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University Senate

Academic year 1978-1979

Volume XV

Agenda and Minutes of the Meeting of May 7, 1979

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WICHITA STATE UNIVERSITY SENATE

AGENDA

Meeting Notice: May 7, 1979, 126 Clinton Hall, 3:30 p.m.

Order of Business:

- I. Calling of the Meeting to Order
- II. Informal Proposals and Statements
- III. Approval of the Minutes for the meeting of April 23, 1979
(Vol. XV, No. 12).
- IV. Old Business: Report of Committee on Committees--
Senator Throckmorton (Attachment C to Agenda
of 4/23/79).
Ratification of committee appointment, nominated
to fill new position on Community Education
Committee:
Marna Young (AS-Lib/Media Resources Center).
Term expires spring, 1982.

Report of Scholarship and Student Aid Committee--
Dr. Parris (Attachment D to Agenda of 4/23/79).
- V. New Business: Report of Tenure and Promotion Committee--
Dr. Thomas. (Attachment A)

Report of Curriculum and Academic Planning
Committee--Bernice Hutcherson. (Attachment B).

Report of Advisory and Appeals Committee
(Retrenchment)--Dr. Alley. (Attachment C)
- VI. Adjournment

ATTACHMENT A
To Agenda 5/7/79

REPORT TO UNIVERSITY SENATE

from

TENURE, PROMOTION AND ACADEMIC FREEDOM COMMITTEE

1978-79

May 7, 1979

UNIVERSITY
TENURE, PROMOTION AND ACADEMIC FREEDOM
COMMITTEE MEMBERS
1978 - 1979

Paul Ackerman
John Belt
Jay Fulton
Orpha Duell
Martha Houston
Marilyn Parker

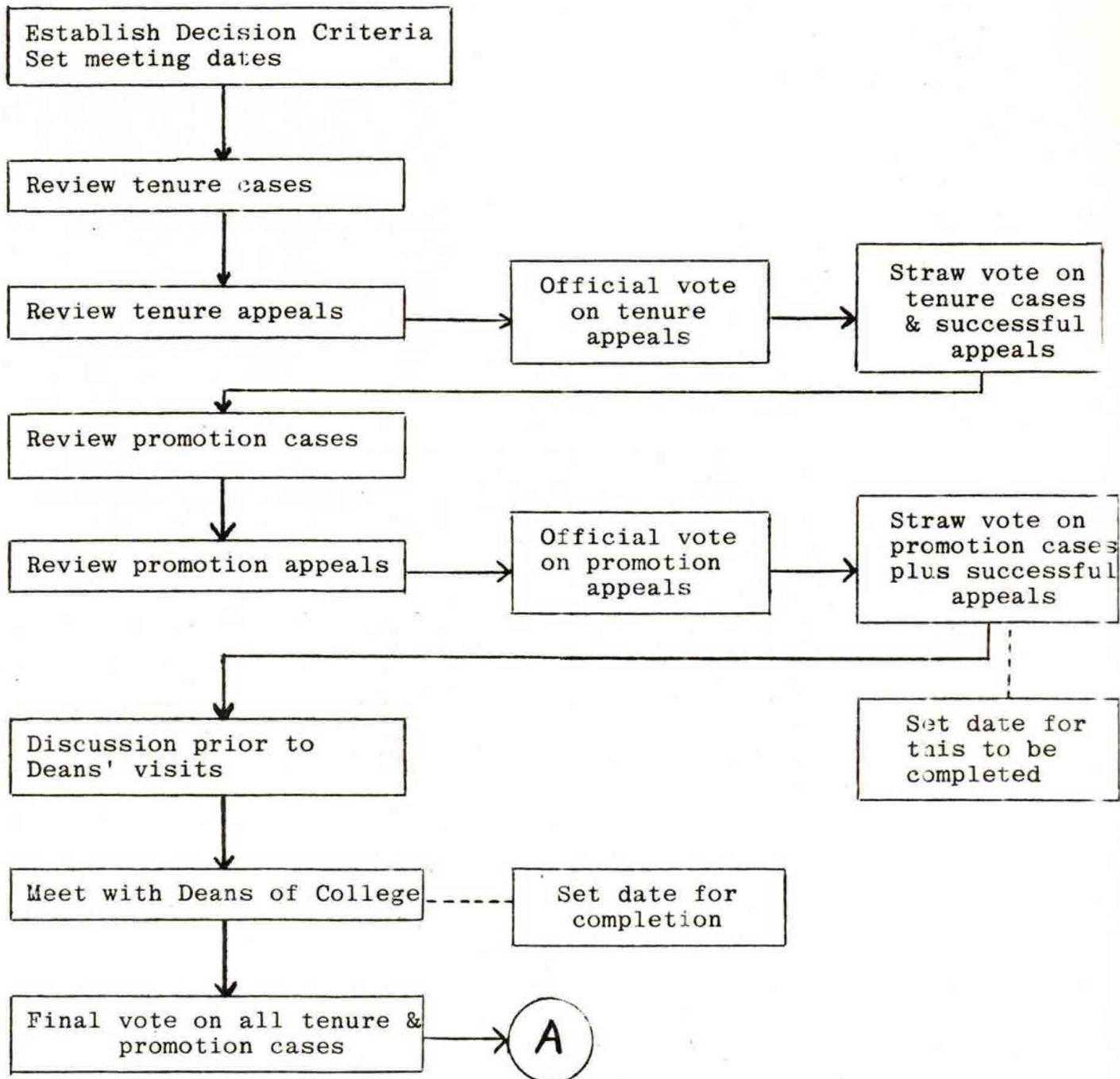
Paul Reed
Robert Schrag
Helen Throckmorton
Phillip Thomas, Chairperson
Lloyd M. Benningfield, Secretary
John B. Breazeale, Ex Officio

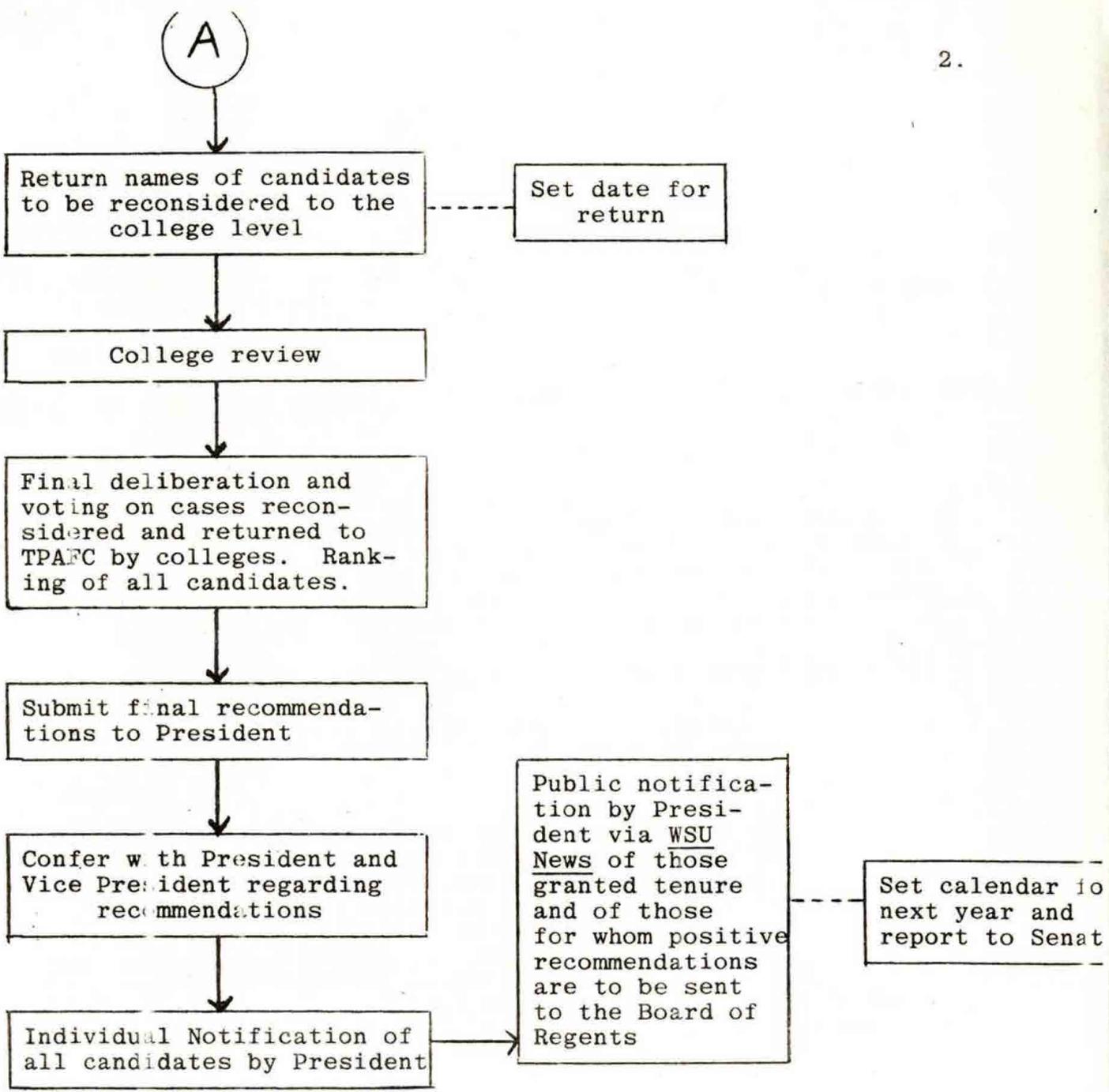
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PROCEDURAL FLOW CHART

The following flow chart indicates the sequence of events that leads to the final recommendations of the TPAFC and President of the University. This very useful chart was initially prepared by Professor Robert McCrosky for the 1977 - 1978 TPAFC REPORT.





ACADEMIC FREEDOM

During the 1978 - 1979 academic year, no cases of the infringement upon academic freedom were brought to the attention of the University Tenure, Promotion, and Academic Freedom Committee.

TENURE AND PROMOTION ACTIONS OF THE UNIVERSITY TPAFC FOR 1978 - 1979

The University TPAFC considered fifty-one cases during its deliberations this year.

Ten appeal cases from college committees were considered. Of these ten appeal cases, three were for tenure denials and seven cases were for denial of promotions (one case for promotion from assistant to associate and six cases for promotion from associate to full professor).

Twenty cases were for mandatory tenure decisions.

Twenty-one cases were for promotion decisions.

Appeal Cases:

While an individual may appeal a negative decision reached by a college committee on the grounds that there has been a "failure of due process, and/or inadequate consideration, and/or discrimination, and/or a violation of academic freedom" (v. 3.116 WSU Faculty Handbook), the ten appeals brought to the TPAFC were generally based upon inadequate consideration by the college committee. None of the appeal cases charged a violation of academic freedom and/or discrimination.

Three of the ten appeal cases were for tenure decisions. The committee elected to sustain the appeals of the three tenure decisions and to examine their cases with those of the other tenure candidates.

The remaining seven appeal cases were in promotion decisions, one from assistant to associate professor and six from associate to full professor. The committee elected to hear two of these cases, and these cases were subsequently placed with the promotion cases which had been favorably advanced by the college committees.

The committee in its final vote recommended positively four of the five appeal cases which it had considered.

Tenure Cases:

Although the university had twenty-two mandatory tenure review cases in 1978 - 1979, two of those cases were denied on the college or departmental level.

Consequently, the University TPAFC considered twenty mandatory tenure review cases (this figure includes the three tenure appeal cases described above)

The TPAFC acted favorably on eighteen of these cases. Two cases were returned to college committees for reconsideration. Both college committees, after reconsideration, reaffirmed their original positions.

The President accepted favorably sixteen of the eighteen cases which the University TPAFC recommended for tenure.

Sixteen of the twenty-two (73%) individuals eligible for tenure were granted continuous appointment.

Promotion:

The University TPAFC considered twenty-one promotion cases, six from instructor to assistant professor, thirteen from assistant to associate, and two from associate to full professor. Two of the promotion cases were appeal cases. When the committee elected to support the two appeal cases, these cases were returned to the respective college committee. In one case, the college committee agreed with the university TPAFC decision, and in the other, the college committee reaffirmed its initial decision.

The TPAFC recommended six cases for promotion from the rank of instructor to assistant professor. The President concurred with these recommendations.

The TPAFC recommended eleven of the thirteen cases for promotion from assistant to associate professor. The President concurred with these recommendations.

The TPAFC recommended two cases for promotion from the rank of associate to full professor. The President accepted these recommendations.

Ninety-one per cent of those recommended for promotion received their rank.

FIVE YEAR SUMMARY OF MANDATORY TENURE REVIEW CASES

YEAR	NUMBER OF MANDATORY REVIEWS	NUMBER AWARDED TENURE	PER CENT AWARDED TENURE
1978 - 79	22	16	73%
1977 - 78	20	16	80%
1976 - 77	26	16	62%
1975 - 76	26	18	69%
1974 - 75	18	10	56%

This Table indicates the pattern of tenure award at WSU during the last five years and demonstrates that the majority of candidates have received tenure.

GUIDELINES FOR TENURE AND PROMOTION REVIEW

The University TPAFC followed the guidelines and criteria for tenure and promotion as outlined in Section 3.09 of the Wichita State University Faculty Handbook.

WICHITA STATE UNIVERSITY
PROMOTION AND TENURE CALENDAR
1979 - 1980

- Step 1. September 7 - Latest date for transmitting to the dean the final list of department persons nominated for promotion and/or tenure, and notifying each person nominated.
- Step 2. September 28 - Latest date for completing nomination folders on each nominee and notifying eligible departmental faculty of their availability.
- Step 3. October 16 - Latest date for departmental meeting to vote on nominations from the department.
- Step 4. October 19 - Latest date for notification of deans and nominees of the results of votes at the departmental level.
- Step 5. November 20 - Latest date for college committees on promotion and tenure to make recommendations to the dean.
- Step 6. November 20 - Latest date for disposition of appeals made to the college committee.
- Step 7. November 30 - Latest date for deans to notify candidates and their chairperson of the decision on each nomination and of the opportunity to appeal negative decisions.
- Step 8. December 7 - Latest date for colleges to transmit to the central administration their recommendations for promotion or tenure.
- Step 9. December 14 - Latest date for Vice President to transmit to the University Tenure, Promotion, and Academic Freedom Committee the cases and materials to be reviewed.
- Step 10. February 1 - Latest date for University Committee to return required cases to the college level for re-examination.
- Step 11. February 8 - Latest date for college committees to report back to university level on the outcome of their re-examination of returned cases.
- Step 12. February 15 - Latest date for the University Tenure, Promotion, and Academic Freedom Committee to report to the President its recommendation on all nominations for promotion or tenure and its actions on any appeals made to it.
- Step 13. By March 19, candidates will be notified of the nature of the recommendations to be made by the administration to the Board of Regents.
- Step 14. By March 19, the Vice President for Academic Affairs will inform appellants and appropriate deans of University Tenure, Promotion, and Academic Freedom Committee decisions on appeals from the college level.

4/26/79

Proposed Amendment

Faculty Handbook, page 30, second column, first full paragraph be replaced by the following paragraph.

The committee will establish its recommendations by a voting process similar to that used at the departmental and college levels. In those cases where it does not vote to sustain the earlier college recommendation, the case will be returned to the appropriate college or division committee (copy to the appropriate dean or director) with the request that it reconsider its recommendation. The written request for reconsideration will state the grounds upon which the Tenure, Promotion, and Academic Freedom Committee has rejected the college or division recommendation. At the conclusion of the reconsideration by the college or division committee, a vote by the college or division committee (using the same voting process used to establish its initial recommendation) will be taken on each returned case. The decision resulting from the committee reconsideration will be forwarded in writing (copy to the appropriate dean or director) to the Tenure, Promotion, and Academic Freedom Committee. After receiving the copy of the results of the college or division committee reconsideration, the dean or director may send to the Tenure, Promotion, and Academic Freedom Committee his or her own recommendation for any of the reconsidered cases.

The paragraph that would be replaced by the above paragraph currently reads as follows.

The committee will establish its recommendations by a voting process similar to that used at the departmental and college levels. In those

cases where it does not vote to sustain the earlier college recommendation, the case will be returned to the appropriate dean or director and college or division committee with the request that they reconsider their recommendation. The request for reconsideration will state the grounds upon which the Tenure, Promotion, and Academic Freedom Committee has rejected the college or division recommendation. The decision resulting from the committee reconsideration will be forwarded to the appropriate dean or director who will forward the committee decision along with his or her own recommendation to the vice president. The vice president will forward their recommendations to the Tenure, Promotion, and Academic Freedom Committee.

Reasons for the recommended change.

1. To simplify and therefore facilitate the routing of cases returned to college or division committees for reconsideration.
2. To clarify the voting procedure to be used by college or division committees when cases are being reconsidered.

WICHITA STATE UNIVERSITY
CURRICULUM AND ACADEMIC PLANNING COMMITTEE REPORT
TO THE SENATE
Fiscal Year 1979

Purpose: The University Curriculum and Academic Planning Committee (UCAPC) began the current year working under the newly approved committee charge. (See Attachment 1). Throughout this year we believe that this charge has provided adequate structure for the work we have needed to accomplish.

Activity: (See approval/non approval of course/programs on Appendix #2.) The committee decided in 9/78 that it would be beneficial to strengthen the liaison with the Vice President for Academic Affairs office; made Dr. J. Snyder welcome to be an active participant in UCAPC meetings.

Follow up on recommendation that there be appropriate liaison between the UCAPC and the College CAPC's since the Senate had recommended as much coordination as possible occur between these bodies. Although opinion's vary, in general the effort has helped to further open communication between the UCAPC and College Level CAPC's.

The LAS CAPC had found some sections of the current course proposal form to be unclear and incomplete (For Example: What to do with changing an experimental course to a regular course?) Their provided revisions were considered, altered, negotiated and changed. At this time that form seems to adequately cover needs which arise.

In November we began serious discussion related to hardships reported by some departments particularly related to the early deadline(s) for course schedules in the Fall semester of a year. We have had much information and much subsequent discussion but this matter will likely become an item for completion in the Fall 1979 semester.

As well, several guests have participated in our continuing discussions regarding a study of the creation and review of Centers established on campus. A WSU Centers Review Subcommittee has worked toward possible center level program criteria and criteria for a process of development and review is expected to report back to the UCAPC in 5/79.

Also unfinished at this writing is work of our Catalog Offerings Update Subcommittee to clear a number of courses originally determined in 1977 not to have been taught within the past several semesters. This sub-committee is finally very near the end of its study and may clear that listing this spring '79 semester.

In light of all of the short and long range planning that seemed to be occurring at various places by various other groups on campus; our UCAPC Long Range Planning Sub-committee raised question

in regard to the significance of the planning portion of the charge to the UCAPC. After many weeks of discussion among our members and with guests, we have chosen not to challenge our planning role, but to utilize a "timed-priority approach" which simply means we will continue to handle curriculum matters and will handle any planning matters that may arise for us to handle at any given point in time.

Pending, will also be completion of discussion and decision on possible change in the membership of the UCAPC; and the establishment of a Division in which our new Dance Program should be assigned in relation to the General Education program.

Summary: We have accomplished the Course and Program proposal work which had certain deadlines to meet during this fiscal year. We have not completed much committee and sub-committee work on issues that were essentially non-deadline issues due to a fairly frequent lack of quorum to facilitate action. In many instances, absences are due to legitimate reasons, yet absence and a lack of quorum at any time essentially precludes a group action on issues. At some point the Senate may wish to consider some type of standardized procedure through which standing committees might best utilize their time together. We can proudly announce that Mr. Robert Ringer whom the Student Senate appointed as our student member has fulfilled all requested responsibilities and been faithful in attendance at our meetings.

Professor Bernice Hutcherson
Chairperson UCAPC, Fiscal '79

UNIVERSITY CURRICULUM AND ACADEMIC PLANNING COMMITTEE

Revised Committee Charge

(As approved by the University Senate on 11/21/77)

CURRICULUM AND ACADEMIC PLANNINGA. Composition: (12 members)

Standard Composition (10)

Students (2)

B. Selection: Standard procedures

C. Charge: The Curriculum and Academic Planning Committee will facilitate comprehensive planning for appropriate curriculum development, innovation, and flexibility within the mission of the University.

1. It will coordinate the review and consideration of all policies related to the University curriculum:
 - a. confirm, reject, or refer back to colleges their recommendations for the following:
 1. all new programs and their associated courses.
 2. courses affecting more than one college.
 - b. To hear appeals from college-level curriculum committees where changes affect colleges other than the proposing college.
 - c. To act as a liaison body to facilitate cooperative agreements, such as cross-listed or inter-departmental courses, between colleges.
 - d. Provide review of any matter related to curriculum which calls for ultimate approval by the Academic Committee of the Board of Regents.

2. It will initiate formal periodic program and/or course review in all departments and/or colleges so as to avoid or reduce needless duplication. It also reviews catalogs and course schedules for the purpose of keeping catalog statements of course offerings in line with actual scheduling practices.

3. It will assign every department and/or program in the University to one of the following four divisions:
 - a. Humanities and the Fine Arts (excluding performance and studio courses).
 - b. Social and Behavioral Sciences
 - c. Natural Sciences and Mathematics
 - d. Professional Studies (including performance and studio courses).

D. Procedures: The Curriculum and Academic Planning Committee, in conjunction with the Office of the Academic Vice President, will establish appropriate university curriculum planning procedures. It will:

1. Establish a curriculum calendar for course and program proposals, changes, and deletions.
2. Establish in conjunction with the Office of the Academic Vice President, procedures for the transmission of program and course proposals, deletions, and changes.
3. Establish and review the FORMAT FOR NEW PROGRAM PROPOSALS, COURSE CHANGES, DELETIONS, AND RELATED TRANSACTIONS.

E. Appeals: The decisions of the committee may be appealed to the Vice-President for Academic Affairs.

Reports to the Senate, as required under the Standard Charge to all Policy Committees, shall include recommendations made to appropriate administrative persons and actions taken by those persons.

Courses/Programs Acted Upon

Appendix #2

- 9-20-78 Philosophy 129 and Philosophy 327, approved.
- 9-22-78 Art Education 514, approved. Drop Art 170 and offer Art 270, approved.
Instructional Services 710, approved. Art Education 312, approved.
- 10-4-78 Proposal for a School of Accountancy, approved.
- 11-1-78 The negotiated changes suggested by LAS - CAPC for the course proposal form were approved.
- 2-1-79 Recommendation that the Women's Studies Courses be regarded as satisfying the requirements in the Humanities and the Fine Arts Division in the General Education Program and be assigned to that Division within the University, approved.
English 232G, approved.
A Field Major in Biochemistry, approved.

Wichita State University
INTER-DEPARTMENTAL CORRESPONDENCE

ATTACHMENT C
To Agenda 5/7/79

To Annual Report to Members of the University Date April 24, 1979
Senate
From Bob Alley, ^{RRA}Chairperson, Committee for the Reduction of Unclassified
Staff for Budgetary Reasons (Retrenchment Committee)
Subject Annual Report

The most significant report that the committee can make to members of the Senate this year is that the committee has not been called to provide advice to the President in matters of re-trenchment. Since the number of positions presently scheduled to be lost due to a decrease in enrollment is relatively small, the Board of Regents has not declared financial exigency and thus the committee has not been called into service.

The committee has met twice during the current year, however, for other purposes. First, the committee has reviewed the faculty-adopted document POLICIES AND PROCEDURES FOR THE REDUCTION OF UNCLASSIFIED STAFF FOR BUDGETARY REASONS. The committee has not found the document wanting in any significant way. We anticipate that, should financial exigency be declared by the Board of Regents, numerous policy questions would undoubtedly arise. At this time we do not recommend any changes in the existing document however.

Several significant questions yet to be answered have been developed as a result of activities of the committee this past year however.

- a) How and when do the Regents declare financial exigency?

The WSU document calls for a declaration of financial exigency by the Board of Regents. Corresponding documents at other Regent's institutions call for the president and/or chancellor of that institution to make the declaration. Presently there seem to be no guidelines regarding when a declaration of exigency should be declared. As noted above, it is also somewhat unclear as to who should declare exigency. A working definition which suggests that financial exigency should be declared when the cutbacks reach a point where the first tenured faculty member must be discharged has come gradually to be accepted.

The matter has come to the attention of the Board of Regents and there is some indication that they may be interested in the development of some procedural guidelines relative to a declaration of financial exigency in the coming months.

- b) Do members of the Retrenchment Committee have any role in advising the administration when faculty reduction takes place without financial exigency having been declared?

The answer to this questions seems clearly to be, "No" under our current document.

- c) Who are "faculty" under the terms of current university policies?

Currently we have a situation in which there are persons still holding faculty appointments but who are not in teaching roles. This is a very mixed situation in that many of those titles and ranks were earned prior to the person assuming his/her present administrative post. Some of these academic titles have been eliminated this past year under pressures from other policy decisions on campus. Specifically, the question has been raised by the Faculty Welfare Committee and others. The Regents and CACAO have looked at this issue and have generally been working toward a reduction of dual titles wherein possible. New persons employed generally do not have specific titles that entitle them to rank in a given department under any exigency policies.

Second, the committee has devoted attention to the problem of articulation between college-level retrenchment committees and the University committee. Because the University committee is made up of chairs of the college committees plus one ex-officio member (the University Affirmative Action Officer) and one student, it is necessary that the college retrenchment committees meet periodically, maintain an up-to-date membership, and elect a chair with some regularity. Additionally, the college committees must function in such a manner that their activities can be supportive of the development of logical processes for the University committee. We are confident that the actions we have taken to this point will insure that the University committee will be ready to function at any point in time when financial exigency might be declared by the Board of Regents.

At the request of the President of the Senate, the Retrenchment Committee chairperson met with chairs of similar committees from the other five regents' institutions in Lawrence on April 19. Time for the meeting was very short, but it was evident that concerns found on this campus are also present at other institutions in the Regents' system. The questions raised earlier in this report were discussed at that meeting and found to be common problems at all institutions. In addition, several ideas emerged from the meeting that the WSU committee will pursue during the coming year.

END OF
ATTACHMENTS TO
AGENDA
OF
MAY 7, 1979

UNIVERSITY SENATE

WICHITA STATE UNIVERSITY

Minutes of the Meeting of May 7, 1979, (Vol. XV, No. 13).

Members Present: Benningfield, Blazicek, Boeckman, Breazeale, Brewer, Case, Chopra, Dreifort, Duell, Gladhart, Gosman, Graham, Greenberg, Hursh, Irish, Kasten, Kenyon, Kukral, McBride, Miller, Millett, M. Myers, Parker, Perel, Poe, Rodgers, Sharp, Shawver, Shimerda, Soles, Solomon, Tasch, Terrell, Thomann, Thomas, Throckmorton, Tilford.

Members Absent: Ahlberg, Bardo, Chaffee, Childs, Christ, Collison, Hay, Jakobatz, Kane, Kehoe, Maddox, Magelli, Mathis, May, McFarland, Meabon, J. Myers, Nance, Nees, Rhatigan, Rodenberg, Scriven, Terwilliger, Wilde.

Guests: Martha Houston, Bob Alley, P.D. Thomas.

I. CALL TO ORDER

President Perel called the meeting to order at 3:34 p.m.

II. INFORMAL PROPOSALS & STATEMENTS

There were no informal proposals and statements.

III. APPROVAL OF MINUTES

Minutes of the meeting of April 23, 1979 were approved.

IV. OLD BUSINESS COMMITTEE ON COMMITTEES RECOMMENDATION MOTION

Senator Throckmorton presented the report of the Committee on Committees and moved adoption of the distributed recommendation that representation on the University Curriculum Committee be extended to eighteen, to include six ex officio members, one from each of the college Curriculum and Academic Planning Committees; and further, that each college representative be selected by the College Committee.

FRIENDLY AMENDMENT

Senator Soles presented a friendly amendment to insert the words "from the respective College Curriculum and Academic Planning Committees" between the words "representative" and "be" in the last line of the previous statement.

Senator Throckmorton accepted the friendly amendment.

Senator Irish asked if all colleges are eager for this change and if representatives in this expanded committee will actually attend. Dr. Alley indicated that the University Curriculum and Academic Planning Committee feels that this motion is not needed.

SUBSTITUTE MOTION

Senator Millett introduced a substitute motion which read, "In order to provide for cross-representation and thereby strengthen liaison between the colleges and the University Curriculum and Academic Planning Committee, the University Senate recommends that each college appoint to its own curriculum committee the faculty member who represents the college on the University Curriculum and Academic Planning Committee."

This motion was seconded by Senator Terrell.

Senator Greenberg asked if this motion served only as a recommendation. The answer was yes.

Senator Brewer asked if colleges presently make specific recommendations to the University Committee on Committees.

The answer was yes, but the Committee on Committees is not bound to rigidly follow incoming recommendations.

VOTE The motion was passed.

MOTION Senator Throckmorton moved ratification of the appointment of Marna Young from the Library/Media Resources Center to the Committee on Community Education.

VOTE This motion was passed.

SCHOLARSHIP &
STUDENT AID
COMMITTEE
REPORT

Dr. Parris presented the report of the Scholarship and Student Aid Committee and moved acceptance of the report.

MOTION
VOTE

This motion was passed.

TENURE & PRO-
MOTION COMM.
MOTION

Dr. Thomas presented the report of the Tenure, Promotion and Academic Freedom Committee and moved acceptance of the report.

Senator Irish asked what the grounds were for the President's reversal of some committee actions.

Dr. Thomas indicated that the President examines all cases carefully and then makes his own judgments.

Senator Irish asked if the President is better equipped to make these decisions than the Tenure, Promotion and Academic Freedom Committee.

Dr. Thomas stated that the President has a great deal of information at his disposal and does make considered decisions.

Senator Greenberg asked how many appeal cases were sustained by the Committee but reversed by the President.

Dr. Thomas indicated, to the best of his knowledge, there was only one.

Senator Chopra asked what weight the Committee gave to teaching, research, and service.

Dr. Thomas stated that the Committee looks for excellence in teaching, success in research and the service component is somewhat less important.

Senator Terrell asked if qualitative aspects of teaching excellence enter into the evaluation.

Dr. Thomas replied that the only information the Committee has available to them is what is contained in the tenure and promotion documents.

President Perel asked if the Committee solicits information other than that which appears in the documents.

Dr. Thomas indicated that that occurs in some specific cases.

Senator Greenberg asked what regulation allows the Committee to utilize outside persons to help with Committee judgments.

Dr. Thomas answered that outside advisors are utilized only to evaluate the scholarly work when the Committee does not feel qualified in a specific field.

Senator Greenberg asked how many women or minority individuals received tenure or promotion and Dr. Thomas responded with the appropriate numbers.

Senator Tasch expressed the opinion that we should be pleased that the Committee had the wisdom to call in outside experts when they felt experts were needed.

Senator Irish asked if the President ever calls in outside experts to help him in his decisions.

Dr. Thomas said, to the best of his knowledge, he does not.

Senator Irish stated that he found it hard to believe that one very busy individual could make better decisions than the entire Committee is capable of making.

Dr. Thomas replied that when the President does differ from the Committee, it usually involves individuals who are recommended on a split Committee vote.

Senator Breazeale, on behalf of the President, outlined in general the procedures used by the President for making decisions on tenure and promotion cases.

Senator Benningfield stated that many of the cases where the President and the Committee differ are the types of cases where a change of one vote in the Committee could have changed the Committee decision.

Senator Case asked whether it was reasonable to require a uniform method of teaching evaluation for proving competence.

Dr. Thomas indicated it would be both reasonable and beneficial if it were agreed that the Committee require this information.

Senator Chopra asked how the outside experts are chosen.

Dr. Thomas indicated that the Committee attempts, with the help of deans, to find recognized experts outside this University community.

Senator Terrell commended Dr. Thomas for an excellent discussion of the importance of teaching, research, and service.

Senator Thomas asked how the Committee evaluates the relative strength of different journals.

Dr. Thomas indicated that they used the best information available in each instance.

Senator Millett stated that many good journals, particularly in the education area, have rejection rates of over 90 percent. She asked if this rejection rate is considered by the Committee.

Dr. Thomas replied that it is considered when the information is available.

Senator Irish asked why it would not be appropriate to have the Department Chair seek outside experts for their evaluations in advance of the submission of the tenure and promotion documents to the Committee.

Senator Millett strongly recommended the above items for early consideration by next year's Tenure, Promotion and Academic Freedom Committee.

Senator Graham asked to what extent the Department Chair should participate in the preparation of tenure and promotion documents. He also asked if the degree of participation by the Department Chair should be clarified by the Committee.

Dr. Thomas stated that candidates who have the support of the department should receive every possible assistance in the preparation of their documents.

Senator Terrell asked if there were any instances where a Committee member disqualified themselves from voting and Dr. Thomas said that was not the case this year.

VOTE The motion to accept the report of the Tenure, Promotion and Academic Freedom Committee was passed.

MOTION Dr. Thomas then moved the adoption of the proposed amendment which is attached to the Tenure, Promotion and Academic Freedom report.

VOTE This motion was passed.

Senator Greenberg asked, since this amendment calls for a change in the Faculty Handbook, if it should go to the full faculty for approval.

President Perel ruled that it should not go to the full faculty meeting.

CURRICULUM & ACADEMIC PLANNING COMMITTEE MOTION Ms. Hutcherson presented the report of the Curriculum and Academic Planning Committee. She also presented an addendum to that report (addendum is identified as Attachment A to these minutes). She moved acceptance of the total Curriculum and Academic Planning Committee report.

VOTE This motion was passed.

RETRENCHMENT
COMMITTEE
REPORT
MOTION

Dr. Alley presented the report of the Advisory and Appeals Committee (Retrenchment). He briefly discussed the content of the report, and moved acceptance of the report.

Senator Kenyon asked for clarification of the last sentence of paragraph one of Section a. Dr. Alley discussed the significance of that sentence.

VOTE

The motion to accept the report was passed.

President Perel reminded the Senators that the last meeting of the year would be on May 14 and stated that this would include a meeting of the existing Senate and also a separate meeting of the new Senate.

ADJOURNMENT

The meeting was adjourned at 4:50 p.m.

Roger N. Kasten, Senate Secretary
Lucille Brodie, Recording Secretary

Addendum to the
UCAPC REPORT TO THE SENATE
Fiscal Year 1979

ATTACHMENT A
To Minutes of 5/7/79

From meeting of 5/3/79

Liaison Between the UCAPC & College CAPC's: Decision grew out of discussion of the proposed UCAPC Membership Change. The UCAPC reached consensus that to "establish liaison with the college level CAPC's by requesting that all college CAPC minutes be forwarded to (one of) the corresponding college representative(s) on the UCAPC" is the best alternative to pursue.

Our WSU Centers Review Subcommittee membership is revised with Dean Leonard Chaffee as Chairperson. The work of this subcommittee will continue into the Fall of 1979.

Our Catalog Offerings Update Subcommittee became inactive upon UCAPC decision that we would "hold on any further action on this topic until the Assistant Academic Vice President could determine additional need for same."

Our Long Range Planning Subcommittee has recommended and the UCAPC has approved the notion that (for this time) we will continue to be called the UCAPC and work on the basis of priority, in that we would be doing any planning that seemed appropriate, at a given point in time; and taking care of curriculum matters at another time as the need arises".

As to Divisional Assignment of the Dance Program, decision was reached that the Dance Program courses go under the category of professional studies.

New Members of the UCAPC for the year 1979-1980 with terms to expire in 1982 are Leonard Chaffee, Holly Clayson and Margaret Ford. Dr. Gerald Hoag will be the new Chairperson of the UCAPC in the coming year.

1979-80 UNIVERSITY SENATE

<u>COLLEGE OF BUSINESS</u>		<u>COLLEGE OF LIBERAL</u>		<u>AT-LARGE</u>	
<u>ADMINISTRATION</u>		<u>ARTS AND SCIENCES</u>			
3220	William Terrell (78)			3134	John Poe (14)
3215	Thomas Shimerda (87)			3150	John Dreifort (45)
3215	**Phillip May (87)	3108	<u>Humanities</u>	3324	Nancy Millett (28)
3210	*Joseph Paolillo (88)	3125	Jerry Irish (76)	3240	*Keith Graham (75)
		3108	Deborah Soles (74)	3684	*Orpha Duell (28)
		3180	*Robert Goldenberg (76)	3160	**William Perel (33)
		3180	*Patrick Kehoe (11)		
		3185	*Phillip Mohr (31)		
<u>COLLEGE OF EDUCATION</u>				<u>EX OFFICIO</u>	
3289	Roger Kasten (75)			3001	Clark Ahlberg (1)
3680	Bruce Ingmire (28)			3010	John Breazeale (13)
3325	*Robert Alley (28)			3020	James Rhatigan (8)
3350	*Alan Aagaard (77)				
				<u>UNIVERSITY ADMINISTRATION</u>	
<u>COLLEGE OF ENGINEERING</u>				3095	*Lloyd Benningfield (4)
3410	Edward Rodgers (44)	3170	<u>Social Sciences</u>		(2 yr. term)
3408	Albert Gosman (44)	3280	Grant Kenyon (34)	3301	*Leonard Chaffee (28)
3415	**Gary Thomann (44)	3171	John Bardo (25)		(2 yr. term)
		3171	**Gary Greenberg (34)	3095	*Michael Tilford (4)
		3195	*John McBride (52)		(1 yr. term)
				<u>STUDENTS</u>	
<u>COLLEGE OF FINE ARTS</u>				3480	*David Case (56)
3500	David Childs (53)			3480	**Owen Maddox (56)
3526	Nancy Scriven (53)			3480	*Kedre Wellshear (56)
3555	*Ray Olivero (67)			3480	*Dayle Morgan (56)
3	*Betty Welsbacher (53)			3480	*Russell Wright (56)
				3480	**Curtis Hursh (56)
				3480	*David Fida (56)
				3480	*Bryan Hufford (56)
<u>COLLEGE OF HEALTH</u>					
<u>RELATED PROFESSIONS</u>					
3610	Marilyn Parker (41)	3589	<u>ACADEMIC SERVICES</u>		
3619	*Don Felkner (43)	3020	Marilyn Myers (68)		
3614	*Mary M. Stevens (106)	3590	David Meabon (8)		
3626	*Richard McKibbin (43)	3700	*Dale Schrag (68)		
			*Eddie Tejada (6)		

* denotes newly elected senator

** denotes re-elected senator

the remainder are hold-over
senators