



Unclassified Professional Senate Archives

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Academic year 2020-2021

Meeting of April 20, 2021 Agenda

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USS & UP Joint Senate Meeting

9:30-11 a.m. April 20, 2021 via Zoom

I. Call to Order

- a. Minutes Approval Process – Electronic
- b. Committee Reports/Updates – Submitted in Advance

II. Old Business for USS & UP Senates

a. Shared Governance Activities

i. Presidential Search Update

1. Search committee conducted interviews with candidates and recommended finalists to KBOR.

ii. Reintegration Working Groups

1. The working groups are wrapping up their work and a new COVID operations group is forming to continue to address questions and make decisions moving forward. The re-integration group will continue to meet every other week to receive updates and provide feedback on campus issues related to our return to campus. Trish and Randy will serve on the COVID operations group and provide updates. If you have questions/feedback for this group, please email to Trish and Randy.

iii. Athletics Policy and Culture Task Force

1. Committee work has concluded, and final report has been shared with senators.

iv. Shared Governance Visioning Team

1. An email was sent to all USS and UP staff the end of March sharing the revised policy and informing them the UP, USS and Faculty Senate, and SGA would be voting on it in April. If endorsed, the policy will be presented to the President's Executive Team for review in May.

III. New Business for USS & UP Senates

a. Speaker: Kaye Monk-Morgan, Vice President for Strategic Engagement and Planning

b. Speaker: Judy Espinoza, Executive Director of Human Resources – update on transition to market-based pay

c. Shared Governance Policy Vote

IV. Committee Updates & Discussions

a. Committees

i. Awards/Acknowledgment (Joint) & Staff Recognition Task Force

1. Shocker Pride Celebration is scheduled for 2 p.m. Friday, April 23.

ii. Communication and Website (Joint)

1. The UP Senate homepage has been transitioned to the Staff Senate homepage. Work to fully transition the website over to Staff Senate will continue this spring/summer.
2. We are working on adding 2021-2022 Staff Senate candidates bios to the website. An announcement about elections and a link to the Staff Senate candidate bios has been placed on the homepage.

iii. Election (USS) and (UP)

1. Voting for the 2021 University Staff Senate election opened on April 19 and will run through April 25. We had 19 exempt and 14 non-exempt candidates accept their nomination.

iv. Organizational Governance (Joint)

1. Work will begin this month on Staff Senate Bylaws. Information will come out via email to Committee Chairs regarding the three-year long-range plan for year 2 updates.
- v. **Policy Review (Joint)**
 1. No updates at this time
- vi. **Professional Development and Service (Joint)**
 1. Due to low participation in the first two Final Friday events, we will be canceling the remaining two events for the Spring Semester. We will be shifting our focus to other service and professional development opportunities. Events and dates will be released soon.
- b. **Campus/University Business Meeting Updates**
 - i. **AOC (UP Representative)**
 1. No update at this time.
 - ii. **Budget Advisory Committee (Joint)**
 1. The Budget Advisory Sub-Committee has been reviewing strategic initiative proposals and will share their overall priority ranking with the full committee at the April 22 meeting.
 - iii. **Human Resources Meeting (Joint)**
 1. Rebecca Reiling has been named the HR Business Partner (BP) Supervisor. They hope to fill Rebecca's HRBP role. HR is hosting a town hall for faculty and staff from 9-10 Friday, April 23 on the transition to market-based pay. The flexible work arrangement guidelines have been reviewed by legal and will be shared with PET. HR will create a training for supervisors and staff.
 - iv. **Legislative Update (Joint)**
 1. Zach Gearhart provides a written update to be shared the end of the week of each week. To read an in-depth update and past updates, visit the WSU Government Relations webpage: <https://wsugovrel.wordpress.com/>.
 - v. **Library Appeals (Joint, Representative from Each Senate)**
 1. No updates at this time.
 - vi. **Parking Appeals (Joint, Representative from Each Senate)**
 1. We have seen a lot more Appeals come through including a lot pertaining to Overtime Parking in the YMCA Parking Lot. There have also been a lot pertaining to no ePermits and students still parking in the yellow lots.
 - vii. **President Meeting (Joint with UP & USS Senate Presidents)**
 1. Presented proposal to President Muma requesting compensation for the University Staff Senate President and President-Elect to begin July 1, 2021. President Muma has approved the request. More details will be shared during the Senate meeting.
 2. Discussed the June 1 return to campus. Student facing offices should be back in-person and able to accommodate in-person requests from students and visitors. There may be some offices where it makes sense to have more flexible options. Staff will need to visit with supervisors if they are interested in some sort of flexible work option.
 3. Commencement: Graduates will be socially distanced and offered up to 6 tickets for guests.
 4. President Muma shared we are planning for a 3% budget cut across campus and considering no tuition increase. The online fee is going away and will be moved to a technology fee that will be assessed to all students.
 - viii. **RSC Board of Directors (Joint, Representative from Each Senate)**
 1. Shocker Store gave an update on the Access Now program. The program has now served 6,564 students.
 2. Chartwells shared several offerings that could replace the Pizza Hut space. The board voted and the top four choices will be announced for a vote among the student body. The change will take place in the upcoming fall semester.
 3. RSC revenue is down 15.49% from the prior fiscal year. The biggest loss is due to decreased activity in the Shocker Store. However, there was significant effort made to contain costs and they ended the second quarter with a positive revenue over last fiscal year.

4. There are no plans for any capital expenditures this fiscal year, however there are plans to renovate two meeting rooms with updated technology.
 5. Discussions continue regarding the expansion of the RSC and the theatre. The project will go to the Board of Regents for approval in the spring of 2022.
- ix. Traffic Appeals (Joint, Representative from Each Senate)**
1. No updates at this time.
- x. UPS President's Council (UP) and USS President's Council (USS)**
1. UPS Council: Discussed institutions plans to return more faculty and staff to working on campus. Debriefed the March joint meeting with the USS Council and discussed options for the Councils working more closely together next year. Also discussed the UPS Council presenting to COPS instead of KBOR. Also discussed developing bylaws/policies for the UPS Council as none exist at this time.
 2. USS Council: No updates at this time.

V. Ex-Officio Reports

- a. **Athletics**
- b. **Alumni Association**
- c. **Foundation**
- d. **President's Diversity Council**
- e. **Student Government Association**

VI. As May Arise

- a. **Upcoming Meetings:**
 - i. **9-10 a.m. Friday, April 23 – Human Resources Transition to Market-Based Pay Town Hall**
 - ii. **3:30-5:30 p.m. Thursday, May 13, 2021 – University Town Hall**
 - iii. **9:30-11 a.m. Tuesday, May 18, 2021 – UP/USS Senate Meeting**

VII. Adjourn