

THE WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE

October 14, 1993

8:30 a.m.

425 Ahlberg Hall

NOTE: IF YOU CANNOT ATTEND THIS MEETING, PLEASE NOTIFY NANCY KRAEMER (EXT 3600)
OR BONNIE JOHNSON (EXT 3404) IN ADVANCE

AGENDA

1. Approval of Prior Minutes (September 9, 1993)
2. Reports
 - A. President's Report - N. Kraemer
 1. University Cabinet Meeting
 2. Grievance Policy Recommendations (latest revision attached)
 3. Joint Senate Activities
 - a. Sexual Harassment Policy Task Force
 - b. Coordinated Personnel Policy Handbook
 - c. Tuition Waiver/Assistance Task Force
 - B. AVP Search Update
 - C. Professional Development Committee - B. Johnson, J. Pletcher, C. Razook-Ellsworth
 1. UPP Recognition Program - on hold
 2. Wayne Carlisle Distinguished Service Award Program - status?
 3. Professional Development Activities
 - D. Evaluation Task Force Update - S. Gladhart
 - E. Alternative Tenure Track Task Force Update - S. Gladhart
 - F. Report on UPS Election for Replacement Senator - V. Chavez, L. Matson
3. Non-Reappointment Policies
4. Fall General Meeting - November 10
 - A. Agenda
 1. President Hughes
 2. Wayne Carlisle Posthumous Award
 3. Activities Update
 4. Other
5. Items for Discussion with President Hughes - October 28 (8:00 a.m. start date)
 - A. Salary Disparity
 - B. Non-reappointment Policies
 - C. Career Development and Professional Advancement
 - D. Input into University Affairs
 - E. Senate Logistics - clerical support
6. As May Occur

WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE
Meeting Minutes -- October 14, 1993

The Senate convened on October 14, 1993, at 8:30 a.m. in 425 Ahlberg Hall.

Senators Present: Tom Brock, Victor Chavez, Stephen Gladhart, Bonnie Johnson, Jennifer Keys, Nancy Kraemer, Grady Landrum, Linda Matson, Jill Pletcher, Cathy Razook-Ellsworth, Lynette Seymour, Mike Wood, Bill Wynne

Senators Absent: Stephanie Casper, Don Nance, Doug Vandersee

Guests Present: Barbara Bowman, Lynn Murphy, Mike Turner

1. Approval of Prior Meeting Minutes
The September 23, 1993 meeting minutes were approved as amended.
2. Reports
 - A. President's Report -- N. Kraemer
 1. University Cabinet Meeting. October 6 was the meeting of the University Cabinet. Some of the highlights of the Cabinet meeting are: restructuring of enrollment fees for simplification; 15-hour flat rate for tuition will remain; recruitment strategies were reported on; Title IX grant not funded and no reason given -- neighborhood service will be emphasized; new university accounting system will be installed with training to occur in January 1994; "Celebration of Fine Arts" concert; and initial look at FY '95 budget looks "tough."
 2. Grievance Policy Recommendations. N. Kraemer met with M. Turner and B. Bowman to review Ted Ayres' comments. A revised policy was reviewed by J. Rogers and resubmitted to T. Ayres.
 3. Joint Senate Issues. The UPS and the Classified Senate have started working on various issues. The Faculty Senate has not yet appointed their representatives.
 - a. Sexual Harassment Policy Task Force. The Task Force will meet on October 15. UPS representatives are D. Nance and V. Triponey. Classified representatives are B. Higgs and D. Zumwalt. B. Bowman is also on the Task Force
 - b. Coordinated Personnel Handbook. F. Brown, G. Buell and D. Harmon are the UPS representatives. L. Tedder, W. Carter, and J. Coleman are the Classified representatives. B. Bowman and M. Turner will be involved at the review stage. F. Brown will chair and schedule first meeting.
 - c. Tuition Waiver/Assistance Task Force. UPS representatives are B. Bowman and S. Casper; Classified Senate representatives are M. Warre and B. Achey. M. Warre will chair committee and schedule first meeting.
 - B. Vice President for Academic Affairs Search -- N. Kraemer
The finalists have been narrowed to nine and the committee is meeting October 18.

- C. Professional Development Committee -- J. Pletcher, C. Razook-Ellsworth
1. Unclassified Professional Personnel Recognition Program. The individual senate recognition programs are currently being placed on hold. President Hughes wants a combined employees recognition program.
 2. Wayne Carlisle Distinguished Service Award Program. The award needs President Hughes' approval because of the university wide recognition program. A decision will be made soon regarding November 10 presentation. It is hoped the program could become university-wide.
 3. Women's Volleyball -- WSU Spirit Night. The committee has gone forward with plans for November 6 and inviting the other senates to co-sponsor the activity. L. Seymour volunteered sweatshirts from the Bookstore; B. Wynne volunteered cowboy hats; and the Alumni Association is being asked for WSU memorabilia. The MRC is printing the flyers. Each Senate would provide their mailing labels. The committee will check on a Chalk Talk before the games.
 4. TQM follow-up or other. C. Razook-Ellsworth is checking with E. Stearns for scheduling a follow-up TQM and another general meeting regarding TQM.
- D. Evaluation Task Force Update -- S. Gladhart
The first meeting is scheduled October 18. Members of the Task Force are S. Gladhart, L. Seymour, G. Landrum, J. Rogers, S. Casper, L. Matson, B. Bowman and J. Keys.
- E. Alternate Task Force Update -- S. Gladhart
The first meeting is scheduled October 18. Members of the Task Force are S. Gladhart, D. Nance, E. Skokan, E. Stearns.
- F. Report on UPS Election for Replacement Senator- V. Chavez, L. Matson
The Election Committee will count ballots on October 18.
3. Non-Reappointment Policy. No report.
 4. Fall General Meeting
The first general meeting is scheduled for November 10 from 3:30 to 5:00 PM at 209 Hubbard Hall. The agenda will be: President Hughes, possibly the Carlisle award, senate activities to date, a report from M. Herrin on budget, introduction of new Senate, committee reports and possibly a TQM information handout.
 5. Items for Discussion with President Hughes -- October 28 (8:00 am start time)
The senate listed the following items for possible discussion. A memo will be sent ahead of time so Dr. Hughes can gather any necessary material. The items are: salary discrepancies, non-reappointments, career developments, recognition programs, input into university affairs, senate logistics, Fair Labor Standards, tuition waiver, and consulting.
 6. Meeting Schedule
The Senate will next meet at 8:00 AM in Ahlberg Hall Room 425 on October 28.

Meeting adjourned 10:00 a.m.