

July 15, 1993

THE WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE

July 15, 1993

8:30 a.m.

425 Ahlberg Hall

AGENDA

1. Approval of Prior Minutes (June 24, 1993)

2. Election of Officers
 - A. President
 - B. Vice President
 - C. Secretary

3. Reports
 - A. Senate Business - N. Kraemer
 1. University Cabinet
 2. "Inside WSU" Coverage
 3. Campus Directory Listings
 4. Invited Guests
 5. Senate Agenda for 1993-94

 - B. Other

4. Revised Grievance Committee Recommendations for Policy & Procedure Changes - J. Rogers

5. Meeting Schedule

6. As May Occur

July 15, 1993

**WICHITA STATE UNIVERSITY
UNCLASSIFIED PROFESSIONAL SENATE**

Minutes - July 15, 1993

The Unclassified Professional Senate convened on July 15, 1993, at 8:30 a.m. in 425. Ahlberg Hall.

Senators Present: Tom Brock, Stephanie Casper, Victor Chavez, Kevin Clark, Stephen Gladhart, Bonnie Johnson, Jennifer Keys, Nancy Kraemer, Grady Landrum, Linda Matson, Don Nance, Lynette Seymour, Doug Vandersee, Mike Wood, Bill Wynne

Senators Absent: Jill Pletcher, Cathy Razook-Ellsworth

Guests Present: Jim Rogers

1. Approval of Prior Minutes

The June 24, 1993, meeting minutes were approved as submitted.

2. Revised Grievance Committee Recommendations for Policy & Procedure Changes

Jim Roger, current Committee Chair, presented a revised draft of the Unclassified Professional Grievance Policy and Procedure for Senate recommendations and approval. Following discussion the Senate approved Nancy Kraemer's distribution of a corrected copy of the Policy to Senators, Barbara Bowman, and Mike Turner for final review by mail, before submitting the Policy to the Regent's Attorney and the President Hughes for approval.

3. Elections

By unanimous ballot the new officers elected for 1993-1994 are: Nancy Kraemer, President; Cathy Razook-Ellsworth, Vice President; Bonnie Johnson, Secretary.

4. Reports

A. Senate Business - N. Kraemer

1. President Hughes has recommended the formation of a University Cabinet composed of the Vice Presidents, Deans, and Senate Presidents. The Cabinet is to meet twice monthly with the first meeting being August 25.
2. "Inside WSU" coverage will be provided by the Secretary sending the minutes and meeting notices to Cass Brunner on a regular basis.
3. Nancy Kraemer will follow up with getting the Unclassified Senate listed in the Campus Directory with Kat Schneider.
4. The Senate approved unanimously to invite Barbara Bowman and Mike Turner to sit with the Senate at all meetings and activities to provide counsel and advise in their capacities as Director of Affirmative Action and Director of Human Resources.
5. Senate Agenda Items for 1993-1994 were discussed from the list in the May 6, 1993, Senate minutes and reproduced below for reference.

Agenda for New Senate

a. General Activities

- General Meetings (Fall & Spring). The fall meeting may take place in October or November with Dr. Hughes addressing the general membership & the presentation of a Wayne Carlisle Distinguished Service Award.
- Committee representatives - Review current committee membership and update.
- Election Committee - A fall meeting and the appointment of two

Unclassified Professional Senate Minutes

July 15, 1993

2

- current senators to the committee.
 - Unclassified Professional recognition presentations - Wayne Carlisle Distinguished Service Award and length of service recognition.
 - Regular "Inside WSU" coverage of Senate meetings and activities.
 - Annual reception for Fall and/or Spring semester for the unclassified professional personnel at the Alumni Center.
- b. Issues for Discussion/Action
- ✓ • Establishment of university committees with representation for all constituencies - A memo will be sent to current Senate presidents and Vice President Dreifort
 - • Salary Differential - Instructional versus non-instructional
 - ✓ • Alternate tenure track for teaching unclassified professional personnel
 - ✓ • Grievance policy and procedures - In routing for signatures
 - ✓ • Retrenchment policy and procedures
 - • Non-reappointment policy
 - • Consulting and outside income policy
 - ✓ • Equitable application of policies to all constituencies - A consolidated handbook
 - ✓ • Appointment designation - Delineation of "temporary"
 - Professional development (career advancement, continuing education, recognition)
 - ✓ • Tuition waiver for employees and families
 - • Senate budget and clerical support - A new budget of \$1003 has been approved for the coming year and clerical support needs work.

B. Senate Committees - N. Kraemer

The senate was briefed on the existing Senate Committees: Grievance Committee, Advisory and Appeals Committee, Committee on Committees, Professional Support Committee, Tuition Assistance Subcommittee, Adhoc Smoking Assistance Committee, and Professional Development Committee. The senators were also briefed on the University and Faculty committees which current members are serving on - Capital Improvement Committee, Traffic Committee, Athletic Director Search Committee, Academic Affairs Vice President Search Committee and Non-traditional Instruction Committee.

5. As May Occur

Nothing was brought up for Senate discussion.

6. Meeting Schedule

The Senate will next meet August 12 at 8:30 AM in Ahlberg Hall Room 425.

Meeting adjourned 10:00 a.m.