

WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE

April 28, 1994
8:30 a.m.
425 Ahlberg Hall

**NOTE: PLEASE NOTIFY NANCY KRAEMER (EXT 3600), CATHY RAZOOK-ELLSWORTH (EXT 3688),
OR BONNIE JOHNSON (EXT 3404) PRIOR TO THE MEETING IF YOU CANNOT ATTEND.**

AGENDA

1. Approval of Prior Minutes - April 7, 1994
2. Spring Elections
 - A. Election Results
 - B. Appointment of Senator At-Large
3. Reports
 - A. President's Report - N. Kraemer
 1. University Cabinet
 2. "Continuing Appointment" Committee
 - a. T&P Study Committee
 3. Status of Evaluation Policy Recommendation
 4. Other
 - B. Joint Senate Task Forces
 1. Tuition Assistance - B. Bowman
 2. University Committees - N. Kraemer
 3. Coordinated Personnel Handbook - N. Kraemer
 4. Sexual Harassment Policy - D. Nance
 - C. Professional Development Committee - B. Johnson, J. Pletcher, C. Razook-Ellsworth
 1. TQM Workshops
 2. May Reception
 3. Other
 - D. Reclassification Issue
 1. Update - B. Bowman, M. Turner
 2. Position Paper/Draft Legislation - D. Nance, M. Wood, B. Wynne
4. United Way Steering Committee - UPS Appointments
5. Discussion
 - A. Support Committee Retrenchment Recommendation (attached) - S. Gladhart
 - B. Employee Focus Group Task Force - C. Razook-Ellsworth
6. 1994-95 Senate
 - A. Agenda Items
 - B. Transition Meeting
7. As May Occur

WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE
Meeting Minutes -- April 28, 1994

The Senate convened on April 28, 1994, at 8:30 a.m. in 425 Ahlberg Hall.

Senators Present: Tom Brock, Stephanie Casper, Shelley Farmer, Stephen Gladhart, Bonnie Johnson, Jennifer Keys, Nancy Kraemer, Linda Matson, Don Nance, Jill Pletcher, Cathy Razook-Ellsworth, Lynnette Seymour, Mike Wood, Bill Wynne

Senators Absent: Victor Chavez, Grady Landrum, Doug Vandersee

Guests Present: Barbara Bowman, Lynette Murphy, Mike Turner

1. Approval of Prior Meeting Minutes

The minutes were approved for April 7, 1994 as amended.

2. Spring Elections -- L. Matson

A. Election Results

Student Affairs Division: Don Nance and Jill Pletcher were re-elected for two-year terms. Lavona Spencer was elected to a one-year term.

Academic Affairs Division: Linda Matson was re-elected for a two-year term. Jim Sullivan was elected to a two-year term.

Research Division: Elaine Stearns was elected to a two-year term.

President's Division: One position remains vacant as, due to the fiscal crisis in Athletics, no one felt able to run for the slot; however, Jennifer Keys will be able to complete the second year of her two-year term.

B. Appointment of Senator At-Large

The Election Committee recommended two names for the second at-large position. After discussion, Victor Chavez was re-appointed for a two-year term.

3. Reports

A. President's Report -- N. Kraemer

1. University Cabinet. A new university logo has been selected and will go into effect immediately. The logo is available from University Publications. There have been questions raised about paying for the Midwest Student Exchange used by various programs on campus for recruiting. President Hughes plans to recommend to the Board of Regents that Native American Indian students in Oklahoma be permitted pay resident tuition rates in Kansas. As of April 28, FY'95 budget allocations had not been finalized by the governor or the legislature.

2. Continuing Appointments. The ad hoc Continuing Appointments Committee has developed recommendations to be sent to AVP Dreifort for a new appointment category to be called "Faculty Associate". This proposal has been taken to the Faculty Senate, which has referred it to its own ad hoc committee for review and recommendation. Senators expressed concern about the Faculty Senate making recommendations affecting unclassified professional personnel with no input from the UPS. N. Kraemer will write President Hughes expressing the UPS' concern and inviting him to attend the next UPS meeting to discuss the issue.

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3. Status of Evaluation Policy Recommendations. No response from President Hughes to date.
- B. Joint Senate Task Forces
 1. Tuition Assistance. The next task force meeting is set for April 29.
 2. University Committees. No further developments to date.
 3. Coordinated Personnel Handbook. This task force met last week and hopes to have a report ready in May.
 4. Sexual Harassment Committee. The Classified Senate approved the joint policy at its last meeting. D. Nance will draft a cover memo to forward the policy to President Hughes for review and approval.
- C. Professional Development Committee -- J. Pletcher, C. Razook-Ellsworth
 1. TQM Sessions. C. Razook-Ellsworth and E. Stearns have scheduled two follow-up TQM sessions on June 2 at 8:30 am and June 14 at 1:30 pm - to be held in NIAR 307.
 2. May Reception. The UPS Reception has been set for Friday, May 13, 1994 at the Alumni Center from 3:00 to 5:00 pm. Flyers will be sent out, and the reception will be listed on the "Inside WSU" calendar.
- D. Reclassification Issue -- M. Turner.

M. Turner has drafted a proposed position paper and proposed revisions in the legislation defining the classified and unclassified service. The subcommittee will review these drafts and bring their final recommendations to a future Senate meeting. Other Regent schools will be contacted about supporting proposed revisions in the legislation.
4. United Way Steering Committee. The Senate appointed Joe McLeland, Bob Davis, Linda Black, and Dale Valentine as UPS representatives on the United Way Steering Committee.
5. Support Committee Retrenchment Recommendations -- S. Gladhart.

The Senate concurred with the Support Committee recommendation that there should be a single university policy regarding unclassified retrenchment and asked the committee to develop a proposed revision of the current faculty retrenchment policy to include unclassified professionals. S. Gladhart will bring the proposal to a future Senate meeting for review.
6. Employee Focus Group Task Force -- C. Razook-Ellsworth.

The ad hoc Employee Focus Group Task Force presented its recommendations for employee focus groups, which were approved by the Senate. C. Razook-Ellsworth will forward the recommendations to President Hughes for his review.
7. Meeting Schedule

The next UPS meeting is scheduled for 8:30 am in 425 Ahlberg Hall on May 12. At that meeting, a date will be established for a transition meeting between the current and new senates, and issues for referral to the new senate will be discussed.

Meeting adjourned 10:00 a.m.