

WICHITA STATE UNIVERSITY  
UNCLASSIFIED PROFESSIONAL SENATE

April 7, 1994  
8:30 a.m.  
425 Ahlberg Hall

**NOTE: PLEASE NOTIFY NANCY KRAEMER (EXT 3600), CATHY RAZOOK-ELLSWORTH (EXT 3688),  
OR BONNIE JOHNSON (EXT 3404) PRIOR TO THE MEETING IF YOU CANNOT ATTEND.**

AGENDA

1. Approval of Prior Minutes - February 24 and March 10, 1994
2. Reports
  - A. President's Report - N. Kraemer
    1. "Continuing Appointment" Committee
    2. Status of Evaluation Policy Recommendation
    3. United Way Steering Committee
    4. Other
  - B. Joint Senate Task Forces
    1. Tuition Assistance - B. Bowman
    2. University Committees - N. Kraemer
    3. Coordinated Personnel Handbook - N. Kraemer
    4. Sexual Harassment Policy - D. Nance
  - C. Professional Development Committee - B. Johnson, J. Pletcher, C. Razook-Ellsworth
    1. Service Awards Report - A. Schafer
    2. May Reception
    3. Other
  - D. Support Committee - S. Gladhart
  - E. Election Committee - V. Chavez, L. Matson
  - F. Employee Focus Group Task Force - C. Razook-Ellsworth
  - G. Legislative Committee - D. Nance, M. Wood, B. Wynne
  - H. Other
3. Reclassification Issue - Discussion of Draft Position Paper (Attached)
4. Planning for Spring General Meeting - April 20, 1994 3:30-5:00 p.m. 201 Ahlberg - Proposed Agenda Attached
5. SASO Membership Drive - J. Keys
6. CAC Support - J. Keys
7. As May Occur

WICHITA STATE UNIVERSITY  
UNCLASSIFIED PROFESSIONAL SENATE  
Meeting Minutes -- April 7, 1994

The Senate convened on April 7, 1994, at 8:30 a.m. in 425 Ahlberg Hall.

Senators Present: Tom Brock, Vic Chavez, Stephen Gladhart, Bonnie Johnson, Jennifer Keys, Nancy Kraemer, Grady Landrum, Linda Matson, Don Nance, Jill Pletcher, Cathy Razook-Ellsworth, Lynnette Seymour, Mike Wood

Senators Absent: Stephanie Casper, Shelley Farmer, Doug Vandersee, Bill Wynne

Guests Present: Mike Turner

1. Approval of Prior Meeting Minutes

The minutes for February 24, 1994, and March 10, 1994 were approved as submitted.

2. Reports

A. President's Report -- N. Kraemer

1. "Continuing Appointment": The committee has proposed a new "Faculty Associate" Rank, but it will have limited application.
2. Evaluation Policy Recommendation: No response from President Hughes.
3. United Way Steering Committee: Three volunteers from each senate are needed for this committee. Requests for volunteers have been added to the "Committee Service Interest Form" for the Spring General Meeting.
4. Other: Bobby Patton has been named new Vice President of Academic Affairs.

B. Joint Senate Task Forces

1. Tuition Assistance: A large response has been received to date to the employee survey sent by the committee.
2. University Committees: No new developments to report.
3. Coordinated Personnel Handbook: The committee is to meet next week and have recommendations ready by early May.
4. Sexual Harassment Committee -- D. Nance: The committee is presenting a final version of the policy to the Classified Senate for review and approval next Wednesday.

C. Professional Development Committee -- J. Pletcher, C. Razook-Ellsworth

1. Service Awards Report - A. Schafer. Three Presidential Awards were recommended to President Hughes from each senate. The awardees will receive a letter to ensure their presence at the Annual Shocker Pride Picnic April 12. Each senate had an excellent response for nominees. For future years, the criteria is recommended to be general - "exemplary and outstanding service" - and no limit on length of service.
2. TQM Sessions: C. Razook-Ellsworth and E. Stearns scheduled two more continuation TQM sessions for the first two weeks of June.
3. Senate Reception: The May reception for outgoing/incoming senators has been set for Friday, May 13, 1994, 3:30 to 5:30 pm at the Alumni Center.

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- D. Support Committee - S. Gladhart  
The Senate approved proposed Support Committee by-laws developed by the Committee. S. Gladhart distributed a recommendation regarding the retrenchment policy; the recommendation will be discussed during the next meeting.
- E. Election Committee - V. Chavez and L. Matson  
Due to the budget crisis and administrative down-sizing in the President's Division (Athletics), no one felt they could spare the time to run for the second senatorial position in that division; if circumstances stabilize in the next few months, a special election will be held in the fall to fill the vacant position.
- F. Employee Focus Group Task Force - C. Razoock-Ellsworth. The task force presented its recommendations to the Senate, which made several suggestions regarding the number and focus of the focus groups. The task force will incorporate the suggestions into the recommendations for review at the next Senate meeting.
3. Reclassification Issue - M. Turner. M. Turner and the Senate overview task force have developed a position paper concerning the reclassification issue and have sent it to the Regents attorney for review. The task force will meet again next week.
4. Spring General Meeting. The Spring General Meeting is scheduled for April 20, 1994, from 3:30 to 5:00 pm in 201 Ahlberg Hall. The Senate approved the proposed agenda for the meeting.
5. SASO Membership Drive - J. Keys  
J. Keys provided an update on the status of the Athletic Department, and she distributed information on the SASO membership drive.
6. CAC Support - J. Keys and L. Seymour  
J. Keys and L. Seymour provided information on the status of the CAC and encouraged all personnel to support the CAC through the Bookstore and food services.
7. Meeting Schedule  
The next Senate meeting will be at 8:30 am in Ahlberg Hall Room 425 on April 28.

Meeting adjourned 10:30 am.