide you a meeting list, as learning what is available is part of the assignment. Do NOT wear scrubs or your name tag. You should participate honestly. You should not fabricate reasons for your attendance. You should disclose that you are a nursing student. Many groups will still have you participate and share.
- You may be required to participate remotely using distance technologies. The professionalism you demonstrate in practicum is expected while attending meetings.
- Either before or after you attend, do some research on the topic. Incorporate at least 4 scholarly resources (no .coms, but .gov or .edu are acceptable). Do not use your course textbook. Aim for research articles, that are peer-reviewed, and published within the last 5 years).
  - When locating articles begin by asking questions you are curious about like, "...in all people, or just men?", "What effects as a child...?", "Is that permanent, or could it be treated?", etc. Then locate the answers to these and cite them in your paper. Feel free to start this search on a web browser to help you identify search terms for CINAHL.
- APA formatting is required, including a title page with a header, Abstract, Citations and References.
- You should buy an APA manual, or utilize a RELIABE resource to inform your APA practice.
- Be sure you respect the values of the groups. If you attend an anonymous meeting, you ought not to identify the people who you attend with. If you are from a small town, do not attend a meeting in that city.
- If you have previous experiences with a meeting type, I encourage you to seek out an alternative.
- The meeting analysis paper rubric is available in blackboard tab titled "Meeting Analysis Paper".

Your paper should include the following headings/sections:

1. Title page, with a header
2. Abstract, with key words
3. Significance of Meeting
  - Describe the group served, the meeting format, demographics of attendees, etc.
4. Expectation Versus Reality
  - What were you expecting? What was experienced? How were your expectations similar/different from reality?
5. Stigma in the Community
  - In what ways were you guilty of stigma? What influence did stigma have on the members? How do you recommend we seek to end stigma?
6. Something Else
  - Anything else that stood out, impacted, or that you wish to share/describe/explore.
7. Conclusion
  - Wrap it up, show off your English pre-requisite skills.

## 8. References

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 EXAMS
 

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Exams will be completed using Exemplify. No backward navigation is permitted. Time is limited to 80 seconds per point on the exam. Fill-in-the-blank, select-all-that-apply, multiple choice, ordering, matching, dose calculation and hotspot may be used. Students should start preparing for exams, well before the exam is scheduled. Students should use a variety of methods to prepare for exams: group study, practice questions with rationale, Kaplan book, etc. Do NOT only use flashcards, or ONLY listen to the mixes. You wouldn't pick only one food to eat, you would include a variety! Do the same practice in exam preparation! For more on testing, read the exam policy in student handbook.

Blueprints for each exam will be available for student view. This tool is not intended to be a description of the exam questions but is intended to help students focus on the most important topics to study. I do not mean to be vague or mysterious, so if you find the information is too broad, please let me know!

An example of blueprint information and corresponding exam question:

## Unit 1 Exam Blueprint

Ch. 1: Psychiatric-Mental Health Nursing and Evidence-Based Practice (3 points)	
Deinstitutionalization	1
Box 1.6	2

## Possible Exam Question

“An instructor of nursing is lecturing students about the impact of Deinstitutionalization on mental health patients in the united states. Which of the following student statements **indicate further teaching is necessary?**”

**Deinstitutionalization...**

- A. Helped patients be treated in more human settings.
- B. Is considered a failure.
- C. Did not benefit patients and lead to unnecessary incarcerations.
- D. Caused patients diagnosed with serious disorders to be neglected.”

### Tentative Schedule for Accelerated Class

Week	Date	Topics, Readings, Assignments, Deadlines	Due by 07:59, day of class.
		*All chapters listed are always from Boyd textbook.	
1	8/20	Ch.1-5 TTC Password is "Sooby1"  Ch. 6-8 TTC Password is "Sooby2"	<ul style="list-style-type: none"> <li>○ Watch "Ch. 1-3 Mix"</li> <li>○ Watch "Ch. 4-5 Mix"</li> <li>○ Complete TTC #1</li> <li>○ Watch "Ch. 6-8 Mix"</li> <li>○ Complete TTC #2</li> <li>○ <b>DUE: 8/18/2020</b></li> </ul>
2	8/27	Unit 1 Exam (Ch. 1-8) Ch. 9, 12-14 TTC Password is "Sooby3"	<ul style="list-style-type: none"> <li>○ Watch "Ch. 9 &amp; 12 Mix"</li> <li>○ Watch "Ch. 13 &amp; 14 Mix"</li> <li>○ Complete TTC #3</li> <li>○ <b>DUE: 8/25/2020</b></li> </ul>
3	9/3	Ch. 10-11 TTC Password is "Sooby4" Ch. 18-20 TTC Password is "Sooby5"	<ul style="list-style-type: none"> <li>○ Watch "Ch. 10 Mix"</li> <li>○ Watch "Ch. 11 Mix"</li> <li>○ Complete TTC #4</li> <li>○ Watch "Ch. 18 &amp; 19 Mix"</li> <li>○ Watch "Ch. 20 Mix"</li> <li>○ Complete TTC #5</li> <li>○ <b>DUE: 9/1/2020</b></li> </ul>
4	9/10	Unit 2 Exam (Ch. 9-14, 18-20) Ch. 21 TTC Password is "Sooby6"	<ul style="list-style-type: none"> <li>○ Watch "Ch. 21 Mix"</li> <li>○ Complete TTC #6</li> <li>○ <b>DUE: 9/8/2020</b></li> </ul>
5	9/17	Ch. 22-23 TTC Password is "Sooby7"  Ch. 24-26. TTC Password is "Sooby8"  <b>Meeting Analysis Paper Due by 0800, submit in blackboard.</b>	<ul style="list-style-type: none"> <li>○ Watch "Ch. 22 Mix"</li> <li>○ Watch "Ch. 23 Mix"</li> <li>○ Complete TTC #7</li> <li>○ Watch "Ch. 24 Mix"</li> <li>○ Watch "Ch. 25 Mix"</li> <li>○ Watch "Ch. 26 Mix"</li> <li>○ Complete TTC #8</li> <li>○ <b>DUE: 9/15/2020</b></li> </ul>
6	10/8	Unit 3 Exam (Ch. 21-26)  Ch. 27-29, 32  TTC Password is "Sooby9"	<ul style="list-style-type: none"> <li>○ Watch "Ch. 27 Mix"</li> <li>○ Watch "Ch. 28 Mix"</li> <li>○ Watch "Ch. 29 Mix"</li> <li>○ Watch "Ch. 32 Mix"</li> <li>○ Complete TTC #9</li> <li>○ <b>DUE: 10/6/2020</b></li> </ul>

Week	Date	Topics, Readings, Assignments, Deadlines	Due by 07:59, day of class.
7	10/22	<p>*All chapters listed are always from Boyd textbook.</p> <p>Ch. 41 TTC Password is "Sooby10"</p> <p>Sexual Assault &amp; Human Trafficking Panel</p>	<ul style="list-style-type: none"> <li>○ Watch "Ch. 41 Mix"</li> <li>○ Complete TTC #10</li> <li>○ DUE: 10/20/2020</li> </ul>
8	11/5	<p>Ch. 30-31 TTC Password is "Sooby11"</p> <p>Kaplan Integrated Exam Take 1 of 2</p>	<ul style="list-style-type: none"> <li>○ Watch "Ch. 30 Mix"</li> <li>○ Watch "Ch. 31 Mix"</li> <li>○ Complete TT #11</li> <li>○ <b>3 Focused Kaplan exams Due!</b></li> <li>○ <b>DUE: 11/3/2020</b></li> </ul>
9	11/12	<p>Unit 4 Exam (Ch. 27-32, 41, WASAC, and comprehensive final) at 09:00 AM. This exam will be administered in Blackboard using a Respondus lockdown browser/monitor.</p> <p>Kaplan Integrated Exam Take 2 of 2 at 1:00 PM</p>	<ul style="list-style-type: none"> <li>○</li> </ul>



## **N361 Care of Adults I Practicum, Traditional Spring 2020**

Instructor: Theresa Cooper

Department: Nursing

Office Location: Alberg Hall 514

Telephone: cell 316-409-6197 office 316-978-5743

Email: Theresa.Cooper@wichita.edu

Preferred Method of Contact: either

Office Hours: Tuesday 0800-1400; other hours available by appointment

Classroom Day/Time: Practicum on Monday or Wednesday (see schedule)

Prerequisites: Successful completion of semester 5 courses.

Concurrent enrollment in semester 6 courses.

Clinical Instructors- Cody Forsberg, Candace Grant, Maryon Habtemariam, Carol Bett and Theresa Cooper

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. If changes are made they will be communicated by announcements on blackboard or by email.

### **Academic Honesty**

Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm).

### **Course Description**

Practicum course focusing on therapeutic interventions for the human response to illness.

## Definition of a Credit Hour

This is a 2-credit hour Practicum course. The expectation of the practicum time is 7 hours every clinical week, with post-conference time per practicum week for a total of 90 hours of practicum and simulation for the semester, for semester). This course will also require 1-3 hours of clinical paperwork time and project time every week.

## Measurable Student Learning Outcomes

### Course outcomes:

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Demonstrate effective use of written, electronic, and oral communication skills while caring for patients.
3. Demonstrate safe practice in all clinical settings.
4. Apply principles of health literacy in the care of patients.
5. Demonstrate culturally appropriate, evidence-based, patient/family-centered practice.
6. Demonstrate beginning collaboration with the Interprofessional team members in the provision of care.
7. Utilize the nursing process and beginning prioritization in the provision of quality care.

## Required Texts/Readings Textbook

- a. Sim chart
- b. Access to a drug reference and a laboratory test reference can use Up to Date accessed via Wichita State University Library and/or sim chart
- c. Nursing Diagnosis textbook- Ackley, B.J. & Ladwig, G.B. (2018). *Nursing Diagnosis Handbook: An Evidenced-Based Guide to Planning Care* (11th Ed.). St. Louis: Mosby Inc. or most recent edition
- d. Mosby's Fundamentals of Nursing (Perry and Potter, all reading assignments from this textbook.
- e. Brunner & Suddarth's *Textbook of Medical-Surgical Nursing*. (2018) 14th Edition. Authors: Hinkle and Cheever.
- f. Silvestri, L.A. *Saunders Comprehensive Review for the NCLEX-RN Examination*. Saunders Publishers. (Current edition), will be required throughout the program.

## Other Readings

- a. Medlineplus.gov
- b. [www.kumc.edu/gec/](http://www.kumc.edu/gec/)- This is a resource from the University of Kansas medical Center for information on genetics
- c. Cancer.gov (National cancer institute)
- d. Cancer.org (American Cancer Society)
- e. Merck.com (Pathophysiology reference)
- f. Diabetes.org (American Diabetes Association)

- g. KSBN Nurse practice Act (current from Kansas State Board of Nursing web site)
- h. American Nurses Association- scope of practice, code of ethics for nurses and social policy statement.
- i. Pathophysiology text books
- j. Pharmacology text books
- k. Kaplan Learning Materials

## Other Equipment/Materials

The student will be required to wear a Wichita State University nursing uniform and footwear that conforms to the School of Nursing dress code. Additional required supplies include: stethoscope, penlight, and watch with second hand.

## Class Protocol

**Schedule-** On practicum day, the student will perform patient care and have a pre and/or post conference with the assigned practicum instructor.

**Assessment of Student Achievement:** This course will have a letter grade assigned at completion. The list of point distribution is available later in this syllabus. Satisfactory attainment (above 73%) of practicum objectives must be demonstrated to achieve a passing grade in this course.

1. Practicum evaluation tool. This will be an online rubric evaluation of performance.
2. Student Nurse practices at a safe and competent level.
3. Research and Observed assessment assignments.
4. Other assignments as listed.
5. Compilation of IHI modules
6. Timely completion of care plans and other required paperwork is due according to your clinical instructor's stated schedule. Paperwork handed in or electronically submitted after deadline will be considered late and point deduction will occur.
7. Satisfactory completion of simulation
8. KAPLAN pathophysiology integrated test.

### Student Expectations:

1. Communication with instructor- The practicum instructor must be informed of all student activities during their hospital experience. If the student experiences any concerns during the practicum day, it is the student's responsibility to immediately contact their instructor. It is vital to also communicate with RN preceptor.
  - a. Any change in patient's condition
  - b. Abnormal assessments/vital signs
  - c. All medications, new orders, procedures
  - d. Any procedures that are done or that is planned
  - e. Always update your preceptor RN and your clinical instructor before going to lunch.

- f. Always update your preceptor before leaving your patients at the end of the clinical day.
  - g. Flow sheet and PIE charting are required. Students at Via Christi are to follow the procedures there. Wesley students are to chart on flow sheets (vitals, O. /selected procedures) and I. All students are to use the student worksheets sheets to collect data and provide care details.
2. Self-evaluation- is an important component of this course as it contributes to professional growth. Each clinical week, evaluate your strength, limitations, and goals for improvement in these areas. Self-evaluations will be kept in a log format and will be due at completion of week, with other practicum paperwork.
  3. Conduct in Practicum- The student must be an active learner. The student must act with professional conduct. (Respectful communication, engagement.) Cell phones- turned off and no texting or use of other social media during practicum. Secure the consultation and/or assistance from your practicum instructor when you are unsure and/or inexperienced. Instructor or primary nurse approval must be sought prior to independent performance of technologies. All medication must be checked prior to administration and in N361 all medications will be given under direct supervision of the instructor or RN. Provider's verbal or telephone orders may not be taken. Students are encouraged to discuss a patient's condition with the provider.
  4. **Attendance- Your attendance in Practicum is expected. Participation in practicum will be used to measure progress towards course objectives and successful completion.** Attendance points are earned per day. It is the responsibility of the student to notify the instructor prior to the scheduled time if an emergency makes an absence from practicum necessary. Wichita State University School of Nursing has no regulation that permits practicum absences. If a student must be absent from practicum, the absence(s) may be made up or an alternative practicum assignment must be completed within the time frame designated by the instructor. Absences may limit the student's ability to successfully meet practicum objectives and result in a failing grade for the class. Make-up will be required and is at the discretion of the course lead. Make-up will be equivalent to the time missed from clinical. Make up is not guaranteed to meet all practicum objectives and weekly practicum goals/points missed. It is the responsibility of the student to meet with the instructor and request arrangements to make-up the missed practicum day or to complete the alternative learning make-up experience. The decision about what is an appropriate make-up assignment will be at the discretion of the instructor.
  5. **Arrival to Practicum- It is expected that students will be on time to practicum.** The student should come to class and practicum well rested and prepared to learn.
  6. **Weather-** In the case of inclement weather, call the inclement weather line for Wichita State University 316-978-6633, if classes are cancelled so is practicum. If classes are not canceled, each student should use his or her own discretion to determine safety of driving.
  7. **Illness-** Students may not participate in practicum rotations with any of the following illnesses:
    - a. Streptococcal infections of the throat
    - b. Herpes simplex

- c. Herpes zoster (shingles)
  - d. Dysentery, confirmed organism or diarrhea
  - e. Staphylococcal infections
  - f. Infectious hepatitis (viral)
  - g. Tuberculosis
  - h. Hepatitis B
  - i. Seasonal influenza
  - j. H1N1 virus
  - k. Suspected infection
  - l. Fever > 100.5
8. Use of Student Material- Wichita State University School of Nursing is fully accredited. Ongoing program evaluation to continue and increase the quality of the program is part of the process. Selected student papers or other course work are used as examples of meeting course objectives for accreditation purposes. The name of each student whose materials are used for the purpose of program review and educational purposes will remain confidential. Participation is voluntary. Consent to use a student's papers or other course work is hereby implied. If a student does not wish the school or faculty member to use their papers or course work, they may withdraw their consent by putting their wishes in writing to the course instructor. The decision to withdraw consent will be confidential and will not affect the student/faculty relationship or course grade.
  9. Dress code- For practicum, approved Wichita State University School of nursing uniform and identification must be worn, including approved shoes. Appearance must also follow Wichita State University School of Nursing dress code, found in the student handbook. Students will need a stethoscope and penlight.
  10. Personal belongings- Please limit what personal or valuable belongings that are brought to the hospitals as there is no secure area to store them. If you desire to bring a sack lunch there is refrigeration available or food is available for purchase.

Please note the following issues regarding errors:

**Medication Error-** a medication error has been made when the drug, the dosage, or the route of administration is not the same as that specified by the physician or when the medication is omitted without an order. The practicum instructor will evaluate deviations from prescribed time of administration. If a medication error has been made, the student must immediately notify the clinical instructor and the primary nurse. A report to the facility and the university must be made according to policy.

**Procedure Error-** a procedure error has been made when the wrong treatment has been administered, a treatment omitted, and the patient has not been properly identified or at any time the clinical instructor has deemed that negligent nursing care has been given.

**Near Miss-** an error that happened but did not reach the patient. These are errors that are captured and corrected before the patient, (medication room, etc.)

**Faculty expectations:**

- a. Support student learning.
- b. Assist in the education of the professional nurse
- c. Create a respectful environment for students
- d. Prepare students with knowledge of medical/surgical issues not only for this class, but for future RN career.
- e. Develop critical thinking skills.
- f. Assist with test taking skills as needed.
- g. Grade all papers/projects within two weeks.
- h. Provide class/learning material at least 24 hours prior to class.
- i. Provide for student assessment of Course and teacher, the student will be asked to identify areas of strength and areas of improvement for the course.

Achievement of Satisfactory for N361 Care of Adults I Practicum is based on the satisfactory completion of the following assignments:

Category	Required items	weight
Kaplan pathophysiology	<ul style="list-style-type: none"> <li>• Focused review with remediation (ticket to entry)</li> <li>• Integrated exam with Remediation</li> <li>• Optional integrated exam repeat</li> </ul>	10%
Medication Administration skill demonstration	Score of first attempt (Must achieve 100% by attempt 3)	6%
Practicum Evaluation Tool (PET)	Each week will be scored separately (rubric evaluation of practicum performance)	50% total for all weeks
Practicum Documentation	Simchart and hospital required documentation (See rubric for clinical evaluation) Midterm simulation Sim chart Final Simulation Sim chart Logs	18% total for all weeks  2% total for all weeks
Assignments	IHI PS102- 1% IHI PFC 101- 1% Blood Glucose monitoring- 0.5% Simulation prep- 1% Medication list- 0.5% Research assignment- 2% (see rubric and instructions) Observed Assessment- 2%( see instructions and rubric) Restraint training 0.5% IV Basic handout 0.5% Hospital Orientation 1% Skill review and IV skills 1% Dose calculation assessment 1%	12% total

Attendance	Each day will be counted. Tardy will subtract 2 points from each day)	2%

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.).

Points/Percentage	Letter Grade	Grade Points	Interpretation
93.0-100	A	4.00	A range denotes excellent performance
90.0-92	A-	3.70	
87.0-89	B+	3.30	
83.0-86	B	3.00	B range denotes good performance
80.0-82	B-	2.70	
77.0-79	C+	2.30	
73.0-76	C	2.00	C range denotes satisfactory performance
70.0-72	C-	1.70	
65.0-69	D+	1.30	
62.0-64	D	1.00	D range denotes unsatisfactory performance
60.0-61	D-	0.70	
59 and below	F	0.00	

## Extra Credit

There is no extra credit for this class.

## Late Assignments

*Late assignments will be accepted with 10% deduction in grade per day. If assignment is more than 2 days late, no credit will be given.*

## Missed Assignments and Exams

The student must contact the clinical instructor for any missed practicum time prior to start of the day.

## Important Academic Dates

For Spring 2020 semester 2019, classes begin January 21, 2020, and end May 7, 2020. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is April 3, 2020. There are no classes on March 23-29, 2020 for Spring break. The last day of class is May 7, 2020. Study day is May 8, 2020. Finals are May 9- 14, 2020.

### N361 Care of Adults I Practicum, spring 2020 Tentative Schedule

January 17, 2020 at Wesley Medical Center for hospital orientation, in Cessna conference room at 0800.

January 22, 2020 at WSU at 0800, in applied learning center (AH 220) for groups A, B and C. (Sim, Skills review and orientation)

January 23, 2020 at WSU after N362, in applied learning center (AH 220) for groups D, E and F.

#### Practicum

##### Monday Groups (D and E)

January 27, 2020

February 3, 10, 17(not for E) and 24, 2020

March 2, 9(Sim day), 16 (D group Kaplan and E group practicum and Kaplan), 30, 2020

April 6, 13, 20, 27(sim day), 2020.

May 4, 2020 makeup if needed

##### Wednesday groups (A, B, C and F)

January 29, 2020

February 5, 12, 19, and 26, 2020

March 4, 11(Sim day), 18 (Kaplan testing), 2020

April 1, 8, 15, 22, 29 (sim day), 2020.

May 6, 2020 makeup if needed

## N361 –Optional Worksheet to Help with Time Management (example)

### For 0700-1500 Practicum

0700-Report, discuss plan with RN for the shift, communicate with the nurse assistant to go over your role and function. Reintroduce yourself to the patient. Begin breakfast, Begin assessment

0800-Review and be prepared to administer medications, any needed lab or monitoring required prior to giving medications. (For example, vital signs, what type of IV LINE?)

0900-continue with morning medications, update I/O, assist patient with AM care (Bath and toileting).

1000-accu-checks, medications, vital signs and documentation, continue with personal care needs.

1100-lunch, check off with instructor and nurse and this depends upon your patients.

1130-assist patient with meal, medications, update I/O

1200-medications and completion of meal

1300- Afternoon medications, vital signs and I/O completion

1330- Medication administration, Blood Glucose checks and complete documentation of vitals and I/O, report off to RN.

1430-post conference end.

### For 1500-2300 Practicum (example)

1500-obtain report from nurse (may be working with a 7a-7p nurse). Discuss plan with RN for the shift, communicate with the nurse assistant to go over your role and function. Reintroduce yourself to the patient. Begin assessment.

1600- Review and administer scheduled medications.

1700-prepare for meal, medications and toileting

1800-medications and vital signs

1900-may have a staffing change if working now with 7p-7a nurse

2000- Blood Glucose, medications and vitals

2100-bedtime medications and vitals

2200-prepare patient for night, turn, personal care, vitals, documentation of I/O and vitals

2230-report off to RN and start of post conference

## PIE Note Documentation

**P=** Problem- a simple statement of what the problem is. “Verbalizes fear of illness related to mother’s death from cancer. It is data driven and includes both subjective and objective information. (What was observed and what the patient stated.) The subjective data is stronger in quote form. Remember to stay focused on the problem that you are charting on. Multiples entries can be made to address multiple problems.

**I=**Intervention- a statement regarding what you did about the problem (not what will be done in the future or distant past.). “Encouraged to verbalize fears. Discussed.....” These are nursing actions that you took to address the problem described in P. Patient responses to interventions do not belong in this section.

**E**=Evaluation – a statement that tells your evaluation of how well your interventions worked. “Patient states ‘it really helped to talk about it’”. This section summarizes for the reader the status of the problem after interventions. The intention is to provide a follow up on each of the nursing actions.

Tips to remember:

1. Avoid charting normal findings, i.e. “Good family support, patient calm”.
2. All sections are past tense except what is in direct patient quotes.
3. Date and time each entry. The time should reflect the time you are actually making your entry. If the content was time specific, but you are documenting later than that time, (for example 1400: Patient seen at 1000 and verbalized....”
4. Don’t leave blank spaces in charting
5. Sign each entry, and include your title, It is not appropriate to initial progress note entries.
6. Each page of the charting should have a sign off. If charting is continued to a second page, both pages should have a sign off.
7. Interventions should have been followed through in the evaluation section. The reader shouldn’t have to wonder how effective the interventions were and how the patient responded to the interventions.
8. As a rule, do not combine problems for charting. Stay focused on one problem at a time. An exception to this is where the problems are meshed together and are hard to separate.

## **Disabilities**

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS).

The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

## **Counseling & Prevention Services**

WSU Counseling & Prevention Services (CAPS) provides quality mental health services to enrolled students by licensed providers and presents programs and trainings on topics promoting personal growth and optimal wellbeing. Services are by appointment, low cost and confidential. They are located in room 320 of Grace Wilkie Hall and will move to the new YMCA/Student Wellness Center in January. Their phone number is (316) 978-3440. CAPS is open during regular University business hours. If you have a mental health emergency while Counseling & Prevention Service is not open, please call 911 or COMCARE Crisis Services at (316) 660-7500 for 24-hour assistance.

## **Diversity and Inclusion**

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further this goal, WSU does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, gender identity, gender expression, marital status, and political affiliation, status as a veteran, genetic information or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies: Executive Director, Office of Equal Opportunity, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3186.

## **Intellectual Property**

Wichita State University students are subject to Board of Regents and University policies (see [http://webs.wichita.edu/inaudit/ch9\\_10.htm](http://webs.wichita.edu/inaudit/ch9_10.htm)) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final decision.

## **Shocker Alert System**

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert](http://www.wichita.edu/alert).

## **Student Health Services**

WSU's Student Health Services (SHS) provides professional medical care and health education to enrolled students by licensed health care providers. General health care services are available ranging from routine and preventive care to managing acute illnesses and minor injuries. SHS offers convenient onsite laboratory and medication services including vaccinations. Staff are available to provide health education on a variety of topics, both in and out of the classroom setting. SHS is located in YMCA/Student Wellness Center. Hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, and the phone number is (316) 978-3620. Check out [www.wichita.edu/shs](http://www.wichita.edu/shs) for health information and access to myShockerHealth, the online patient portal where students can schedule appointments, send a secured message to a healthcare provider, check immunizations and more. All services are confidential.

## **Title IX**

Wichita State University is committed to the elimination of sexual misconduct, relationship violence, and stalking within the University community. These incidents may interfere with or limit an individual's ability to benefit from or fully participate in the

University's educational programs. Students are asked to immediately report incidents to the University Police Department, (316) 978-3450 or students may contact Sara Zafar, J.D., Title IX Coordinator at (316) 978-5177 or [Sara.zafar@wichita.edu](mailto:Sara.zafar@wichita.edu). Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Prevention Services (316) 978-3440 or Student Health Services (316) 978-3620. For more information please refer to the Title IX Policy at [https://www.wichita.edu/about/policy/ch\\_08/ch8\\_16.php](https://www.wichita.edu/about/policy/ch_08/ch8_16.php).

**The Heskett Center and Campus Recreation** Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services see [www.wichita.edu/heskett](http://www.wichita.edu/heskett).

## **Video and Audio Recording**

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course. In addition, no Video and audio recordings may be done in the patient care areas in the clinical setting.

## **CARE Team**

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern at [www.wichita.edu/ubit](http://www.wichita.edu/ubit) or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

## **Concealed Carry Policy**

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or backpack, purse or bag that remains under the immediate control of the carrier. Gun

owners must familiarize themselves with WSU's Concealed Carry Policy at [http://webs.wichita.edu/?u=wsunews&p=/weapons\\_policy\\_documents](http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents) and the Kansas Board of Regent's policy at [http://www.kansasregents.org/about/policies-by-laws-missions/board\\_policy\\_manual\\_2/chapter\\_ii\\_governance\\_state\\_universities\\_2/chapter\\_ii\\_full\\_text#weapons](http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_text#weapons). If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450

### **Additional Concealed Carry Language for lab courses or other courses where student belongings are unattended and out of immediate control**

Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the immediate control of the individual. This course requires students to leave belongings such as backpacks or other bags out of reach and unattended for the duration of class time. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450.

### **Names and Pronouns**

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

### **First Generation Students**

A first-generation (FGEN) college student is a student whose parents did not complete a four-year college degree. WSU strongly supports First Generation students and offers the following resources [https://www.wichita.edu/student\\_life/firstgen/index.php](https://www.wichita.edu/student_life/firstgen/index.php).

### **Tentative Schedule for N361**

#### **WSU School of Nursing N361 Clinical Assignments**

**#1 Nursing Research Journal Article Review Requirements (see rubric, must submit assignment online.**

1. Must be typed and in APA format
2. Needs to have at least an RN as one of the authors.
3. Must be a med/surg topic
4. Need to address the following questions

- a. Identify the Reference
- b. Need to submit a copy of the article
- c. What theory is used as the framework for this study? Not all articles will have this portion, include the theory or framework if it is in the article.
- d. What is the problem being studied?
- e. What is the sample size?
- f. What is the population?
- g. Write a short summary of the results
- h. How can the research findings be applied to clinical practice?
- i. Be prepared to present the information in a pre or post conference.

#2 Observed Assessment (see rubric)

1. Will be schedule with student, typical from midterm till end of semester.
2. Will need to have permission from patient
3. Instructor will observe student in patient's room and provide feedback after completed assessment
4. This will be a head to toe assessment with modifications based on patient status.

#3 IHI open school courses (see list) (1% for each module- submit a copy of your certificate of completion via black board

Module	Due date at 0800
PS 102: From Error to Harm	1-22-2020
PFC 101: Introduction to Patient Centered Care	1-22-2020

#4 other assignments as required. (Including Kaplan).

Medication administration observation- will do two times this semester, see rubric

Medication calculation assessment- during orientation

**Spring 2020 Kaplan Schedule**

<b>Kaplan pathophysiology focused review and remediation</b>	<b>Must be completed prior to integrated exam (prior to March 16 for groups D and E. Prior to March 18 for groups A and B, C and F.</b>
<b>Kaplan Integrated test</b>	<b>March 16 for groups D and E and March 18 for groups A, B, C and F</b>
<b>Kaplan Integrated test repeat (remediation must be completed prior to May 1<sup>st</sup>)</b>	<b>April 27 for groups D and E and April 29 for groups A, B , C and F. Must RSVP</b>

**KAPLAN Policy**

**School of Nursing**  
Initially approved 08/17/2018  
Revision 09/17/2018  
Revision 1/6/2018

### General policy statement

KAPLAN is a product that provides supplemental learning and readiness for the NCLEX exam. Students should expect to take approximately 5000 NCLEX style exam questions in preparation for the NCLEX. KAPLAN are considered assignments (not exams). While KAPLAN exams are administered throughout the program, these exams are not included in the WSU School of nursing 73% average exam policy. KAPLAN exams should never replace a classroom, instructor developed exam. KPLAN assignments/exams must not account for more than 10% of the overall grade. Refer to your syllabus for class specific assignments and exams.

### KAPLAN Product Descriptions

KAPLAN provides students three main teaching tools available to students. These include:

1. Integrated testing – these are tests that are secured-proctored exams
2. Focused review tests – practice tests that are not secured or proctored. These tests provide remediation and review for the student.
3. Clinical Resources – this includes mid-fidelity simulation and nursing skills.

NCLEX prep is completed in the final semester of the program through when the student takes the NCLEX. NCLEX prep items do not apply to this policy.

The following KAPLAN products will be assigned at faculty discretion.

- Clinical Resources
- Focused Exams
- Retake or repeat of integrated exams
- KAPLAN math exams

### Critical Thinking Exam

This exam is a proctored exam that will not be scored or counted toward the student's grade. This exam is to design to test critical thinking and provide guidance to the student and faculty. This exam will be administered in N302 Professional Practice. This exam maybe administered at the end of the nursing program to assess critical thinking growth.

### Kaplan Integrated Exam Scoring

Integrated exams count for 10% of the overall grade in courses that have focused review exams. In courses in which no focused review exam is offered, the integrated exam will count for 5% of the overall grade.

KAPLAN integrated exams that are normed – these exams provide a percentile ranking. This is the preferred way to score as it is the most accurate in determining NCLEX success. Due to norming processes, percentile ranking is not always available.

#### **Scoring Normed Integrated Exams:**

Your **percentile ranking/Raw score** will determine your overall score that will be recorded in the gradebook.

Percentile Ranking	Gradebook Percent Score
90-99 <sup>th</sup>	100%
80-89	95%
70-79	90%
60-69	86%
50-59	82%
40-49	74%
30-39	66%
20-29	58%
10-19	50%
Below 10	40%

**Scoring non-normed exams:**

For exams that do not have norming available, percentile ranking will be determined using the most recent version of the exam that has percentile ranking available. Grades will be entered using the same table for normed exams.

Percentile Ranking	Gradebook Percent Score
90-99 <sup>th</sup>	100%
80-89	95%
70-79	90%
60-69	86%
50-59	82%
40-49	74%
30-39	66%
20-29	58%
10-19	50%
Below 10	40%

[Optional retake or repeat of integrated exam to improve score](#)

In courses where a retake or repeat of the integrated exam is available, students may opt to take these exams to improve their score. These exams are scheduled at the faculty discretion and are not available in all classes. Please refer to your syllabus. If a student does opt to retake or repeat an exam the lowest grade will be eliminated.



## N361, Clinical Care of Adults I, Fall 2020 (ACC)

<b>Course Coordinator:</b>	Richard Nold, MSN, RN
<b>Office Location:</b>	528
<b>Telephone:</b>	316-250-8823
<b>Email:</b>	Richard.nold@wichita.edu
<b>Office Hours:</b>	by appointment
<b>Classroom; Days/Time:</b>	Clinicals as scheduled
<b>Prerequisites:</b>	Successful completion of previous course work
<b>Clinical Faculty</b>	Dr. Susan Parsons and Dianne Offerman

### How to use this syllabus

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves.

### Course Description

Practicum course focusing on therapeutic interventions for the human response to illness. Prerequisites: 5<sup>th</sup> semester nursing courses.

### Hours expectations related to credit hours:

2 practicum hours: Success in this 2 hour practicum is based on the expectation that students will spend 90 hours over the 15 week semester. This time includes, but is not limited to: pre-conferences, post-conference, time in the clinical area, paperwork completion, studying, and preparing for the clinical experience.

### Course Goals and Student Learning Objectives:

At the completion of this course, the student will be able to:

- A. Demonstrate compliance with nursing standards and ethical code of conduct.
- B. Demonstrate effective use of written, electronic, and oral communication skills while caring for patients.
- C. Demonstrate safe practice in all clinical settings.
- D. Apply principles of health literacy in the care of patients.
- E. Demonstrate culturally appropriate, evidence-based, patient/family-centered practice.
- F. Demonstrate beginning collaboration with the Interprofessional team members in the provision of care.
- G. Utilize the nursing process and beginning prioritization in the provision of quality care.

### Required Texts/Readings

Yoder-Wise, P.S. (2011). *Leading and Managing in Nursing* (5<sup>th</sup> ed.). St. Louis: Mosby Elsevier.

Smeltzer, S., Barre, B., Hinkle, J., & Cheever, K. (2018). *Brunner and Suddarth's Textbook of medical surgical nursing* (14<sup>th</sup>ed.). Philadelphia: Lippincott.

Silvestri, L.A. *Saunders Comprehensive Review for the NCLEX-RN Examination*. Saunders Publishers. (Current edition), will be required throughout the program.

**Up-To-Date** through the WSU library. (Go to Library home page-click on electronic databases- click on "U"- click on Up-To-Date- then enter topic or drug. (Can do pharmacy and diagnostics)

## Website Resources

<http://medlineplus.gov/> - [Medline Plus](#) is a complete source that brings together authoritative information from the National Library of Medicine, the National Institutes of Health (NIH), and other government agencies and health-related organizations.

<http://cdc.gov> - [center for disease control](#)

<http://www.cancer.gov/> - [National cancer institute](#)

<http://www.cancer.org/> - [American Cancer Society](#)

<http://guidelines.gov> - Free resource with [standards of care guidelines](#)

<http://merck.com> - Free resource for healthcare professionals, good [pathophysiology reference](#).

<http://merck.com> - [American diabetes Association](#) - resources for healthcare professionals and patients.

<http://aafp.org> - [American Academy of Family Physicians](#)-resources for healthcare professionals, good pathophysiology reference.

<http://www.qsen.org/> - [Quality and safety in nursing education](#)

<http://www.jointcommission.org/> - [Joint commission website](#)

<http://www.ihl.org> - [Institute for Healthcare Improvement](#), Open Schools Program

<http://www.labtestsonline.org/> - Lab tests resource built for the public, does have some good information to help direct students in [determine lab value abnormalities](#).

### Key Organizations for Nursing Education

Organization	Abbreviation	Website	Statement
American Association of Colleges of Nursing	<a href="#">AACN</a>	<a href="http://www.aacn.nche.edu">www.aacn.nche.edu</a>	"The <b>American Association of Colleges of Nursing (AACN)</b> is the national voice for baccalaureate and graduate nursing education."
Commission on Collegiate Nursing Education	<a href="#">CCNE</a>	<a href="http://www.aacn.nche.edu/ccne-accreditation">http://www.aacn.nche.edu/ccne-accreditation</a>	"CCNE serves the public interest by assessing and identifying programs that engage in effective educational practices."
Institute of Medicine Report	<a href="#">IOM</a>	<a href="http://www.iom.edu">www.iom.edu</a>	"Our aim is to help those in government and the private sector make informed health decisions by providing evidence upon which they can rely."
Kansas State Board of Nursing	<a href="#">KSBN</a>	<a href="http://www.ksbn.org">www.ksbn.org</a>	This agency is the regulatory board for Nurses (and nursing students) in the state of Kansas.
Nation Council of State Boards of Nursing	<a href="#">NCSBN</a>	<a href="https://www.ncsbn.org/nclex.htm">https://www.ncsbn.org/nclex.htm</a>	"To ensure public protection, NCSBN member board jurisdictions require a candidate for licensure to pass an exam that measures the competencies needed to

Organization	Abbreviation	Website	Statement
			perform safely and effectively as a newly licensed, entry-level nurse.”
Quality and Safety Education for Nurses	<a href="#">QSEN</a>	<a href="http://qsen.org">http://qsen.org</a>	“The overall goal for the Quality and Safety Education for Nurses (QSEN) project is to meet the challenge of preparing future nurses who will have the knowledge, skills and attitudes (KSAs) necessary to continuously improve the quality and safety of the healthcare systems within which they work.”

### Other Equipment/Materials

The student will be required to wear a Wichita State University nursing uniform and footwear that conforms to the School of Nursing dress code. Additional required supplies include a stethoscope, penlight, watch with a second hand, and a WSU picture ID name badge.

### Class Protocol:

**Attendance:** Attendance in the clinical area is expected each clinical day. Students will be evaluated on their participation in clinical activities. If for some reason the student is unable to attend clinical, he/she **must** inform the instructor **prior** to clinical. In addition, the student is responsible for notifying his or her assigned unit of the absence. Multiple absences may result in necessary withdrawal from the class. The instructor will assign appropriate work or schedule make-up clinical time to make up for absences from the clinical setting. **It is required and expected that the student will arrive prior to the start of the assigned shift.** Students are expected to provide end-of-shift report or individual report to primary nurse prior to leaving the unit.

### Grading Scale

Assessment of student achievement will be based on participation in practicum activities, charting, and various assignments. A 73% must be attained to receive a passing grade for this course. This grade is obtained by meeting the practicum objectives as listed.

1. Practicum evaluation tool. (This will be an online rubric evaluation of performance)
2. Student Nurse practices at a safe and competent level
3. Research and Observed assessment assignments
4. Other assignments as listed
5. Completion of IHI modules
6. Timely completion of care plans and other required paperwork is due according to your clinical instructor's stated schedule. Paperwork handed in or electronically submitted after deadline will be considered late and point deduction will occur
7. Satisfactory completion of simulation
8. KAPLAN pathophysiology integrated test

### Student Expectations

- **Communication with instructor-** The practicum instructor must be informed of all student activities during their hospital experience. If the student experiences any concerns during the practicum day, it is the student's responsibility to immediately contact their instructor. It is vital to also communicate with RN preceptor.
  - a. Any change in patient's condition
  - b. Abnormal assessments/vital signs
  - c. All medications, new orders, procedures
  - d. Any procedures that are done or that is planned
  - e. Always update your preceptor RN and your clinical instructor before going to lunch.
  - f. Always update your preceptor before leaving your patients at the end of the clinical day.
  - g. Flow sheet and PIE charting are required. Students at Via Christi are to follow the procedures there. Wesley students are to: chart on flow sheets (vitals, I/O. and selected procedures). All students are to use the student worksheets sheets to collect data and provide care details.
- **Self-evaluation-** is an important component of this course as it contributes to professional growth. Each clinical week, evaluate your strength, limitations, and goals for improvement in these areas. Self-evaluations will be kept in a log format and will be due at completion of week, with other practicum paperwork.
- **Conduct in Practicum-** The student must be an active learner. The student must act with professional conduct. (Respectful communication, engagement.) Cell phones- turned off and no texting or use of other social media during practicum. Secure the consultation and/or assistance from your practicum instructor when you are unsure and/or inexperienced. Instructor or primary nurse approval must be sought prior to independent performance of technologies. All medication must be checked prior to administration and in N361 all medications will be given under direct supervision of the instructor or RN. Provider's verbal or telephone orders may not be taken. Students are encouraged to discuss a patient's
- **Weather-** In the case of inclement weather, call the inclement weather line for Wichita State University 316-978-6633, if classes are cancelled so is practicum. If classes are not canceled, each student should use his or her own discretion to determine safety of driving.
- **Illness-** Students may not participate in practicum rotations with any of the following illnesses:
  - a. Streptococcal infections of the throat
  - b. Herpes simplex
  - c. Herpes zoster (shingles)
  - d. Dysentery, confirmed organism or diarrhea
  - e. Staphylococcal infections
  - f. Infectious hepatitis (viral)
  - g. Tuberculosis
  - h. Hepatitis B
  - i. Seasonal influenza
  - j. H1N1 virus
  - k. Suspected infection
  - l. Fever > 100.5
- **Use of Student Material-** Wichita State University School of Nursing is fully accredited. Ongoing program evaluation to continue and increase the quality of the program is part of the process. Selected student papers or other course work are used as examples of meeting course objectives for accreditation purposes. The name of each student whose materials are used for the purpose of program review and educational purposes will remain confidential. Participation is voluntary. Consent to use a student's papers or other course work is hereby implied. If a student does not wish the school or faculty member to use their papers or course work, they may withdraw their consent by putting their wishes in writing to the course instructor. The decision to withdraw consent will be confidential and will not affect the student/faculty relationship or course condition with the provider.
- **Personal belongings-** Please limit what personal or valuable belongings that are brought to the hospitals as there is no secure area to store them. If you desire to bring a sack lunch there is refrigeration available or food is available for purchase.
- **NURSING STUDENTS MAY NOT TAKE A VERBAL OR TELEPHONE ORDER FROM A PHYSICIAN BY THEMSELVES.**
- **Physician orders:** All physicians' orders must be checked by a registered nurse staff member prior to implementation by the student. In addition, students will check the physicians' order prior to implementation of the order.

- **Treatments and procedures:** A student may complete treatments and procedures **ONLY** upon approval from the instructor or primary nurse. The student must consult with the patient's primary nurse before preparing to perform a treatment or procedure. This is especially critical after a shift change.
- Medication Administration: A student MAY NOT administer any medications without the presence of an RN- either the preceptor RN or the instructor. Failure to follow this practice may result in dismissal from the clinical course and possible dismissal from the nursing program.
- **Medication error:** When a medication error has been made, the student must immediately notify the clinical instructor and the patient's primary nurse. Medication error reports are to be completed according to hospital policy and the student will complete a School of Nursing Unusual Occurrence Report.
- **Procedure error:** A procedure error has been made when a wrong treatment has been administered, treatment omitted, the client has not been properly identified or at any time the clinical instructor determines that negligent nursing care has been given. The clinical instructor will evaluate all deviations from prescribed time of administration of treatment. Procedure error reports are to be completed according to hospital policy and the student will complete a School of Nursing Unusual Occurrence Report.
- **Care Plans:** Students are expected to complete a care plan for their primary focus patient. Remember, the focus of the care plan is to identify nursing problems and diagnoses associated with the patient's medical diagnosis and progress.

### Student Assessment of Course and Teacher:

Students will be asked to identify areas of strength and areas for improvement in the course as designed and implemented.

### Academic Integrity

Students are responsible for knowing and following the [Student Code of Conduct](http://webs.wichita.edu/inaudit/ch8_05.htm) [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the [Student Academic Honesty policy](http://webs.wichita.edu/inaudit/ch2_17.htm) [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm).

### Disabilities

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, you are encouraged to contact the Office of Disability Services (DS). (316) 978-3309 (voice/tty).

### Counseling & Testing

The WSU Counseling & Testing Center provides professional counseling services to students, faculty and staff; administers tests and offers test preparation workshops; and presents programs on topics promoting personal and professional growth. Services are low cost and confidential. They can be reached at: (316) 978-3440.

### Student Health Services

WSU's Student Health clinic is located in Ahlberg Hall. For more information see [www.wichita.edu/studenthealth](http://www.wichita.edu/studenthealth).

### Copyright Notice

Course materials prepared by the instructor, together with the content of all lectures presented by the instructor, are the property of the instructor. Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

### Intellectual Property

Wichita State University students are subject to Board of Regents and University policies (see [http://webs.wichita.edu/inaudit/ch9\\_10.htm](http://webs.wichita.edu/inaudit/ch9_10.htm)) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final decision.

## Shocker Alert System

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert](http://www.wichita.edu/alert).

## Title IX

Title IX of the Educational Amendments of 1972 prohibits discrimination based on sex in any educational institution that receives federal funding. Wichita State University does not tolerate sex discrimination of any kind including: sexual misconduct; sexual harassment; relationship/sexual violence and stalking. These incidents may interfere with or limit an individual's ability to benefit from or participate in the University's educational programs or activities. Students are asked to immediately report incidents to the University Police Department, (316) 978- 3450 or the Title IX Coordinator (316) 978-5177. Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Testing Center (316) 978-3440 or Student Health Services (316)978-3620. For more information about Title IX, go to: <http://www.wichita.edu/thisis/home/?u=titleixf>

## The Heskett Center and Campus Recreation

Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services see [www.wichita.edu/heskett](http://www.wichita.edu/heskett).

## Video and Audio Recording

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course. In addition, no Video and audio recordings may be done in the patient care areas in the clinical setting.

## CARE Team

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern at [www.wichita.edu/ubit](http://www.wichita.edu/ubit) or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

## Concealed Carry Policy

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed on the body of the carrier, or backpack, purse or bag that remains under the immediate control of the carrier. Gun owners must familiarize themselves with [WSU's Concealed Carry Policy](#) at [http://webs.wichita.edu/?u=wsunews&p=/weapons\\_policy\\_documents](http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents) and the [Kansas Board of Regent's policy](#) at [http://www.kansasregents.org/about/policies-by-laws-missions/board\\_policy\\_manual\\_2/chapter\\_ii\\_governance\\_state\\_universities\\_2/chapter\\_ii\\_full\\_text#weapons](http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_text#weapons). If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450

## Additional Concealed Carry Language

For lab courses or other courses where student belongings are unattended and out of immediate control. Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the immediate control of the individual. This course requires students to leave belongings such as backpacks or other bags out of reach and unattended for the duration of class time. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450.

## Names and Pronouns

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

## Faculty Expectations

- a. Support student learning.
- b. Assist in the education of the professional nurse
- c. Create a respectful environment for students
- d. Prepare students with knowledge of medical/surgical issues not only for this class, but for future RN career.
- e. Develop critical thinking skills.
- f. Assist with test taking skills as needed.
- g. Grade all papers/projects within two weeks.
- h. Provide class/learning material at least 24 hours prior to class.
- i. Provide for student assessment of Course and teacher, the student will be asked to identify areas of strength and areas of improvement for the course.

Achievement of Satisfactory for N361 Care of Adults I Practicum is based on the satisfactory completion of the following assignments:

Category	Required items	Weight
Practicum Evaluation Tool (PET)	Each week will be scored separately (rubric evaluation of practicum performance)	40% total for all weeks
Kaplan Integrated Pathophysiology	Computer	10%
Practicum Documentation	SimChart and hospital required documentation (See rubric for clinical evaluation)	20% total for all weeks
Assignments	IHI PS 102- 2% IHI PS 103- 2% IHI PFC 101- 2% Blood Glucose monitoring- 1% Medication list- 1%	16% total

Category	Required items	Weight
	Research assignment- 1% (see rubric and instructions) Observed Assessment- 1% ( see instructions and rubric) Restraint training 1% Medication exam 5%	
Attendance	Each day will be counted. Tardy will subtract 2 points from each day)	4%
Medication administration		10 %

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.)

Percentage	Letter Grade	Grade Points	Interpretation
93-100	A	4.00	A range denotes excellent performance
90-92	A minus	3.70	
87-89	B plus	3.30	
83-86	B	3.00	B range denotes good performance
80-82	B minus	2.70	
77-79	C plus	2.30	
73-76	C	2.00	C range denotes minimally satisfactory performance
70-72	C minus	1.70	In the nursing program, this is considered unsatisfactory performance and failure of the course.
65-69	D plus	1.30	
62-64	D	1.00	D range denotes unsatisfactory performance
60-61	D minus	0.70	
Below 60	F	0.00	

## Extra Credit

There is no extra credit for this class.

## Late Assignments

Late assignments will be accepted with 10% deduction in grade per day. If assignment is more than 2 days late no credit will be given.

## Missed Assignments and Exams

The student must contact the clinical instructor for any missed practicum time prior to start of the day.

## Other Assignments

### #1 Nursing Research Journal Article Review Requirements (see rubric, must submit assignment online.

1. Must be typed and in APA format
2. Needs to have at least an RN as one of the authors.
3. Must be a med/surg topic
4. Need to address the following questions
  - a. Identify the Reference
  - b. Need to submit a copy of the article
  - c. What theory is used as the framework for this study? Not all articles will have this portion, include the theory or framework if it is in the article.
  - d. What is the problem being studied?
  - e. What is the sample size?
  - f. What is the population?
  - g. Write a short summary of the results
  - h. How can the research findings be applied to clinical practice?
  - i. Be prepared to present the information in a pre or post conference.

### #2 Observed Assessment (see rubric)

1. Will be schedule with student, typical from midterm till end of semester.
2. Will need to have permission from patient
3. Instructor will observe student in patient's room and provide feedback after completed assessment
4. This will be a head to toe assessment with modifications based on patient status.

#3 IHI open school courses (see list) (2% for each module- submit a copy of your certificate of completion via black board

#4 other assignments as required. (Including Kaplan).

<b>Kaplan Schedule</b>	<b>Fall 2020</b>
Kaplan pathophysiology focused review and remediation	Must be completed prior to integrated exam
Kaplan Integrated test	See schedule
Kaplan Integrated test repeat (remediation must be completed prior to November 15)	must RSVP November 15,

WICHITA STATE UNIVERSITY  
School of Nursing

Student Name:		Date of admission:	Current date:
Pt.'s initials:                      Gender:		Age:	Physician:
Primary Dx:		Allergies and Reactions:	
Significant Health History/Chronic Disease		<b>Nursing Quality Measures</b> –additional comments can made on the back of this sheet. For all yes answers please explain actions completed. <ul style="list-style-type: none"> <li>• Is the patient a fall risk based on fall risk assessment y/n             <ul style="list-style-type: none"> <li>○ If yes, were fall risk measures implemented Y/N</li> </ul> </li> </ul>	
Anticipated/completed Patient teaching (formal and informal)		<ul style="list-style-type: none"> <li>• Skin assessment performed y/n             <ul style="list-style-type: none"> <li>○ Was the patient at risk for skin impairment y/n</li> <li>○ Skin measures implemented Y/N</li> </ul> </li> <li>• Were restraints used Y/N</li> <li>• Did the patient have a foley catheter y/n             <ul style="list-style-type: none"> <li>○ Did you assess for readiness to remove the catheter y/n</li> </ul> </li> <li>• Did the patient have a central line y/n             <ul style="list-style-type: none"> <li>○ Were appropriate evidence based measures taken to prevent central line related blood stream infection y/n</li> </ul> </li> </ul>	
<b>What potential complications do you anticipate?</b>	<b>History of Illness</b>	<b>Code Status:</b>	
<b>VITAL SIGNS</b>	<b>ACTIVITY</b>	<b>HYGIENE</b>	<b>DIET</b>
Schedule:	Ambulation:	Bath Type:	Type:
Medication for BP?	Bed rest:	Oral Care:	Snacks:
Any special instructions for VS?	Repositioning:	Dentures/Glasses/Hearing aid	Assist:
<b>LOC:</b>	<b>ELIMINATION</b>	<b>WOUND/SKIN</b>	<b>SPECIAL NSG CARE</b>
Mental Status:	BRP:	Dressings:	I & O
Restraints/BRs up:	Commode:	Location:	Accu Check:
Safety issues:	Catheter:	Wound Care:	Parameters for Accu-checks:
Neuro Check:	Incontinence Care:		Daily wt.:
<b>EQUIPMENT</b>	<b>OTHER THERAPIES</b>	<b>DRAINS</b>	<b>ON O2?      Rate:</b>
Please List Equipment in use.	PT: OT: ST: RT:	J.P/ Hemovac Penrose Stryker T-Tube	Any titration orders for oxygen? Mode: Nasal cannula/mask End tidal CO2 monitor Incentive Spirometer
<b>TUBES</b>	<b>IV fluids (continuous?)</b>	<b>PCA (what type?)</b>	<b>IV</b>

Nasogastric/ PEG/ J-Tube Chest			Type: Peripheral/ PICC/ CVL Location:
---	--	--	---

## Pathophysiology

**Highlight similarities in your client's status and address the following questions.**

1. Pathophysiology of patient's primary diagnosis
  - a. Pathophysiology
  - b. Physiologic alterations
  - c. Etiology
  - d. Signs and symptoms
2. Laboratory & radiological abnormalities
3. Suggested medical treatment
4. Nursing emphasis in treatment & client education
5. PLEASE LIST SOURCE.

\* Students should review SimChart for comments/instructor feedback

Clinical Document	3 points	2 points	1 point	0 points	Competencies
Pathophysiology Physiological Adaptation/ Psychosocial Adaptation	-Complete and accurate for the patient's condition -Appropriate references -Individualized to client	-Generalized for the patient's condition -Appropriate reference -Non-specific to client	-Incomplete for the patient's condition -Appropriate references -Non-specific to client	Not present for one or more client.	<b>QSEN:</b> Patient-Centered Safety, QI, Informatics <b>NCLEX:</b> Safety & Infection Control <b>AACN Essentials:</b> I,II, III, IV, V, IX <b>ANA Code of Ethics:</b> Provision 1
Medication Management	-Workup is complete and comprehensive -Considerations and SE -Multiple examples	-Workup is present -Missing critical elements of nursing considerations and/or SE -Few examples	-Workup is present -Missing several critical elements of nursing considerations and/or SE -Limited examples	Not present for one or more client.	<b>QSEN:</b> Patient Centered, Safety <b>NCLEX Client Needs:</b> Safety and Infection Control, Pharmacological and Parenteral Therapies <b>AACN Essentials:</b> I, II, III, IV, V, IX <b>ANA Code of Ethics:</b> Provision 3, 4
Lab Results and Diagnostics Procedures	-Accurate and correlated to the medical diagnosis and/or surgical procedures	-Accurate but not comprehensive -Not client specific	-Few included -Not explained -Not client specific	Not present for one or more client.	<b>QSEN:</b> Patient Centered Care, Informatics <b>NCLEX Client Needs:</b> Physiological Adaptation <b>AACN Essentials:</b> I, IV,VI, IX <b>ANA Code of Ethics:</b> Provision 4, 8
Care Plan including nursing diagnoses with R/T (NANDA framework)	-Showed critical thinking -Correlation to client condition -Data collection and nursing process utilized -Multiple examples	-Non-specific correlation of client condition -Non-specific data collection and nursing process -Some examples present -Few relationships identified	-Vague correlation of client condition -Vague use of data collection and nursing process -Inaccurate, or absent elements -No relationships identified	Not present for one or more client.	<b>QSEN:</b> Patient Centered Care, Informatics <b>NCLEX Client Needs:</b> Management of Care <b>AACN Essentials:</b> I, IX <b>ANA Code of Ethics:</b> Provision 1, 2
Expected Outcomes (NANDA framework)	-Specific and measureable -Time frame ID.	-Present with a few aspects of measurability -Time frame ID.	-Incomplete aspects of measurability -Vague or missing time frame ID	Not present for one or more client.	<b>QSEN:</b> Patient Centered care, Informatics, Safety <b>AACN Essentials:</b> I, IV <b>ANA Code of Ethics:</b> Provision 1, 2, 4
Interventions (NANDA framework)	-Comprehensive -Multiple options provided -Client specific	-Present -Few options provided	-Incomplete -Non-specific options provided	Not present for one or more client.	<b>QSEN:</b> Patient Centered Care, Teamwork and Collaboration, Informatics <b>NCLEX Client Needs:</b> Management of Care, Health Promotion and Maintenance, Basic Care and Comfort, Physiological Adaptation <b>AACN Essentials:</b> I, VI,VIII, IX <b>ANA Code of Ethics:</b> Provision 1, 2, 4
System Assessments: (i.e., Focused assessments)	-Complete and comprehensive -Covers system by system review -Notes significant findings	-Missing critical elements of system review -Data collection is limited	-Missing several critical elements -Incomplete focused assessment	Not present for one or more client	<b>QSEN:</b> Patient Centered Care, Teamwork and Collaboration, Informatics <b>NCLEX Client Needs:</b> Management of Care, Health Promotion and Maintenance, Basic Care and Comfort, Physiological Adaptation <b>AACN Essentials:</b> I, VI,VIII, IX <b>ANA Code of Ethics:</b> Provision 1, 2, 4
Patient Centered Education i.e., Discharge Teaching Plan of Care, Education, SBAR, Bedside Report	-Complete, comprehensive -Specific health literacy addressed -Evidenced based teaching strategies fully implemented -Multiple examples present. - Discharge teaching plan developed at initiation of care.	-Missing some elements of patient specific health literacy -Evidenced based teaching strategies partially implemented -Few examples present -Discharge teaching plan implemented day of discharge.	-Missing critical elements of patient specific health literacy -Evidenced based teaching strategies partially implemented -Few examples present -Discharge teaching plan implemented at time of discharge.	Not present for one or more client.	<b>QSEN:</b> Teamwork and Collaboration <b>NCLEX Client Needs:</b> Management of Care <b>AACN Essentials:</b> I, IV, VI, IX <b>ANA Code of Ethics:</b> Provision 1, 2, 8

<p>Population Specific Tool</p> <p>Braden Latch NIPS Edinburgh PP Depression HITS BEERS MMSE Fall Risk Scale Other tool identified as appropriate</p>	<p>-Student is able to identify and correctly apply multiple tools appropriate for the clinical setting/patient condition to support nursing knowledge of best practice.</p>	<p>-Student is able to identify and apply multiple tools with faculty/nurse support appropriate for the clinical setting/patient condition to support nursing knowledge of best practice.</p>	<p>-Student needs extensive faculty/nurse support to identify and apply tools appropriate for the clinical setting/patient condition to support nursing knowledge of best practice.</p>	<p>Not present for one or more client.</p>	<p><b>QSEN:</b> Patient Centered Care, Teamwork and Collaboration, Evidenced-based practice, Informatics <b>NCLEX Client Needs:</b> Management of Care, Health Promotion and Maintenance, Basic Care and Comfort, Physiological Adaptation <b>AACN Essentials:</b> I, II, III, VI,VII, VIII, IX <b>ANA Code of Ethics:</b> Provision 1, 2, 7</p>
<p>Reflection on Professional Development</p>	<p>-Student initiates personal professional improvement plan including areas of strength and challenges -Reflection includes: +critical thinking + review of ANA code of ethics + development of professional growth.</p>	<p>-Student is receptive to professional improvement suggestions from faculty including areas of strength and challenges -Reflection includes: + critical thinking + review of ANA code of ethics + development of professional growth.</p>	<p>-Student needs continuous advisement for professional improvement suggestions from faculty including areas of strength and challenges -Reflection includes: + critical thinking + review of ANA code of ethics + development of professional growth.</p>	<p>Not present.</p>	<p><b>QSEN:</b> Quality Improvement <b>AACN Essentials:</b> VIII, IX <b>ANA Code of Ethics:</b> Provision 4, 5, 6</p>

**Discussion Questions**

**Question 1**

Observe 2 nurse-to-nurse and 2 nurse-to-physician verbal reports (phone or face-to-face is acceptable)

In the nurse-to-nurse reports do you feel all the pertinent patient information was provided to give safe care to the patients? Explain your answer.

Was bedside report conducted? Why or why not? Should bedside report be the standard of care? Why or why not?

In the nurse-to-physician report was SBAR used? Did the nurse follow the national safety standards for receiving orders from a physician?

Safety standards include:

1. Only the physician is to write the orders if he/she is present in the unit-no verbal orders
2. Telephone orders are to be dictated directly on the order sheet, and read back to the physician

Do you feel the communication between the physician and nurse was effective? Why or why not? How could the communication be more effective?

Explain your answer using your textbook, tegrity lecture or other scholarly readings

**Question 2**

Complete the conflict self assessment found on page 467-468 in your textbook. Share in a log to your instructor. Provide 1 example of situations in which your consistent approach is most effective. Provide 1 example of a situation in which your consistent approach is not as effective and which style would be more effective.

A source is NOT required for this posting.

**Discussion Question Grading Criteria**

Clinical seminar assignments may include discussion questions submitted to the instructor. Please follow the discussion question grading criteria when answering discussion questions.

**Discussion Question Grading Criteria:**

<b>Dimension</b>	<b>10 points</b>	<b>8 point</b>	<b>5 point</b>	<b>0 points</b>
Content	All elements of the question are addressed with inclusion of readings from at least one scholarly source of support. Scholarly source (maybe textbook) is referenced in APA format. Answer is logical, easy to follow, and substantive. Correct grammar/spelling, submitted on-time.	One element is not addressed. Minimally includes readings scholarly sources for support. Reference is not cited appropriately. The post is difficult to follow. Minor grammar/spelling errors. Submission is late.	Approximately half of all the elements are addressed. Minimally includes readings scholarly sources for support. Reference is not cited appropriately. The post is difficult to follow. Poor grammar/spelling errors. Submission is late.	Poorly developed Only states, "I agree", "Yes", "No" or something similar Does not include any scholarly source for support. Many errors. No submission.





Figure 1 Wichita State University Logo

## N380 Care of Women and Newborns, Fall 2020

- Instructor: Dorene Owen, MSN, RN-C Inpatient Obstetrics
- Department: Nursing
- Office Location: 523 AH
- Telephone: office 316-978- 7989 & cell 417-718-3359
- Email: [dorene.owen@wichita.edu](mailto:dorene.owen@wichita.edu)
- Preferred Method of Contact: email or text
- Student/Office Hours:
- Classroom Day/Time: Room 110 Tuesdays 1500-1650
- Prerequisites: Concurrent enrollment in Semester 6 courses
- Teaching Assistant: N/A

## How to use this syllabus

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. Please be sure to check blackboard frequently as changes will be posted in blackboard.

## Academic Integrity

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct [Student Code of Conduct](#) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [Academic Integrity Processes and Procedures](#)

## **Course Description**

Credit Hours: 2 credit hours

Definition of a Credit Hour:

Success in this 2 credit hour course is based on the expectation that students will spend, for each unit of credit, a minimum of 30 hours over the length of the course (normally hours per unit per week with one of the hours used for lecture) for instruction and preparation/studying or course related activities for a total of 90 hours. This work includes, but is not limited to: reading, listening to Panoptos, group projects and studying.

Go to:

<http://webs.wichita.edu/?u=academicaffairs&p=/definitionandassignmentofcredithours/> for the policy and examples for different types of courses and credit hour offerings.

## **Measurable Student Learning Outcomes N380 Maternal/Newborn Nursing Care**

At the completion of this course, the student will be able to:

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Apply knowledge of the humanities, social, and biological sciences to nursing practice in caring for maternal/newborn patients and their families.
3. Demonstrate effective use of written, electronic, and oral communication skills.
4. Apply principles of health literacy in planning maternal/newborn family-centered nursing care.
5. Identify the Interprofessional health care team roles and relationships when planning care for maternal/newborn patients.

## **Required Texts/Readings Textbook**

Ladewig, London & Davidson (2017). *Contemporary Maternal-Newborn Nursing Care*, 9<sup>th</sup> Ed.

SIM CHART, Elsevier

APA 7<sup>th</sup> edition

WSU School of Nursing – Student Handbook

## Other Readings

1. Kaplan: Refer to the Kaplan policy in handbook.
2. Audiovisual materials: videotapes and/or computer applications may be used to augment the lecture content. Will provide access on Blackboard.
3. Medical terminology related to Maternal Child nursing.

## Other Equipment/Materials/Technology Standards

Nursing students are required to have complete access to a functioning laptop or PC with internet capabilities. This laptop or computer must have Microsoft Word. If you do not have Microsoft Word on your PC or Laptop, Wichita State does provide free access to Microsoft Office 365 for students. Follow the instructions below to get Microsoft Office:

1. Log in to [MyWSU](#)
2. Click on Office 365 located on the "Home" tab
3. Follow the Office 365 wizard instructions

Before you begin your coursework, [ensure that your computer meets technical standards](#) (software, computer equipment, general skills, program management skills, communication skills, and managing your WSU e-mail) for use in this course.

4. All exams will be taken during the **first hour** of class. Ensure your computer is fully charged prior to class. There are not enough outlets to allow all students to charge computers during class.

## Class Protocol:

Students are expected to be present for class either in person or via zoom. If a student is going to be absent it is up to the student to notify the instructor prior to class time. It is at the instructor's discretion to take attendance in class and points may be awarded to those present.

### ***The roles and responsibilities of the student:***

- reading required assigned textbook pages and/or articles prior to class discussion, watching any PowerPoints, Panopto or videos prior to class
- completing assigned work on time
- coming to class prepared with questions about the readings or lecture
- coming to class on time and prepared to participate
- respecting the views and learning needs of other students
- consulting with the instructor about any problems in the course
- consulting with instructor when a failing grade is awarded on any assignment or exam (C-, D, or F)

- refer to your syllabus first for any questions or clarifications regarding course expectation or assignments.

### ***The roles and responsibilities of the instructor:***

- coming to section prepared to facilitate discussion and learning
- being responsive to the needs of students in class and office hours
- giving students guidance about how to improve their performance
- respecting the views and learning needs of the students
- working with students to resolve any problems in the course

All cell phones should be **turned off** during class times and stored away. Cell phones for the use of texting or making/receiving calls is not appropriate and is unprofessional in the class setting. In a case where students need to receive an important call or text during class please step out of the class and inform the instructor that you are expecting a call.

## **Contact Policy**

Although you may attempt to reach me by phone, email communication is always preferred. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email
- Remember to sign your full name.
- **Always** email me from your WSU email address. Email sent from personal email servers like Gmail, Yahoo, etc., have a tendency to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab. I also offer an Ask My Instructor forum on Blackboard which allows common questions to be seen and responded to publicly.
- You should NOT contact me for tech support.
  - Any technical problems involving your computer, or issues regarding file uploading or sharing, should go through the OneStop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
  - However, if you have a problem with access or uploading assignments, you *should* let me know before your assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

## Response Time

To Email and Ask My Instructor Questions: I will try to get back to you with you questions/concerns within a 24 hour period. I have clinicals all day on Wednesdays and my response time may be a bit slower during this time frame.

Feedback on Assignments: This will be within the week of due date. This will be the same for all tests/quizzes.

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. A grade of **73%** is required in all nursing courses. An exam average of 73% must also be obtained in order to successfully pass all nursing courses. If the student's overall exam average is below the 73% (regardless of overall grade in the course) the student will be required to repeat the course. A C minus on exam average and or a C minus in the overall.

Points/Percentage	Letter Grade	Grade Points	Interpretation
93-100%	A	4.00	A range denotes excellent performance
90-92%	A-	3.70	
87-89%	B+	3.30	
83-86%	B	3.00	B range denotes good performance
80-82%	B-	2.70	
77-79%	C+	2.30	
73-76%	C	2.00	C range denotes satisfactory performance
<b>Minimum passing</b>			

Points/Percentage	Letter Grade	Grade Points	Interpretation
<b>grade for nursing courses</b>			
70-72%	C-	1.70	<b>Below a 73% in single nursing course results in non-progression within the nursing program</b>
67-79%	D+	1.30	
63-67%	D	1.00	D range denotes unsatisfactory performance
60-62%	D-	0.70	
Below 60%	F	0.00	

Any student that does not achieve a 73% on any assignment is highly encouraged to meet with me 1:1 after the exam. This isn't mandatory. I am available for students during my office hours and by appointment. I will do my best to reply to you within 24 hours.

**Office hours:           Monday: 1300-1600**

**Tuesday: 0800-1200**

**Friday: 0800-1200**

**May also make appointment to see me in my office Room 531 on the 5<sup>th</sup> floor.**

**Remember, these may have to be virtual. I will let you know as the semester progress.**

**Final Grade Rounding:** Final weighted grades will be rounded as follows:

Anything below a 0.5 is rounded down, so a 0.49 is rounded down, anything above 0.5 is rounded up. 89.495 is 89.4 and stays an 89, 89.5 rounds to a 90.

## Testing

All exams will be taken on your personal laptop. Please refer to the testing Policy in the student handbook. Additional to the policy, when leaving the class after an exam, leave your scratch paper on your desk. All of your materials (back pack, cell phone, laptop) are to be left in either the back or front of the room. All cell phones should be kept **off** while testing, exceptions should be discussed with instructor prior to exam. We will have lecture following the exam unless otherwise specified. Exams will not be gone over in class and it is my recommendation that if you scored below a 75% you make an appointment with me to review your exam. Students will not be able to see their scores on the exam until all students have completed and I have had an opportunity to review the exam. I try very hard to get exam grades posted within 24 to 48 hours but reserve the right according to our policy to take up to 7 days.

### **Make-up tests:**

Tests must be made up within five days of the scheduled exam; only when students have contacted the instructor prior to the exam. Exams for which there are unexcused absences cannot be made up. All examinations will start promptly to limit distractions in the testing environment. Students **MUST** pass all exams with a 73% test average to pass the course. If a student scores below 73% on a test the student must make an appointment to visit with the instructor within 5 days to review the exam. No retakes of exams will be allowed. Tests may not be accessed outside of the proctored testing environment.

Make-up tests will be completed at the Testing Center, 320 Grace Wilkie Hall. Phone 316-978-3440. The instructor will send a form to the testing center to allow the student to schedule a make-up exam. Once scheduled, the student **MUST** contact the instructor to ensure the exam is open for the student to take. If you have not heard back from me in 24 hours, send another email. The student should not assume the exam is open for retake until the student receives an email confirming the date and time of the make-up exam.

Cost is \$10.00 per exam, payable at the testing center. For computer tests, 24-48-hour notice required before testing. For paper tests, no pre-scheduling is required.

Hours: M -F 0800-1700; T-W includes additional hours from 1700-1900.

### **Late Assignments**

Students can make up one missed exam only if the instructor has been notified prior to the examination. Students will have 5 business days (M-F) to make up the exam. Students are not allowed to take the exam prior to administration of the exam to the class. Exceptions may be made at the discretion of the instructor.

Missed Exams are made up in the testing center at a \$10 cost to the student. Students will need to notify the instructor at least 24-48 hours in advance of the time the test is to be made up so that materials can be sent to the testing center. The number to the testing center is 316-978-3440.

Late assignments will be accepted but with a loss of **5%** for each day the assignment is late, including weekend days. No assignment will be accepted after one week of due date unless arrangements have been made with the instructor.

Any student(s) suspected or proven to be in violation of the university or department academic integrity standards may receive an assignment reduction, a zero on the assignment, a zero in the class and/or reported to the university academic integrity committee.

### **Extra Credit:**

No extra credit available

**Syllabus Policies and Student Resources available at**  
[www.wichita.edu/syllabuspolicies](http://www.wichita.edu/syllabuspolicies)

Information on:

- Important Academic Dates
- Academic Integrity
- Definition of a credit hour
- Video and Audio recording
- Shocker Alert System
- Intellectual Property
- CARE Team
- Counseling and Prevention Services
- Student Health Services
- Heskett Center and Campus Recreation
- Inclusive Excellence
- First Generation Students
- Names and Pronouns
- Disability Services
- Title IX
- Concealed Carry Policy

## N380 Course Schedule and Assignments – Fall 2020

Date and Week	Topic	Reading Assignments	Due prior to class	In Class Activity	Course Work & Points
Aug 18 <sup>th</sup>  1	<p>Course Orientation- Syllabus</p> <p>Introduction to N380/N381</p> <p>Discuss Simulation expectations.</p> <p>Clinical paperwork and clinical assignments.</p>	<p><b>Chapters 1-7 Ludewig</b></p> <p>-Readiness to learn -Birth Control -Family Planning -Tx and prevention of STDs -Cultural differences in childbirth Address Abuse &amp; Neglect -Grief and Loss -Sexuality</p> <ul style="list-style-type: none"> <li>• Medications sheet</li> <li>• Module 1 worksheet</li> </ul>		Choose PFS and sign contract	<p>Intro self and class</p> <p>PFS Contract</p> <p>Norms Sheet with initials next to each norm</p>
Aug 25 <sup>th</sup>  2		<p><b>Chapters 1-7 Ludewig</b></p> <p>-Readiness to learn -Birth Control -Family Planning -Tx and prevention of STDs -Cultural differences in childbirth Address Abuse &amp; Neglect -Grief and Loss -Sexuality</p>	<p>Module 1 filled out.</p> <p>Med sheet - fill out prior</p>	<p>Review Med sheet.</p> <p>Once correct, submit through BB</p>	<p>Med sheet complete. We will go over in class.</p> <p>(10 points)</p>

<p>Sept 1<sup>st</sup></p> <p><b>3</b></p>	<p>Module I</p>	<p><b>Chapters 1-7 Ludewig</b></p> <ul style="list-style-type: none"> <li>-Readiness to learn</li> <li>-Birth Control</li> <li>-Family Planning</li> <li>-Tx and prevention of STDs</li> <li>-Cultural differences in childbirth</li> <li>Address Abuse &amp; Neglect</li> <li>-Grief and Loss</li> <li>-Sexuality</li> </ul>			<p>Watson's Caring Theory Summary</p> <p>(5 points)</p> <p><b>Exam 1</b></p>
<p>Sept 8<sup>th</sup></p> <p><b>4</b></p>	<p>Module II</p>	<p><b>Ludewig Chapters 8-11</b></p> <ul style="list-style-type: none"> <li>-Provide Care for the Antenatal patient</li> <li>-Body image changes associated with pregnancy</li> <li>-Provide Prenatal Care and Education</li> <li>-Calculate EDB/EDD</li> <li>-Perceptions of Pregnancy</li> <li>-FHR understanding &amp; Interpretation</li> </ul>	<p>Module II</p> <p>word document completed.</p> <p>Watch FHT you tube.</p> <p>Practice calculating EDB/EDD</p>		
<p>Sept 15<sup>th</sup></p> <p><b>5</b></p>	<p>Module II</p>	<p><b>Ludewig Chapters 8-11</b></p> <ul style="list-style-type: none"> <li>-Provide Care for the Antenatal patient</li> <li>-Body image changes associated with pregnancy</li> <li>-Provide Prenatal Care and Education</li> <li>-Calculate EDB/EDD</li> <li>-Perceptions of Pregnancy</li> <li>-FHR Understanding &amp; Interpretation</li> </ul>	<p>Sim Chart Case Study</p>		

Sept 22 <sup>nd</sup>   <b>6</b>	Module II  Exam 2	<b>Ludewig Chapters 8-11</b> -Provide Care for the Antenatal patient -Body image changes associated with pregnancy -Provide Prenatal Care and Education -Calculate EDB/EDD -Perceptions of Pregnancy -FHR Understanding & Interpretation			<b>Module II Exam 2</b>
Sept 29 <sup>th</sup>   <b>7</b>	Module III	<b>Ludewig Ch 16-22</b>  Labor and Delivery (see module III for page numbers)	Module III- word document completed		Module III discuss and turn in
Oct 6 <sup>th</sup>    <b>8</b>	Module III	Labor and Delivery	Evidence Based Practice Reflection due		
Oct 13 <sup>th</sup>   <b>9</b>	<b>Exam 3 over Module III</b>				<b>Module III Exam 3</b>
Oct 20 <sup>th</sup>   <b>10</b>	Module IV	<b>Ludewig Ch 18, 23-27</b>  Postpartum and the NB	Module IV Word Document completed		



Nov 23-28	<b>Happy Thanksgiving!!!</b>				
<b>15</b>					
Dec 1 <sup>st</sup>	<b>Exam 5 Module V</b>				Module 5 Exam 5
<b>16</b>					Will be via Zoom

### N380 Fall 2020 Assignments and Calendar

Assignment	Points
PFS agreement and class norms, introductions	Zero, will discuss first day of class
Medication List	10
Watson's Caring Theory	5
Ethics or Cultural- Case Study	5
Evidence Based Practice Summary & Reflection	5
Sim Case Study x 1	5
Kaplan	10
Exams x 5 (12 points per exam)	60 = <b>100</b>

- Caring for the Pregnant Patient: Therapeutic Communication using **Watson's Caring Theory**

## **UNIT I: Birth Control, Infertility, STDs, Abuse, Grief w/loss**

- Birth Control Work Sheet and NCLEX Style Exam Questions
- STDs \*Chlamydia/Gonorrhea/Candida Worksheet and NCLEX Style Exam Questions
- Infertility and NCLEX Style Exam Questions
- Assess for Abuse and Neglect (Discussion)
- Grief and Loss Counseling Abortion/Ectopic (Discussion)
- Early Bleeding: Abortion Sheet
- 

## **UNIT II: ANTEPARTUM**

- Signs of pregnancy: Presumptive, Probable, Positive: NCLEX Style Exam Questions
- Normal Physiological Changes in Pregnancy and Support: NCLEX Style Exam Questions
- Body Image Changes Associated with Pregnancy: NCLEX Style Exam Questions
- Calculating Estimated Date of Birth by Nagele's rule
- Review of FHT, The good, The bad and Nursing Care.
- Prenatal Care: Normal Changes Vs Danger Signs
- Bleeding: Causes throughout pregnancy

## **Unit III: Medical Conditions with Pregnancy**

- Infections: TORCH, Group B, Streptococcus B-Hemolytic
- Preterm Labor/Anemia/Gestational Diabetes Mellitus/Gestational Hypertension
- Premature Rupture of Membranes

## **Unit IV: Labor and Delivery**

- True vs False Labor Table
- Stages of Labor Table
- Pain Management Table
- Fetal Assessment During Labor
- Nursing Care During Labor
- Therapeutic Procedures to Assist with Labor and Delivery Table
- Complications Related to the Labor Process

## Unit V: Postpartum Physiological Adaptations

- Mother
- Involution of the Uterus/Lochia
- Discharge Teaching
- Newborn:
  - APGAR, AGA, SGA, LGA, Caput, Cephalohematoma, Reflexes, Nursing Care, Immunizations
- Newborn Care and Feeding
- When to call the provider

If the overall points change, so with the total needed for 73%. I will take that into consideration and students will be notified prior to the final exam their standings in the class.

As a student, you are expected to review your gradebook weekly. If you notice something that does not look right, you are to notify me within one week of any discrepancy. If you have received a zero in the grade book during the first week of class and no questions are asked until the last week of the semester, do not expect to receive any additional points or have the zero changed.

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**Partner for Success:** Due August 18<sup>th</sup>. Each student will scan a signed contract into blackboard

**Classroom Norms:** August 18<sup>th</sup> 2020. This form is a list of classroom rules. We can discuss the first day of class.

**Medication List:** Due in class August 25<sup>th</sup> to discuss in class. Due in Blackboard Sept 1<sup>st</sup>. Students are to complete the medication list prior to class. Once corrections are made, THEN students will sign place their name and class number on the sheet (with corrections) and submit to blackboard. (10pts)

**Watson's Caring Theory:** Due Sept 1<sup>st</sup>. Write a summary of Watson's caring theory (the 7 page one that is posted). Read/review this theory and, with proper spelling and grammar, summarize what you believe the theory to mean to YOU as a nurse. How will YOU incorporate the theory into your life and practice? This is your first opportunity to make an impression. Be thoughtful, it isn't the length it is the content, one page is fine. (5 pts)

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Exams: 5 exams throughout the semester various points, but overall 60% of grade. (60%) See schedule for date of exams. You will be expected to "think like a nurse" on all exams. That means: understand the WHY (not just the what).



## N380 Care of Women and Newborns, Fall 2020

- Instructor: Dorene Owen, MSN, RN-C Inpatient Obstetrics
- Department: Nursing
- Office Location: 523 AH
- Telephone: office 316-978- 7989 & cell 417-718-3359
- Email: [dorene.owen@wichita.edu](mailto:dorene.owen@wichita.edu)
- Preferred Method of Contact: email or text
- Student/Office Hours:
- Classroom Day/Time: Room 301 Thursday 1300-1650
- Prerequisites: Concurrent enrollment in Semester 6 courses
- Teaching Assistant: N/A

## How to use this syllabus

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. Please be sure to check blackboard frequently as changes will be posted in blackboard.

## Academic Integrity

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct [Student Code of Conduct](#) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [Academic Integrity Processes and Procedures](#)

## **Course Description**

Credit Hours: 2 credit hours

Definition of a Credit Hour:

Success in this 2 credit hour course is based on the expectation that students will spend, for each unit of credit, a minimum of 30 hours over the length of the course (normally hours per unit per week with one of the hours used for lecture) for instruction and preparation/studying or course related activities for a total of 90 hours. This work includes, but is not limited to: reading, listening to Panoptos, group projects and studying.

Go to:

<http://webs.wichita.edu/?u=academicaffairs&p=/definitionandassignmentofcredithours/> for the policy and examples for different types of courses and credit hour offerings.

## **Measurable Student Learning Outcomes N380 Maternal/Newborn Nursing Care**

At the completion of this course, the student will be able to:

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Apply knowledge of the humanities, social, and biological sciences to nursing practice in caring for maternal/newborn patients and their families.
3. Demonstrate effective use of written, electronic, and oral communication skills.
4. Apply principles of health literacy in planning maternal/newborn family-centered nursing care.
5. Identify the Interprofessional health care team roles and relationships when planning care for maternal/newborn patients.

## **Required Texts/Readings Textbook**

Ladewig, London & Davidson (2017). *Contemporary Maternal-Newborn Nursing Care*, 9<sup>th</sup> Ed.

SIM CHART, Elsevier

APA 7<sup>th</sup> edition

WSU School of Nursing – Student Handbook

## Other Readings

1. Kaplan: Refer to the Kaplan policy in handbook.
2. Audiovisual materials: videotapes and/or computer applications may be used to augment the lecture content. Will provide access on Blackboard.
3. Medical terminology related to Maternal Child nursing.

## Other Equipment/Materials/Technology Standards

Nursing students are required to have complete access to a functioning laptop or PC with internet capabilities. This laptop or computer must have Microsoft Word. If you do not have Microsoft Word on your PC or Laptop, Wichita State does provide free access to Microsoft Office 365 for students. Follow the instructions below to get Microsoft Office:

1. Log in to [MyWSU](#)
2. Click on Office 365 located on the "Home" tab
3. Follow the Office 365 wizard instructions

Before you begin your coursework, [ensure that your computer meets technical standards](#) (software, computer equipment, general skills, program management skills, communication skills, and managing your WSU e-mail) for use in this course.

4. All exams will be taken during the **first hour** of class. Ensure your computer is fully charged prior to class. There are not enough outlets to allow all students to charge computers during class.

## Class Protocol:

Students are expected to be present for class either in person or via zoom. If a student is going to be absent it is up to the student to notify the instructor prior to class time. It is at the instructor's discretion to take attendance in class and points may be awarded to those present.

### ***The roles and responsibilities of the student:***

- reading required assigned textbook pages and/or articles prior to class discussion, watching any PowerPoints, Panopto or videos prior to class
- completing assigned work on time
- coming to class prepared with questions about the readings or lecture
- coming to class on time and prepared to participate
- respecting the views and learning needs of other students
- consulting with the instructor about any problems in the course
- consulting with instructor when a failing grade is awarded on any assignment or exam (C-, D, or F)
- refer to your syllabus first for any questions or clarifications regarding course expectation or assignments.

### ***The roles and responsibilities of the instructor:***

- coming to section prepared to facilitate discussion and learning
- being responsive to the needs of students in class and office hours
- giving students guidance about how to improve their performance
- respecting the views and learning needs of the students
- working with students to resolve any problems in the course

All cell phones should be **turned off** during class times and stored away. Cell phones for the use of texting or making/receiving calls is not appropriate and is unprofessional in the class setting. In a case where students need to receive an important call or text during class please step out of the class and inform the instructor that you are expecting a call.

### **Contact Policy**

Although you may attempt to reach me by phone, email communication is always preferred. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email
- Remember to sign your full name.
- **Always** email me from your WSU email address. Email sent from personal email servers like Gmail, Yahoo, etc., have a tendency to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab. I also offer an Ask My Instructor forum on Blackboard which allows common questions to be seen and responded to publicly.
- You should NOT contact me for tech support.
  - Any technical problems involving your computer, or issues regarding file uploading or sharing, should go through the OneStop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
  - However, if you have a problem with access or uploading assignments, you *should* let me know before your assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

## Response Time

To Email and Ask My Instructor Questions: I will try to get back to you with your questions/concerns within a 24 hour period. I have clinicals all day on Wednesdays and Thursdays starting in December, and my response time may be a bit slower during this time frame.

Feedback on Assignments: This will be within the week of due date. This will be the same for all tests/quizzes.

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. A grade of **73%** is required in all nursing courses. An exam average of 73% must also be obtained in order to successfully pass all nursing courses. If the student's overall exam average is below the 73% (regardless of overall grade in the course) the student will be required to repeat the course. A C minus on exam average and or a C minus in the overall.

Points/Percentage	Letter Grade	Grade Points	Interpretation
93-100%	A	4.00	A range denotes excellent performance
90-92%	A-	3.70	
87-89%	B+	3.30	
83-86%	B	3.00	B range denotes good performance
80-82%	B-	2.70	
77-79%	C+	2.30	
73-76%	C	2.00	C range denotes satisfactory performance
<b>Minimum passing grade for nursing</b>			

Points/Percentage	Letter Grade	Grade Points	Interpretation
<b>courses</b>			
70-72%	C-	1.70	<b>Below a 73% in single nursing course results in non-progression within the nursing program</b>
67-79%	D+	1.30	
63-67%	D	1.00	D range denotes unsatisfactory performance
60-62%	D-	0.70	
Below 60%	F	0.00	

Any student that does not achieve a 73% on any assignment is highly encouraged to meet with me 1:1 after the exam. This isn't mandatory. I am available for students during my office hours and by appointment. I will do my best to reply to you within 24 hours.

**Office hours:           Monday: 1300-1600**

**Tuesday: 0800-1200**

**Friday: 0800-1200**

**May also make appointment to see me in my office Room 531 on the 5<sup>th</sup> floor.**

**Remember, these may have to be virtual. I will let you know as the semester progress.**

**Final Grade Rounding:** Final weighted grades will be rounded as follows:

Anything below a 0.5 is rounded down, so a 0.49 is rounded down, anything above 0.5 is rounded up. 89.495 is 89.4 and stays an 89, 89.5 rounds to a 90.

## Testing

All exams will be taken on your personal laptop. Please refer to the testing Policy in the student handbook. Additional to the policy, when leaving the class after an exam, leave your scratch paper on your desk. All of your materials (back pack, cell phone, laptop) are to be left in either the back or front of the room. All cell phones should be kept **off** while testing, exceptions should be discussed with instructor prior to exam. We will have lecture following the exam unless otherwise specified. Exams will not be gone over in class and it is my recommendation that if you scored below a 75% you make an appointment with me to review your exam. Students will not be able to see their scores on the exam until all students have completed and I have had an opportunity to review the exam. I try very hard to get exam grades posted within 24 to 48 hours but reserve the right according to our policy to take up to 7 days.

### **Make-up tests:**

Tests must be made up within five days of the scheduled exam; only when students have contacted the instructor prior to the exam. Exams for which there are unexcused absences cannot be made up. All examinations will start promptly to limit distractions in the testing environment. Students **MUST** pass all exams with a 73% test average to pass the course. If a student scores below 73% on a test the student must make an appointment to visit with the instructor within 5 days to review the exam. No retakes of exams will be allowed. Tests may not be accessed outside of the proctored testing environment.

Make-up tests will be completed at the Testing Center, 320 Grace Wilkie Hall. Phone 316-978-3440. The instructor will send a form to the testing center to allow the student to schedule a make-up exam. Once scheduled, the student **MUST** contact the instructor to ensure the exam is open for the student to take. If you have not heard back from me in 24 hours, send another email. The student should not assume the exam is open for retake until the student receives an email confirming the date and time of the make-up exam.

Cost is \$10.00 per exam, payable at the testing center. For computer tests, 24-48-hour notice required before testing. For paper tests, no pre-scheduling is required.

Hours: M -F 0800-1700; T-W includes additional hours from 1700-1900.

### **Late Assignments**

Students can make up one missed exam only if the instructor has been notified prior to the examination. Students will have 5 business days (M-F) to make up the exam. Students are not allowed to take the exam prior to administration of the exam to the

class. Exceptions may be made at the discretion of the instructor.

Missed Exams are made up in the testing center at a \$10 cost to the student. Students will need to notify the instructor at least 24-48 hours in advance of the time the test is to be made up so that materials can be sent to the testing center. The number to the testing center is 316-978-3440.

Late assignments will be accepted but with a loss of **5%** for each day the assignment is late, including weekend days. No assignment will be accepted after one week of due date unless arrangements have been made with the instructor.

Any student(s) suspected or proven to be in violation of the university or department academic integrity standards may receive an assignment reduction, a zero on the assignment, a zero in the class and/or reported to the university academic integrity committee.

### **Extra Credit:**

Extra Credit will be available x 1 with a value of 5 points out of 100.

### **Syllabus Policies and Student Resources available at [www.wichita.edu/syllabuspolicies](http://www.wichita.edu/syllabuspolicies)**

Information on:

- Important Academic Dates
- Academic Integrity
- Definition of a credit hour
- Video and Audio recording
- Shocker Alert System
- Intellectual Property
- CARE Team
- Counseling and Prevention Services
- Student Health Services
- Heskett Center and Campus Recreation
- Inclusive Excellence
- First Generation Students
- Names and Pronouns
- Disability Services
- Title IX
- Concealed Carry Policy

## N380 Course Schedule and Assignments ABSN – Fall 2020

Date and Week	Topic	Reading Assignments	Due prior to class	In Class Activity	Course Work & Points
<p>Aug 20<sup>th</sup></p> <p><b>1</b></p>	<p>Course Orientation- Syllabus</p> <p>Introduction to N380/N381</p> <p>Discuss Simulation expectations.</p> <p>Clinical paperwork and clinical assignments.</p>	<p><b>Chapters 1-7 Ludewig</b></p> <p>-Readiness to learn -Birth Control -Family Planning -Tx and prevention of STDs -Cultural differences in childbirth Address Abuse &amp; Neglect -Grief and Loss -Sexuality</p> <ul style="list-style-type: none"> <li>• Medications sheet</li> <li>• Module 1 worksheet</li> </ul>	<p>Module 1 filled out.</p> <p>Medication sheet, - fill out/ will go over in class</p>	<p>Choose PFS and sign co Review Med sheet.</p> <p>Once correct, submit through BB</p>	<p>Intro self and class</p> <p>PFS Contract</p> <p>Norms Sheet</p> <p>Med sheet complete. Will go over in class 10 points</p>

<p>Aug 27<sup>th</sup></p> <p>2</p>	<p>Module I</p> <p>Module II</p>	<p><b>Chapters 1-7 Ludewig</b></p> <ul style="list-style-type: none"> <li>-Readiness to learn</li> <li>-Birth Control</li> <li>-Family Planning</li> <li>-Tx and prevention of STDs</li> <li>-Cultural differences in childbirth</li> <li>Address Abuse &amp; Neglect</li> <li>-Grief and Loss</li> <li>-Sexuality</li> </ul> <p><b>Ludewig Chapters 8-11</b></p> <ul style="list-style-type: none"> <li>-Provide Care for the Antenatal patient</li> <li>-Body image changes associated with pregnancy</li> <li>-Provide Prenatal Care and Education</li> <li>-Calculate EDB/EDD</li> <li>-Perceptions of Pregnancy</li> <li>-FHR understanding &amp; Interpretation</li> </ul>	<p>Module II completed.</p> <p>Watch FHT you tube.</p> <p>Practice calculating EDB/EDD</p>		<p>Watson's Caring Theory Summary</p> <p>(5 points)</p> <p><b>Exam 1</b></p>
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<p>Sept 3<sup>rd</sup></p> <p><b>3</b></p>	<p>Module II</p> <p>Module II</p> <p>Exam 2</p>	<p><b>Ludewig Chapters 8-11</b></p> <ul style="list-style-type: none"> <li>-Provide Care for the Antenatal patient</li> <li>-Body image changes associated with pregnancy</li> <li>-Provide Prenatal Care and Education</li> <li>-Calculate EDB/EDD</li> <li>-Perceptions of Pregnancy</li> <li>-FHR Understanding &amp; Interpretation</li> </ul>	<p>Sim Chart</p> <p>Case Study</p>		<p>Module II</p> <p>Exam 2</p>
<p>Sept 10<sup>th</sup></p> <p><b>4</b></p>	<p>Module III</p>	<p><b>Ludewig Ch 16-22</b></p> <p>Labor and Delivery (see module III for page numbers)</p>	<p>Module III- word document completed</p> <p>Evidence Based Practice Reflection due</p>		<p>Module III</p> <p>discuss and turn in</p>
<p>Sep 17<sup>th</sup></p> <p><b>5</b></p>	<p><b>Exam 3 over Module III</b></p> <p>Module IV</p>	<p><b>Ludewig Ch 18, 23-27</b></p> <p>Postpartum and the NB</p>	<p>Module IV document completed</p>		<p>Module III</p> <p>Exam 3</p>

<p>Sep 24<sup>th</sup></p> <p><b>6</b></p>	<p>Module IV</p> <p><b>Module IV</b></p> <p><b>Exam 4</b></p>	<p><b>Ludewig Ch 18, 23-27</b></p> <p>PP and the NB</p>	<p>Ethics/ Cultural Case Discussion work on/and due</p>		<p><b>Module IV</b> <b>Exam 4</b></p>
<p>Oct 8<sup>th</sup></p> <p><b>7</b></p>	<p>Kaplan 10% of your grade</p> <p>75 Questions/ 90 minutes to take the exam.</p> <p>Module V</p>	<p>Your ticket to test for Kaplan will be the 3 practice exams for OB. You will need to bring a transcript of your 3 exams with you to the ISL.</p> <p><b>Ludewig Ch 28-30</b></p> <p>Discharge Teaching</p>	<p>Module V word document completed</p>		<p>Kaplan (10 pts)</p>
<p>Oct 22<sup>nd</sup></p> <p><b>8</b></p>	<p><b>Exam 5 Module V</b></p>		<p>Extra credit due</p>		<p><b>Module 5</b> <b>Exam 5</b></p>

## N380 Fall 2020 Assignments and Calendar

Assignment	Points
PFS agreement and class norms, introductions	Zero, will discuss first day of class
Medication List	10
Watson's Caring Theory	5
Ethics or Cultural- Case Study	5
Evidence Based Practice Summary & Reflection	5
Sim Case Study x 1	5
Kaplan	10
Exams x 5 (12 points per exam)	60 = <b>100</b>

- Caring for the Pregnant Patient: Therapeutic Communication using **Watson's Caring Theory**

### **UNIT I: Birth Control, Infertility, STDs, Abuse, Grief w/loss**

- Birth Control Work Sheet and NCLEX Style Exam Questions
- STDs \*Chlamydia/Gonorrhea/Candida Worksheet and NCLEX Style Exam Questions
- Infertility and NCLEX Style Exam Questions
- Assess for Abuse and Neglect (Discussion)
- Grief and Loss Counseling Abortion/Ectopic (Discussion)
- Early Bleeding: Abortion Sheet

### **UNIT II: ANTEPARTUM**

- Signs of pregnancy: Presumptive, Probable, Positive: NCLEX Style Exam Questions
- Normal Physiological Changes in Pregnancy and Support: NCLEX Style Exam

### Questions

- Body Image Changes Associated with Pregnancy: NCLEX Style Exam Questions
- Calculating Estimated Date of Birth by Nagele's rule
- Review of FHT, The good, The bad and Nursing Care.
- Prenatal Care: Normal Changes Vs Danger Signs
- Bleeding: Causes throughout pregnancy

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- Infections: TORCH, Group B, Streptococcus B-Hemolytic
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- Premature Rupture of Membranes

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Spring 2020



### **N401 Nursing Care of Adults II, Spring 20 (Accelerated)**

- Instructor: Richard Nold, MSN, RN
- Department: Nursing
- Office Location: Ahlberg Hall 528
- Telephone: 3162508823
- Email: richard.nold@wichita.edu
- Preferred Method of Contact: phone
- Office Hours: Monday: 1200-1700
  - Additional office hours available by appointment
- Classroom Day/Time: Ahlberg Hall 301
- Monday 0800-1200; Wednesday 0800-1200
- Prerequisites: Semester 6 courses. Co-requisites: semester 6 courses.

#### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. Changes to the syllabus will be announced in class or posted on Blackboard.

#### **Academic Honesty**

Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm).

\*As an instructor I consider academic integrity a critical aspect in the development of future nurses. I consider failure of a student to meet the academic integrity policy of WSU, CHP or SON an egregious error.

#### **Course Description**

This course emphasizes the identification and management of health alterations of adults in these second of two sequential courses. Alterations in acute and chronic conditions of selected

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body systems are presented using the nursing process and research-based evidence to guide therapeutic care, including life span variations. This course emphasizes application of didactic knowledge to meet individual patient needs.

### **Definition of a Credit Hour**

Nursing school is unlike your previous college experiences. This is a four-hour didactic course. The expectation of work in order to be successful for this course is 60 hours of direct classroom time over the course of the 7 -week semester and 12 hours of out-of-class student work each week. This time might include reading assignments, projects, Medscape, Kaplan modules, and test preparation. You will quickly find that exceptional organization skills will be required to keep up with your workload requirements.

### **Measurable Student Learning Outcomes**

#### Course Outcomes: Medical Surgical N401

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Apply knowledge of the humanities, social, and biological sciences to nursing practice in patients with select health issues.
3. Demonstrate effective use of written, electronic, and oral communication skills.
4. Apply culturally appropriate, evidence-based practice when discussing care of patients with select health issues.
5. Explore health behaviors which impact quality of life.
6. Identify the Interprofessional health care team roles and relationships when caring for patients with select health issues.

### **Required Texts/Readings Textbook**

1. Hinkle, J.L., Cheever, K.H. Brunner & Suddarth's Textbook of Medical-Surgical Nursing. 14<sup>th</sup> edition. Philadelphia: Wolters Kluwer.

### **Other Readings**

<http://evolve.elsevier.com>

Please register for access to this site. Registration is free. You may use some resources that accompany your Lewis textbook that are only available via this web page.

<https://kaplan.com/>

You can access using the same user ID and password from first semester. If you have forgotten this information please follow the "forgotten password" assistance on Kaplan log-in page.

<http://guidelines.gov>

Free resource with standards of care guidelines

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### Other Equipment/Materials

1. Each student will need to have access to a computer, internet and the ability to open power point and word documents.
2. A pack of 4x6 index cards

### Class Protocol

Class norms will be created on the first day of class with instructor and students.

### Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart.

Points/Percentage	Letter Grade	Grade Points	Interpretation
100-93	A	4.00	A range denotes excellent performance
92-90	A minus	3.70	
89-87	B plus	3.30	
86-83	B	3.00	B range denotes good performance
82-80	B minus	2.70	
79-77	C plus	2.30	
*73-76	C	2.00	C range denotes satisfactory performance
70-72	C minus	1.70	
65-69	D plus	1.30	
62-64	D	1.00	D range denotes unsatisfactory performance
60-61	D minus	0.70	
59 and lower	F	0.00	

*\*minimum passing grade for nursing courses*

Course grades will be rounded at the discretion of the instructor. Students must submit all course work to blackboard on time for rounding consideration. **Any Zeros in the student's gradebook prevents rounding.** Rounding will only be done if the students exam grade AND course grades are both at 73% or above.

A grade of 73% "C" is required in all nursing courses.

The combined average of all examination scores including the final examination must average 73% or higher to pass the course. If the overall average on examinations is below 73%, regardless of overall GPA in course, is not achieved, the student will be required to remediate and repeat the course.

The instructor rounds final course grades ONLY if the exam and course grades are 73% or above and if there are NO ZEROS in the student's blackboard gradebook.

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**Tentative Schedule**

Date	Topic	In Class	Brunner Reading Required	Assignments due
Day 1 1/22	Endocrine	Overview of class, review of syllabus.  Review Expectations of Cultural Assignment  Review Semester Calendar with PFS  Questions about assignments.  Discussion of Cultural Assignment  Sign up for Cancer Assignment  <b>In Class Group Endocrine Chapter 52 (5pts)</b>		None
Day 2 1/27	Management of Adults with Hematological	<b>Kaplan Hem/Immune</b>	Ch 32 Hematological Function. Ch 33 Hematology	Norms Sheet (1pt)
Day 3 1/29	Lymph, and Immune System Alterations		Ch 35 Assessment Ch 36 Immune Ch 37 Rheumatic Disorders	
Day 4 2/3	Management of Adults with Hematological	<b>Kaplan Level II Math A</b>	Ch 32 Hematological Function. Ch 33 Hematology Assessment	
Day 5 2/5	Management of Adults with Gastrointestinal Alterations  Management of Adults with Hepatic & Biliary Tract	<b>Exam #1 Chapters 32, 33, 35, 36, 37</b>  <b>Kaplan GI A</b>	Review Ch 43 for Function and Diagnostics Ch 45 Oral and Esophageal (not cancer) Ch 46 Gastric and Peptic Ulcers only (no Cancer)	

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			Ch 47 Elimination (no cancer)	
Day 6 2/7	Management of Adults with Gastrointestinal Alterations  Management of Adults with Hepatic & Biliary Tract	<b>Kaplan GI B</b>	Review Ch 43 for Function and Diagnostics Ch 45 Oral and Esophageal (not cancer) Ch 46 Gastric and Peptic Ulcers only (no Cancer) Ch 47 Elimination (no cancer)	
Day 7 2/10	Management of Adults with Neurological Alterations	<b>Exam #2 GI and Hepatic 43, 45, 46, and 47. No Cancer</b>  <b>Kaplan Neuro</b>	Review Chapter 65 pp 1962-1966. Ch 66 Neuro Dysfunction, Ch 67 Stroke, Ch 68 Neuro Trauma, Ch 69 Neuro Infection, Ch 70 (no cancer) Degenerative Disorders	You Should have your article for your cancer assignment and have begun your teaching plan during this week.
Day 8 2/12	Management of Adults with Neurological Alterations		Review Chapter 65 pp 1962-1966. Ch 66 Neuro Dysfunction, Ch 67 Stroke, Ch 68 Neuro Trauma, Ch 69 Neuro Infection, Ch 70 (no cancer) Degenerative Disorders	
Day 9 2/14	Skin Function Derm Disorders		Ch 60 Skin Function Ch 61 Derm Disorders	
Day 10 2/17		<b>Kaplan #1</b>		
Day 11 2/19	Male Reproductive	<b>Kaplan Oncology A</b>	Ch 59 Male	Cultural Assignment due at 1300 (3 pts)
Day 12 2/24	Oncology		Oncology Chapters 15, 34 & 70	<b>Chapter 59, 60, and 61 worksheet Due</b>  <b>20 pts (5%)</b>

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<p>Day 13 2/26</p>	<p>Oncology Presentations</p>	<p><b>Exam #3</b> <b>Chapter 59, 65, 66, 67, 68, 69 and 70 (no cancer)</b> Presentations Group 1 &amp; 2</p>	<p>Oncology Chapters 15, 34 &amp;70</p>	
<p>Day 14 3/2</p>		<p>Oncology Presentations Groups 3 &amp; 4 Oncology</p>		
<p>Dayt 15 3/5</p>		<p><b>Kaplan Retake</b></p>		

Course Objectives	ITEM	Weight	
(2) Apply knowledge	Exams: 3		36%
(4) Culturally appropriate	Cultural Assignment	3	10%
(1) Demonstrate Compliance (2) Apply knowledge	Kaplan	10	10%
(3) Demonstrate communication skills	Cancer Presentation	20 pts	20%
(2) Apply knowledge	Participation		10 %
(1) Apply knowledge	Chapter 59, 60 and 61 Worksheet	20 pts	4%
(5) Explore health behaviors (6) Identify IPE roles	Kaplan Focused Review GI A, GI B, Hematological & Immune, Neurology <b>Required</b> <b>No points awarded</b>	Must be completed prior to class. Transcript is ticket to test.	10%
	<b>All assignments are due at 8am unless otherwise specified (do not complete and submit while in another class)</b>		100%

## Assignments

A. Culture assignment: 10% On Feb 19, 2019 students will be given a description of a student to find on campus to interview for a cultural assignment. Students will randomly select the description of a student to find on campus and interview. This assignment is to get students out of their comfort zone, meet students from other cultures, and think quickly (and hopefully have some fun). Students will go with their PFS, however, each student will be responsible for their own cultural interview with the student described and randomly selected by the student.

The assignment will include choosing the description of the student (take a picture) (0.5 pts), locating a student matching the description (0.5 pts), taking a selfie (0.5), and completing the interview 3 interview question (1.5).

1. Do you have Health Insurance (yes or no)?
2. If yes, what do you like about your health insurance?

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- 2a. If no, if you had insurance, what would be important for you in your insurance plan?
3. If yes, what is one thing you would change about your health insurance?
- 3a. If no, have you ever had and what did you like or did not like?

The assignment will be written up between 1000-1200. The assignment will be turned in as a word document with the picture of the description and the selfie as an insert in the paper and is due at the beginning of class at 1300. (3pts)

The assignment will be sent by an email using the course email address that you answered for your "test email". Be safe and please, have fun with this!!

B. Exams: (36%) Three examinations will be given as announced by the instructor. . The number of questions will vary. Blueprint for exams will be the Chapter Word Document.

Make-up tests:

**Tests must be made up within five days of the scheduled exam; only when students have contacted the instructor prior to the exam.** Exams for which there are unexcused absences cannot be made up. All examinations will start promptly to limit distractions in the testing environment. Students **MUST** pass all exams with a 73% test average to pass the course. If a student scores below 73% on a test the student must make an appointment to visit with the instructor within 5 days to review the exam. No retakes of exams will be allowed. Tests may not be accessed outside of the proctored testing environment.

Make-up tests will be completed at the Testing Center, 320 Grace Wilkie Hall. Phone 316-978-3440. The instructor will send a form to the testing center to allow the student to schedule a make-up exam. Once scheduled, the student **MUST** contact the instructor to ensure the exam is open for the student to take. The student should not assume the exam is open for retake until the student receives an email confirming the date and time of the make-up exam.

Cost is \$10.00 per exam, payable at the testing center. For computer tests, 24-48-hour notice required before testing. For paper tests, no pre-scheduling is required.

Hours: M -F 0800-1700; T-W includes additional hours from 1700-1900.

C. The Brunner Chapter word document is meant to be filled out prior to the day of lecture for assigned Brunner Chapters. The word document is the information which will be discussed during the class period. Students should be ready to answer questions and contribute to the completion of the word document. Students should not be typing to fill in the blanks. Students are **ENCOURAGED** to ask and answer questions and contribute to the discussion. I will not lecture

D. Participation: (10%) Class attendance is required. Attendance for each class period is expected. There will be two in-class group assignments (quizzes) that are 5 points each and cannot be made up if the student is not in attendance. 10 pts

E. Cancer/Oncology Assignment: 20% Students will choose a type of cancer to research and provide patient teaching. (Not available to students until after Labor Day, 2019) Grading Rubric will be posted on blackboard.

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F. Kaplan Focused Review Tests Focused Review Tests are not proctored practice tests that students access at any time. These tests review basic nursing content. The tests are designed to coach students through the specific content, providing rationales for the correct and incorrect answers, comprehensive content remediation. Must have a minimum of 80% to take Integrated Test.

The dates for the focused reviews are suggestions and are for student learning. **You will be required to have all the focused reviews are on the schedule. Your transcript with at least an 80% on each Focused Review and phone are your ticket to test. Both items will be placed in the front of the classroom prior to beginning the Kaplan Intergrated exam.**

G. Kaplan Integrated Testing (10%) Integrated Tests benchmark student progress during nursing school. The test items cover the key concepts from your Kaplan Review book. You must review the Kaplan book for overall content of the Kaplan Medical Surgical Integrated test. The tests assess the ability of students to use the components of the nursing process within major content and conceptual areas. The tests include questions of varying difficulty levels to assess students' ability to apply the nursing process. The Integrated Tests are administered under proctored conditions. The Kaplan exam worth 10% of your grade. Initial Exam is 2/17 at 1000. Retake will be December 9<sup>th</sup> time and room to be determined.

H. Reading assignments: Reading assignments are expected to be completed **prior** to class. Additional assignments may be contained in the class notes, part of an in-class activity, case studies, and presentations.

### **Late Assignments**

Work completed after the due date will not be accepted.

### **Missed Assignments and Exams**

Assignments that are completed as in class activities may not be made up. See the section regarding testing for exam make up policy.

### **Important Academic Dates**

For Fall Semester 2019, classes begin August 19, 2019, and end December 6, 2019. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is October 30, 2019. There are no classes on September 2, October 14-16, and November 20-24, 2019.

### **Disabilities**

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS).

The office is in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of

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your disability is confidential and will not be released by DS without your written permission.

### **Counseling & Testing**

The WSU Counseling & Testing Center provides professional counseling services to students, faculty and staff; administers tests and offers test preparation workshops; and presents programs on topics promoting personal and professional growth. Services are low cost and confidential. They are located in room 320 of Grace Wilkie Hall, and their phone number is (316) 978-3440. The Counseling & Testing Center is open on all days that the University is officially open. If you have a mental health emergency during the times that the Counseling & Testing Center is not open, please call COMCARE Crisis Services at (316) 660-7500.

### **Diversity and Inclusion**

Wichita State University is committed to be an inclusive campus that reflects the evolving diversity of society. To further this goal, WSU does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, gender identity, gender expression, marital status, political affiliation, status as a veteran, genetic information or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies: Executive Director, Office of Equal Opportunity, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3186.

### **Intellectual Property**

Wichita State University students are subject to Board of Regents and University policies (see [http://webs.wichita.edu/inaudit/ch9\\_10.htm](http://webs.wichita.edu/inaudit/ch9_10.htm)) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final decision.

### **Shocker Alert System**

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert](http://www.wichita.edu/alert).

### **Student Health Services**

WSU's Student Health clinic is located in 209 Ahlberg Hall. Hours are 8:00am to 7:00pm (8:00 am to 5:00 pm on Fridays), though the clinic may be closed occasionally on Wednesdays from noon to 1:30pm. The telephone number is (316) 978-3620. In addition to outpatient and preventive care (including immunizations, a prescription service, and testing/counseling for sexually transmitted infections), Student Health can handle minor injuries. All services are confidential. For more information see [www.wichita.edu/studenthealth](http://www.wichita.edu/studenthealth).

### **Title IX**

Title IX of the Educational Amendments of 1972 prohibits discrimination based on sex in any educational institution that receives federal funding. Wichita State University does not tolerate

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sex discrimination of any kind including: sexual misconduct; sexual harassment; relationship/sexual violence and stalking. These incidents may interfere with or limit an individual's ability to benefit from or participate in the University's educational programs or activities. Students are asked to immediately report incidents to the University Police Department, (316) 978- 3450 or the Title IX Coordinator (316) 978-5177. Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Testing Center (316) 978-3440 or Student Health Services (316)978-3620. For more information about Title IX, go to:

<http://www.wichita.edu/thisis/home/?u=titleixf>

### **The Heskett Center and Campus Recreation**

Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services see [www.wichita.edu/heskett](http://www.wichita.edu/heskett).

### **Video and Audio Recording**

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

### **CARE Team**

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern at [www.wichita.edu/ubit](http://www.wichita.edu/ubit) or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

### **Concealed Carry Policy**

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or backpack, purse or bag that remains under the immediate control of the carrier. Gun owners must familiarize themselves with WSU's Concealed Carry Policy

at [http://webs.wichita.edu/?u=wsunews&p=/weapons\\_policy\\_documents](http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents) and the Kansas Board of Regent's policy at [http://www.kansasregents.org/about/policies-by-laws-missions/board\\_policy\\_manual\\_2/chapter\\_ii\\_governance\\_state\\_universities\\_2/chapter\\_ii\\_full\\_t](http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_t)

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[ext#weapons](#). If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450

Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the immediate control of the individual. This course requires students to leave belongings such as backpacks or other bags out of reach and unattended for the duration of class time. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450.

### Names and Pronouns

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

### Other

**Use of Student Materials:** WSU School of Nursing is fully accredited. As part of the accreditation process, there is ongoing program evaluation to continue and increase the quality of the program. To assist in the evaluation of the nursing program, selected student papers or other course work are used as examples of meeting course objectives. Faculty may also use student papers and other coursework for educational purposes, i.e., use past papers as samples that meet the course objectives. The name of each student whose materials are used for the purpose of program review and educational purposes will remain confidential. Participation is entirely voluntary. Consent to use a student's papers or other course work is hereby implied. If a student does not wish the school or faculty member to use their papers or other course work, they may withdraw their consent by putting their wishes in writing to the course instructor. A student's decision to withdraw consent will be kept confidential and will not affect the student/faculty relationship nor grades in the course.

### Organizations for Nursing Education

Organization	Abbreviation	Website	Statement taken directly from website
American Association of Colleges of Nursing	AACN	<a href="http://www.aacn.nche.edu">www.aacn.nche.edu</a>	"The <b>American Association of Colleges of Nursing (AACN)</b> is the national voice for baccalaureate and graduate nursing education."
Commission on Collegiate Nursing Education	CCNE	<a href="http://www.aacn.nche.edu/ccne-accreditation">http://www.aacn.nche.edu/ccne-accreditation</a>	"CCNE serves the public interest by assessing and identifying programs that engage in effective educational practices."
Institute for	IHI	<a href="http://www.ihl.org">http://www.ihl.org</a>	"IHI is a recognized innovator, convener, and

Healthcare Improvement			generous leader, a trustworthy partner, and the first place to turn for expertise, help, and encouragement for anyone, anywhere who wants to change health care profoundly for the better.”
Institute of Medicine Report	IOM	<a href="http://www.iom.edu">www.iom.edu</a>	“Our aim is to help those in government and the private sector make informed health decisions by providing evidence upon which they can rely.”
Kansas State Board of Nursing	KSBN	<a href="http://www.ksbn.org">www.ksbn.org</a>	This agency is the regulatory board for Nurses (and nursing students) in the state of Kansas.
KHAN Academy NCLEX-RN		<a href="https://www.khanacademy.org/test-prep/nclex-rn">https://www.khanacademy.org/test-prep/nclex-rn</a>	“This content has been developed to support nursing students preparing for the National Council Licensing Examination for Registered Nurses (NCLEX-RN).”
Nation Council of State Boards of Nursing	NCSBN	<a href="https://www.ncsbn.org/nclex.htm">https://www.ncsbn.org/nclex.htm</a>	“To ensure public protection, NCSBN member board jurisdictions require a candidate for licensure to pass an exam that measures the competencies needed to perform safely and effectively as a newly licensed, entry-level nurse.”
National League for Nursing	NLN	<a href="http://www.nln.org">http://www.nln.org</a>	“The NLN offers professional development, networking opportunities, testing services, nursing research grants, and public policy initiatives to its 40,000 individual and 1,200 institutional members.”
Quality and Safety Education for Nurses	QSEN	<a href="http://qsen.org">http://qsen.org</a>	“The overall goal for the Quality and Safety Education for Nurses (QSEN) project is to meet the challenge of preparing future nurses who will have the knowledge, skills and attitudes (KSAs) necessary to continuously improve the quality and safety of the healthcare systems within which they work.”
Simulation Innovation Resources Center	SIRC	<a href="http://sirc.nln.org">http://sirc.nln.org</a>	“The purpose of the Simulation Innovation and Resource Center (SIRC) project, a collaborative alliance between the NLN and Laerdal Medical, is to develop a community• of nurse educators who can effectively use simulation to promote and evaluate student learning and who dialogue with one another in

			an effort to advance simulation in nursing education.”
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N431, Pediatric Nursing, Spring 2020

CRN 25918

- Instructor: Dr. Debra Pile, APRN, P-CNS
- Department: Nursing
- Office Location: AH 531
- Telephone: 316-978-5738
- Email: [debra.pile@wichita.edu](mailto:debra.pile@wichita.edu)
- Preferred Method of Contact: **email**
- Office Hours: Tuesday 1PM – 4 PM and by appointment
- Classroom Day/Time: Mondays 08:00 – 10:00
- Prerequisites: 6<sup>th</sup> semester nursing courses

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. Changes will be emailed to students as soon as possible when a change must occur.

### **Academic Honesty**

Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm). In addition, the School of Nursing handbook policy found on Blackboard.

### **Course Description**

Focuses on family-centered nursing of children from infancy through adolescence.

### **Definition of a Credit Hour**

This is a 2 credit hour course. Success in this course is based on the expectation that students will spend a minimum of 2 hours per week of faculty instruction, and 4 hours per week in outside coursework over the 15-week semester. Outside coursework may include, but is not limited to, readings, study, paperwork, and projects.

### **Measurable Student Learning Outcomes**

At completion of this course, the student will be able to:

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Apply knowledge of the humanities, social and biological sciences to nursing practice in planning care caring for children and their families.
3. Analyze growth and developmental characteristic considerations in communicating, planning, and delivering care to children and their families.
4. Demonstrate effective use of written, electronic, and oral communication.

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## BSN Essentials

- I. Liberal education for baccalaureate generalist nursing practice
  - II. Basic organizational and systems leadership for quality care and patient safety
  - \*III. Scholarship for evidence-based practice
  - IV. Information management and application of patient care technology
  - V. Healthcare policy, finance, and regulatory environments
  - VI. Interprofessional communication and collaboration for improving patient health outcomes
  - \*VII. Clinical prevention and population health
  - VIII. Professionalism and professional values
  - \*IX. Baccalaureate generalist nursing practice
- \*denotes applicability to this course

## QSEN Competencies

- I. Patient-centered care
  - \*II. Evidence-based practice
  - III. Teamwork and collaboration
  - \*IV. Safety
  - V. Quality improvement
  - VI. Informatics
- \*denotes applicability to this course

## Required Texts/Readings Textbook

Hockenberry, M. and Wilson, D. (2009). Wong's Essentials of Pediatric Nursing (10th Ed.) Mosby. Elsevier. ISBN: 9780323353168  
Kaplan Resource  
Textbook can be purchased or rented from the Campus Bookstore.

## Class Protocol

### Preparation:

Each student is expected to adequately prepare for the classroom experience. Lecture and discussion will assist students to conceptualize their participation and observational activities during their clinical experience. The student is encouraged to become an active learner through participation, presentation, and discussion.

### Sending email to instructor:

Please follow the guidelines below when sending email to an instructor: Include the subject of the email in the subject line Include an opening salutation followed by email content. Include your first and last name at the end of the email content. **Use your WSU email**, not your personal account

### Cell Phones & Pagers:

Cell phones and pagers will not be operated or used by students during class times. Faculty may approve an exception for special circumstances.

### Attendance:

Attendance is expected in class. Please let the instructor know before class if you will be absent.

**Adherence to all policies in the student handbook are required.**

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class,

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grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.)

Percentage	Letter Grade	Grade Points	Interpretation
93-100	A	4.00	A range denotes excellent performance
90-92	A minus	3.70	
87-89	B plus	3.30	
83-86	B	3.00	B range denotes good performance
80-82	B minus	2.70	
77-79	C plus	2.30	
73-76	C	2.00	C range denotes minimally satisfactory performance
70-72	C minus	1.70	In the nursing program, this is considered unsatisfactory performance and failure of the course.
65-69	D plus	1.30	
62-64	D	1.00	D range denotes unsatisfactory performance
60-61	D minus	0.70	
Below 60	F	0.00	

SPTe evaluations are used for student evaluation of course.

### Assignments

Assignments are listed with due dates in the course schedule document.

Written exams – 5 (100 points each)	500 points	50%
Brochure	100 points	10%
Kaplan Integrated Tests	100 points	10%
Kaplan Focused Reviews – 3 (30 points each)	90 points	10%
Reflection Paper	100 points	8%
Peds Emergency Quiz (does not count as test score)	25 points	4%
Self-study reviews (10 points each)		8%

### Extra Credit

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No extra credit is awarded in this course. No grades will be rounded in this course. The test score average in this course (and all nursing courses) must be 73% or greater to pass the course. All other points and assignments will be calculated into the final grade.

### **Late Assignments**

Late assignments will be accepted with a 2% deduction of the grade per late day including weekends, holidays, and breaks.

### **Missed Assignments and Exams**

It will not be possible to make up missed exams without the permission of the instructor prior to the scheduled exam. IF MULTIPLE EXAMS ARE MISSED, ONLY ONE EXAM WILL BE ALLOWED TO BE MADE UP. A missed exam must be made up within 48 hours after exam day or a zero (0) will be recorded. Missed exams are made up at the Testing and Counseling Center. There is a fee at the Center that is the student responsibility. Phone: 316-978-3440.

### **Important Academic Dates**

For Spring semester 2020, classes begin Monday, January 27, and end Monday, May 4, 2020. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is February 3, 2010. There are no classes on Monday, January 2020, or March 23-29, 2020.

### **Disabilities**

If you have a physical, psychiatric/emotional, or learning disability that may affect your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS). The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

### **Counseling & Testing**

The WSU Counseling & Testing Center provides professional counseling services to students, faculty and staff; administers tests and offers test preparation workshops; and presents programs on topics promoting personal and professional growth. Services are low cost and confidential. They are located in room 320 of Grace Wilkie Hall, and their phone number is (316) 978-3440. The Counseling & Testing Center is open on all days that the University is officially open. If you have a mental health emergency during the times that the Counseling & Testing Center is not open, please call COMCARE Crisis Services at (316) 660-7500.

### **Diversity and Inclusion**

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further that goal, Wichita State University does not discriminate in its employment practices, educational programs or activities on the basis of age (40 years or older), ancestry, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating in a complaint process is also prohibited. Complaints or concerns related to alleged discrimination may be directed to the Office of Institutional Equity and Compliance, Wichita State University, 1845 Fairmount, Wichita, KS 67260, telephone 316-978-3187.

### **Intellectual Property**

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Wichita State University students are subject to Board of Regents and University policies (see [http://webs.wichita.edu/inaudit/ch9\\_10.htm](http://webs.wichita.edu/inaudit/ch9_10.htm)) regarding intellectual property rights. The President of the University or the President's designee will resolve any questions regarding these rights and any disputes that arise under these policies, and such decision will constitute the final decision.

## **Shocker Alert System**

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert](http://www.wichita.edu/alert).

## **Student Health Services**

WSU's Student Health Services (SHS) provides professional medical care and health education to enrolled students by licensed health care providers. General health care services are available ranging from routine and preventive care to managing acute illnesses and minor injuries. SHS offers convenient onsite laboratory and medication services including vaccinations. Staff are available to provide health education on a variety of topics, both in and out of the classroom setting. SHS is located in 209 Ahlberg Hall and will move to the new YMCA/Student Wellness Center in January 2020. Hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, and the phone number is (316) 978-3620. Check out [www.wichita.edu/shs](http://www.wichita.edu/shs) for health information and access to myShockerHealth, the online patient portal where students can schedule appointments, send a secured message to a healthcare provider, check immunizations and more. All services are confidential.

## **Title IX**

Title IX of the Educational Amendments of 1972 prohibits discrimination based on sex in any educational institution that receives federal funding. Wichita State University does not tolerate sex discrimination of any kind including: sexual misconduct; sexual harassment; relationship/sexual violence and stalking. These incidents may interfere with or limit an individual's ability to benefit from or participate in the University's educational programs or activities. Students are asked to immediately report incidents to the University Police Department, (316) 978- 3450 or the Title IX Coordinator (316) 978-5177. Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Testing Center (316) 978-3440 or Student Health Services (316)978-3620. For more information about Title IX, go to: <http://www.wichita.edu/thisis/home/?u=titleixf>

## **The Heskett Center and Campus Recreation**

Whether you want to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities, which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services, see [www.wichita.edu/heskett](http://www.wichita.edu/heskett).

## **Video and Audio Recording**

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

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## **CARE Team**

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern at [www.wichita.edu/ubit](http://www.wichita.edu/ubit) or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

## **Concealed Carry Policy**

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or backpack, purse or bag that remains under the immediate control of the carrier. Gun owners must familiarize themselves with WSU's Concealed Carry Policy at [http://webs.wichita.edu/?u=wsunews&p=/weapons\\_policy\\_documents](http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents) and the Kansas Board of Regent's policy at [http://www.kansasregents.org/about/policies-by-laws-missions/board\\_policy\\_manual\\_2/chapter\\_ii\\_governance\\_state\\_universities\\_2/chapter\\_ii\\_full\\_text#weapons](http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_text#weapons). If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450

## **Additional Concealed Carry Language:**

For lab courses or other courses where student belongings are unattended and out of immediate control.

Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the immediate control of the individual. This course requires students to leave belongings such as backpacks or other bags out of reach and unattended for the duration of class time. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450.

## **Names and Pronouns**

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

## **First Generation Students**

Wichita State University defines a First-Generation Student as an individual both of whose parents did not complete a baccalaureate degree. WSU strongly supports First Generation students and offers the following resources [https://www.wichita.edu/student\\_life/firstgen/index.php](https://www.wichita.edu/student_life/firstgen/index.php).

## **N451, Care of Populations for the Practicing RN, Fall 2020**

- Instructor: Pam Goebel-Roberts MSN, APRN, FNP-C
- Department: College of Health Professions, School of Nursing
- Office Location: Ahlberg Hall Room 516
- Telephone: 316-978-5721
- Email: [pamela.goebel-roberts@wichita.edu](mailto:pamela.goebel-roberts@wichita.edu)
- Preferred Method of Contact: e-mail
- Office Hours: Monday 1:00 PM to 4:00 PM (virtual until further notice); and by appointment
- Classroom Day/Time: Online asynchronous
- Prerequisites: Admission into RN to BSN program and completion of N329

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. If any changes are made to the syllabus during the semester, the revised syllabus will be posted to Blackboard and announcement will be made within Blackboard to notify students of the change.

### **Academic Integrity**

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [https://www.wichita.edu/about/student\\_conduct/ai.php](https://www.wichita.edu/about/student_conduct/ai.php)

Students are also responsible for following the RN-BSN Nursing Student Handbook (See Nursing Student Handbook posted in Blackboard) in addition to the ANA Code of Ethics. <https://www.nursingworld.org/practice-policy/nursing-excellence/ethics/code-of-ethics-for-nurses/>

### **Students with Disabilities**

If you are a student with a disability, or believe you might have a disability, which requires accommodations, please contact the Office of Disability Services (ODS) [www.wichita.edu/ods](http://www.wichita.edu/ods) to discuss reasonable and appropriate accommodations and eligibility requirements. It is the University's goal that learning experiences be as accessible as possible. If you anticipate or experience physical or academic barriers

based on disability ODS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. For example, adaptations of teaching methods, class materials or testing may be made on a case by case basis if warranted, as required by the Americans with Disabilities Act (ADA). All information and documentation of your disability is confidential and will not be released by ODS without your written permission.

## **Respect for Diversity**

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further that goal, Wichita State University does not discriminate in its employment practices, educational programs or activities on the basis of age (40 years or older), ancestry, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating in a complaint process is also prohibited.

Students from all diverse backgrounds and perspectives are welcome in this Course and the diversity that students bring to this course should be viewed as a resource, strength and benefit. All materials and activities are presented with the intent to be respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our class meetings conflict with your religious events, please let me know so that we can make arrangements for you.

## **Course Description**

Care of Populations for the Practicing RN (3). Focuses on public health nursing practice which integrates public health standards, competencies, essential services, principles and core functions toward the goal of improving the health of populations. Determinants of health including genetics, environmental and biopsychosocial factors are examined. Infectious disease, epidemiology, bioterrorism and disaster management principles are incorporated.

## **Measurable Student Learning Outcomes**

Upon successful completion of this course, students will be able to:

1. Apply knowledge of epidemiology, social, and biological sciences to population-focused nursing practice.
2. Demonstrate interprofessional, linguistically and culturally appropriate communication in health promotion activities.
3. Incorporate the 10 essential services and three core public health functions into nursing practice.
4. Explore determinants of health as a foundation for primary, secondary, and tertiary prevention measures.
5. Utilize relevant research including population-based evidence to guide practice, policy, and service delivery decisions.

6. Examine effects of health care reform on population health.

### **Required Texts/Readings Textbook**

Stanhope, M. & Lancaster, J. (Eds.). (2016). *Public health nursing: Population-centered health care in the community*. (9th ed). St.Louis, MO: Elsevier.

~Or~

Stanhope, M. & Lancaster, J. (Eds.). (2016). *Public health nursing: Population-centered health care in the community*. (9th ed). St.Louis, MO: Elsevier. (Elsevier eBook on VitalSource)

American Psychological Association. (2020). *Publication Manual of the American Psychological Association* (7th ed.). Washington, DC: Author.

### **Other Readings**

A variety of references, web links, journal articles and other texts may be used as resources for this course and will be made available on Blackboard as needed.

### **Other Equipment/Materials**

Online students are required to have complete access to a functioning laptop or PC with internet capabilities. Guidelines specific to the RN to BSN program at Wichita State University are detailed in the RN to BSN Student Handbook on page 17. One of the requirements is that this laptop or computer have Microsoft Office. If you do not have Microsoft Office on your PC or Laptop, Wichita State does provide free access to Microsoft Office 365 for students. Follow the instructions below to get Microsoft Office:

1. Log in to [MyWSU](#)
2. Click on Office 365 located on the "Home" tab
3. Follow the Office 365 wizard instructions

Before you begin your coursework, [ensure that your computer meets technical standards](#) (software, computer equipment, general skills, program management skills, communication skills, and managing your WSU e-mail) for use in online courses.

### **Class Protocol**

Though this is an online class, participation is still crucial. "Participation" involves reading the assignments thoroughly, reading any handouts provided for the week, watching all videos (including update videos I add throughout the semester), contributing to the discussion board, and completing online assignments. To be successful in this class, you should be checking your student email daily and logging in to our course a minimum of 3 times a week.

The faculty of the School of Nursing expects that each student conducts oneself in a professional manner which, in turn, reflects the value of civility. All course related actions and interactions must be congruent with the ANA Code of Ethics (See ANA Codes of Ethics on the Nursing World website at [www.nursingworld.org](http://www.nursingworld.org))

All students are expected to:

- demonstrate genuine consideration, respect, dignity, and courtesy for oneself and others in actions and behaviors;
- strive to understand and accept others in commonalities and differences;
- promote a harmonious and cooperative learning atmosphere in the classroom/clinical setting;
- demonstrates accountability and responsibility for own professional behavior and development; and
- apply the principles of civility in all settings where interactions between faculty, staff, students, and patients occur.

Within online classes where the primary mode of interaction is through writing, principles of civility are demonstrated through netiquette.

### **Netiquette Expectations**

According to The Core Rules of Netiquette by Virginia Shea, Netiquette (known as "Internet etiquette") is a catch-all term for the conventions of politeness and respect recognized in live chats, discussions, and emails. In online learning, Netiquette includes a set of guidelines that everyone should follow to promote appropriate online communication. Here are a few guidelines to follow when posting in online chats, discussions, and emails:

- **Maintain a positive tone:** When communicating online, we often forget that we are communicating with other human beings because we only see a computer screen. You do not see facial expressions, body language, or hear the tone of voice when you read messages. It's easy to misinterpret your correspondent's meaning, so always stop and think about your response before hitting submit. Always ask yourself, "Would I say that to a person's face?"
- **Use appropriate grammar and sentence structure:** In other words, avoid using "R U" instead of "are you." There are some students in class that may not understand this type of communication and it does not enhance anyone's writing or vocabulary skills. Emoticons are fine as long as they are appropriate. A smile :) is welcome, anything offensive is not.
- **Never use all CAPS:** In online communication, caps are known as shouting, so refrain from using them. Avoid excessive use of exclamation points.
- **Avoid personal attacks and flames:** Do not respond to personal attacks or flames when responding online. If you believe that you are being attacked, please email your instructor.
- **Avoid Offensive language:** Cursing, racial slurs, and other types of language that would not be appropriate in a face-to-face class are also inappropriate online.
- **Be respectful:** Always be polite and respectful in your discussions. Discussions are constructed so that they will allow you to think critically and offer theory plus opinion. There will be differences in opinions. There will be many viewpoints.

Remember: Students taking online courses come from different parts of the country or even other countries. Cultural differences allow us to appreciate different perspectives.

Adapted from the following website:

Albion.com & Ross, S. T. (2011). The Core Rules of Netiquette. Retrieved on July 11, 2013 from

<http://www.albion.com/netiquette/corerules.html>

## Contact Policy

Although you may attempt to reach me by phone, email communication is always preferred. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email
- Remember to sign your name.
- **Always** email me from your WSU email address. Email sent from personal email servers like Gmail, Yahoo, etc., have a tendency to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab. I also offer an Ask My Instructor forum on Blackboard which allows common questions to be seen and responded to publicly.
- You should NOT contact me for tech support.
  - Any technical problems involving your computer, or issues regarding file uploading or sharing, should go through the OneStop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
  - However, if you have a problem with access or uploading assignments, you *should* let me know before your assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

## Response Time

To Email and Ask My Instructor Questions:

The instructor will respond to emails sent Monday at 8:00 am through Friday at noon within 24 hours. Emails sent after noon on Friday and throughout the weekend will be answered on the following Monday.

Feedback on Assignments:

Assignments will be graded and feedback entered in Blackboard within 1 week of the due date.

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.)

Points/Percentage	Letter Grade	Grade Points	Interpretation
93 – 100%	A	4.00	A range denotes excellent performance
90 – 92%	A-	3.70	
87 – 89%	B+	3.30	
83 – 86%	B	3.00	B range denotes good performance
80 – 82%	B-	2.70	
77 – 79%	C+	2.30	
73 – 76%	C	2.00	C range denotes satisfactory performance
70 – 72%	C-	1.70	
67 – 69%	D+	1.30	
63 – 66%	D	1.00	D range denotes unsatisfactory performance
60 – 62%	D-	0.70	
< 60%	F	0.00	

- NOTE: No “rounding up” (i.e., you must earn 93% for an “A”; 92.9 does not equal an “A”).

A grade of 73% - “C” is required in all nursing courses. The combined average of all examination scores including the final examination must average 73% or higher for the student to successfully pass the course. If the overall examination average is below 73%, regardless of overall GPA in course, the highest the course grade earned is a “C-” and the student will be required to remediate and repeat the course.

## Assignments

Student learning will be evaluated through the following assignments: course grade will be based on points earned and according to the weighted percentage assigned for each assignment. The maximum point accumulation will vary. ALL assignments are DUE at the assigned time on the course schedule.

Assignments	Points	%/Weight	Minimum Completion Time
<b>Discussion:</b> 7 graded discussions, 20 points each for a total of 140 points (worth 25% of grade earned).	140	25	20 hours
<b>Lecture Comprehension Questions:</b> 11 chapters/chapter groups, 5 points each	55	5	5 hours
<b>Chapter Quizzes:</b> 7 quizzes, 20 points each	140	30	25 hours
<b>Community Health Assessment Paper:</b>	100	30	30 hours
<b>STTI Module and KS-TRAIN Module:</b>	12.5 each	5 each	10 hours

1) Safety for the Health Care Worker (STTI module) or alternate assignment if entered program Summer 2019 or after 2) KS-TRAIN Module			
<b>Total Percentage/Total Points Possible</b>	<b>460</b>	<b>100%</b>	

## Late Assignments

This is an 8-week course; there is no room for missed deadlines. “Late” submissions are considered missed assignments. All assignments are due at 11:59 p.m. (CST) on the date due. A 10% penalty for each day or partial day late will be assessed for any assignment submitted late starting at 12:00 a.m. (midnight) (CST) – no exceptions or excuses will be considered – at 48:01 hours after the due date, assignments not submitted to Blackboard will receive a score of zero. Thus, an assignment turned in between midnight and 11:59 p.m. (CST) on the day following the due date will be graded and 10% will be deducted; on the 2<sup>nd</sup> day late 20% will be deducted; no late assignment will be accepted after 11:59 p.m. (CST) on the 2<sup>nd</sup> day after the due date.

A ONE-TIME extension for ONE assignment will be granted only in cases of documented significant life events and if requested at least 24 hours prior to the due date. Students are expected to communicate and plan in anticipation of a life event that may impact timely and successful completion of course content. Fatigue from work, no child care, etc. are NOT significant life events.

- If significant issues exist, such that more than one extension is needed, the student must meet with the instructor to explore options such as withdrawal from the course or the possibility of an incomplete grade. Note that it is the instructor’s prerogative to reject assignment of an incomplete grade. Under NO circumstances will an incomplete grade be assigned because a student ran out of time to complete one or more assignments.

## Missed Knowledge Assessments

Students should NOT miss knowledge assessments. Students are given ample time (7 days) to complete on-line knowledge assessments. It is recommended to complete the assessments during a time when technology help can be received for any issues. If a student must miss an assessment:

- The student must notify the instructor to request approval of the excuse 24 hours **prior** to the due date (see above).
- If approved, the assessment deployment will be adapted for the student.
- If the student fails to notify the instructor and the exam is not completed prior to the due date; a “0” will be entered into the gradebook.
- Only ONE alternate arrangement for knowledge assessment deployment *may* be approved by the instructor (for excused significant life event – see above). Multiple requests for alternate arrangements will NOT be approved.
- After the due date of the knowledge assessment; it will be made available to the

students electronically for review. If a student wishes to challenge an exam question, the test question with supporting data from the textbook supporting the challenge must be submitted to the instructor in written form within 24 hours of the conclusion of the review period.

### **Extra Credit**

Extra credit is not available for this course. It is important that students keep up with assignments and complete them to the best of their ability. “Extra Credit” cannot replace the required assignments – the assignments are designed to assist the student with learning and understanding what is needed to practice as a baccalaureate nurse. If students read the materials and complete the assignments, there should be no difficulty passing this course.

### **Syllabus Policies and Student Resources**

All students should familiarize themselves with the course-related policies and student resources that can be found at: [www.wichita.edu/syllabuspolicies](http://www.wichita.edu/syllabuspolicies)

These include, but may not be limited to:

- COVID-19 Conditions
- Important Academic Dates
- Academic Integrity
- Definition of a credit hour
- Video and Audio recording
- Shocker Alert System
- Intellectual Property
- CARE Team
- Counseling and Prevention Services
- Student Health Services
- Heskett Center and Campus Recreation
- Inclusive Excellence and Respect for Diversity
- First Generation Students
- Names and Pronouns
- Disability Services
- Title IX
- Concealed Carry Policy

### **Tentative Schedule**

Week/Dates	Topic/Reading Assignment	Learning Activities

<p><b>Week 1</b></p> <p>August 18 – August 24</p>	<p><b>Module 1</b></p> <p>Perspectives in Health Care and Population-Centered Nursing</p> <p>Read Stanhope chapters 1 – 4</p>	<p>Watch the video, Healthiest Nation in One Generation <a href="http://www.apha.org/topics-and-issues/healthiest-nation">http://www.apha.org/topics-and-issues/healthiest-nation</a></p> <p>Review the public health vision, mission, and core functions at <a href="https://www.cdc.gov/nceh/ehs/10-essential-services/index.html">https://www.cdc.gov/nceh/ehs/10-essential-services/index.html</a></p> <p>Participate in the introduction and module 1 discussion boards.</p> <p>Complete Knowledge Assessment 1 by August 24 at 11:59 PM (CST)</p>
<p><b>Week 2</b></p> <p>August 25 – August 31</p>	<p><b>Module 2</b></p> <p>Influences on Health Care Delivery and Population-Centered Nursing</p> <p>Read Stanhope chapters 5 – 8</p>	<p>Watch the Kaiser Family Foundation YouToons video about the ACA <a href="http://kff.org/health-reform/video/youtoons-obamacare-video/">http://kff.org/health-reform/video/youtoons-obamacare-video/</a></p> <p>Review the Healthy People 2020 topic areas and objectives at <a href="http://www.healthypeople.gov/2020/topicsobjectives2020/default.aspx">http://www.healthypeople.gov/2020/topicsobjectives2020/default.aspx</a></p> <p>Participate in the discussion board</p> <p>Complete Knowledge Assessment 2 by August 31 11:59 PM (CST)</p>
<p><b>Week 3</b></p> <p>Sept. 1 – Sept. 7</p>	<p><b>Module 3</b></p> <p>Conceptual and Scientific Frameworks Applied to Population-Centered Nursing Practice</p> <p>Read Stanhope chapters 9 – 17</p>	<p>Learn about The Community Guide by reviewing the website, <a href="http://www.thecommunityguide.org/">http://www.thecommunityguide.org/</a> Read the section, “Use the Community Guide,” at minimum the “General Use” and “Community Guide in Action” descriptions.</p> <p>Participate in the discussion board</p> <p>Complete Knowledge Assessment 3 by September 7 at 11:59 PM (CST)</p>
<p><b>Week 4</b></p> <p>Sept. 8 – Sept. 14</p>	<p><b>Module 4</b></p> <p>Issues and Approaches in Population-Centered Nursing</p> <p>Read Stanhope chapters 18 - 26</p>	<p>Review the Kansas Health Matters website, <a href="http://www.kansashealthmatters.org/index.php">http://www.kansashealthmatters.org/index.php</a></p> <p>Review the County Health Rankings website, <a href="http://www.countyhealthrankings.org/">http://www.countyhealthrankings.org/</a></p> <p>Participate in the discussion board</p> <p>Complete Knowledge Assessment 4 by September 14 at 11:59 PM (CST).</p> <p>Completion of STTI Module (or alternate assignment) and KS-TRAIN Module DUE by September 14 at 11:59pm (CST)</p>
<p><b>Week 5</b></p> <p>Sept. 15 – Sept. 21</p>	<p><b>Module 5</b></p>	<p>Read about the Nurse-Family Partnership at the website, <a href="http://www.nursefamilypartnership.org/">http://www.nursefamilypartnership.org/</a></p>

	<p>Health Promotion with Target Populations Across the Life Span</p> <p>Read Stanhope chapters 27 – 31</p>	<p>Read about the Chronic Disease Self-Management Program at the website, <a href="http://patienteducation.stanford.edu/programs/cdsmp.html">http://patienteducation.stanford.edu/programs/cdsmp.html</a></p> <p>Participate in the discussion board</p> <p>Complete Knowledge Assessment 5 by September 21 at 11:59 PM (CST)</p>
<p><b>Week 6</b></p> <p>Sept. 22 – Sept. 28</p>	<p><b>Module 6</b></p> <p>Vulnerability: Issues for the Twenty-First Century</p> <p>Read Stanhope chapters 32 - 38</p>	<p>Review the website of Unnatural Causes: <a href="http://www.unnaturalcauses.org/about_the_series.php">http://www.unnaturalcauses.org/about_the_series.php</a></p> <p>Watch the Unnatural Causes Video: <i>In Sickness and in Wealth</i></p> <p>Participate in the discussion board</p> <p>Complete Knowledge Assessment 6 by September 28 at 11:59 PM (CST)</p> <p>Community Assessment Paper DUE: September 28 @ 11:59pm (CST)</p>
<p><b>Week 7</b></p> <p>Sept. 29 – Oct. 5</p>	<p><b>Modules 7 and 8</b></p> <p>Nurse Roles and Functions in the Community</p> <p>Read Stanhope chapters 39 - 46</p>	<p>Read about the future of public health nursing on the Robert Wood Johnson Foundation website: <a href="http://www.rwjf.org/en/about-rwjf/newsroom/features-and-articles/public-health-nursing.html">http://www.rwjf.org/en/about-rwjf/newsroom/features-and-articles/public-health-nursing.html</a></p> <p>Participate in the discussion board &amp; Bonus Discussion Board</p> <p>Complete Course Survey</p> <p>Complete Knowledge Assessment 7 by October 5 at 11:59 PM (CST)</p>



## **NURS 452: Care of Populations Spring 20**

- Course Instructor: Richard Nold, MSN
- Department: College of Health Professions: School of Nursing
- Office Location: Ahlberg 528
- Telephone: Office: 316-978-5596
- Email: [richard.nold@wichita.edu](mailto:richard.nold@wichita.edu)
- Preferred Method of Contact: e-mail
- Office Hours: Friday's 0800-0900 and 1000-1400; or by appointment
- Classroom Day/Time: Online
- Prerequisites: Successful completion of semester 5 and 6 nursing courses.

Concurrent enrollment in semester 7 nursing courses.

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. If any changes are made to this syllabus, a revised syllabus will be posted in Blackboard under the Syllabus link. Additionally, an announcement will be posted in the Blackboard course with an e-mail notification to each student enrolled in the course.

### **Academic Honesty**

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [https://www.wichita.edu/about/student\\_conduct/AcademicDishonesty.php](https://www.wichita.edu/about/student_conduct/AcademicDishonesty.php)

Students in the Wichita State University BSN program are responsible for following the BSN Nursing Student Handbook (See Nursing Student Handbook in Blackboard) in addition to the ANA Code of Ethics. See [Nursing Code of Ethics](#)

### **Course Description**

2 Theory hours. This course focuses on nursing practice which integrates public health standards toward the goal of improving the health of populations. Prerequisites: 6<sup>th</sup> semester nursing courses.

## Definition of a Credit Hour

2 theory hour course: Success in this course is based on the expectation that students will spend a minimum of 2 hours per week of faculty instruction, and 4 hours per week in outside coursework over the 15 week semester. Outside coursework may include, but is not limited to, readings, study, paperwork, and projects.

## Measurable Student Learning Outcomes

1. Apply knowledge of epidemiology, social, and biological sciences to population–focused nursing practice.
2. Demonstrate Interprofessional, linguistically and culturally appropriate communication in health promotion activities.
3. Integrate essential services and core public health functions into nursing practice.
4. Explore social determinants of health as a foundation for primary, secondary, and tertiary prevention measures.
5. Examine population based evidence to guide practice, policy, and service delivery decisions.
6. Discuss the implications of health care policy on issues of access, equality, affordability, and social justice in health care delivery.

## Required Texts/Readings

Stanhope, M. & Lancaster, J. (Eds.). (2016). *Public health nursing: Population-centered health care in the community*. (9th ed). St.Louis, MO: Elsevier.

~Or~

Stanhope, M. & Lancaster, J. (Eds.). (2016). *Public health nursing: Population-centered health care in the community*. (9th ed). St.Louis, MO: Elsevier. (Elsevier eBook on VitalSource)

American Psychological Association. (2010). *Publication Manual of the American Psychological Association* (6th ed.). Washington, DC: Author.

## Other Equipment/Materials

This is a web-enhanced course; supplemental course materials are available through Blackboard. This availability is particularly helpful in the event of home computer problems; therefore, decreasing problems receiving or responding to university e-mail correspondence or difficulty submitting assignments.

## Instructional Methods

Recognizing that students have unique individual learning styles, this course incorporates the following methods to provide instruction and support for student learning:

- Textbook Readings
- Panopto Lecture/PowerPoint
- Class Discussion Board
- Group Projects
- Online learning modules
- Video
- Website Links

- On-Line Student Resources
- Kaplan testing

## Class Protocol

Though this is an online class, participation is still crucial. "Participation" involves reading the assignments thoroughly, reading any handouts provided for the week, watching all Panopto and other videos, contributing to class discussion boards, and completing online assignments. To be successful in this class, you should be checking your student email daily and logging in to our course at least 3 times a week.

## Technology Standards and Expectations

### Communication Expectations:

- Students are invited to meet with the instructor during posted office hours, or by appointment. Students are encouraged to contact the instructor by phone or e-mail for questions related to the course, as well. Students are encouraged to leave voice mail if phone contact is not achieved.
- Students are expected to use their WSU email address. Email from non WSU addresses are automatically deleted; unopened and without response from the instructor.
- Students are expected to sign all email with first and last name.
- Students are expected to write 'NURS 452' in the subject line and the subject of the e-mail.
- Instructor will respond to student email and phone calls where the student has appropriately identified themselves within 24 hours – **Monday through Friday. Email submitted after 12 noon on Friday will be addressed on the following Monday.**
- Students are expected to log into Blackboard Learning Management System™ frequently to maintain active participation and current access to course information and announcements.
- Students are expected to turn in assignments via the requested format provided in the instructions of the assignment:
  - **Save all files in the following format: Name.name of assignment**
  - Be sure that your name is on each paper/document; not just in the file name.
  - **Save a copy of everything you submit.**

### "3 Before Me":

Students should be resourceful to find answers to questions. The instructor is not the first resource to answer questions regarding assignments, content, etc. With the deployment of the university "One Stop", the library, "partner for success", specific website "help lines", etc. many times the answer can be found prior to asking the instructor. Students are expected to inquire to at least three resources to find their answers prior to asking the instructor. The instructor will ask the student to provide the resources they searched, prior to answering the question.

## Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart.

Points/Percentage	Letter Grade	Grade Points	Interpretation
93-100%	A	4.00	A range denotes excellent performance
90-92%	A-	3.70	
87-89%	B+	3.30	
83-86%	B	3.00	B range denotes good performance
80-82%	B-	2.70	
77-79%	C+	2.30	
73-76%	C	2.00	C range denotes satisfactory performance
70-72%	C-	1.70	
67-69%	D+	1.30	
63-66%	D	1.00	D range denotes unsatisfactory performance
60-62%	D-	0.70	
	F	0.00	F denotes failing performance

- NOTE: No "rounding up" (i.e., you must earn 93% for an "A"; 92.9 does not equal an "A").

**A grade of 73% - "C" is required in all nursing courses. The combined average of all examination scores including the final examination must average 73% or higher for the student to successfully pass the course. If the overall examination average is below 73%, regardless of overall GPA in course, the highest the course grade earned is a "C-" and the student will be required to remediate and repeat the course.**

## Assignments

Course assignments are due by 11:59 pm on the date due. All Assignments are to be submitted electronically via the course Blackboard. All assignments are located under the "Assignment" tab. Assignments submitted to the instructor via e-mail or as "hard copy" (paper form) will not be accepted and a "0" will be recorded in the gradebook. Please do not ask for exceptions.

Assignments	Total Points	%/Weight
<b>KS TRAIN Safe Sleep module and Smoking Cessation Counseling module</b>	10 each	3% for each module (6% total)
<b>Unit Exams:</b> 5 exams worth varying points (cumulative percentage of all unit exams must be 73% (C) or above to pass the course)	500	40
<b>Discussion Boards</b>	100	15
<b>Healthy People 2020/Program Planning Project:</b>	100	20
<b>Kaplan Integrated Exam (Community A)</b>	100	10
<b>IHI Introduction to the Triple Aim for Populations</b>	10	9
<b>Total Percentage/Total Points Possible</b>	<b>918</b>	<b>100%</b>

### Healthy People 2020 Project

The N452 Healthy People 2020 Project provides an opportunity for students to synthesize the core concepts of population-focused nursing practice which have been covered during the semester. Working in groups, students will identify prevention strategies to tackle a population health challenge which is addressed in the Healthy People 2020 National Health Objectives. This assignment is worth 100 points. **Each student group** is responsible for completing a scholarly topic paper using APA format and turning it in by the assigned date.

### Assignments, Papers, and other Coursework

Wichita State University School of Nursing is fully accredited. As part of the accreditation process, there is ongoing program evaluation to continue and increase the quality of the nursing program. To assist in the evaluation of the nursing program, selected student papers or other course work are used as examples of meeting course objectives. Faculty may also use student papers and other course work for educational purpose; for example, use past papers as samples that met the course objectives. The name of each student whose materials are used for the purpose of program review and educational purposes will remain confidential. Participation is entirely voluntary. Consent to use a student's papers or other course work for program review and educational purposes is hereby implied. If a student does not wish the school or faculty member to use their papers or other course work, they may withdraw their consent by putting their wishes in writing to the course instructor. A student's decision to withdraw consent will be kept confidential and will not affect the student/faculty relationship or grades in the course.

### Kaplan Testing

KAPLAN is a product that provides supplemental learning and readiness for the NCLEX exam. Students should expect to take approximately 5000 NCLEX style exam questions in preparation for the NCLEX. KAPLAN exams are considered assignments (not exams). While KAPLAN exams are administered throughout the program, these exams are not included in the WSU School of nursing 73% average exam policy.

The Kaplan Community A Integrated Exam will be administered as part of this course. The percentile score on the exam will be converted to the score that will be recorded in Blackboard. See the Kaplan

Policy posted in Blackboard for the conversion chart. Students will have the option to retake the exam during finals week to potentially improve their score. The highest grade achieved of the two tests will be the score recorded.

In order to be able to take the Kaplan Community A Integrated Exam, students must complete the Kaplan Community A Focused Review prior to 8:00 am on the day of the Integrated Exam. The Focused Review is a non proctored assessment that is to be taken outside of class time. Students may take it more than once. Students who do not take the Kaplan Community A Focused Review prior to 8:00 am on the day of the Kaplan Community A Integrated exam will not be allowed to take the exam in class and will get a 0 in the gradebook. Students who have not taken the Focused Review prior to the scheduled Integrated Exam will not be able to take the exam during the optional retest date during finals week.

## Nursing 452: Care of Populations Course Schedule Spring 20

<b>Course Schedule (subject to change)</b>		
<b>Date</b>	<b>Topic</b>	<b>Assigned Reading/Exams</b>
6 Jan	<ul style="list-style-type: none"> <li>• Welcome to N450</li> <li>• Course Overview</li> <li>• History of Public and Community Health Nursing</li> </ul>	TEXT: Chapter 1
	<ul style="list-style-type: none"> <li>• Community Assessment</li> <li>• Nursing Process in Public Health</li> </ul>	
	<ul style="list-style-type: none"> <li>• Public Health Nursing at the Local, State, and National Level</li> <li>• Public Health Systems</li> </ul>	TEXT: Chapters 9, and 18 Discussion Board Due 1/8 Midnight
	<ul style="list-style-type: none"> <li>• Environmental Health</li> <li>• Home Health &amp; Hospice</li> <li>• Occupational Health</li> </ul>	<b>Exam 1—CH 1, 2, 3, 9, 18, 46 (6/10 at 9 AM in AH 301A or by appointment in Testing Center)</b>  TEXT: Chapters: 10, 41, and 43 Discussion Board Due 1/15 Midnight
	<ul style="list-style-type: none"> <li>• School health</li> <li>• Rural health</li> <li>• Cultural Diversity</li> </ul>	Reflective Essay
14 Jan	<ul style="list-style-type: none"> <li>• Epidemiology</li> <li>• Health Surveillance and Outbreak Investigation</li> </ul>	<b>Quiz —CH 7, 10, 19, 34, 41, 42, 43 6/14</b>  TEXT: Chapters: 12,13 and 24 Discussion Board Due 1/21 Midnight
	<ul style="list-style-type: none"> <li>• Disaster Management</li> </ul>	
	<ul style="list-style-type: none"> <li>• Infectious Disease Prevention &amp;</li> </ul>	

	Control	<b>1/15 IHI Intro to the Triple Aim for Populations module DUE</b>
	Fall Break	
17 Jan	<ul style="list-style-type: none"> <li>• Mental Health</li> <li>• Health Risk across the Lifespan</li> <li>• Alcohol, Tobacco, and Other Drug Problems</li> </ul>	<b>Exam 2—CH 12, 13, 14, 23, and 24 (1/17 at 9 AM in AH 301A or by appointment in Testing Center)</b>  TEXT: Chapters: 30, 36, 37 Discussion Board Due 1/28 Midnight
	<ul style="list-style-type: none"> <li>• Violence &amp; Human Abuse</li> <li>• Vulnerable Populations</li> <li>• Poverty &amp; Homelessness</li> </ul>	<b>1/22 Smoking Cessation Module DUE</b>
	<ul style="list-style-type: none"> <li>• Child &amp; Adolescent health</li> <li>• Teen Pregnancy</li> </ul>	<b>1/24 KS Train Safe Sleep Module DUE</b>
24 Jan	<ul style="list-style-type: none"> <li>• Program Management</li> </ul>	<b>Exam 3—CH 29, 30, 32, 33, 35, 36, 37, 38 (1/24 at 9 AM in AH 301A or by appointment in Testing Center)</b>  <b>Kaplan Integrated Exam 1 (Community A) 6/10 at 9 AM in AH 301A or by appointment in Testing Center)</b>
	<ul style="list-style-type: none"> <li>• Economic Influences</li> <li>• Public Health Policy</li> </ul>	
	<ul style="list-style-type: none"> <li>• Ethics in Public Health</li> </ul>	<b>11/25 Healthy People 2020 paper and peer evaluations DUE</b>
31 Jan		<b>Exam 4-CH 5, 6, 8, 25 (1/31 at 9 AM in AH 301A or by appointment in Testing Center)</b>
		<b>Kaplan Integrated Exam 2 (Community A) – if needed (location TBA)</b>

### Extra Credit

Extra credit is not available for this course. Do not ask for Extra Credit. It is important that students keep up with assignments and complete them to the best of their ability. "Extra Credit" cannot replace the required assignments. The assignments are designed to assist the student with learning and

understanding what is needed to practice as a baccalaureate nurse. If students read the materials and complete the assignments, there should be no difficulty passing this course.

### **Late and Missed Assignments**

**Students have access to university computers in the ISL should personal computer/technical difficulty occur, so there should not be a barrier to submitting assignments on-time.** Students are expected to communicate and plan in anticipation of a life event that may impact timely and successful completion of course content (eg: surgery, birth of a child). Assignments submitted late *will* be deducted 10% if submitted within 24 hours of due date and deducted 50% after 24 hours past the due date for up to one week after the assignment is due. Assignments one week past due or missing assignments will be assigned a “0” zero in the grade book.

### **Exams** (also refer to pages 68-78 in your Undergraduate Student Handbook)

Total points on the exams may vary, depending on content. Exams are administered electronically. Exams may be taken at the time offered by the instructor in Room 301 of Ahlberg Hall or taken at the Testing and Counseling Center by 5:00 pm by the follow Tuesday of the exam.

#### **Exam Environment:**

Students are required to place all personal belongings to the back of the room.

The following will NOT be allowed on or near the student during exam administration:

- Backpacks
- Phones (must be turned off or set to vibrate – no ring tones)
- Apple/Smart Watch (must be removed)
- Jackets/Hoodies (wear a long sleeve shirt if tend to get chilled)
- Hats
- Food
- Drink (may have one clear and unlabeled water bottle – no color or logos)
- No calculator, pens, pencils, or note paper will be needed for the exams. If needed, the instructor/proctor will provide.
- Any accommodation requests must be documented by the testing and counselling center and provided to the instructor prior to exam administration (by the third week of class).
- Refer to concealed carry policy regarding firearms during exam administration.

Exam blueprints may be provided by the instructor prior to the examination to aid in content review, but are not a requirement. Exam scores will be available in the student gradebook within one week after the exam. The exam is not available for student review except by appointment with the instructor after ALL students have completed the exam has been analyzed; however, the instructor may provide an in class review of specific questions. **Students who earn 75% or less are expected to make an appointment with the instructor to review the exam**

If a student chooses to take the exam at the Testing and Counseling Center, it is **required that the student notify the instructor ahead of time (no later than 9am Monday/day of the exam). The exam must be made up (completed) within 48 hours business days after exam day or a zero (0) will be recorded in the gradebook (Thursday at 5pm). Failure to notify the instructor of student absence from class for the scheduled exam prior to 09:00 a.m. Friday of the examination will result in a zero (0) for the exam.** It is recommended students notify the instructor both by phone and e-mail, to ensure the notification is received.

#### **Process for taking the exam at the Testing and Counseling Center:**

**IMPORTANT: YOU, the student, must make an appointment with the Testing and Counseling Center 24-48 hours in advance to schedule a make-up exam.** When contacting the Testing and Counseling Center to set up the appointment the student **must** request a proctor for an on-line exam requiring a computer. There is a fee of \$10.00 payable at the Testing and Counseling Center. The student must also notify the instructor of the day and time of the scheduled make-up (e-mail and

phone message is recommended). The student must notify the instructor **no later than 5pm the day prior** to the scheduled exam (latest acceptable notification is by Wednesday at 5pm); so that the exam may be made available. **Alternate tests may be administered for exams taken at the Testing and Counseling Center.**

#### **Exam Tips - WSU Testing and Counseling Center:**

- The student notifies the instructor of intent to take at the Testing Center (see above).
- The student schedules the exam following the WSU Testing Services procedures.
- The student notifies instructor of date and time of exam (no later than 5pm the day prior to the scheduled exam).
- **Student Information:**
  - There is a **\$10 fee** for taking a test outside of class. Cash, checks, & credit/debit cards are accepted (*MC, VISA, Discovery, & Am. Express*).
  - **Photo ID is required in order to test** (Shocker ID card, driver's license, employer ID, passport).
  - Testing hours are listed below. Students should allow themselves enough time to complete the exam prior to the end of testing hours.
  - **Students must know course number and instructor's name**. If office staff has to research instructor's name, course and section number, there will be an additional \$4.00 charge. It is the student's responsibility to know the course name, course number and teacher's name.

**TESTING HOURS: 8:00 a.m. to 5:00 p.m., Monday-Friday**

**5:00pm to 7:00pm Tuesday & Wednesday by appointment**

**\*Note: No exams are started within 45 minutes of office closing time**

#### **Important Academic Dates**

For fall semester 2019, classes begin August 19, 2019, and end December 5, 2019. The last date to drop a class and receive 100% refund is August 30, 2019. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is October 29, 2019 by 5:00pm central standard time.

#### **Student Assessment of Course and Instructor**

A standardized evaluation form will be used for course evaluation.

- Course: Students will have an opportunity to evaluate the course in class OSPTTE administered by the university testing and counseling center at the end of the semester. An additional evaluation (specific to this course) will be available via the course Blackboard for anonymous feedback at the end of the semester.

#### **UNIVERSITY POLICIES**

##### **About this syllabus**

This syllabus is not a contract. The instructor reserves and retains the right to alter the course requirements and/or assignments based on new materials, class discussions, current events or other legitimate pedagogical objectives

##### **Intellectual Property**

Wichita State University students are subject to Board of Regents and University policies (see [http://webs.wichita.edu/inaudit/ch9\\_10.htm](http://webs.wichita.edu/inaudit/ch9_10.htm)) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final decision.

## **Disabilities**

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS). The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

## **Counseling & Prevention Services**

WSU Counseling & Prevention Services (CAPS) provides quality mental health services to enrolled students by licensed providers and presents programs and trainings on topics promoting personal growth and optimal wellbeing. Services are by appointment, low cost and confidential. They are located in room 320 of Grace Wilkie Hall and will move to the new YMCA/Student Wellness Center in January. Their phone number is (316) 978-3440. CAPS is open during regular University business hours. If you have a mental health emergency while Counseling & Prevention Service is not open, please call 911 or COMCARE Crisis Services at (316) 660-7500 for 24 hour assistance.

## **Diversity and Inclusion**

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further this goal, WSU does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, gender identity, gender expression, marital status, political affiliation, status as a veteran, genetic information or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies: Executive Director, Office of Equal Opportunity, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3186.

## **Names and Pronouns**

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

## **Title IX**

Wichita State University is committed to the elimination of sexual misconduct, relationship violence, and stalking within the University community. These incidents may interfere with or limit an individual's ability to benefit from or fully participate in the University's educational programs. Students are asked to immediately report incidents to the University Police Department, (316) 978-3450 or students may contact Sara Zafar, J.D., Title IX Coordinator at (316) 978-5177 or [Sara.zafar@wichita.edu](mailto:Sara.zafar@wichita.edu). Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Prevention Services (316) 978-3440 or Student Health Services (316) 978-3620. For more information please refer to the Title IX Policy at [https://www.wichita.edu/about/policy/ch\\_08/ch8\\_16.php](https://www.wichita.edu/about/policy/ch_08/ch8_16.php).

## **CARE Team**

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community; resources and assistance are available. As your Faculty, I may UBIT to seek support for you. If you or another member of our campus community is in need of help, please submit a concern at [www.wichita.edu/ubit](http://www.wichita.edu/ubit) or call any CARE team member listed on that webpage. In 10 N452

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case of emergency, please call the University Police Department at (316) 978-3450 or 911

### **Concealed Carry Policy**

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or backpack, purse or bag that remains under the **IMMEDIATE** control of the carrier. Gun owners must familiarize themselves with WSU's Concealed Carry Policy at [http://webs.wichita.edu/?u=wsunews&p=/weapons\\_policy\\_documents](http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents) and the Kansas Board of Regent's policy at [http://www.kansasregents.org/about/policies-by-laws-missions/board\\_policy\\_manual\\_2/chapter\\_ii\\_governance\\_state\\_universities\\_2/chapter\\_ii\\_full\\_text#weapons](http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_text#weapons)

Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the **IMMEDIATE** control of the individual. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns.

If you believe that there has been a violation of this policy, please contact the **University Police Department at 316-978-3450**.

### **Shocker Alert System**

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert](http://www.wichita.edu/alert).

### **Class Cancellation**

Class cancellation due to weather conditions or other emergencies: In the event of inclement weather or other emergencies, the President of the University may cancel classes. The cancellation of classes is handled through Campus Security. Sign up for Shocker Alerts (see above). The university will also notify all radio and television stations. Cancellation announcements may also be found on the Telephone Activity Line, 978-6633. If classes are canceled, the President may choose to have the time made up through the use of additional days. NOTE: Online Courses are typically not cancelled.

### **Student Health Services**

WSU's Student Health Services (SHS) provides professional medical care and health education to enrolled students by licensed health care providers. General health care services are available ranging from routine and preventive care to managing acute illnesses and minor injuries. SHS offers convenient onsite laboratory and medication services including vaccinations. Staff are available to provide health education on a variety of topics, both in and out of the classroom setting. SHS is located in 209 Ahlberg Hall and will move to the new YMCA/Student Wellness Center in January 2020. Hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, and the phone number is (316) 978-3620. Check out [www.wichita.edu/shs](http://www.wichita.edu/shs) for health information and access to myShockerHealth, the online patient portal where students can schedule appointments, send a secured message to a healthcare provider, check immunizations and more. All services are confidential.

### **Heskett Center and Campus Recreation**

Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services see [www.wichita.edu/heskett](http://www.wichita.edu/heskett).

### **Video and Audio Recording/Copyright Notice**

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be

modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

### **First Generation Students**

A first-generation (FGEN) college student is a student whose parents did not complete a four-year college degree. WSU strongly supports First Generation students and offers the following resources

[https://www.wichita.edu/student\\_life/firstgen/index.php](https://www.wichita.edu/student_life/firstgen/index.php).

Updated for accessibility Spring 2019

## N462 Nursing Leadership Management, Fall 2020

- Instructor: Theresa Cooper, RN MSN/MBA
- Department: School of Nursing
- Office Location: Alberg Hall, room 514
- Telephone: (316)978-5743 office, cell 316-409-6197
- Email: [Theresa.cooper@wichita.edu](mailto:Theresa.cooper@wichita.edu)
- Preferred Method of Contact: Email or text
- Office Hours: Available for appointment, Monday and Thursday, can be virtual or in person.
- Classroom Day/Time: Monday 1300 to 1600, also as this is Hybrid, will meet on August 17 for selected groups and will met Friday for other groups. In addition, will have scheduled proctored course tests and Kaplan tests.
- Prerequisites: Concurrent enrollment in semester 8 courses.

### How to use this syllabus

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves.

**Course Schedule will be posted separately.**

### Academic Integrity

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [https://www.wichita.edu/about/student\\_conduct/ai.php](https://www.wichita.edu/about/student_conduct/ai.php)

### Course Description

Focuses on development and application of nursing leadership/management in health care.

Prerequisites: 7th semester nursing courses.

### Definition of a Credit Hour

Three theory hour course: Success in this course is based on the expectation that students will spend a minimum of 4 hours per week of faculty instruction, and 9-12 hours per week in outside coursework over the 10-week course. Outside coursework may include, but it not limited to, assigned readings, working online, completing assignments, and projects.

Go to: <http://webs.wichita.edu/?u=academicaffairs&p=/definitionandassignmentofcredithours/> for the policy and examples for different types of courses and credit hour offerings.

### **Measurable Student Learning Outcomes:**

Upon successful completion of this course, the student will be able to:

1. Apply concepts of nursing leadership/management to promote a healthy, safe work environment.
2. Demonstrate effective written, electronic, and oral communication skills.
3. Integrate standards of care, evidence-based practice, and ethical code of conduct.
4. Explore the relationship between the microsystem as an agent for change within the macrosystem.
5. Analyze contemporary issues associated with the health care system.
6. Articulate, through a nursing perspective, issues concerning healthcare delivery to decision makers within healthcare organizations and other policy arenas.

### **Related BSN Program Outcomes:**

1. Communication: The graduate imparts and exchanges ideas and information with others verbally, nonverbally, and through written and electronic communication.
2. Patient Centered Care: The graduate performs culturally sensitive nursing practice based on scientific rationale to maintain or improve the biopsychosocial and spiritual outcome of individuals.
3. Evidence-based Practice: The graduate examines problems and issues through the synthesis of information in an analytical, evaluative, and decisive manner.
4. Collaborative Care: The graduate coordinates and manages the care of the individual, family and/or community either independently or collaboratively with health care team members.
5. Quality Improvement: The graduate evaluates care processes and uses methods to implement change for continuous improvement of the quality of health care systems while minimizing risk to patients and providers.

### **Related BSN Essentials:**

- II. Basic Organizational and Systems Leadership for Quality Care and Patient Safety
- III. Scholarship for Evidence Based Practice
- IV. Information Management and Application of Patient Care Technology
- V. Healthcare Policy, Finance, and Regulatory Environments
- VI. Interprofessional Communication and Collaboration for Improving Patient Health Outcomes
- VIII. Professionalism and Professional Values
- IX. Baccalaureate Generalist Nursing Practice

### **Required Texts/Readings Textbook**

Yoder-Wise, P. S. (2018). *Leading and managing in nursing*. (7<sup>th</sup> ed.) St. Louis: Mosby Elsevier. ISBN-13: 978-0323185776; ISBN-10: 032318577

LaCharity, L. A., Kumagai, C. K., & Bartz, B. (2019). *Prioritization, delegation & assignment practice exercises for medical-surgical nursing*. (4<sup>th</sup> ed.) St. Louis: Mosby Elsevier. ISBN:9780323498210

Agency for Healthcare Research and Quality. (2008). *Patient safety and quality: An evidence-based handbook for nurses*. Hughes, R. G., Editor. Publication No. 08-0043  
Rockville: MD: AHRQ. Retrieved from <https://archive.ahrq.gov/professionals/clinicians-providers/resources/nursing/resources/nursesfdbk/index.html>

American Psychological Association. (2019). *Publication manual of the American Psychological Association*. (7<sup>th</sup> ed.). Washington, DC: Author.

### Other Instructional Materials

Resources, readings, and information provided in Blackboard. Other readings, as assigned.

### Technical Requirements

- Computer
- Internet access
- [Chrome](#), [Firefox](#), [Internet Explorer](#), or [Safari](#)
- Microsoft Office
- [Adobe Reader](#)
- [Adobe Flash Player](#)
- Optional: Speakers or headphones to listen to videos (closed captions are available; see [Accessibility](#))

### Technical Skills

These are some technical skills required for this course:

- Use a learning management system.
- Use email with attachments.
- Create and submit files in commonly used word processing formats.
- Copy and paste.
- Download and install software.

### Format

This is a hybrid class in which with limited traditional face-to-face. It has been designed to integrate face-to-face and online activities so that they reinforce, elaborate upon and complement one another. This class will consist of online learning, face-to-face time and proctored testing. Creative strategies will be implemented to aid the learner in the achievement of course objectives, including but not limited to: guest and online lectures, videos and video conferencing, online CEU courses, case studies. Course tests, Kaplan tests, and assorted assignments. Students are expected to review all instructional material in each section, be prepared for class time, and have the knowledge for the assigned exams.

### Attendance/Participation Policy

Students are expected to participate with online instructional materials and attend class, as scheduled. If students are unable to attend class, they need to contact the instructor **prior** to class/clinical time. Students are responsible for

obtaining any information/material they may have missed. Please note that you are expected to check the course for information and updates in Blackboard regularly during the week.

## Class Protocol

Though this is an Hybrid class, participation is still crucial. "Participation" involves reading the assignments thoroughly, reading any handouts provided for the week, watching all videos (including update videos I add throughout the semester), contributing to class discussions, and completing online assignments. To be successful in this class, you should be checking your student email daily and logging in to our course every day as this is a compressed class.

Preparation for class:

- a. Preparation for class- includes daily readings, completion of daily study guides, checking announcements on blackboard, and other additional readings or web activities as announced.
  - b. Inclement Weather: In case of inclement weather or other emergencies, the President of the University may cancel classes. The University will notify all radio and television stations. Notification is also available via the Shocker Alert System (SAS). If classes are not canceled, each student should use his or her own discretion to determine the safety of driving to class. (Since this is an on-line course, weather should not be an issue.
2. Conduct in class/on-line
    - a. Learning is an active process for which the student takes responsibility.
    - b. Assignments, readings, discussions and lectures are designed to enhance learning; the student must actively apply him or herself to the learning process.
    - c. In order to maintain an optimal learning environment, professional conduct in the classroom and on-line is expected. Professional conduct includes respectful communication (both written and verbal); showing consideration toward peers, instructors, and quests; engagement in learning activities, discussions, and lectures.
    - d. Cell phones must be silenced when class is in session(testing) to avoid disruption. Texting and other use of cell phones during class time distracts from learning.
    - e. Computers are allowed in the classroom for educational activities relevant to the class- instructor will ask students using computers for non-educational activities during class to turn off the computer.
  3. Use of student materials:

WSU School of Nursing is fully accredited. Ongoing program evaluation to continue and increase the quality of the program is part of the accreditation process. Selected student papers or other course work are used as examples of meeting course objectives for accreditation purposes. The name of each student whose materials are used for the purpose of program review and educational purposed will remain confidential. Participation is voluntary. Consent to use a student's papers or other course work is hereby implied. If a student does not wish the school or faculty member to use their papers or other course work, they may withdraw their consent by putting their wishes in writing to the course instructor. The decision to withdraw

consent will be confidential and will not affect the student/faculty relationship or course grade.

### Contact Policy

Although you may attempt to reach me by phone, email communication is always preferred. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email
- Remember to sign your name.
- **Always** email me from your WSU email address. Email sent from personal email servers like Gmail, Yahoo, etc., have a tendency to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab.
- You should NOT contact me for tech support.
  - Any technical problems involving your computer, or issues regarding file uploading or sharing, should go through the One Stop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
  - However, if you have a problem with access or uploading assignments, you *should* let me know before your assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

### Response Time

To Email – will respond to emails within 24 hours.

Feedback on Assignments: For the paper, up to 5 days for case studies, 1-2 days.

### Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.) No rounding will be done in this course. **In addition, to successfully complete this course, the student must have an average of 73% or greater on the exams. If the 73% average is not achieved a grade of (C -) or if lower grade is earned will be assigned.**

Points/Percentage	Letter Grade	Grade Points	Interpretation
	A	4.00	A range denotes excellent performance
	A-	3.70	
	B+	3.30	
	B	3.00	B range denotes good performance
	B-	2.70	
	C+	2.30	
	C	2.00	C range denotes satisfactory performance, <b>to pass class must achieve a C or above.</b>
	C-	1.70	
	D+	1.30	
	D	1.00	D range denotes unsatisfactory performance

Points/Percentage	Letter Grade	Grade Points	Interpretation
	D-	0.70	
	F	0.00	

**Rounding of Course Grade:**

No rounding of grades will be done.

**Assignments**

1. Course tests
2. La Charity case studies
3. Kaplan Focused Review tests  
Management of Care A  
Management of Care B  
Management of Care C
4. Kaplan Leadership Math
5. Kaplan integrated test- Management/Professional issues A
6. See assignment list Below
7. All assignments will be due at 0800 on day assigned. (Due dates will be posted.)

ITEM	Grade Weight
<b>Tests- total</b>	<b>60%</b>
Test 1	20%
Test 2	20%
Test 3	20%
<b>Kaplan- total</b>	<b>10%</b>
Focused Review A Management of Care	0.5%
Focused Review B Management of Care	0.5%
Focused Review C Management of Care	0.5%
Leadership Math	0.5%
Integrated test, Management/ Professional Issues A	8%
<b>Assignments-total</b>	<b>30%</b>
IHI Basic Quality & Safety Certificate	4%
Policy & Procedure Assignment	5%
La Charity Case studies	5%
Budget Exercise	1%
Delegation Quiz	5%
Patient-Centered Reflection paper	5%
<b>Strategic Process Assignment</b>	<b>5%</b>
<b>Course Total</b>	<b>100%</b>

## Late Assignments

All assignments are due on the date at the time on the schedule there are **NO EXCEPTIONS**. The student is expected to communicate with instructor when an assignment expected to be late. Any assignment turned in after the stated time will be counted late, with points deducted as follows:

- Past due time, but in same day will result in a deduction of 10% of total possible points from earned grade.
- Every calendar day late will result in an additional deduction of 10% of total possible points from earned grade.
- Absence from class does not absolve student from late penalties
- Student communication with instructor is expected if assignments are going to be late, but will not negate late penalty

## Extra Credit

*No extra Credit for this Course.*

## Missed Assignments and Exams:

- The student is expected to communicate with instructor when an assignment expected to be late. *The instructor reserves the right to **refuse a late assignment** when that student has not communicated with the instructor prior to the due date and time.*
- **Testing in the testing and counseling center:**
  - *If a student is unable to take an exam at the regularly scheduled time, he or she **must notify the instructor before the exam** to arrange for the test in the T & C center. Failure to notify instructor **before** the exam results in forfeiture of the privilege to make up the exam. Will result in a Zero score for exam.*
  - *The student is responsible for scheduling an appointment with the T & C center staff to take the test. (The T & C requires **24 hours advance notice**) make the appointment, and there is a cost (currently 10 dollars). **All exams must be made up by Friday of the week of the missed exam.***

### KAPLAN Policy

### School of Nursing

Initially approved 08/17/2018

Revision 09/17/2018

Revision 1/6/2019

## General policy statement

KAPLAN is a product that provides supplemental learning and readiness for the NCLEX exam. Students should expect to take approximately 5000 NCLEX style exam questions in preparation for the NCLEX. KAPLAN are considered assignments (not exams). While KAPLAN exams are administered throughout the program, these exams are not included in the WSU School of nursing 73% average exam policy. KAPLAN exams should never replace a classroom, instructor developed exam. KPLAN assignments/exams must not account for more than 10% of the overall grade. Refer to your syllabus for class specific assignments and exams.

## KAPLAN Product Descriptions

KAPLAN provides students three main teaching tools available to students. These include:

1. Integrated testing – these are tests that are secured-proctored exams
2. Focused review tests – practice tests that are not secured or proctored. These tests provide remediation and review for the student.
  - a. **Older adult: Students must obtain a score of 80% correct or greater. Remediation is encouraged. Students may take focused review exam as many times as desired to obtain score target.**
3. Clinical Resources – this includes mid-fidelity simulation and nursing skills.

NCLEX prep is completed in the final semester of the program through when the student takes the NCLEX. NCLEX prep items do not apply to this policy.

The following KAPLAN products will be assigned at faculty discretion.

- Clinical Resources
- Focused Exams
- Retake or repeat of integrated exams
- KAPLAN math exams

### Kaplan Integrated Exam Scoring

Integrated exams count for 10% of the overall grade in courses that have focused review exams. In courses in which no focused review exam is offered, the integrated exam will count for 5% of the overall grade. The Kaplan integrated test will count for a minimum of 7% of the course grade.

In courses in which no focused review test is offered, the integrated test will count for 5% of the course grade.

KAPLAN integrated exams that are normed – these exams provide a percentile ranking. This is the preferred way to score as it is the most accurate in determining NCLEX success. Due to norming processes, percentile ranking is not always available.

#### Scoring Normed Integrated Exams:

Your **percentile ranking/Raw score** will determine your overall score that will be recorded in the gradebook.

Percentile Ranking	Gradebook Percent Score
90-99 <sup>th</sup>	100%
80-89	95%
70-79	90%
60-69	86%
50-59	82%
40-49	74%
30-39	66%
20-29	58%
10-19	50%
Below 10	40%

**Scoring non-normed exams:**

For exams that do not have norming available, percentile ranking will be determined using the most recent version of the exam that has percentile ranking available. Grades will be entered using the same table for normed exams.

Percentile Ranking	Gradebook Percent Score
90-99 <sup>th</sup>	100%
80-89	95%
70-79	90%
60-69	86%
50-59	82%
40-49	74%
30-39	66%
20-29	58%
10-19	50%
Below 10	40%

**Optional retake or repeat of integrated exam to improve score**

In courses where a retake or repeat of the integrated exam is available, students may opt to take these exams to improve their score. These exams are scheduled at the faculty discretion and are not available in all classes. Please refer to your syllabus. If a student does opt to retake or repeat an exam the lowest grade will be eliminated.

Kaplan testing	
Required for N366	
Focused Review Tests:	Geriatrics with remediation
Nursing care of older adults' math	Test A, B and C
Integrated tests	Gerontology A with remediation (69 questions) Gerontology A repeat, optional

Syllabus Policies and Student Resources available at [www.wichita.edu/syllabuspolicies](http://www.wichita.edu/syllabuspolicies)

Information on:

- Important Academic Dates
- Academic Integrity
- Definition of a credit hour
- Video and Audio recording
- Shocker Alert System
- Intellectual Property
- CARE Team

- Counseling and Prevention Services
- Student Health Services
- Heskett Center and Campus Recreation
- Inclusive Excellence
- First Generation Students
- Names and Pronouns
- Disability Services
- Title IX
- Concealed Carry Policy



## **N479, Complex Care of Adults, Fall 2020**

**Instructor: Angie Storrer, MSN, APRN, ACNP-BC**

**Department: School of Nursing**

**Office Location: Ahlberg Hall 519**

**Telephone: (316) 978-5733**

**Email: Angie.storrer@wichita.edu**

**Preferred Method of Contact: email**

**Office Hours: Thursday 10a-4p Virtual**

**Classroom; Days/Time: Ahlberg Hall 300, Mondays 0800-1150**

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. If any changes occur during the semester you will be notified via email and an announcement will be made in Blackboard.

### **Academic Integrity**

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [https://www.wichita.edu/about/student\\_conduct/ai.php](https://www.wichita.edu/about/student_conduct/ai.php)

As an instructor I consider academic integrity a critical aspect in the development of future nurses. I consider failure of a student to meet the academic integrity policy of WSU, CHP or SON an egregious error.

The School of Nursing will deal with cheating/plagiarism/misrepresentation/falsification/disruptive behavior or the appearance of such by giving a letter grade “D” for the assignment, or in the course or possible dismissal from the program.

*Cheating:*

If you are caught cheating on an exam or assignment, you will receive zero points for that exam/assignment, and you may receive a “D” in this course or be dismissed from N479.

## **Course Description**

Emphasizes the complex nursing care of critically ill clients across the life span in the critical care and emergent settings

## **Measurable Student Learning Outcomes**

Upon successful completion of this course, students will be able to:

1. Demonstrate compliance with nursing standards and ethical code of conduct.
2. Synthesize knowledge of the humanities, social, and biological sciences to nursing practice in providing care for the patient with complex health issues.
3. Demonstrate effective use of written, electronic, and oral communication skills while planning care of patients with complex health issues.
4. Interpret culturally appropriate evidence-based practice when discussing the care of patients with complex health issues.
5. Incorporate health behaviors which impact the quality of life when planning care of patients with complex health issues.
6. Explain the Inter-professional health care team roles and responsibilities when caring for patients with complex health issues.

## **Required Texts/Readings Textbook**

Hinkle, J.L., Cheever, K.H. Brunner & Suddarth’s Textbook of Medical-Surgical Nursing. 14<sup>th</sup> edition. Philadelphia: Wolters Kluwer

WSU School of Nursing – Student Handbook. Located in my Orgs in Blackboard.

## **Other Readings**

<http://evolve.elsevier.com>

Please register for access to this site. Registration is free.

<http://guidelines.gov>

Free resource with standards of care guidelines

<http://merck.com>

Free resource for healthcare professionals, good pathophysiology reference.

<http://diabetes.org>

American diabetes Association-resources for healthcare professionals and patients.

<http://aafp.org>

American Academy of Family Physicians-resources for healthcare professionals, good pathophysiology reference.

## **Other Equipment/Materials**

Each student will need to have access to a computer, internet and the ability to open power point and word documents

## **Class Protocol**

Attendance is expected in this course. Please see the School of Nursing student handbook for illnesses in which a student is prohibited from attending class.

Participation: Attendance for each class period is expected. Each student must bring his or her WSU student ID to class and be prepared to present to instructor upon request. There will be projects that require the student to be present to participate for credit to be given.

*Teaching and Learning:* The best learning environment is a result of both the efforts of the students and instructor. We can learn from one another, but we must first realize our roles and responsibilities to one another and to the group.

### ***The roles and responsibilities of the student:***

- reading required assigned textbook pages and articles prior to class discussion, watching the power-points prior to class
- completing assigned work on time
- coming to class prepared with questions about the readings or lecture
- coming to class on time and prepared to participate
- respecting the views and learning needs of other students
- consulting with the instructor about any problems in the course
- *consulting with instructor when a failing grade is awarded on any assignment or exam (C-, D, or F)*
- Refer to your syllabus first for any questions or clarifications regarding course expectations or assignments.

### ***The roles and responsibilities of the instructor:***

- coming to section prepared to facilitate discussion and learning
- being responsive to the needs of students in class and office hours
- giving students guidance about how to improve their performance
- respecting the views and learning needs of the students
- working with students to resolve any problems in the course

### ***Didactic Expectations of the Students***

1. Students are expected to bring knowledge from previous coursework into the classroom and clinical. In the event you need a review of previous knowledge taught it is your responsibility to review the content.
2. Didactic expectations include student discussions. All students are expected to actively participate in class activities. The primary method of delivery of content includes case studies, journal article reviews, and classroom discussion/activities.
3. Devices used to assist students in learning class material are encouraged for use (iPads, eReaders, laptop, netbooks etc.) There will be occasion to use these devices during case studies during class time. Cell phones for the use of texting or making/receiving calls are not appropriate and are unprofessional in the class setting. In a case where students need to receive an important call or text during class please step out of the class

### **Response Time**

To Email and Ask My Instructor Questions:

*Emails will be addressed within 24 hours during the workweek (Monday-Friday).*

Feedback on Assignments:

*Assignments will be graded 1-2 weeks after submission.*

### **Grading Scale**

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.)

<b>Points/Percentage</b>	<b>Letter Grade</b>	<b>Grade Points</b>	<b>Interpretation</b>
100-93	A	4.00	A range denotes excellent performance
92-90	A-	3.70	
89-87	B+	3.30	
86-83	B	3.00	B range denotes good performance
82-80	B-	2.70	

79-77	C+	2.30	
*73-76 <i>*minimum passing grade for nursing courses</i>	C	2.00	C range denotes satisfactory performance
70-72	C-	1.70	
65-69	D+	1.30	
62-64	D	1.00	
60-61	D-	0.70	
59 and lower	F	0.00	

Only the final weighted grade will be rounded ***after*** the student has passed the course with the combined average of all examination scores including the final examination average of 73% or higher. The examination scores will not be rounded.

**A grade of 73% - “C” – is required in all nursing courses.** The combined average of all examination scores including the final examination must average 73% or higher for the student to successfully pass the course. If the overall average on examinations is below 73%, regardless of overall GPA in course, is not achieved, the student will be required to remediate and repeat the course.

**Final Grade Rounding:** Final weighted grades will be rounded as follows:

Anything below a 0.5 is rounded down, so a 0.49 is rounded down, anything above 0.5 is rounded up. 89.495 is 89.4 and stays an 89, 89.5 rounds to a 90.

**Testing:** Please refer to the testing Policy in the student handbook. Additional to the policy, when leaving the class after an exam, leave your scratch paper on your desk. All of your materials (back pack, cell phone, laptop) are to be left in the room. Exit the room quietly and move away from the room to places such as the tables by the vending machines. The hallway directly in front of the classroom should be empty.

## Assignments

- a. **Exams:** Regular examinations will be given as announced by the instructor. **Exams must be made up within two days of the scheduled exam; only when students have contacted the instructor prior to the exam.** Exams for which there are **unexcused** absences cannot be made up. All examinations will start promptly to limit distractions in the testing environment. There will be no late admittance to an examination. Students **MUST** have an exam average of

73% or greater to pass the course. If a student scores below 73% on an exam the student is strongly encouraged to make an appointment to visit with the instructor within 7 days to review the exam. No retakes of exams will be allowed. Exams may not be accessed outside of the proctored testing environment.

Make-up exams or tests:

At the Testing Center 320 Grace Wilkie Hall. Phone 316-978-3440.

Cost is \$10.00 per exam, payable at the testing center. For computer tests, 24-48 hour notice required before testing. For paper tests, no pre-scheduling is required.

The test/exam can be scheduled through [WWW.RegisterBlast.com/wsu](http://WWW.RegisterBlast.com/wsu)

Hours: M -F 0800-1700; Wednesday includes additional hours from 1700-1900.

- b. Quizzes: Throughout the semester quizzes will be assigned from the Brunner assigned readings and power-points. The quiz will be completed at the end of the class period unless the student is sick and then they will need to contact the faculty for further instruction.
- c. Paired Presentation and paper: Students will sign up in pairs to create a PowerPoint and write an APA style paper on a topic covered in class as listed. There are grading rubrics available as well as instructions for the assignment.
- d. NLCLEX question creation: Each student pair (the same as the presentation pair) will create two NCLEX style questions that include a nurse and patient in the question. The topic of the NCLEX questions will be the same topic as the presentation/paper. These will be submitted through Blackboard.
- e. Participation: Attendance for each class period is expected. There will be assignments that require the student to be present to participate to receive credit.
- f. Assignments: Throughout the semester, each student is expected to complete the "In Class" assignments. You may be divided into groups and will work on these activities within your group. Each student will be expected to participate within their group. If the student is not present they will not be able to make up the assignment and will get a 0. If no name is on an assignment no credit will be awarded. Students will have to 1 week from the date a grade is entered into blackboard to contest the grade/ have the instructor review the entered grade.
- g. Concept map assignment: utilizing the provided concept map template complete 3 different maps for each exam content. The concept maps need to be handwritten, then submitted through Blackboard.
- h. Discussion boards: Each week the student will post in a discussion board prior to class and then reply to another student after class as instructed.
- i. Reading assignments: Reading assignments are expected to be completed **prior** to class. Additional assignments may be contained in the class notes, part of an in-class activity, case studies, and presentations.
- j. Kaplan: Throughout the semester, study items are encouraged. There will be one proctored Kaplan test during class that will be 5% of the class grade.

**Grade Calculation:** The following formula will be used to calculate final grades.

Item	<i>Weight</i>	
Exams:		65%
Exam 1		
Exam 2		
Exam 3		
Cumulative Final		
Kaplan Assessment (Medical Surgical Comprehension -75 questions)		5%
Quizzes		10%
Concept Maps (3 per quiz section)		3%
NCLEX questions		1%
Paired presentation and paper		9%
Discussion board posts weekly		3%
In class activity (not always announced ahead of time)		4%
Total:		100%

### **Late Assignments**

Late assignments are accepted up to 3 days past the due date. The student will be deducted 5% per day of the earned grade for each day the assignment is late.

## Missed Assignments and Exams

In the event a student must miss a scheduled exam the student MUST contact the instructor prior to the exam due date. Failure to notify the instructor as expected will result in 0% on the exam. Exams must be made up within 48 hours.

- The first missed exam will have no penalty if it is made up within 48 hours.
- The second missed exam will have 10% deducted and it will need to be made up within 48 hours.
- Only two exams may be made up during this class. Exceptions to this are at the discretion of the instructor

### Make-up exams:

At the Testing Center 320 Grace Wilkie Hall. Phone 316-978-3440.

Cost is \$10.00 per exam, payable at the testing center. For computer tests, 24-48 hour notice required before testing. For paper tests, no pre-scheduling is required.

The test/exam can be scheduled through [WWW.RegisterBlast.com/wsu](http://WWW.RegisterBlast.com/wsu)

Hours: M -F 0800-1700; Wednesday includes additional hours from 1700-1900.

## Extra Credit

Extra credit is not awarded in this course.

## Syllabus Policies and Student Resources

All students should familiarize themselves with the course-related policies and student resources that can be found at: [www.wichita.edu/syllabuspolicies](http://www.wichita.edu/syllabuspolicies)

These include, but may not be limited to:

### Information on:

- COVID-19 conditions
- Important Academic Dates
- Academic Integrity
- Definition of a credit hour
- Video and Audio recording
- Shocker Alert System
- Intellectual Property
- CARE Team
- Counseling and Prevention Services
- Student Health Services
- Heskett Center and Campus Recreation

- Inclusive Excellence and Respect for Diversity
- First Generation Students
- Names and Pronouns
- Students with Disabilities
- Title IX
- Concealed Carry Policy

### Tentative Schedule for 10-week class

Week	Date	Topics, Readings, Assignments, Deadlines
1	August 17- 22	Care of the Ventilated Patient; Ventilator Management, Delirium
2	August 24- 29	Pulmonary complications; Hemodynamics <i>Quiz 1</i>
3	August 31- Sept 5	<b>Exam 1</b> Acute Coronary Syndromes: Angina, MI, cardiac rhythms
4	Sept 7-12	<b><i>Labor Day – No class on Monday the 7th</i></b>
5	Sept 14-19	<b>Kaplan Medical Surgical Comprehensive</b> (75 questions) Hypoglycemia/DKA/HHS; AKI <i>Quiz 2</i>
6	Sept 21-26	<b>Exam 2</b> CVA; TBI (severe, acute)
7	Sept 28-Oct 3	Sepsis/Shock/MODS/DIC <i>Quiz 3</i>
8	Oct 5 -10	<b>Exam 3</b> Spinal Cord Injury (Acute); Organ Transplant (Online only)
9	Oct 12 -17	Trauma/Burn (Guest speaker)

		<i>Quiz 4</i>
	Oct 19 -24	Cumulative Final ( <b>Exam 4</b> )
10	Oct 26	Kaplan Retakes: Optional: (both Med-Surg Comprehensive and High Acuity Math)

## **NURS 496, Nursing Leadership Practicum for the Practicing RN, Spring 2020, 2<sup>nd</sup> 8-week Session**

- Instructor: Rhonda Williams, MSN, RN, CNE®, Alumnus CCRN
- Department: School of Nursing, RN-BSN Program
- Office Location: Ahlberg Hall, Room 527
- Telephone, Cell: 620-583-0147 – try this number first
- Telephone, Office: 316-978-5754
- Email: Rhonda.williams@wichita.edu
- Preferred Method of Contact: Email or text cell phone
- Office Hours: By appointment
- Classroom Day/Time: Online, asynchronous
- Prerequisites: completion of all other RN-BSN Program professional courses

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves.

### **Academic Honesty**

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the [Student Code of Conduct](#) and the [Student Academic Honesty policy](#). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [here](#). There are consequences for violations of the code, depending on the circumstances (see Academic Conduct, RN-BSN Undergraduate Nursing Student Handbook) – however, dismissal from the class or nursing program are possibilities.

Students cannot use any previously submitted assignments/discussion responses that have been utilized previously in NURS 496 or in any other course. This action will result in a zero for the assignment and handled in accordance to the RN to BSN Undergraduate Nursing Student Handbook, Student Code of Conduct and Student

Academic Honesty policy at WSU.

In addition, nursing students must possess the ability to reason morally and practice nursing in an ethical manner [ANA Code of Ethics](#) (2015). Nursing students must be willing to learn and abide by professional [standards of practice](#) and the [WSU Student Code of Conduct policy 8.05](#). Students must not engage in unprofessional conduct, as defined by your state nurse practice act and must possess attributes that include compassion, empathy, altruism, integrity, honesty, responsibility, and tolerance. Nursing students must be able to engage in patient care delivery in all settings and be able to delivery care to all patient populations including but not limited to children, adolescents, adults, developmentally disabled persons, medically compromised patients and vulnerable adults. Nursing students are expected to follow all policies and procedures will on clinical rotation. Wichita State University Student Code of Conduct outlines the university's expectation of all students; nursing students are expected to follow these policies.

Professional socialization continues as the student progresses through professional education. Therefore, students are expected to conduct themselves professionally at all times – not only with clients – but with faculty, staff, and peers as well. Employers have urged nursing educators to prepare students with more than technical skills. Meeting deadlines, being on time, alert, and prepared, attentive listening and respectful disagreement with others are expected in this program and in the workforce. Sleeping, texting, tobacco/e-cig products, and using computer or other electronic devices for online shopping or other social media are inappropriate and unprofessional. Professional nursing students are expected to refrain from sharing gossip, using profanity, bullying, and from verbal or written forms of slanderous and libelous behaviors against each another, faculty and staff.

## **Course Description**

Nursing Leadership Practicum for the Practicing RN (2). Offers the student a leadership practice experience. The clinical experience results in collaborative partnerships with health care leaders. Prerequisite: completion of NURS 346, NURS 329, NURS 337, NURS 451, and NURS 490.

## **Definition of a Credit Hour**

Successful completion of this 2 credit hour course is based on the expectation that the student will spend, for each unit of credit, a minimum of 45 hours over the length of the course, for a total of 90 hours. The student will complete a minimum of 80 practicum hours utilizing a contractual agreement with one Preceptor who is actively engaged in a leadership role in healthcare from a management or administrative perspective. Students typically do not engage in any delivery of bedside care during the 90 hour practicum. Hours per week are determined collaboratively between the student and Preceptor. Thus, hours per week will vary based upon each individual student experience from the scheduling availability of the Preceptor. The other 10 hours will be completed via independent research.

## Measurable Student Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Demonstrate the practice of nursing leadership in healthcare organizations.
2. Analyze impact of fiscal resources and subsequent effects on practice delivery of quality healthcare.
3. Practice application of evidence-based practice standards to meet at least one challenge/issue of the selected healthcare organization.
4. Develop a professional practice project congruent with the purpose of the student's practicum assignment and Preceptor/agency recommendations.
5. In addition, each student will be required to develop three (3) individualized goals, specific to the practicum location/role.

## Required Texts (These should all be books you have from prior courses)

American Nurses Association. (2009). Nursing administration: Scope and standards of Practice. American Nurses Association Foundations of Nursing Package. (2010).

APA. (2009). Publication manual of the American Psychological Association. (6th ed.). NY: APA.

Ellis, J.R., & Hartley, C.L. (2012). Nursing in today's world: Trends, issues and management. (10th ed.). Philadelphia: Lippincott Williams & Wilkins.

Hopp, L. & Rittenmeyer, L. (2012). Introduction to evidence-based practice. A practical guide for nursing. Philadelphia: F.A. Davis Company.

Marquis, B. L., & Huston, C. J. (2017). Leadership roles and management functions in nursing. (9th ed.). Philadelphia, PA: Wolters Kluwer.

## Other Required Equipment/Materials

Online students are required to have complete access to a functioning laptop or PC with internet capabilities. This laptop or computer must have Microsoft Word. If you do not have Microsoft Word on your PC or Laptop, Wichita State does provide free access to Microsoft Office 365 for students. Follow the instructions below to get Microsoft Office:

1. Log in to [MyWSU](#)

2. Click on Office 365 located on the "Home" tab
3. Follow the Office 365 wizard instructions

Before you begin your coursework, [ensure that your computer meets technical standards](#) (software, computer equipment, general skills, program management skills, communication skills, and managing your WSU e-mail) for use in online courses.

NURS 496 course syllabus (online); Ablah Library; hospital/agency libraries, including journal and article databases; WSU College of Health Professions, School of Nursing, RN-BSN Student Handbook; and the Nursing Leadership Practicum Manual. A variety of references, URL's, databases, journal articles, and other resources may be used in this course and will be provided as needed.

Practicum Requirements: please refer to practicum manual for a full description of requirements necessary.

## Class Protocol

Though this is an online, independent study class, participation is still crucial. "Participation" involves contributing to class discussions, regular communication with your instructor, incorporating instructor feedback into various assignments, completing research activities, attendance at practicum location per contracted schedule, and potentially other activities as designated by your faculty member. To be successful in this class, you should be checking your student email daily and logging in to our course at least 3 times a week.

1. In general, my office hours are Monday-Friday, 9am-5pm, by appointment in person or via telephone, Skype (via Outlook), Zoom, or other pre-arranged method.
2. Our week runs from Monday to Sunday.
3. Assignments are due on Sunday at 2359 CST.
4. Students are expected to turn in assignments via the requested format
  - Save all files in the following format: Name.name of assignment
    - i. Example: Williams.PET.docx or doc.
  - Documents with any file extension other than doc(x), ppt(x), or pdf will not be accepted and will not be graded. Exception may be made for 1-page documents to be submitted as jpeg format (such as a signature page).
  - Instructor will deem assignments that are not handed in appropriately as NOT turned in. For example: if a student is asked to hand in an assignment though Blackboard, but sends it via email the assignment will not be accepted. The only alternative is if permission was obtained **prior** to assignment due date from the course instructor.
5. Students are expected to use the writing convention of nursing science which is

APA (6th ed.)

6. Save a copy of everything you submit.
7. Computer Skills Expectations:
  - Students are expected to demonstrate competency with the following word processing computer skills (Microsoft Word, not Works):
    - i. Keyboarding
    - ii. Setting font size and type
    - iii. Setting margins
    - iv. Setting line spacing
    - v. Creating headers and footers
    - vi. Inserting tables
    - vii. “Drawing” electronically: SmartArt, shapes, etc.
    - viii. Italicizing
    - ix. Inserting page numbers – in a header
    - x. Centering text; right and left justification
  - Sending and receiving email with attachments
  - Accessing the Internet
  - Submitting electronic files
  - Electronic voice recording
  - Students are expected to have familiarity with use of a presentation program (PowerPoint, Brainshark, etc.)
8. A current operating system is recommended. For Windows, that would be Windows 8 or newer. For Mac, OS 10.12 or newer.
9. Blackboard is compatible with a number of browsers; a full list can be found [here](#).
  - [Mozilla can be downloaded for free](#)
10. Full computer system requirements can be found [here](#).

## Contact Policy

Although you may attempt to reach me by phone/text, email communication is always preferred. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email
- Email etiquette is an expectation: include a greeting, email body, and closing.
- **Always** email me from your WSU email address. Email sent from personal

email servers like Gmail, Yahoo, etc., have a tendency to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab. I also offer an Ask Instructor or Peer forum on Blackboard which allows common questions to be seen and responded to publicly.

- You should NOT contact me first for tech support.
  - Any technical problems involving your computer, or issues regarding file uploading or sharing, should go through the OneStop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
  - However, if you have a problem with access or uploading assignments, you *should* let me know **before** your assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

## Response Time

- To Email, cell phone voicemail or text, office phone message (**not preferred**), and Ask Instructor or Peer questions: Instructor will respond to student email and cell phone calls/texts where the student has appropriately identified themselves within 24 hours (Monday-Friday). Communications submitted on Friday afternoons may not be responded to until the following Monday. **Messages left on my office phone will not be responded to until I am back in my office, which could be an extended period of time.**
  - If you don't hear from me within 48 hours, please try again, potentially with a different method (ie, you left a voicemail on my cell but didn't hear back, text me instead). On a rare occasion I may get busy and forget to reply to you; it won't be on purpose.
- To Assignments: Weekly assignments will be graded within one week (7 calendar days), usually far less. Major assignments (annotated bib) may take a little longer, depending on class size. I try very hard to grade assignments in a timely manner so that you have feedback to guide future submissions. All feedback will be provided in the Blackboard gradebook and/or on the assignment rubric. If you do not know how to access your gradebook or see your feedback on a rubric, please use either [OneStop](#) or this [brief tutorial](#) to learn how to do so. It will be important to see and incorporate my feedback on your assignments each week. **NOTE: assignments submitted after Friday at noon, CST, will not be reviewed until the following Monday.**

## Class Protocol: Practicum attendance:

Wichita State University School of Nursing has no regulation that permits absences from practicum. If a student in the undergraduate program must be absent from the

practicum setting or if the hours or days in the practicum setting deviate from the practicum contract, the absence(s) must be made up.

1. **Unscheduled absence-** the student is responsible to notify the Preceptor and course instructor prior to at least 1 hour before the start of the scheduled work shift. Additionally, the student is responsible to arrange makeup shift/hours with the Preceptor/agency. \*Please note\* Repeated rescheduling of missed practicum hours/extension of practicum experience cannot be assumed will be arranged or possible.
  - a. Failure to notify the course instructor and Preceptor as negotiated prior to the start of the practicum experience is unacceptable and will place the student and practicum experience in jeopardy.
2. **Students must report for practicum experience time at least 10 minutes before the beginning of the duty/shift hours. Late arrival policy:**
  - a. First late arrival is documented and student is given a verbal warning.
  - b. Second late arrival is documented and student will complete a Performance Improvement Plan.
  - c. Third late arrival is Unsatisfactory and student receives a grade of C- / Unsatisfactory for the NURS 496 course.
3. **No call/No show**
  - a. First “no call/no show” is documented with student completing a Performance Improvement Plan.
  - b. Second “no call/no show” is documented with student awarded a grade of C-/Unsatisfactory grade for course.
4. **Preceptor illness/absence**
  - a. Student is responsible to contact the course instructor immediately. Subsequent practicum hours and experience will be determined by arrangements made by the Preceptor and approved by the course instructor.
  - b. In the event the Preceptor absence is prolonged/extensive; nursing faculty will negotiate the experience for the student; mindful of offering the best interest of the agency and student.

### **Class Protocol: On-Site Expectations of Students:**

1. Students will be properly attired, i.e., in full uniform or business casual with white lab coat, and WSU photo student ID badge (no blue jeans, khakis, leggings or shorts). Attire is according to standards of the area where assigned. If scrubs are required to be worn, the student ID badge must be visible at all times.
2. No artificial nails, no finger nail overlay (i.e. shellac) fingernails, and natural nails must be conservative in length and color. Please refer to the RN to BSN

School of Nursing Handbook for dress code. Students are responsible for supplying their own tools and supplies as appropriate.

3. Students must participate in any orientation required by the facility.
4. Students must secure the consultation, supervision and/or assistance of the preceptor in those situations where you are unsure and/or inexperienced.
5. Whenever the student is involved in an unusual situation and agency forms must be completed related to the situation, the student must immediately notify their preceptor and contact their clinical instructor. Student will completed the agency paperwork according to agency policy and a School of Nursing Unusual Occurrence Report must be completed.
6. Each student is expected to assess and evaluate their own progress. See further information in the Assignments section of this document.
7. Students obtaining deficiencies during the rotation must meet with faculty to outline areas for improvement and establish a plan for ongoing review and evaluation of progress.
8. Students are held accountable for learning and practice in leadership roles from Preceptor/mentors in management and administration practice, need to take responsibility for learning, and must seek guidance as appropriate.
9. INJURY: Students must comply with the agency policy related to illnesses which do not allow an employee to report for duty. Any student injury must be reported to the faculty member immediately and agency and university procedures are to be completed.
10. SAFETY AND HONESTY: Students are to refer to the WSU RN to BSN Student Handbook and the Practicum Manual. Unsafe performance or dishonesty will result in immediate removal from the practicum assignment and potentially the program.
11. Students are expected to read widely from the nursing literature via peer reviewed scholarly articles found in journals database from Ablah Library in order to prepare themselves for the practicum experience. All WSU RN-BSN students have electronic access to Ablah Library resources.
12. Students are expected to model professional and ethical standards of nursing according to the Nurse Practice Act, the Scope and Standards of Practice, the ANA Code of Ethics, and the Baccalaureate essentials behavior at all times.

## **Grading Scale**

The course instructor will determine student achievement of course requirements, with input from the Preceptor, and assign the grade.

- WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Note, other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.)

- A grade of 73% (“C”) is required in all nursing courses.
- There is no “rounding” in this course (i.e., you must earn 93.0% for an “A”; 92.9% does not equal an “A”).

Points/Percentage	Letter Grade	Grade Points	Interpretation
93.0 - 100	A	4.00	A range denotes excellent performance
90.0 – 92.99	A minus	3.70	
87.0 – 89.99	B plus	3.30	
83.0 – 86.99	B	3.00	B range denotes good performance
80.0 – 82.99	B minus	2.70	
77.0 – 79.99	C plus	2.30	
73.0 – 76.99	C	2.00	C range denotes satisfactory performance
70.0 – 72.99	C minus	1.70	In the school of nursing, C- denotes unsatisfactory performance
65.0 – 69.99	D plus	1.30	
62.0 – 64.99	D	1.00	
60.0 – 61.99	D minus	0.70	
Below 60.0	F	0.00	

## Assignments

The number of points will vary by student, depending on the number of weeks the student works practicum hours.

Assignment	Points
Pre-Practicum Requirements (1 point each)	10 max

<b>Assignment</b>	<b>Points</b>
Course Orientation Quiz	13
Copy of Final Practicum Contract	20
Midterm and Final Practicum Evaluation Tool (PET) (40 points each)	80
Weekly Reflection (10 points x max 8 wks)	80 max
Sigma Theta Tau Modules x 2 (12.5 points each)	25
Midterm Conference and Eval form	25
Final Conference and Eval form	25
Evidence-Based Research Project Discussion	25
Final Research Project Discussion	25
Draft of Practicum Research Project	25
Final Practicum Research Project (format will vary based on project)	50
Annotated Bibliography rough draft	25
Annotated Bibliography	50
Potential additional assignments as posted in BB	Varies

**A Weekly** reflection is to be submitted into Blackboard by 11:59 PM CST each Sunday following the completion of practicum experience shifts/hours during the previous week. Instructions and example are provided in BB.

**A Practicum Evaluation Tool** is to be submitted the week of midterm and final. Faculty will provide feedback for both midterm and final submissions; requests for further information are to be incorporated and resubmitted. Form, instructions, and example are provided in BB.

**Midterm and Final Conferences:** Students must demonstrate consistent satisfactory performance as evaluated by their Preceptor and faculty member. Unsafe performance at any time is considered unsatisfactory and the faculty member is to be notified.

Conferences will be held by assigned faculty with the student and the Preceptor at intervals throughout the course. An important function of regular meetings of the student, Preceptor, and faculty member, is to review and revise the practicum experience as needed to make it a usable and valid tool of learning in each student's practicum setting.

- A minimum of two conferences is required, one at midpoint of the 80 practicum hours and a second during the final practicum week.
- Instructions and rubric are provided in Blackboard.

#### **Preceptor Evaluation of the Student**

- Formative evaluation is the ongoing evaluation provided over the course of the semester. Formative evaluation is valuable to students because feedback can build the student's confidence, as well as identify areas needing improvement.
- Summative evaluation is the final, or summary, evaluation of the student's performance at the end of the practicum. The Preceptor will document the summative evaluation on the form provided.
- Faculty will request/collect the midterm (formative) and final (summative)

evaluations of the student from the Preceptor.

**Evidence-Based Research Project and Annotated Bibliography:** The student must develop/prepare an evidence-based research project (“project”) as related to the practicum area. This topic is to be determined by the practicum Preceptor and student with approval of the instructor. The project is to be based on research and recommendations for evidence based practice. This requires a thorough reading of the related literature on the topic from peer reviewed scholarly journals (found in databases, such as CINAHL in Ablah Library). An annotated bibliography will be submitted that clearly describes the evidence used to build the project. Further instructions and grading rubric are provided in Blackboard.

**Sigma Theta Tau International (Sigma) Nurse Manager Certificate through ATI:** Students must complete their final modules to earn their certificate, within the following parameters:

- The assessment over the module may be taken up to four times to achieve a score at or above 80%.
- If the minimum 80% is not attained by the module due date, a grade of zero (0) will be assigned in the Blackboard grade book.
- However, students who do not achieve a score of 80% after four attempts and who wish to earn the certificate must continue to retake the test until a score of 80% is achieved **to earn the certificate**; however, a course grade of zero will be retained.
- The Sigma module assessments may be completed in advance of enrollment in this course or can be completed by the due date in this course. Please note that only the first four (4) attempts will be utilized to assign points in the gradebook regardless of when the Sigma module assessments were attempted.
- For ATI help, please use one of the following methods
  - 800.667.7531
  - [Online](#)
- Students repeating this course will be marked Exempt for the Sigma assignments.

The following rubric will be used to record points for all Sigma Theta Tau International (STTI) Modules:

Points Available	12.5 pts	10 pts	0 pts
Sigma Theta Tau International Module Test	100%	80-99.99%	Less than 80%

## **Extra Credit**

Extra Credit is not available in this course.

## **Late Assignments**

No late assignments are accepted. Late submissions will receive a zero (0).

## **Missed Assignments and Exams**

Any missed assignment (including assignments sent via e-mail without prior approval) will be graded with zero (0). This 2 credit hour practicum does not include any exams.

## **Important Academic Dates**

For spring semester 2020, 2nd 8-week session, classes begin March 12, 2020, and end May 7, 2020. The last date to withdraw and receive a 100% refund is March 18, 2020. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is April 24, 2020.

## **Disabilities**

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the [Office of Disability Services](#) (DS).

The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

## **Accessibility**

For information on accessibility, please see [WSU's accessibility policies](#) and/or the WSU [Academic Accessibility and Accommodations page](#).

## **Counseling & Prevention Services**

WSU [Counseling & Prevention Services](#) (CAPS) provides quality mental health services to enrolled students by licensed providers and presents programs and trainings on topics promoting personal growth and optimal wellbeing. Services are by appointment, low cost and confidential. They are located in room 320 of Grace Wilkie Hall and will move to the new YMCA/Student Wellness Center in January. Their phone number is (316) 978-3440. CAPS is open during regular University business hours. If you have a mental health emergency while Counseling & Prevention Service is not open, please call 911 or COMCARE Crisis Services at (316) 660-7500 for 24 hour assistance.

## **Diversity and Inclusion**

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further that goal, Wichita State University does not discriminate in its employment practices, educational programs, or activities on the basis of age (40 years or older), ancestry, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating in a complaint process is also prohibited. Complaints or concerns related to alleged discrimination may be directed to the Office of Institutional Equity and Compliance, Wichita State University, 1845 Fairmount, Wichita, KS 67260, telephone 316-978-3187. For further information, please go to the [Office of Diversity and Inclusion website](#).

## **Intellectual Property**

Wichita State University students are subject to [Board of Regents and University policies](#) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final decision.

## **Shocker Alert System**

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up [here](#).

## **Student Health Services**

WSU's Student Health Services (SHS) provides professional medical care and health education to enrolled students by licensed health care providers. General health care services are available ranging from routine and preventive care to managing acute illnesses and minor injuries. SHS offers convenient onsite laboratory and medication services including vaccinations. Staff are available to provide health education on a variety of topics, both in and out of the classroom setting. SHS is located in 209 Ahlberg Hall and will move to the new YMCA/Student Wellness Center in January 2020. Hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, and the phone number is (316) 978-3620. Click [here](#) for health information and access to myShockerHealth, the online patient portal where students can schedule appointments, send a secured message to a healthcare provider, check immunizations and more. All services are confidential.

## **Title IX**

Title IX of the Educational Amendments of 1972 prohibits discrimination based on sex in any educational institution that receives federal funding. Wichita State University

does not tolerate sex discrimination of any kind including: sexual misconduct; sexual harassment; relationship/sexual violence and stalking. These incidents may interfere with or limit an individual's ability to benefit from or participate in the University's educational programs or activities. Students are asked to immediately report incidents to the University Police Department, (316) 978-3450 or the Title IX Coordinator (316) 978-5177. Students may also report incidents to an instructor, faculty, or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Testing Center (316) 978-3440 or Student Health Services (316)978-3620. For more information about Title IX, click [here](#).

## **The Heskett Center and Campus Recreation**

Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services click [here](#).

## **Video and Audio Recording**

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

## **CARE Team**

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern [here](#) or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

## **Concealed Carry Policy**

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or backpack, purse or bag that remains under the immediate control of the carrier. Gun owners must familiarize themselves with WSU's [Concealed Carry Policy](#) and the [Kansas Board of Regent's policy](#). If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450

## **Names and Pronouns**

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

## **First Generation Students**

Wichita State University defines a [First-Generation Student](#) as an individual both of whose parents did not complete a baccalaureate degree. WSU strongly supports First Generation students and offers the following resources

## **Other**

### **Student Assessment of Course and Teacher**

A standardized web-based evaluation form will be used for course evaluation.

### **Netiquette**

According to The Core Rules of Netiquette by Virginia Shea, Netiquette (known as "Internet etiquette") is a catch-all term for the conventions of politeness and respect recognized in live chats, discussions, and emails. In online learning, Netiquette includes a set of guidelines that everyone should follow to promote appropriate online communication. Here are a few guidelines to follow when posting in online chats, discussions, and emails:

- **Maintain a positive tone:** When communicating online, we often forget that we are communicating with other human beings because we only see a computer screen. You do not see facial expressions, body language, or hear the tone of voice when you read messages. It's easy to misinterpret your correspondent's meaning, so always stop and think about your response before hitting submit. Always ask yourself, "Would I say that to a person's face?"
- **Use appropriate grammar and structure:** In other words, avoid using "R U" instead of "are you." There are some students in class that may not understand this type of communication and it does not enhance anyone's writing or vocabulary skills. Emoticons are fine as long as they are appropriate. A smile :) is welcome, anything offensive is not.
- **Never use all CAPS:** In online communication, caps are known as shouting, so refrain from using them.
- **Avoid personal attacks and flames:** Do not respond to personal attacks or flames when responding online. If you believe that you are being attacked, please email your instructor.
- **Avoid Offensive language:** Cursing, racial slurs, and other types of language

that would not be appropriate in a face-to-face class are also inappropriate online.

- Be respectful: Always be polite and respectful in your discussions. Discussions are constructed so that they will allow you to think critically and offer theory plus opinion. There will be differences in opinions. There will be many viewpoints. Remember: Students taking online courses come from different parts of the country or even other countries. Cultural differences allow us to appreciate different perspectives.

Adapted from: Albion.com & Ross, S. T. (2011). [The Core Rules of Netiquette](#). Retrieved on July 11, 2018.

### **Incomplete**

It is the responsibility of the student receiving a grade of incomplete to refer to and comply with [WSU policies and procedures governing incompletes](#).

### **Tentative Schedule for 8 week class**

Please see schedule as posted in Blackboard.

## **NURS 496, Nursing Leadership Practicum for the Practicing RN, Fall 2020, 2<sup>st</sup> 8-week Session**

### **Regular Format Syllabus**

- Instructor: Veronica Ramos-Blanford, MSN, WHNP-BC
- Department: School of Nursing, RN-BSN Program
- Office Location: Ahlberg Hall, Room 509
- Telephone, Cell: 316-871-8912 – use this number only
- Telephone, Office: 316-978-5726
- Email: veronica.ramosblanfrd@wichita.edu
- Preferred Method of Contact: Email or text cell phone
- Office Hours: By appointment
- Classroom Day/Time: Online, asynchronous
- Prerequisites: completion of all other RN-BSN Program professional courses

### **How to use this syllabus**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves.

### **Academic Honesty**

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the [Student Code of Conduct](#) and the [Student Academic Honesty policy](#). When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit [here](#). There are consequences for violations of the code, depending on the circumstances (see Academic Conduct, RN-BSN Undergraduate Nursing Student Handbook) – however, dismissal from the class or nursing program are possibilities.

Students cannot use any previously submitted assignments/discussion responses that have been utilized previously in NURS 496 or in any other course. This action will

result in a zero for the assignment and handled in accordance to the RN to BSN Undergraduate Nursing Student Handbook, Student Code of Conduct and Student Academic Honesty policy at WSU.

In addition, nursing students must possess the ability to reason morally and practice nursing in an ethical manner [ANA Code of Ethics](#) (2015). Nursing students must be willing to learn and abide by professional [standards of practice](#) and the [WSU Student Code of Conduct policy 8.05](#). Students must not engage in unprofessional conduct, as defined by your state nurse practice act and must possess attributes that include compassion, empathy, altruism, integrity, honesty, responsibility, and tolerance. Nursing students must be able to engage in patient care delivery in all settings and be able to delivery care to all patient populations including but not limited to children, adolescents, adults, developmentally disabled persons, medically compromised patients and vulnerable adults. Nursing students are expected to follow all policies and procedures will on clinical rotation. Wichita State University Student Code of Conduct outlines the university's expectation of all students; nursing students are expected to follow these policies.

Professional socialization continues as the student progresses through professional education. Therefore, students are expected to conduct themselves professionally at all times – not only with clients – but with faculty, staff, and peers as well. Employers have urged nursing educators to prepare students with more than technical skills. Meeting deadlines, being on time, alert, and prepared, attentive listening and respectful disagreement with others are expected in this program and in the workforce. Sleeping, texting, tobacco/e-cig products, and using computer or other electronic devices for online shopping or other social media are inappropriate and unprofessional. Professional nursing students are expected to refrain from sharing gossip, using profanity, bullying, and from verbal or written forms of slanderous and libelous behaviors against each another, faculty and staff.

## **Course Description**

Nursing Leadership Practicum for the Practicing RN (2). Offers the student a leadership practice experience. The clinical experience results in collaborative partnerships with health care leaders. Prerequisite: completion of NURS 346, NURS 329, NURS 337, NURS 451, and NURS 490.

## **Definition of a Credit Hour**

Successful completion of this 2-credit hour course is based on the expectation that the student will spend, for each unit of credit, a minimum of 45 hours over the length of the course, for a total of 90 hours. The student will complete a minimum of 80 practicum hours utilizing a contractual agreement with one Preceptor who is actively engaged in a leadership role in healthcare from a management or administrative perspective. Students typically do not engage in any delivery of bedside care during the 90-hour practicum. Hours per week are determined collaboratively between the student and Preceptor. Thus, hours per week will vary based upon each individual student experience from the scheduling availability of the Preceptor. The other 10 hours will

be completed via independent research.

## **Measurable Student Learning Outcomes**

Upon successful completion of this course, students will be able to:

1. Demonstrate the practice of nursing leadership in healthcare organizations.
2. Analyze impact of fiscal resources and subsequent effects on practice delivery of quality healthcare.
3. Practice application of evidence-based practice standards to meet at least one challenge/issue of the selected healthcare organization.
4. Develop a professional practice project congruent with the purpose of the student's practicum assignment and Preceptor/agency recommendations.
5. In addition, each student will be required to develop three (3) individualized goals, specific to the practicum location/role.

## **Required Texts (These should all be books you have from prior courses)**

American Nurses Association. (2009). Nursing administration: Scope and standards of Practice. American Nurses Association Foundations of Nursing Package. (2010).

APA. (2009). Publication manual of the American Psychological Association. (6th ed.). NY: APA.

Ellis, J.R., & Hartley, C.L. (2012). Nursing in today's world: Trends, issues and management. (10th ed.). Philadelphia: Lippincott Williams & Wilkins.

Hopp, L. & Rittenmeyer, L. (2012). Introduction to evidence-based practice. A practical guide for nursing. Philadelphia: F.A. Davis Company.

Marquis, B. L., & Huston, C. J. (2017). Leadership roles and management functions in nursing. (9th ed.). Philadelphia, PA: Wolters Kluwer.

## **Other Required Equipment/Materials**

Online students are required to have complete access to a functioning laptop or PC with internet capabilities. This laptop or computer must have Microsoft Word. If you do not have Microsoft Word on your PC or Laptop, Wichita State does provide free access to Microsoft Office 365 for students. Follow the instructions below to get Microsoft Office:

1. Log in to [MyWSU](#)
2. Click on Office 365 located on the "Home" tab
3. Follow the Office 365 wizard instructions

Before you begin your coursework, [ensure that your computer meets technical standards](#) (software, computer equipment, general skills, program management skills, communication skills, and managing your WSU e-mail) for use in online courses.

NURS 496 course syllabus (online); Ablah Library; hospital/agency libraries, including journal and article databases; WSU College of Health Professions, School of Nursing, RN-BSN Student Handbook; and the Nursing Leadership Practicum Manual. A variety of references, URL's, databases, journal articles, and other resources may be used in this course and will be provided as needed.

Practicum Requirements: please refer to practicum manual for a full description of requirements necessary.

## **Class Protocol**

Though this is an online, independent study class, participation is still crucial. "Participation" involves contributing to class discussions, regular communication with your instructor, incorporating instructor feedback into various assignments, completing research activities, attendance at practicum location per contracted schedule, and potentially other activities as designated by your faculty member. To be successful in this class, you should be checking your student email daily and logging in to our course at least 3 times a week.

1. In general, my office hours are Monday-Friday, 9am-5pm, by appointment in person or via telephone, Skype (via Outlook), Zoom, or other pre-arranged method.
2. Our week runs from Monday to Sunday.
3. Assignments are due on Sunday at 2359 CST.
4. Students are expected to turn in assignments via the requested format
  - Save all files in the following format: Name.name of assignment
    - i. Example: Williams.PET.docx or doc.
  - Documents with any file extension other than doc(x), ppt(x), or pdf will not be accepted and will not be graded. Exception may be made for 1-page documents to be submitted as jpeg format (such as a signature page).
  - Instructor will deem assignments that are not handed in appropriately as NOT turned in. For example: if a student is asked to hand in an assignment though Blackboard but sends it via email the assignment will not be accepted. The only alternative is if permission was obtained **prior** to assignment due date from the course instructor.

5. Students are expected to use the writing convention of nursing science which is APA (6th ed.) (7<sup>th</sup> edition acceptable if you have it)
6. Save a copy of everything you submit.
7. Computer Skills Expectations:
  - Students are expected to demonstrate competency with the following word processing computer skills (Microsoft Word, not Works):
    - i. Keyboarding
    - ii. Setting font size and type
    - iii. Setting margins
    - iv. Setting line spacing
    - v. Creating headers and footers
    - vi. Inserting tables
    - vii. “Drawing” electronically: SmartArt, shapes, etc.
    - viii. Italicizing
    - ix. Inserting page numbers – in a header
    - x. Centering text; right and left justification
  - Sending and receiving email with attachments
  - Accessing the Internet
  - Submitting electronic files
  - Electronic voice recording
  - Students are expected to have familiarity with use of a presentation program (PowerPoint, Brainshark, etc.)
8. A current operating system is recommended. For Windows, that would be Windows 8 or newer. For Mac, OS 10.12 or newer.
9. Blackboard is compatible with a number of browsers; a full list can be found [here](#).
  - [Mozilla can be downloaded for free](#)
10. Full computer system requirements can be found [here](#).

## Contact Policy

Although you may attempt to reach me by phone/text, email communication is always preferred. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email
- Email etiquette is an expectation: include a greeting, email body, and closing.

- **Always** email me from your **WSU** email address. Email sent from personal email servers like Gmail, Yahoo, etc., have a tendency to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab. I also offer an Ask Instructor or Peer forum on Blackboard which allows common questions to be seen and responded to publicly.
- You should NOT contact me first for tech support.
  - Any technical problems involving your computer, or issues regarding file uploading or sharing, should go through the OneStop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
  - However, if you have a problem with access or uploading assignments, you *should* let me know **before** your assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

## Response Time

- To Email, cell phone voicemail or text, office phone message (**not preferred**), and Ask Instructor or Peer questions: Instructor will respond to student email and cell phone calls/texts where the student has appropriately identified themselves within 24 hours (Monday-Friday). Communications submitted on Friday afternoons may not be responded to until the following Monday. **Messages left on my office phone will not be responded to until I am back in my office, which could be an extended period of time.**
  - If you don't hear from me within 48 hours, please try again, potentially with a different method (ie, you left a voicemail on my cell but didn't hear back, text me instead). On a rare occasion I may get busy and forget to reply to you; it won't be on purpose.
- To Assignments: Weekly assignments will be graded within one week (7 calendar days), usually far less. Major assignments (annotated bib) may take a little longer, depending on class size. I try very hard to grade assignments in a timely manner so that you have feedback to guide future submissions. All feedback will be provided in the Blackboard gradebook and/or on the assignment rubric. If you do not know how to access your gradebook or see your feedback on a rubric, please use either [OneStop](#) or this [brief tutorial](#) to learn how to do so. It will be important to see and incorporate my feedback on your assignments each week. **NOTE: assignments submitted after Friday at noon, CST, will not be reviewed until the following Monday.**

## Class Protocol: Practicum attendance:

Wichita State University School of Nursing has no regulation that permits absences

from practicum. If a student in the undergraduate program must be absent from the practicum setting or if the hours or days in the practicum setting deviate from the practicum contract, the absence(s) must be made up.

1. **Unscheduled absence-** the student is responsible to notify the Preceptor and course instructor prior to at least 1 hour before the start of the scheduled work shift. Additionally, the student is responsible to arrange makeup shift/hours with the Preceptor/agency. \*Please note\* Repeated rescheduling of missed practicum hours/extension of practicum experience cannot be assumed will be arranged or possible.
  - a. Failure to notify the course instructor and Preceptor as negotiated prior to the start of the practicum experience is unacceptable and will place the student and practicum experience in jeopardy.
2. **Students must report for practicum experience time at least 10 minutes before the beginning of the duty/shift hours. Late arrival policy:**
  - a. First late arrival is documented and student is given a verbal warning.
  - b. Second late arrival is documented and student will complete a Performance Improvement Plan.
  - c. Third late arrival is Unsatisfactory and student receives a grade of C- / Unsatisfactory for the NURS 496 course.
3. **No call/No show**
  - a. First “no call/no show” is documented with student completing a Performance Improvement Plan.
  - b. Second “no call/no show” is documented with student awarded a grade of C-/Unsatisfactory grade for course.
4. **Preceptor illness/absence**
  - a. Student is responsible to contact the course instructor immediately. Subsequent practicum hours and experience will be determined by arrangements made by the Preceptor and approved by the course instructor.
  - b. In the event the Preceptor absence is prolonged/extensive; nursing faculty will negotiate the experience for the student; mindful of offering the best interest of the agency and student.

### **Class Protocol: On-Site Expectations of Students:**

1. Students will be properly attired, i.e., in full uniform or business casual with white lab coat, and WSU photo student ID badge (no blue jeans, khakis, leggings or shorts). Attire is according to standards of the area where assigned. If scrubs are required to be worn, the student ID badge must be visible at all times.
2. No artificial nails, no fingernail overlay (i.e. shellac) fingernails, and natural nails

must be conservative in length and color. Please refer to the RN to BSN School of Nursing Handbook for dress code. Students are responsible for supplying their own tools and supplies as appropriate.

3. Students must participate in any orientation required by the facility.
4. Students must secure the consultation, supervision and/or assistance of the preceptor in those situations where you are unsure and/or inexperienced.
5. Whenever the student is involved in an unusual situation and agency forms must be completed related to the situation, the student must immediately notify their preceptor and contact their clinical instructor. Student will complete the agency paperwork according to agency policy and a School of Nursing Unusual Occurrence Report must be completed.
6. Each student is expected to assess and evaluate their own progress. See further information in the Assignments section of this document.
7. Students obtaining deficiencies during the rotation must meet with faculty to outline areas for improvement and establish a plan for ongoing review and evaluation of progress.
8. Students are held accountable for learning and practice in leadership roles from Preceptor/mentors in management and administration practice, need to take responsibility for learning, and must seek guidance as appropriate.
9. INJURY: Students must comply with the agency policy related to illnesses which do not allow an employee to report for duty. Any student injury must be reported to the faculty member immediately and agency and university procedures are to be completed.
10. SAFETY AND HONESTY: Students are to refer to the WSU RN to BSN Student Handbook and the Practicum Manual. Unsafe performance or dishonesty will result in immediate removal from the practicum assignment and potentially the program.
11. Students are expected to read widely from the nursing literature via peer reviewed scholarly articles found in journals database from Ablah Library in order to prepare themselves for the practicum experience. All WSU RN-BSN students have electronic access to Ablah Library resources.
12. Students are expected to model professional and ethical standards of nursing according to the Nurse Practice Act, the Scope and Standards of Practice, the ANA Code of Ethics, and the Baccalaureate essentials behavior at all times.

## **Grading Scale**

The course instructor will determine student achievement of course requirements, with input from the Preceptor, and assign the grade.

- WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Note, other classes might assign grades differently: Be sure to understand the

different grading scales in all of your classes.)

- A grade of 73% (“C”) is required in all nursing courses.
- There is no “rounding” in this course (i.e., you must earn 93.0% for an “A”; 92.9% does not equal an “A”).

<b>Points/Percentage</b>	<b>Letter Grade</b>	<b>Grade Points</b>	<b>Interpretation</b>
93.0 - 100	A	4.00	A range denotes excellent performance
90.0 – 92.99	A minus	3.70	
87.0 – 89.99	B plus	3.30	
83.0 – 86.99	B	3.00	B range denotes good performance
80.0 – 82.99	B minus	2.70	
77.0 – 79.99	C plus	2.30	
73.0 – 76.99	C	2.00	C range denotes satisfactory performance
70.0 – 72.99	C minus	1.70	In the school of nursing, C- denotes unsatisfactory performance
65.0 – 69.99	D plus	1.30	
62.0 – 64.99	D	1.00	
60.0 – 61.99	D minus	0.70	
Below 60.0	F	0.00	

## **Assignments**

The number of points will vary by student, depending on the number of weeks the student works practicum hours.

<b>Assignment</b>	<b>Points</b>
Pre-Practicum Requirements (1 point each)	10 max
Course Orientation Quiz	13
Copy of Final Practicum Contract	20
Midterm and Final Conferences and Practicum Evaluation Tool (PET) (50 points each)	100
Weekly Reflection (10 points x max 8 wks)	80 max
Sigma Theta Tau Modules x 2 (12.5 points each)	25
Initial Evidence-Based Research Project Discussion	25
Final Evidence-Based Research Project Discussion	25
Evidence-Based Research Project rough draft	25
Evidence-Based Research Project (format will vary based on project)	70
Scholarly Paper (or PowerPoint) rough draft	25
Scholarly Paper (or PowerPoint)	100
Potential additional assignments as posted in BB	Varies

**A Weekly** reflection is to be submitted into Blackboard by 11:59 PM CST each Sunday following the completion of practicum experience shifts/hours during the previous week. Instructions and example are provided in BB.

**Midterm and Final Conferences:** Students must demonstrate consistent satisfactory performance as evaluated by their Preceptor and faculty member. Unsafe performance at any time is considered unsatisfactory and the faculty member is to be notified.

Conferences will be held by assigned faculty with the student and the Preceptor at intervals throughout the course. An important function of regular meetings of the student, Preceptor, and faculty member is to review and revise the practicum experience as needed to make it a usable and valid tool of learning in each student's practicum setting.

- A minimum of two conferences is required, one at midpoint of the 80 practicum hours and a second during the final practicum week.
- Instructions and rubric are provided in Blackboard.

**A Practicum Evaluation Tool (PET)** is to be submitted the weeks that midterm and final conferences are held. Faculty will provide feedback for both midterm and final submissions; requests for further information are to be incorporated and resubmitted. PET, instructions, and example are provided in BB.

#### **Preceptor Evaluation of the Student**

- Formative evaluation is the ongoing evaluation provided over the course of the semester. Formative evaluation is valuable to students because feedback can build the student's confidence, as well as identify areas needing improvement.
- Summative evaluation is the final, or summary, evaluation of the student's performance at the end of the practicum. The Preceptor will document the summative evaluation on the form provided.
- Faculty will request/collect the midterm (formative) and final (summative) evaluations of the student from the Preceptor.

**Evidence-Based Research Project and Scholarly Paper/PowerPoint:** The student will prepare and present an evidence-based research project (“project”) as related to the practicum area. This topic is to be determined by the practicum Preceptor and student with approval of the instructor. The project is to be based on research and recommendations for evidence -based practice. This requires a thorough reading of the related literature on the topic from peer reviewed scholarly journals (found in databases, such as CINAHL in Ablah Library). The student will choose a format for their scholarly work – either a paper or PowerPoint - to describe the evidence used to build the project. Further instructions and grading rubric are provided in Blackboard.

**Sigma Theta Tau International** (Sigma) Nurse Manager Certificate through ATI: Students must complete their final modules to earn their certificate, within the following parameters:

- The assessment over the module may be taken up to four times to achieve a score at or above 80%.
- If the minimum 80% is not attained by the module due date, a grade of zero (0) will be assigned in the Blackboard grade book.
- However, students who do not achieve a score of 80% after four attempts and who wish to earn the certificate must continue to retake the test until a score of 80% is achieved **to earn the certificate**; however, a course grade of zero will be retained.
- The Sigma module assessments may be completed in advance of enrollment in this course or can be completed by the due date in this course. Please note that only the first four (4) attempts will be utilized to assign points in the gradebook regardless of when the Sigma module assessments were attempted.
- For ATI help, please use one of the following methods
  - 800.667.7531
  - [Online](#)
- Students repeating this course will be marked Exempt for the Sigma assignments.

The following rubric will be used to record points for all Sigma Theta Tau International (STTI) Modules:

Points Available	12.5 pts	10 pts	0 pts
Sigma Theta Tau International Module Test	100%	80-99.99%	Less than 80%

## **Extra Credit**

Extra Credit is not available in this course.

## **Late Assignments**

No late assignments are accepted. Late submissions will receive a zero (0).

## **Missed Assignments and Exams**

Any missed assignment (including assignments sent via e-mail without prior approval) will be graded with zero (0). This 2 -credit hour practicum does not include any exams.

## **Disabilities**

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the [Office of Disability Services](#) (DS).

The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

## **Accessibility**

For information on accessibility, please see [WSU's accessibility policies](#) and/or the WSU [Academic Accessibility and Accommodations page](#).

## **Syllabus Policies and Student Resources**

Please click [here](#) for information on:

- Important Academic Dates
- Academic Integrity
- Definition of a credit hour
- Video and Audio recording
- Shocker Alert System
- Intellectual Property
- CARE Team
- Counseling and Prevention Services
- Student Health Services

- Heskett Center and Campus Recreation
- Inclusive Excellence
- First Generation Students
- Names and Pronouns
- Disability Services
- Title IX
- Concealed Carry Policy

## **Other**

### **Student Assessment of Course and Teacher**

A standardized web-based evaluation form will be used for course evaluation.

### **Netiquette**

According to The Core Rules of Netiquette by Virginia Shea, Netiquette (known as "Internet etiquette") is a catch-all term for the conventions of politeness and respect recognized in live chats, discussions, and emails. In online learning, Netiquette includes a set of guidelines that everyone should follow to promote appropriate online communication. Here are a few guidelines to follow when posting in online chats, discussions, and emails:

- **Maintain a positive tone:** When communicating online, we often forget that we are communicating with other human beings because we only see a computer screen. You do not see facial expressions, body language, or hear the tone of voice when you read messages. It's easy to misinterpret your correspondent's meaning, so always stop and think about your response before hitting submit. Always ask yourself, "Would I say that to a person's face?"
- **Use appropriate grammar and structure:** In other words, avoid using "R U" instead of "are you." There are some students in class that may not understand this type of communication and it does not enhance anyone's writing or vocabulary skills. Emoticons are fine as long as they are appropriate. A smile :) is welcome, anything offensive is not.
- **Never use all CAPS:** In online communication, caps are known as shouting, so refrain from using them.
- **Avoid personal attacks and flames:** Do not respond to personal attacks or flames when responding online. If you believe that you are being attacked, please email your instructor.
- **Avoid Offensive language:** Cursing, racial slurs, and other types of language that would not be appropriate in a face-to-face class are also inappropriate online.
- **Be respectful:** Always be polite and respectful in your discussions. Discussions

are constructed so that they will allow you to think critically and offer theory plus opinion. There will be differences in opinions. There will be many viewpoints. Remember: Students taking online courses come from different parts of the country or even other countries. Cultural differences allow us to appreciate different perspectives.

Adapted from: Albion.com & Ross, S. T. (2011). [The Core Rules of Netiquette](#). Retrieved on July 11, 2018.

### **Incomplete**

It is the responsibility of the student receiving a grade of incomplete to refer to and comply with [WSU policies and procedures governing incompletes](#).

### **Tentative Schedule for 8-week class**

Please see schedule as posted in Blackboard.



## N497 Capstone, Spring 2020

Capstone Coordinator: Theresa Cooper, RN MSN/MBA

Department: School of Nursing

Office Location: Alberg Hall, room 514

Telephone: (316)978-5743 office, cell 316-409-6197

Email: [Theresa.cooper@wichita.edu](mailto:Theresa.cooper@wichita.edu)

Preferred Method of Contact: Email or text

Office Hours: Tuesday 10am-4pm, Thursday 9a-1p or by appointment

Classroom Day/Time: Arranged

Prerequisites: Successful completion of semester 7 courses and completion of Nursing Leadership Management (N462), Complex Care of Adults (N479) and Complex Care of Adults Practicum (N471), with Senior Seminar in progress during capstone.

Clinical Instructors:

Veronica Ramos-Blanford

Cell: 316-871-8912

[Veronica.RamosBlanford@wichita.edu](mailto:Veronica.RamosBlanford@wichita.edu)

Stephanie Nicks

Cell: 316-708-3761

[Stephanie.Nicks@wichita.edu](mailto:Stephanie.Nicks@wichita.edu)

Candace Grant

Cell: 785-210-7239

[Candace.Grant@wichita.edu](mailto:Candace.Grant@wichita.edu)

Maryon Habtemariam

Cell: 316-250-6678

[Maryon.habtemariam@wichita.edu](mailto:Maryon.habtemariam@wichita.edu)

Mary Faragher

316-648-4485

[Mary.faragher@wichita.edu](mailto:Mary.faragher@wichita.edu)

Theresa Cooper- see information above

## How to use this syllabus

This syllabus provides you with information specific to this course, and it provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. If changes are made to the course schedule or content, an announcement in class will be made and information will be posted in blackboard and by email.

## Academic Honesty

Students are responsible for knowing and following the Student Code of Conduct [http://webs.wichita.edu/inaudit/ch8\\_05.htm](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\\_17.htm](http://webs.wichita.edu/inaudit/ch2_17.htm).

## Course Description

Two Practicum hours. Focuses on the transition from the role of expert student to the role of novice professional nurse in a select setting. Prerequisites: 7<sup>th</sup> semester nursing courses.

## Definition of a Credit Hour

Two practicum hours: Success in this 2-hour practicum is based on the expectation that students will spend 90 hours over the 15-week semester. (Spent in last 5 weeks of the semester. This time includes, but is not limited to pre-conferences, post-conference, time in the clinical area, paperwork completion, studying, and preparing for the clinical experience.

This two credit hour clinical course will require the following time commitments:

90 hours – Clinical Rotation at the assigned facility

Simulation day and poster prep

Students can expect to spend a minimum of 4 hours per week for homework and NCLEX prep, see also Senior Seminar schedule.

Go to

<http://webs.wichita.edu/?u=academicaffairs&p=/definitionandassignmentofcredithours/> for the policy and examples for different types of courses and credit hour offerings.

## Measurable Student Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Support compliance with nursing standards and ethical code of conduct.
2. Evaluate effective use of written, electronic, and oral communication skills in providing patient care
3. Defend culturally appropriate, evidence-based, patient/family-centered care strategies.

4. Explain principles of health literacy in the care of patients.
5. Evaluate role in collaboration within the Interprofessional health care team in the provision of patient care

## Required Texts/Readings Textbook

Silvestri, L.A. (2017) Saunders Comprehensive Review for the NCLEX-RN Examination Edition 7. St. Louis, MO: Elsevier. ISBN: 978-0-323-35851-4

Kaplan testing information and books

Other Readings will be posted on blackboard under assignments and external resources.

## Class Protocol

1. Class attendance & Preparation for class:
  - a. Attendance is expected- A student anticipating an absence when class is held, is expected to email or phone the instructor prior to class time.
  - b. Preparation for class- Completion of Kaplan NCLEX prep.
  - c. Inclement Weather: In case of inclement weather or other emergencies, the President of the University may cancel classes. The University will notify all radio and television stations. Notification is also available via the Shocker Alert System (SAS). If classes are not canceled, each student should use his or her own discretion to determine the safety of driving to class.
2. Conduct in class/on-line
  - a. Learning is an active process for which the student takes responsibility.
  - b. Assignments, readings, discussions and lectures are designed to enhance learning; the student must actively apply him or herself to the learning process.
  - c. In order to maintain an optimal learning environment, professional conduct in the classroom and on-line is expected. Professional conduct includes respectful communication (both written and verbal); showing consideration toward peers, instructors, and guests; engagement in learning activities, discussions, and lectures.
  - d. Cell phones must be silenced when class is in session to avoid disruption. Texting and other use of cell phones during class time distracts from learning.
  - e. Computers are allowed in the classroom for educational activities relevant to the class- instructor will ask students using computers for non-educational activities during class to turn off the computer.
  - f. Wichita State University School of Nursing has no regulation that permits clinical absence, if a student is absent it must be made up by the end of the course in which they occur.

Unscheduled Absences-the student is responsibility to notifying the following individuals 1 hour prior to the start of the shift:

Unit charge nurse; leave a message for the preceptor

Faculty partner

Student is responsible for arranging make-up day/hours with preceptor and faculty partner

Students must report on duty at least **10 minutes** before shift time. Late arrival policy:

First late arrival will result in a verbal warning,

Second late arrival will result in a performance improvement plan

Third late arrive will result in an Unsatisfactory grade for course.

No Call/No Show

First “no call-no show” the student will be placed on a performance improvement plan.

Second, “no call-no show the student will be awarded a grade of unsatisfactory grade for course.

Preceptor illness/absence

Student will contact the faculty partner immediately.

Student experience will depend on arrangements made by the preceptor and approved by the faculty. It is possible for a “secondary” nurse to be responsible for the student experience if arranged by the preceptor, it is preferred that all experiences be with the primary assigned preceptor and experiences with a “secondary” nurse be minimal.

If preceptor absence/illness is expected to be extensive, the faculty will negotiate the experience for the student in the best interest of the unit and the student.

### **Requirements before beginning clinical**

Before beginning clinical hours student must:

1. Submit schedule to assigned faculty-see template in blackboard. If full schedule is not available, an initial schedule must be submitted with updated schedule when available.
  - a. Scheduled workdays and hours with preceptor
  - b. Preceptor name
  - c. Unit contact information
  - d. ALL SCHEDULE CHANGES MUST BE APPROVED BY FACULTY
2. Attend required orientation as determined by the agency

**STUDENTS WILL NOT BE IN CLINICAL IF SCHEDULE IS NOT SUBMITTED TO THE ASSIGNED FACULTY. STUDENTS WHO ARE IN CLINICAL WITHOUT A SUBMITTED SCHEDULE MAY BE ASSIGNED A GRADE OF UNSATISFACTORY OR DISMISSED FROM THE PROGRAM.**

### **Clinical Placement**

All clinical experiences will be arranged based on requests by the student, input from clinical faculty and negotiation with clinical agencies within contractual agreements. Their unit to mentor the student during this five-week course has approved preceptors. Students will work in concert with the preceptor’s clinical shift/hours an average of 36 hours/week for 160 contact hours for the course. (Arrangements will be made for those students who participated in the Clarion project for modified hour assignment.)

Students are not to contact nurses to be preceptors or make any contacts with units during the planning phase of the course. The course coordinator and the agency do all coordination and communication in setting up the Capstone experiences. If there is a particular nurse that you have an interest in being with please give that information to the course coordinator to pursue through proper channels. Once students have been assigned a unit and preceptor, then direct contact is appropriate

Students are not to arbitrarily arrange with any other staff on the unit to work with them. Students are directly responsible to be with their assigned preceptor unless prior arrangements are made with the preceptor and the faculty member.

Students will generally not be placed for their capstone experience on a unit where they currently work as a nurse tech in a paid capacity. Student assignments will be made by course coordinator in conjunction with education department of agency and will be based on availability of preceptors and clinical assignments. If a student has a particular agency where a capstone experience is desired this is negotiable with early planning if a contract is obtained.

### **Expectations of Students**

1. Students will be properly attired, i.e., in full uniform or business casual with white lab coat, identifying name pin, and WSU patch (no blue jeans, khakis, leggings or shorts). Attire is according to standards of the area where assigned. If scrubs are required to be worn, the student nametag and WSU patch must be visible at all times. No artificial nails, no fingernail overlay (i.e. shellac) fingernails, and natural nails must be conservative in length and color. Please refer to the School of Nursing Handbook for dress code. Students are responsible for supplying their own assessment equipment, i.e., stethoscope, calculator and pen light as appropriate.
2. Students must participate in a clinical unit orientation, if required by facility
3. Students are expected to read widely in order to prepare themselves for the clinical experience. The student is expected to make correlations between the data collected, the physical findings, laboratory data, diagnostic tests, medications and pathophysiology. Students are also required to review technologies in anticipation of performance and perform in compliance with the facility policy/procedure guidelines.
4. Students are expected to demonstrate safe nursing care and professional behavior at all times.
5. Students must secure the consultation, supervision and/or assistance of the preceptor in those nursing practice situations where you are unsure and/or

inexperienced. All medications and invasive procedures must be supervised by the preceptor

6. Physician's verbal and telephone orders (if allowed by agency) must be witnessed/heard and co-signed by an RN. Students are encouraged to discuss a patient's condition with the physician when a consult is necessary, however, a Registered Nurse must be immediately available to concurrently take any medical orders.
7. Medication error--a medication error has been made when the drug, the dosage, or the route of administration is not the same as that specified by the physician or when the medication is omitted without an order. The clinical preceptor will evaluate deviations from prescribed time of administration. When a medication error has been made, the student must immediately notify their preceptor and contact their clinical instructor. Medication error reports are to be completed according to agency policy and a School of Nursing Unusual Occurrence Report must be completed
8. Procedure error--a procedure error has been made when a wrong treatment has been administered, a treatment omitted, the client has not been properly identified or at any time the preceptor or clinical instructor determines that negligent nursing care has been given. The preceptor and/or clinical instructor will evaluate deviations from prescribed time of administration of drugs or treatment. Procedure error reports are to be completed according to agency policy and a School of Nursing Unusual Occurrence Report completed.
9. Each student is expected to assess and evaluate his or her own progress. The clinical evaluation tool will be used on a weekly basis to assist in the process.
10. A capstone placement is not for potential job orientation. This course is an academic course with objectives and performance requirements for the student to demonstrate competence and ability to perform at the level of a beginning generalist at the completion of the course. There is no expectation from or by the agency that this assignment will give the student a better chance for a job on the unit, nor is the student obliged in any way to work on that unit after graduation.
11. Students are to use safe judgment when arriving or leaving clinical after dark
12. Students should be assigned to only the preceptor's patients. Since the preceptor is ultimately responsible for the care administered to patients, regular assessment and follow-up of student care is to be expected.
13. Primary care is only provided to the assigned patient. However, supervised therapies, interventions or observations of other patients on the units can occur at the discretion of the preceptor.
14. Any student signature needs to be co-signed by the preceptor according to agency policy. This is to be validated as part of the end-of-shift routine.

15. The preceptor should supervise students for all invasive procedures (e.g., catheterizations, suctioning, IV med administration, etc.)
16. Students must be supervised for ALL MEDICATIONS administered.
17. Students are required communicate weekly with faculty member.
18. The faculty partner/faculty member will conduct mid-term and final clinical evaluations formally. Students are responsible for self-evaluations at this time.
19. Students obtaining deficiencies during the rotation must meet with faculty to outline areas for improvement and establish a plan for ongoing review and evaluation of progress.
20. Students need to take responsibility for learning, and must seek guidance as appropriate.
21. INJURY: Students must comply with the agency policy related to illnesses, which do not allow an employee to report for duty. Any student injury must be reported to the faculty member immediately and agency and university procedures are to be completed.
22. WHEN STUDENT IS NOT PREPARED OR NEEDS REMEDIATION: Faculty will assist these students, but should be notified as soon as possible so that the student can be removed from the unit and taken to skills labs, counseling, etc.
23. SAFETY AND HONESTY: Students are to refer to the WSU Student Handbook and the School of Nursing Student Handbook. Unsafe clinical performance or dishonesty will result in immediate removal from the clinical assignment and potentially the program.

## **Grading Scale**

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.) No rounding will be done in this course.

This course is graded S/U. The faculty member will determine student achievement of course requirements and assign the grade with input from the preceptor.

Points/Percentage	Letter Grade	Interpretation
93% to 100%	A	A range denotes excellent performance
92% to 90%	A minus	
89% to 87%	B plus	
86% to 83%	B	B range denotes good performance
82% to 80%	B minus	
79% to 77%	C plus	
76% to 73%*	C	C range denotes satisfactory performance
72% to 70%	C minus	
69% to 65%	D plus	
64% to 62%	D	D range denotes unsatisfactory performance
61% to 60%	D minus	
Below 60%	F	

**\* 73% is the minimum passing grade for nursing courses**

## Assignments

1. Simulation day will provide the student hours of group simulation based on created simulation scenarios that will provide the student with a brief overview of all nursing areas studied in the past semesters. This is a required day, the assigned day will be provided to the students before the start of capstone.
2. Other Individual Assignments: Unit poster presentation

### 3. Exams- Kaplan testing

Kaplan requirements	
See Senior Seminar for Kaplan prep schedule.	

### Secure Predictor

Kaplan predictor exam-this exam is to provide the student information on readiness to take the NCLEX. Students who meet 94% predictability to pass the NCLEX on Kaplan predictor take will be allowed to test before transcript is released. The School of Nursing will submit paperwork to the Kansas State Board of Nursing for student who meets this criterion to test, please contact Brandy Jackson with any questions regarding testing early.

1. Preceptor evaluation
2. Faculty evaluation
3. Electronic Poster project (all criteria satisfactorily met) – guidelines will be posted to the assignment folder

### Extra Credit

No extra credit will be offered, although there may be in class assignments that will not be announced ahead of time, that can earn the student credit. These will be offered at the discretion of the instructor, and will not be necessarily announced in advance of the opportunity.

### Late Assignments

All assignments are due on the date at the time on the schedule there are **NO EXCEPTIONS**. The student is expected to communicate with instructor when an assignment expected to be late. Any assignment turned in after the stated time will be counted late, with points deducted as follows:

- Past due time, but in same day will result in a deduction of 10% of total possible points from earned grade.
- Every calendar day late will result in an additional deduction of 10% of total possible points from earned grade.
- Absence from class does not absolve student from late penalties
- Student communication with instructor is expected if assignments are going to be late, but will not negate late penalty

## Missed Assignments and Exams

- **Assignments:**
  - The student is expected to communicate with instructor when an assignment expected to be late. *The instructor reserves the right to **refuse a late assignment** when that student has not communicated with the instructor prior to the due date and time.*
- **Testing in the testing and counseling center:**
  - *If a student is unable to take an exam at the regularly scheduled time, he or she **must notify the instructor before the exam** to arrange for the test in the T & C center.*
  - *Failure to notify instructor **before** the exam results in forfeiture of the privilege to make up the exam. Will result in a Zero score for exam.*
  - *The student is responsible for scheduling an appointment with the T & C center staff to take the test. (The T & C requires 24 hours advance notice to make the appointment, and there is a cost (currently 10 dollars). **All exams must be made up by Friday of the week of the missed exam.***

## Important Academic Dates

For Spring 2020 semester classes begin January 21, 2020, and end May 7, 2020. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is April 3, 2020. There are no classes on March 23-29, 2020. See also Capstone Schedule.

## Disabilities

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS).

The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

## Counseling & Prevention Services

WSU Counseling & Prevention Services (CAPS) provides quality mental health services to enrolled students by licensed providers and presents programs and trainings on topics promoting personal growth and optimal wellbeing. Services are by appointment, low cost and confidential. They are located in room 320 of Grace Wilkie Hall and will move to the new YMCA/Student Wellness Center in January. Their phone number is (316) 978-3440. CAPS is open during regular University business hours. If you have a mental

health emergency while Counseling & Prevention Service is not open, please call 911 or COMCARE Crisis Services at (316) 660-7500 for 24-hour assistance.

## **Diversity and Inclusion**

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further this goal, WSU does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, gender identity, gender expression, marital status, and political affiliation, status as a veteran, genetic information or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies:  
Executive Director, Office of Equal Opportunity, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3186.

## **Intellectual Property**

Wichita State University students are subject to Board of Regents and University policies (see [http://webs.wichita.edu/inaudit/ch9\\_10.htm](http://webs.wichita.edu/inaudit/ch9_10.htm)) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final outcome.

## **Shocker Alert System**

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert](http://www.wichita.edu/alert).

## **Student Health Services**

WSU's Student Health Services (SHS) provides professional medical care and health education to enrolled students by licensed health care providers. General health care services are available ranging from routine and preventive care to managing acute illnesses and minor injuries. SHS offers convenient onsite laboratory and medication services including vaccinations. Staff are available to provide health education on a variety of topics, both in and out of the classroom setting. It is located in the YMCA/Student Wellness Center. Hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, and the phone number is (316) 978-3620. Check out [www.wichita.edu/shs](http://www.wichita.edu/shs) for health information and access to myShockerHealth, the online patient portal where students can schedule appointments, send a secured message to a healthcare provider, check immunizations and more. All services are confidential.

## **Title IX**

Wichita State University is committed to the elimination of sexual misconduct, relationship violence, and stalking within the University community. These incidents may

interfere with or limit an individual's ability to benefit from or fully participate in the University's educational programs. Students are asked to immediately report incidents to the University Police Department, (316) 978-3450 or students may contact Sara Zafar, J.D., Title IX Coordinator at (316) 978-5177 or [Sara.zafar@wichita.edu](mailto:Sara.zafar@wichita.edu). Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Prevention Services (316) 978-3440 or Student Health Services (316) 978-3620. For more information please refer to the Title IX Policy at [https://www.wichita.edu/about/policy/ch\\_08/ch8\\_16.php](https://www.wichita.edu/about/policy/ch_08/ch8_16.php).

**The Heskett Center and Campus Recreation** Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities, which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services, see [www.wichita.edu/heskett](http://www.wichita.edu/heskett).

## **Video and Audio Recording**

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course. In addition, no Video and audio recordings may be done in the patient care areas in the clinical setting.

## **CARE Team**

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern at [www.wichita.edu/ubit](http://www.wichita.edu/ubit) or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

## **Concealed Carry Policy**

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or

backpack, purse or bag that remains under the immediate control of the carrier. Gun owners must familiarize themselves with WSU's Concealed Carry Policy at [http://webs.wichita.edu/?u=wsunews&p=/weapons\\_policy\\_documents](http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents) and the Kansas Board of Regent's policy at [http://www.kansasregents.org/about/policies-by-laws-missions/board\\_policy\\_manual\\_2/chapter\\_ii\\_governance\\_state\\_universities\\_2/chapter\\_ii\\_full\\_text#weapons](http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_text#weapons). If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450

### **Additional Concealed Carry Language for lab courses or other courses where student belongings are unattended and out of immediate control**

Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the immediate control of the individual. This course requires students to leave belongings such as backpacks or other bags out of reach and unattended for the duration of class time. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450.

### **Names and Pronouns**

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

### **First Generation Students**

A first-generation (FGEN) college student is a student whose parents did not complete a four-year college degree. WSU strongly supports First Generation students and offers the following resources [https://www.wichita.edu/student\\_life/firstgen/index.php](https://www.wichita.edu/student_life/firstgen/index.php).

## Tentative Schedule for N497 Spring 2020

Date/Time	Location	Topics, Readings, Assignments, Deadlines
March/ April 2020	This will be only for Wesley capstone students- that are <b>not</b> ED, OR and maternal health	0745- 1230 Wesley Computer Orientation, Wesley Health Care, Building 3, Level A, Comp Training Room-
Look for information on line		Capstone orientation
April 1-3, 2020		Live review (0830-1700)
March 31	Starting at 2:00pm	Licensure meeting , RSC 142
March 31, 2020	AH- 2 <sup>nd</sup> floor	Simulation- starting at 0800
April 6, 2020		First Day of Capstone. Schedule to your faculty member prior to starting.
April 10, 2020		Goals due to faculty at 0800.
April 13, 2020		Poster idea submitted to faculty
May 1, 2020		Poster proof submitted to faculty – prior to presenting poster
May 6, 2020	0800-1200 AH-ISL	Kaplan Secure predictor Students who achieve a 94% predictability to pass NCLEX on the Kaplan can schedule NCLEX, to test before transcript.
Capstone completed		May 9 <sup>th</sup> , 2020
May 7, 2020 last day for poster presentation		Poster presentation to the unit must be completed by this date. Poster rubric due to faculty on May 9 <sup>th</sup> , 2020, 2019
TBD		Students who did not achieve a 94% predictability to pass NCLEX on the Kaplan can schedule NCLEX

### \*NOTE REGARDING LICENSURE

Students will take NCLEX before transcripts are released to the KSBN. WSU registrar will process the CHP students first and overnight the transcripts as soon as possible. Typical process time is 4 weeks, following the end of the semester. Once you successfully pass NCLEX, and your transcript is on file with KSBN, you will be licensed.

**WSU N497  
E-Poster Evaluation Check Sheet**

**Student** \_\_\_\_\_ **Facility/Unit** \_\_\_\_\_

**Date Presented** \_\_\_\_\_ **on unit**

Use the following scale to grade all sections: 1= poor; 2= fair; 3=average; 4=good; 5= excellent.

<b><u>THIS SECTION GRADED BY WSU FACULTY</u></b>	<b>Rating 1-5 (1=low 5= high)</b>	(WSU Faculty will make suggestions for changes and grade poster via email. Changes are to be completed and poster re- submitted to faculty for final approval <u>before</u> poster presentations.)
<b>Content</b>		<b>WSU Faculty Comments:</b>
Organized		
Clear and concise		
<b>Design and Layout</b>		
Alignment/Layout		
Citations within paragraph		
White space/not too busy		
References section APA		
<b>Graphics</b>		
Images / Charts appropriate		
<b><u>THIS SECTION GRADED BY UNIT PRECEPTOR</u></b>		<b><u>Preceptor Comments:</u></b>
<b>Presentation on clinical unit</b>		
Student does not read off the poster		
Student articulates the contribution evidence		
Student can answer questions appropriately		
Professional Presentation <ul style="list-style-type: none"> <li>• language</li> <li>• appearance</li> </ul>		
<b>Total Points (55 possible)</b>		*Must have a minimum of 45 points for satisfactory grade.

Preceptor \_\_\_\_\_

WSU Faculty \_\_\_\_\_

CLINICAL LOG

N497 Capstone

Name \_\_\_\_\_

Date	Start	End	Hrs/day Subtract any lunch taken	Cumulative Hours	Comments	RN initials	Fac initials





## N497 Capstone, Spring 2020

Capstone Coordinator: Theresa Cooper, RN MSN/MBA

Department: School of Nursing

Office Location: Alberg Hall, room 514

Telephone: (316)978-5743 office, cell 316-409-6197

Email: [Theresa.cooper@wichita.edu](mailto:Theresa.cooper@wichita.edu)

Preferred Method of Contact: Email or text

Office Hours: Tuesday 10am-4pm, Thursday 9a-1p or by appointment

Classroom Day/Time: Arranged

Prerequisites: Successful completion of semester 7 courses and completion of Nursing Leadership Management (N462), Complex Care of Adults (N479) and Complex Care of Adults Practicum (N471), with Senior Seminar in progress during capstone.

Clinical Instructors:

[Susan Parsons](#)

Theresa Cooper

### How to use this syllabus

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### Academic Honesty

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### Course Description

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## Definition of a Credit Hour

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This two credit hour clinical course will require the following time commitments:

90 hours – Clinical Rotation at the assigned facility

Simulation day and poster prep

Students can expect to spend a minimum of 4 hours per week for homework and NCLEX prep, see also Senior Seminar schedule.

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for the policy and examples for different types of courses and credit hour offerings.

## Measurable Student Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Support compliance with nursing standards and ethical code of conduct.
2. Evaluate effective use of written, electronic, and oral communication skills in providing patient care
3. Defend culturally appropriate, evidence-based, patient/family-centered care strategies.
4. Explain principles of health literacy in the care of patients.
5. Evaluate role in collaboration within the Interprofessional health care team in the provision of patient care

## Required Texts/Readings Textbook

Silvestri, L.A. (2017) Saunders Comprehensive Review for the NCLEX-RN Examination Edition 7. St. Louis, MO: Elsevier. ISBN: 978-0-323-35851-4

Kaplan testing information and books

Other Readings will be posted on blackboard under assignments and external resources.

## Class Protocol

1. Class attendance & Preparation for class:
  - a. Attendance is expected- A student anticipating an absence when class is held, is expected to email or phone the instructor prior to class time.
  - b. Preparation for class- Completion of Kaplan NCLEX prep.
  - c. Inclement Weather: In case of inclement weather or other emergencies, the President of the University may cancel classes. The University will

notify all radio and television stations. Notification is also available via the Shocker Alert System (SAS). If classes are not canceled, each student should use his or her own discretion to determine the safety of driving to class.

2. Conduct in class/on-line

- a. Learning is an active process for which the student takes responsibility.
- b. Assignments, readings, discussions and lectures are designed to enhance learning; the student must actively apply him or herself to the learning process.
- c. In order to maintain an optimal learning environment, professional conduct in the classroom and on-line is expected. Professional conduct includes respectful communication (both written and verbal); showing consideration toward peers, instructors, and guests; engagement in learning activities, discussions, and lectures.
- d. Cell phones must be silenced when class is in session to avoid disruption. Texting and other use of cell phones during class time distracts from learning.
- e. Computers are allowed in the classroom for educational activities relevant to the class- instructor will ask students using computers for non-educational activities during class to turn off the computer.
- f. Wichita State University School of Nursing has no regulation that permits clinical absence, if a student is absent it must be made up by the end of the course in which they occur.

Unscheduled Absences-the student is responsibility to notifying the following individuals 1 hour prior to the start of the shift:

Unit charge nurse; leave a message for the preceptor

Faculty partner

Student is responsible for arranging make-up day/hours with preceptor and faculty partner

Students must report on duty at least **10 minutes** before shift time. Late arrival policy:

First late arrival will result in a verbal warning,

Second late arrival will result in a performance improvement plan

Third late arrive will result in an Unsatisfactory grade for course.

No Call/No Show

First “no call-no show” the student will be placed on a performance improvement plan.

Second, “no call-no show the student will be awarded a grade of unsatisfactory grade for course.

Preceptor illness/absence

Student will contact the faculty partner immediately.

Student experience will depend on arrangements made by the preceptor and approved by the faculty. It is possible for a “secondary” nurse to be responsible for the student experience if arranged by the preceptor, it is preferred that all experiences be with the primary assigned preceptor and experiences with a “secondary” nurse be minimal.

If preceptor absence/illness is expected to be extensive, the faculty will negotiate the experience for the student in the best interest of the unit and the student.

## **Requirements before beginning clinical**

Before beginning clinical hours student must:

1. Submit schedule to assigned faculty-see template in blackboard. If full schedule is not available, an initial schedule must be submitted with updated schedule when available.
  - a. Scheduled workdays and hours with preceptor
  - b. Preceptor name
  - c. Unit contact information
  - d. ALL SCHEDULE CHANGES MUST BE APPROVED BY FACULTY
2. Attend required orientation as determined by the agency

**STUDENTS WILL NOT BE IN CLINICAL IF SCHEDULE IS NOT SUBMITTED TO THE ASSIGNED FACULTY. STUDENTS WHO ARE IN CLINICAL WITHOUT A SUBMITTED SCHEDULE MAY BE ASSIGNED A GRADE OF UNSATISFACTORY OR DISMISSED FROM THE PROGRAM.**

## **Clinical Placement**

All clinical experiences will be arranged based on requests by the student, input from clinical faculty and negotiation with clinical agencies within contractual agreements. Their unit to mentor the student during this five-week course has approved preceptors. Students will work in concert with the preceptor's clinical shift/hours an average of 36 hours/week for 160 contact hours for the course. (Arrangements will be made for those students who participated in the Clarion project for modified hour assignment.)

Students are not to contact nurses to be preceptors or make any contacts with units during the planning phase of the course. The course coordinator and the agency do all coordination and communication in setting up the Capstone experiences. If there is a particular nurse that you have an interest in being with please give that information to the course coordinator to pursue through proper channels. Once students have been assigned a unit and preceptor, then direct contact is appropriate

Students are not to arbitrarily arrange with any other staff on the unit to work with them. Students are directly responsible to be with their assigned preceptor unless prior arrangements are made with the preceptor and the faculty member.

Students will generally not be placed for their capstone experience on a unit where they currently work as a nurse tech in a paid capacity. Student assignments will be made by course coordinator in conjunction with education department of agency and will be based on availability of preceptors and clinical assignments. If a student has a particular agency where a capstone experience is desired this is negotiable with early planning if a contract is obtained.

## **Expectations of Students**

1. Students will be properly attired, i.e., in full uniform or business casual with white lab coat, identifying name pin, and WSU patch (no blue jeans, khakis, leggings or shorts). Attire is according to standards of the area where assigned. If scrubs are required to be worn, the student nametag and WSU patch must be visible at all times. No artificial nails, no fingernail overlay (i.e. shellac) fingernails, and natural nails must be conservative in length and color. Please refer to the School of Nursing Handbook for dress code. Students are responsible for supplying their own assessment equipment, i.e., stethoscope, calculator and pen light as appropriate.
2. Students must participate in a clinical unit orientation, if required by facility
3. Students are expected to read widely in order to prepare themselves for the clinical experience. The student is expected to make correlations between the data collected, the physical findings, laboratory data, diagnostic tests, medications and pathophysiology. Students are also required to review technologies in anticipation of performance and perform in compliance with the facility policy/procedure guidelines.
4. Students are expected to demonstrate safe nursing care and professional behavior at all times.
5. Students must secure the consultation, supervision and/or assistance of the preceptor in those nursing practice situations where you are unsure and/or inexperienced. All medications and invasive procedures must be supervised by the preceptor
6. Physician's verbal and telephone orders (if allowed by agency) must be witnessed/heard and co-signed by an RN. Students are encouraged to discuss a patient's condition with the physician when a consult is necessary, however, a Registered Nurse must be immediately available to concurrently take any medical orders.
7. Medication error--a medication error has been made when the drug, the dosage, or the route of administration is not the same as that specified by the physician or when the medication is omitted without an order. The clinical preceptor will evaluate deviations from prescribed time of administration. When a medication error has been made, the student must immediately notify their preceptor and contact their clinical instructor. Medication error reports are to be completed according to agency policy and a School of Nursing Unusual Occurrence Report must be completed
8. Procedure error--a procedure error has been made when a wrong treatment has been administered, a treatment omitted, the client has not been properly identified or at any time the preceptor or clinical instructor determines that negligent nursing care has been given. The preceptor and/or clinical instructor will evaluate

deviations from prescribed time of administration of drugs or treatment. Procedure error reports are to be completed according to agency policy and a School of Nursing Unusual Occurrence Report completed.

9. Each student is expected to assess and evaluate his or her own progress. The clinical evaluation tool will be used on a weekly basis to assist in the process.
10. A capstone placement is not for potential job orientation. This course is an academic course with objectives and performance requirements for the student to demonstrate competence and ability to perform at the level of a beginning generalist at the completion of the course. There is no expectation from or by the agency that this assignment will give the student a better chance for a job on the unit, nor is the student obliged in any way to work on that unit after graduation.
11. Students are to use safe judgment when arriving or leaving clinical after dark.
12. Students should be assigned to only the preceptor's patients. Since the preceptor is ultimately responsible for the care administered to patients, regular assessment and follow-up of student care is to be expected.
13. Primary care is only provided to the assigned patient. However, supervised therapies, interventions or observations of other patients on the units can occur at the discretion of the preceptor.
14. Any student signature needs to be co-signed by the preceptor according to agency policy. This is to be validated as part of the end-of-shift routine.
15. The preceptor should supervise students for all invasive procedures (e.g., catheterizations, suctioning, IV med administration, etc.)
16. Students must be supervised for ALL MEDICATIONS administered.
17. Students are required to communicate weekly with faculty member.
18. The faculty partner/faculty member will conduct mid-term and final clinical evaluations formally. Students are responsible for self-evaluations at this time.
19. Students obtaining deficiencies during the rotation must meet with faculty to outline areas for improvement and establish a plan for ongoing review and evaluation of progress.
20. Students need to take responsibility for learning, and must seek guidance as appropriate.
21. INJURY: Students must comply with the agency policy related to illnesses, which do not allow an employee to report for duty. Any student injury must be reported

to the faculty member immediately and agency and university procedures are to be completed.

22. WHEN STUDENT IS NOT PREPARED OR NEEDS REMEDIATION: Faculty will assist these students, but should be notified as soon as possible so that the student can be removed from the unit and taken to skills labs, counseling, etc.

23. SAFETY AND HONESTY: Students are to refer to the WSU Student Handbook and the School of Nursing Student Handbook. Unsafe clinical performance or dishonesty will result in immediate removal from the clinical assignment and potentially the program.

## **Grading Scale**

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other classes might assign grades differently: Be sure to understand the different grading scales in all of your classes.) No rounding will be done in this course.

This course is graded S/U. The faculty member will determine student achievement of course requirements and assign the grade with input from the preceptor. As this class has moved to online, satisfactory will be determined based on 80% or above weighted class total, with attempts for all assignments.

Need to achieve 80% of the points with attempts for all assignments

70% is case studies (1.75% each)

12 % paper

6% project poster

5% project presentation

6% shadow health

project idea 0.5%

NCLEX study plan 0.5%

Points/Percentage	Letter Grade	Interpretation
93% to 100%	A	A range denotes excellent performance
92% to 90%	A minus	
89% to 87%	B plus	
86% to 83%	B	B range denotes good performance
82% to 80%	B minus	
79% to 77%	C plus	
76% to 73%*	C	C range denotes satisfactory performance
72% to 70%	C minus	
69% to 65%	D plus	
64% to 62%	D	D range denotes unsatisfactory performance
61% to 60%	D minus	
Below 60%	F	

**\* 73% is the minimum passing grade for nursing courses**

## Assignments

1. See capstone completion tab in Blackboard
  - a. Project poster, paper and presentation and idea
  - b. Case studies
  - c. Shadow Health
  - d. NCLEX study plan

Kaplan requirements	
See Senior Seminar for Kaplan prep schedule.	

## Secure Predictor

Kaplan predictor exam-this exam is to provide the student information on readiness to take the NCLEX. Students who meet 94% predictability to pass the NCLEX on Kaplan predictor take will be allowed to test before transcript is released. The School of Nursing will submit paperwork to the Kansas State Board of Nursing for student who meets this criterion to test, please contact Brandy Jackson with any questions regarding testing early.

1. Preceptor evaluation
2. Faculty evaluation
3. Electronic Poster project (all criteria satisfactorily met) – guidelines will be posted to the assignment folder

### Extra Credit

No extra credit will be offered, although there may be in class assignments that will not be announced ahead of time, that can earn the student credit. These will be offered at the discretion of the instructor, and will not be necessarily announced in advance of the opportunity.

### Late Assignments

All assignments are due on the date at the time on the schedule there are **NO EXCEPTIONS**. The student is expected to communicate with instructor when an assignment expected to be late. Any assignment turned in after the stated time will be counted late, with points deducted as follows:

- Past due time, but in same day will result in a deduction of 10% of total possible points from earned grade.
- Every calendar day late will result in an additional deduction of 10% of total possible points from earned grade.
- Absence from class does not absolve student from late penalties
- Student communication with instructor is expected if assignments are going to be late, but will not negate late penalty

### Missed Assignments and Exams

- **Assignments:**
  - The student is expected to communicate with instructor when an assignment expected to be late. *The instructor reserves the right to **refuse a late assignment** when that student has not communicated with the instructor prior to the due date and time.*
- **Testing in the testing and counseling center:**
  - *If a student is unable to take an exam at the regularly scheduled time, he or she **must notify the instructor before the exam** to arrange for the test in the T & C center.*
  - *Failure to notify instructor **before** the exam results in forfeiture of the privilege to make up the exam. Will result in a Zero score for exam.*
  - *The student is responsible for scheduling an appointment with the T & C center staff to take the test. (The T & C requires 24 hours advance notice to make the appointment, and there is a cost (currently 10 dollars). **All exams must be made up by Friday of the week of the missed exam.***

## Important Academic Dates

For Spring 2020 semester classes begin January 21, 2020, and end May 7, 2020. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is April 3, 2020. There are no classes on March 23-29, 2020. See also Capstone Schedule.

## Disabilities

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS).

The office is located in Grace Wilkie, room 203, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

## Counseling & Prevention Services

WSU Counseling & Prevention Services (CAPS) provides quality mental health services to enrolled students by licensed providers and presents programs and trainings on topics promoting personal growth and optimal wellbeing. Services are by appointment, low cost and confidential. They are located in room 320 of Grace Wilkie Hall and will move to the new YMCA/Student Wellness Center in January. Their phone number is (316) 978-3440. CAPS is open during regular University business hours. If you have a mental health emergency while Counseling & Prevention Service is not open, please call 911 or COMCARE Crisis Services at (316) 660-7500 for 24-hour assistance.

## **Diversity and Inclusion**

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further this goal, WSU does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, gender identity, gender expression, marital status, and political affiliation, status as a veteran, genetic information or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies: Executive Director, Office of Equal Opportunity, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3186.

## **Intellectual Property**

Wichita State University students are subject to Board of Regents and University policies (see [http://webs.wichita.edu/inaudit/ch9\\_10.htm](http://webs.wichita.edu/inaudit/ch9_10.htm)) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President's designee, and such decision will constitute the final outcome.

## **Shocker Alert System**

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert](http://www.wichita.edu/alert).

## **Student Health Services**

WSU's Student Health Services (SHS) provides professional medical care and health education to enrolled students by licensed health care providers. General health care services are available ranging from routine and preventive care to managing acute illnesses and minor injuries. SHS offers convenient onsite laboratory and medication services including vaccinations. Staff are available to provide health education on a variety of topics, both in and out of the classroom setting. It is located in the YMCA/Student Wellness Center. Hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, and the phone number is (316) 978-3620. Check out [www.wichita.edu/shs](http://www.wichita.edu/shs) for health information and access to myShockerHealth, the online patient portal where students can schedule appointments, send a secured message to a healthcare provider, check immunizations and more. All services are confidential.

## **Title IX**

Wichita State University is committed to the elimination of sexual misconduct, relationship violence, and stalking within the University community. These incidents may interfere with or limit an individual's ability to benefit from or fully participate in the University's educational programs. Students are asked to immediately report incidents to the University Police Department, (316) 978-3450 or students may contact Sara Zafar,

J.D., Title IX Coordinator at (316) 978-5177 or [Sara.zafar@wichita.edu](mailto:Sara.zafar@wichita.edu). Students may also report incidents to an instructor, faculty or staff member, who are required by law to notify the Title IX Coordinator. If a student wishes to keep the information confidential, the student may speak with staff members of the Counseling and Prevention Services (316) 978-3440 or Student Health Services (316) 978-3620. For more information please refer to the Title IX Policy at [https://www.wichita.edu/about/policy/ch\\_08/ch8\\_16.php](https://www.wichita.edu/about/policy/ch_08/ch8_16.php).

**The Heskett Center and Campus Recreation** Whether you are wanting to be active on campus, relieve the stress from classes or take care of your body, Wichita State Campus Recreation is the place for you. Campus Recreation, located inside the Heskett Center, contributes to the health, education, and development of Wichita State University students, faculty, staff, alumni, and community members by offering quality programs and services. With many programs and facilities, which are free to all students and members, Campus Recreation offers its members limitless opportunities. For more information about our services, see [www.wichita.edu/heskett](http://www.wichita.edu/heskett).

## **Video and Audio Recording**

Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course. In addition, no Video and audio recordings may be done in the patient care areas in the clinical setting.

## **CARE Team**

Wichita State University is committed to the safety and success of and cares about all members of the University community. If you or someone you know needs support, is distressed, or exhibits concerning behavior that is interfering with their own or others' academic or personal success or the safety of members of our community, resources and assistance are available. As your Faculty, I may seek support for you. If you or another member of our campus community is in need of help, please submit a concern at [www.wichita.edu/ubit](http://www.wichita.edu/ubit) or call any CARE team member listed on that webpage. In case of emergency, please call the University Police Department at (316) 978-3450 or 911.

## **Concealed Carry Policy**

The Kansas Legislature has legalized concealed carry on public university campuses. Guns must be out of view, concealed either on the body of the carrier, or backpack, purse or bag that remains under the immediate control of the carrier. Gun owners must familiarize themselves with WSU's Concealed Carry Policy at [http://webs.wichita.edu/?u=wsunews&p=/weapons\\_policy\\_documents](http://webs.wichita.edu/?u=wsunews&p=/weapons_policy_documents) and the

Kansas Board of Regent's policy at [http://www.kansasregents.org/about/policies-by-laws-missions/board\\_policy\\_manual\\_2/chapter\\_ii\\_governance\\_state\\_universities\\_2/chapter\\_ii\\_full\\_text#weapons](http://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_ii_governance_state_universities_2/chapter_ii_full_text#weapons). If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450

### **Additional Concealed Carry Language for lab courses or other courses where student belongings are unattended and out of immediate control**

Under the Concealed Carry Policy, a backpack or other bag used to carry a handgun must be within the immediate control of the individual. This course requires students to leave belongings such as backpacks or other bags out of reach and unattended for the duration of class time. Students who choose to carry a concealed handgun in a backpack or other bag must plan each day accordingly, and are responsible for making alternate arrangements as necessary. Wichita State does not provide publicly available secure storage for concealed handguns. If you believe that there has been a violation of this policy, please contact the University Police Department at 316 978-3450.

### **Names and Pronouns**

Everyone has the right to be addressed as and referred to by the name and pronouns (including non-binary pronouns) that they choose and that correspond to their gender identity. Class rosters have a student's legal name and do not include pronouns, therefore, all students will be asked in class to indicate the names and pronouns they use for themselves. A student's chosen name and pronouns are to be respected at all times in the classroom.

### **First Generation Students**

A first-generation (FGEN) college student is a student whose parents did not complete a four-year college degree. WSU strongly supports First Generation students and offers the following resources [https://www.wichita.edu/student\\_life/firstgen/index.php](https://www.wichita.edu/student_life/firstgen/index.php).

### Tentative Schedule for N497 Spring 2020

Date/Time	Location	Topics, Readings, Assignments, Deadlines
5-9-20		NCLEX study Plan
Case study due dates Start 5-12 thru 6-5-20		See table for HESI and Sim Chart cases
5- 7 Thru 5-9-20		Live review- see online times
5-14-2020		Project idea submitted to faculty5-27
5-10 thru 5-27		Shadow health will open on 5-10 and must be submitted by
May 18, 2020 at 1300 or May 22, 2020 at 0800		Kaplan Secure predictor Students who achieve a 94% predictability to pass NCLEX on the Kaplan can schedule NCLEX, to test before transcript.
6-3-20 at 2359		Paper, poster and project presentation due,
June 5, 2020		June 5, 2020 Capstone completed
TBD		Students who did not achieve a 94% predictability to pass NCLEX on the Kaplan can schedule NCLEX

**\*NOTE REGARDING LICENSURE**

Students will take NCLEX before transcripts are released to the KSBN. WSU registrar will process the CHP students first and overnight the transcripts as soon as possible. Typical process time is 4 weeks, following the end of the semester. Once you successfully pass NCLEX, and your transcript is on file with KSBN, you will be licensed.