

WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE
Meeting Minutes - February 23, 1995

The Senate convened on February 23, 1995, at 8:30 a.m. in 425 Ahlberg Hall.

Senators Present: Steve Gladhart, Don Knaub, Nancy Kraemer, Grady Landrum, Linda Matson, Don Nance, Jill Pletcher, Cathy Razook-Ellsworth, Lynette Seymour, Lavona Spencer, Jim Sullivan, Mike Wood, Paul Werner

Senators Absent: Bonnie Johnson, Sally Luallen, Elaine Stearns

Guests Present: Kathy Holm, Peter Zoller

1. Approval of Prior Minutes

The minutes of the February 9 meeting were approved as submitted.

2. Sabbaticals for Unclassified Professionals - P. Zoller

University of Kansas originally presented the policy to the Regents. There may be more sabbaticals available for faculty and Ups, since we are now including UPs. WSU, currently, grants 20-25 sabbaticals a year. The basic criteria for a sabbatical:

- (a) 6 years continuous service in a Regent's system
- (b) Locate funding
- (c) Find someone to replace your position while gone
- (d) Stay 2 years after the sabbatical
- (e) Currently sabbaticals are granted for a semester at full pay or a academic year at .5 pay.

For Unclassified Professionals two major issues will be:

- (a) Finding replacements for specialized positions
- (b) Obtaining funds for the sabbatical

Leave without pay is another option but would not be considered a sabbatical. During leave without pay the UP would lose their benefits.

The UPS Support Committee will draft some proposed guidelines for UPS to follow when looking for and applying for sabbaticals.

3. Reports

A. Election Committee - J. Sullivan reported M. Stevens was elected chair. Nominations for election and for new senators will be sent to members in one mailing. The ballots will be different colors to differentiate between the two. Eight positions are open for re-election and

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two at-large positions; one to complete Victor Chavez's term and one reappointment.

G. Landrum made a motion to appoint the at-large member after the general election. The motion was seconded and the vote was unanimous in favor.

B. Traffic Appeals Committee - G. Landrum is concerned with the emphasis committee members place on the status of the individual receiving the ticket. Guidelines to use were discussed when evaluating "situational ethics" surrounding each case. The committee will notify the Traffic Policy Committee when inconsistencies or regulations are found confusing by the students, faculty or staff.

C. Patton's Committee - L. Matson

D. Unclassified Professional Survey of other universities - S. Gladhart reported 50 surveys were sent.

E. Joint Committee - S. Gladhart reported the committee is in the process of rewriting the recommendations. The proposed recommendations were read by S. Gladhart. He will bring the finalized recommendations before the Senate at the March 9th meeting. The committee is looking to have some members tenured at the instructor level. The proposed recommendations will not be printed in this committee report unless they are requested. B. Patton will be invited to the March 9th meeting to clarify some questions. Advantages of the instructor tenure process are:

- (a) Material could be developed for a variety of situations.
- (b) The classification will fit the current system. A new system does not have to be created.
- (c) Applicants will have the opportunity to be promoted if they obtain a higher degree.

3. New Business

A. D. Nance distributed a response letter sent to President Hughes concerning the Policy on Commitment of Time, Conflict of Interest, Consulting an Other Employment. G. Landrum has copies for those not attending the meeting.

B. D. Nance distributed a revised schedule of UPS meeting dates for Spring '95. G. Landrum has copies of the dates.

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- C. D. Nance reported the Sexual Harassment Policy was reviewed by T. Ayers and some changes and corrections were made. D. Nance and B. Bowman will work to get the policy completed as soon as possible.
5. As may arise

A. Employee Recognition - N. Kraemer asked what decisions have been made. Professional Development Chair, L. Seymour, will contact Amy Schafer, Director of Community Relations and report the findings.