

**WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE
Meeting Minutes
September 3, 1998**

- I. The Senate convened at 8:42 AM in Room 425 Ahlberg Hall, with President Linda Matson presiding. The late start was due to a lack of quorum.

Senators Present: Linda Black, Andy Bowman, Margie Dersi, Mark McCain, Glendon Miller, Connie White, Mike Wood.

Senators Absent: John Koppenhaver, Brian Luinstra, Barbara Mason, Kristi Mohler, Jim Rogers

Guests Present: Mike Turner, Lori Ressor

- II. The minutes were distributed and read. It was noted that "Wiedemann" had been misspelled. Mark McCain moved and Glendon Miller seconded a motion to approve the minutes as corrected. The motion passed.

Mike Wood reviewed the process by which the minutes will be distributed. The first draft of the minutes will be available for viewing on the UP Senate Listserv. Senators will be asked to read those minutes prior to attending the meeting and, if they desire, to print their own copies. Once the minutes have been approved at the meeting, the corrected copy will be uploaded (by Andy Bowman) to the Senate homepage, where they can be accessed by everyone.

Mike handed out a brief instruction sheet which explains how Senators can subscribe to the Listserv.

President Matson reinforced the importance of the Senators subscribing to the Listserv, as this will be our primary way of communicating with one another between meeting dates.

- III. President Matson circulated a copy of the *FY 2000 Preliminary Budget Request*.

Mike Wood distributed notes from a September 2nd meeting of the Council of Deans and Directors. (Wood attended the meeting on behalf of President Matson who had a schedule conflict.) One of the agenda items from the Council meeting was a detailing of responsibilities for the Academic Affairs staff. With Peter Zoller assuming more leadership for technology issues, some duties have been shifted. A chart illustrated the areas of responsibility for Associate VPs Zoller, Davis, and Loper and for Deans Shawver and Kelley.

- IV. President Matson reviewed the committee structures and current membership and asked for volunteers to serve.

A. Senate Standing Committees

1. Election Committee. Kristi Mohler has agreed to serve as chair.
2. Professional Development. Glendon Miller will continue as chair.
3. Grievance Steering Committee. Mike Turner will meet with Leonard Clark to initiate a new lottery which will identify members to serve.
4. Advisory and Appeals for U.P. Staff Reduction. This committee is inactive. President Matson questioned whether we need this committee.

B. Senate Ad hoc Committees

1. Legislative Committee. Margie Dersi agreed to serve as chair.
2. Unclassified Professionals Who Teach. There is uncertainty as to where the people in this category stand. There are approximately 50 Unclassified Professionals who Teach. Past President Hull sent a letter to Vice President

Patton on June 17th asking about the status of these people, but there has been no response.

3. Unclassified Professional Handbook. There is one item of contention in the updated handbook. Nancy Kraemer and Ted Ayres are discussing that issue.
4. Ulrich Museum Task Force. President Matson will contact Kathy Rager for an update regarding this task force.

C. University Governance Committees

1. Traffic Appeals. Margie Dersi and Nancy Kraemer will continue to serve. The Senate needs to replace Dori Jones-Chism.
2. Library Appeals. We need a volunteer to serve.
3. Athletic Enhancement. The work of this committee is complete. Thanks were extended to Linda Black who served as our representative.
4. University Strategic Plan. Linda Matson and Mike Wood will continue to meet with Vice President Tony Ross and the Planning Committee, to consider the changes offered by the Faculty Senate.
5. Conflict of Interest. Charlotte Howard is a member of this committee. President Matson will check with Skip Loper to see if other members are needed.
6. Capital Improvement Planning Committee. Linda Black will continue to serve.
7. Tuition Assistance. Mike Turner explained that the committee has not met recently. If the Tuition fund runs out of money this year, the committee will need to convene. President Matson will check with Mike Turner to find out about current UP representation. Glendon Miller volunteered to serve.
8. President Search Committee. President Matson updated the Senate on the Search process. The Committee met in Kansas City recently to narrow the pool to five. Committee members are now visiting the campuses of the five finalists. It is anticipated that the Regents will bring the candidates to campus in early October. President Matson reported that the Committee has worked very well together and that she is extremely impressed with the five finalists. The names of the finalists who will visit campus should be public on or around September 10th.

V. New and Continuing Business.

- A. President Matson discussed the need to appoint two At-Large Senators. She had checked with Chris Cavanaugh, chair of the Election Committee, to better understand the rules for choosing the two new Senators. Considering that two of our new Senators—John Koppenhaver and Andy Bowman—when elected, represented Student Services, but now are a part of Academic Affairs, President Matson wondered if the new At-Large Senators should be chosen from Student Services. Chris Cavanaugh said that such an action was not mandated, but that it would maintain equal representation of all divisions.

Following Senate discussion, Mark McCain moved and Glendon Miller seconded a motion to appoint Mary Bulla (Undergraduate Admissions) to a two-year term and Abiola Dipeolu (Counseling & Testing Center) to a one-year term. The motion carried. President Matson will contact the two individuals.

- B. President Matson discussed the need to replace Dori Jones-Chism who has recently left the University. The Senators believe that we should replace Dori, since her departure is early in the academic year, rather than leave the position vacant. President Matson will check with Chris Cavanaugh to see how an election should be handled.
- C. President Matson reminded the Senators that the Race for Hunger is scheduled for September 25th. She hopes that the Unclassified Senate will be better represented this year. We are waiting on further information from event contact person, Bobbi Dreiling.

- D. President Matson reviewed the status of two letters sent by Past Senate President, Bob Hull, to President Hughes. The first was a request that President Hughes provide a part-time assistant to the Unclassified and Classified Senates, similar to the position which serves the Faculty Senate. The President declined the request. The second letter expressed the Senate's appreciation for the Unclassified representation on campus committees, but raised a concern about imposed confidentiality. Some Senate appointees to campus committees have wanted to discuss their viewpoints with the Senate but have been restricted. The President has not responded.
- E. Mike Wood encouraged the Senate to explore the issue of salary increases. The Regents have endorsed, and our University administration has concurred, that faculty salary increases should be the number one priority for the coming year. A plan to increase salaries by 7.5% each year for the next three years is being promoted. The faculty have been advised that they will need to be aggressive in stating the case for improved salaries. It is unclear whether the salary increase will extend to Unclassified Professionals. Mike cautioned that we should not be shortchanged in this plan as we were during the third year of the "Margin of Excellence." President Matson will ask our administrators for a clarification of the salary intent.
- F. President Matson announced that a presentation regarding the proposed parking plan will be made to all Unclassified Professionals on September 11th at 3:30 PM in the RSC Commons. This is in response to the Senate's request that a presentation be offered to all Unclassified Professional employees.
- G. Linda Black moved and Glendon Miller seconded that the meeting be adjourned. The motion carried, and the meeting was adjourned at 10:02 AM. The next scheduled meeting of the Senate will be at 8:30 AM on September 17th in Ahlberg 425.

Respectfully submitted by Mike Wood, Secretary.