



# Unclassified Professional Senate Archives

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Unclassified Professional Senate

Academic year 2020-2021

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## Meeting of October 20, 2020 Agenda

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# USS & UP Joint Senate Meeting

9-11 a.m. October 20, 2020 via Zoom

## I. Call to Order

- a. Announcements or Proposals
- b. Minutes Approval Process – Electronic
- c. Committee Reports/Updates – Submitted in Advance

## II. Old Business for USS & UP Senates

### a. Shared Governance Activities

#### i. Reintegration Working Groups

1. Although students will not be returning to campus after November 20 for the remainder of the semester, departments and staff offices on campus will be open (outside of the closing on Nov 26 & 27 for the Thanksgiving Holiday). A web page has been created that lists the delivery method for classes offered in the Spring 2021 semester: [www.wichita.edu/spring2021](http://www.wichita.edu/spring2021). There are over 900 classes listed so far and reminders are being sent to faculty every two weeks with the preferred deadline of October 16 to have classes listed.

#### ii. Shared Governance Visioning Team

1. No updates at this time.

#### iii. HR Service Recognition Task Force

1. No updates at this time.

#### iv. Free Expression Working Group – Chicago Principles

1. The final draft of the Resolution Concerning Free Speech, Expression and Academic Inquiry at Wichita State University is complete. Dr. Teri Hall will attend the meeting to discuss this document and answer questions from senators. All senates (UP, USS, Faculty and SGA) will have the opportunity to review and the hope is all will endorse. It will be sent to PET for their review and approval.

## III. New Business for USS & UP Senates

### a. Inclement Weather Procedural Adjustment

### b. Vanity (Working) Titles Update and Discussion

### c. Listening Session Recap and Discussion

### d. Speaker: Dr. Teri Hall, Vice President for Student Affairs – Free Speech and Expression Resolution

### e. Speaker: Dr. Rick Muma, Provost and Acting President

## IV. Committee Updates & Discussions

### a. Committees

#### i. Awards/Recognition (Joint)

1. No updates at this time.

#### ii. Communication and Website (Joint)

1. Thanks to everyone for helping spread the word about the UP/USS Combined Senate Listening Sessions. We had 155 individuals sign-up to attend one or both of the sessions. The webpage for the Stock the Shocker Support Locker challenge has been updated, [click here](#) to view the webpage.

#### iii. Election (USS) and (UP)

1. UP: No updates at this time.
2. USS: No updates at this time.

#### iv. Organizational Governance (Joint)

1. We hosted two listening sessions on the potential merger. We had about 155 UP/USS RSVP with about 97 staff combined in attendance during both days.
  2. The Committee reviewed a recommendation during our October meeting that we would like to share to garner feedback.
  3. In the November meeting, we will be bringing you the formal recommendation for your consideration.
- v. Policy Review (Joint)**
1. Reviewed Policy 3.17 – Political Activity. Corrected typographical errors, but no suggested changes to content.
- vi. Professional Development and Service (Joint)**
1. Website has been updated for Shocker Support Locker contest with Faculty Senate. The contest will run October 12-November 13. Drop off location will be Student Involvement for in-person donations but will also focus on virtual donations.
  2. Professional Development focus will be for spring – looking at possibility of partnering with Student Affairs in some “Coffee Conversations: Hot Topics in Higher Education” series of events over the Spring semester.
- b. Campus/University Business Meeting Updates**
- i. AOC (UP Representative)**
1. No updates at this time.
- ii. Budget Advisory Committee (Joint)**
1. No updates at this time.
- iii. Human Resources Meeting (Joint)**
1. Job architecture: Senate leaders shared feedback we’ve received from constituents. There is still ongoing discussion about the use of vanity/directory titles. HR will advocate for a framework that gives the university a consistent compensation program so that equity pay analysis can be performed. HR will ultimately present their recommendation to Dr. Muma and Werner Golling for their review and consideration.
  2. Voluntary Separation Incentive Program: There were 238 staff eligible to apply and 67 eligible applicants (49 staff, 18 faculty). Applicants will be notified on Oct. 14 regarding their status and for those accepted, they have until October 28 to submit their Intent to Retire, which is irrevocable, once submitted.
  3. Service recognition ceremony: They are working with athletics to host the program at Koch Arena. Divisional leaders will be engaged regarding their involvement. They plan to have a sit-down meal for the evening program (25 years of service or more). For less than 25 years, the program will be in the morning. Honorees will be able to select a gift online through the Shocker Store.
  4. Talent Management System: Details are being finalized to and they will submit their recommendation to Dr. Muma and Werner Golling. If they approve, it will go before PET.
- iv. Legislative Update (Joint)**
1. No updates at this time.
- v. Library Appeals (Joint, Representative from Each Senate)**
1. No updates at this time.
- vi. Parking Appeals (Joint, Representative from Each Senate)**
1. Parking Appeals have been at a steady pace with approximately 2-6 per day. Most are from students who still think that their ePermit allows them to park in yellow lots. We have also received various students parking in the wrong direction. With there still being so many students not understanding where they can park, I am wondering if there is someone we can talk to who does student orientation as well as maybe get it updated on the parking website and put into Shocker Blast of where it is mentioned that student parking is green and striped Lots only. Faculty & staff parking is yellow and striped lots only. I think this might help alleviate all the confusion.
- vii. President’s Council/PET Meeting (Joint)**
1. No updates at this time

**viii. President Meeting (Joint with UP & USS Senate Presidents)**

1. University will be starting randomized COVID-19 testing for asymptomatic students. It will be a random sample of the student population (5%) every two weeks and will be degree bound students, not students in online programs only or high school students. It is voluntary and students can opt out. Hope is to also launch a program for employees, but it will likely have a different approach.

**ix. RSC Board of Directors (Joint, Representative from Each Senate)**

1. Dining Services revenue is down 50% due to COVID19, but they have been able to maintain hours of service.
2. There is consideration to remove the Pizza Hut since it is the lowest performer and possible replace it with a healthier concept which will include vegan options.
3. Chartwells is continuing to provide quarantine meals to students, which has gone from 30 to 5 cases.
4. The accountant presented the FY20 annual internal audit. The auditors found no deficiencies in internal control.
5. Financial reports showed a 5.74% decrease in Shocker Store revenue for FY20, but overall, the budget closed with \$1,403 net income.
6. The RSC is looking to begin the phase 2 addition. This addition had been put on hold for several years but is now moving forward. The board approved the expenditure of \$18,000 for architectural renderings of the new addition. This addition will take out the current Human Resources building and the CAC theatre. The addition will include a new theatre, 24-hour spaces, larger conference rooms and the university post office will be moved here as well.
7. The RSC spent \$42,000 last month making repairs and upgrades to the Santa Fe room.
8. The board approved the transfer of \$50,000 from the reserve fund to the equipment/tech fund for tech upgrades to conference rooms and other areas of the building.

**x. Traffic Appeals (Joint, Representative from Each Senate)**

1. We had our first appeal and we upheld the ticket. Everything is finally set up to allow those on the committee to view the video.

**xi. UPS President's Council (UP) and USS President's Council (USS)**

1. UPS: Most schools reported they were anticipating their enrollment to be down more than it was. We've developed a sub-committee with both UPS and USS Council representatives to provide a recommendation on the timeline to administer the satisfaction survey, the contents of the survey and the release of information. The Council is compiling information on each school dependent and employee tuition benefits to better understand the similarities and differences. The Council discussed which schools had unified their senates, what representation looked like and how long the transition too.
2. USS: KU and KSU reported layoffs and furloughs were continuing. Discussed senate representation at each school. ESU, KSU and WSU USS and UP senates are considering combining. KSU currently has the UP and Faculty Senates combined. If they combine, it would be one senate for the entire campus. USS numbers are dropping significantly across all KBOR campuses as new hires are UP. FHSU divides their senate representation by job families and their Faculty Senate President attends all their senate meetings. KU has all their senates combined including students. PSU is not talking about combining. Some of the senate's send reps to their meetings. There is still concern about the USS identity with KBOR.

**V. Ex-Officio Reports**

**a. Athletics**

**b. Alumni Association**

**c. Foundation**

**d. President's Diversity Council**

**e. Student Government Association**

VI. As May Arise

**a. Upcoming Meetings:**

**i. 9-11 a.m. Tuesday, November 17, 2020 – UP/USS Senate Meeting**

VII. Adjourn