

WICHITA STATE UNIVERSITY

UNCLASSIFIED PROFESSIONAL SENATE
Minutes - November 12, 1992

The Unclassified Professional Senate convened on November 12, 1992, at 8:30 a.m. in 425 Ahlberg Hall. Due to lack of a quorum on November 5, the Senate addressed the November 5 agenda at this meeting.

Members Present: Barbara Bowman, Frankie Brown, Tom Brock, Stephen Gladhart, Noah Hart, Bonnie Johnson, Nancy Kraemer, Don Nance, Janet Nickel, Jill Pletcher, Cathy Razook-Ellsworth, Jim Rogers, Dale Valentine, Doug Vandersee

Members Absent: Barbara Mason, Amy Schafer, Mike Turner

1. Approval of Prior Minutes

The minutes of the October 15 and October 26, 1992 Unclassified Professional Senate meetings were approved as submitted.

2. November 17 General Meeting

Agenda items for the November 17 general meeting of unclassified professional personnel were discussed as follows:

- A. Introduction of New Senators: D. Valentine will open the meeting and introduce Senators appointed since the last general meeting.
- B. Program Review: Copies of the Senate's program review document and the UPS responses to Provost Cottle's and President Armstrong's recommendations were distributed to all unclassified professionals with the agenda for the November 17 meeting.
- C. Presidential Search: Vice President Lowe will provide an update on the presidential search process.
- D. Update on Smoking Policy: B. Bowman will report on the status of the proposed smoking policy.
- E. Information Sessions: The spring information sessions will be held on February 12 and 26, from 2:00-5:00 p.m. in 107 Devlin Hall. B. Bowman and F. Brown will coordinate the sessions in cooperation with A. Schafer, who organized the fall meetings.
- F. Tuition Assistance Proposal: Marty Hammond, president of the Classified Senate, will brief the constituency about the tuition assistance proposal submitted by that organization.
- G. Support Committee: S. Gladhart will update the constituency on the formation, charge, membership, and activities of the Unclassified Professional Support Committee.
- H. Constitution: D. Valentine will ask for a motion to approve the constitution. If the motion is made and seconded, discussion will follow. Assuming discussion issues can be dealt with during the meeting, a vote will be taken on approval of the constitution. If the discussion raises major issues, constituents will be asked to submit their concerns, comments, or recommendations in writing to the Constitution Committee, and the vote will be tabled.
- I. As May Occur: Spring Elections: If the constitution is approved, B. Johnson will review the process to occur during the spring semester for the Election Committee and the new Senate.

3. Reports

A. President's Report - D. Valentine

1. President Armstrong convened a meeting of the University Council, comprised of the presidents of the Classified, Unclassified Professional, and Faculty Senates and the Student Government Association, to discuss the program review activity. The Council will meet again on Monday, November 16.

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2. The Mission Review Drafting Committee will prepare its final draft this week and will forward its recommendations to President Armstrong. University mission recommendations are to be submitted to the Regents in December, at which time the Regents plan a staff analysis of the drafts.
3. The new composition of the Traffic Policy Committee will be two classified personnel, two faculty, two unclassified professionals, and seven students.
4. President Armstrong will announce his final recommendations on program review during a public meeting scheduled for 2:00 p.m. on Monday, November 16, in the CAC Theater. He will brief the senate presidents on the recommendations prior to the meeting.
5. The Grievance Committee may be asked to hear a second grievance this semester, this one dealing with policy pertaining to acceptance of payment for outside consultation.
6. The Faculty Senate ad hoc Tenure and Promotion Policy Committee has delivered its report to the faculty. The memo accompanying the report includes the recommendation that issues relating to unclassified professionals with teaching duties be considered by the Faculty Senate.
7. On December 2, the current president and president-elect of the University of Kansas Professional Staff Association will visit WSU for a meeting with the Unclassified Professional Senate. The meeting will be held as a luncheon meeting; location will be determined. All members of the Senate are invited and encouraged to attend.

B. Unclassified Professional Support Committee - S. Gladhart

The Support Committee is reviewing the Unclassified Professional Personnel Policy and is drafting recommendations for revisions, particularly pertaining to the policy on dismissal without cause. Proposed revisions will be submitted to the Senate as they are prepared by the Support Committee; the Senate will review the proposed revisions but will hold them until the Support Committee has completed its review of the entire policy before forwarding recommendations for change to President Armstrong.

4. Phased Retirement Program

This item will be tabled until the next meeting.

5. Meeting Schedule

The next meeting will be held on Thursday, November 19, at 8:30 a.m. in Room 425 Ahlberg Hall.

Meeting adjourned 9:50 a.m.