

**January 27, 2020**

Thank you for your continued work to make our students and their experience a priority. Please find below this week's message that we ask you to share with your students. These weekly messages coordinate with other resources found in the [Faculty Toolbox](#) and are included in the SEM plan.

*Please note* the message below is written so you can simply copy and paste it into a Blackboard announcement or an email to your students.

**Making connections and taking responsibility for your own learning is critical if you want to succeed.**

I encourage you to make connections in my class. The more you are connected to our classroom community, the more successful you will most likely be. I encourage you to arrive early and stay after class to get to know other students. We know it is sometimes intimidating to approach your professors, so [check out these tips](#) from Student Success. I'd also suggest you attend some events sponsored by [Student Involvement](#) to meet your peers and get connected to campus resources.

If you are studying hard but are struggling with class content, you should first seek help from me during office hours (these are hours I set aside to meet with students, so please stop by). My hours are in my syllabus, and you can refer to your other syllabi to find your other instructor's hours. If you need to request tutoring for this or any of your other classes, you can find a list of [academic success resources](#) online or in person at the [Shocker Learning Center](#). Asking for help is a sign of personal interest in your own success.

Thanks---Rick  
Richard D. Muma, PhD, MPH  
Provost and Professor  
Wichita State University

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**February 3, 2020**

**Need help managing your time and priorities?**

Time management continues to be one of the biggest challenges for college students. Meeting academic deadlines, managing priorities and juggling multiple life roles can become overwhelming. You can find tips and resources on how to better manage your time [on this page](#) of the Student Success website.

If you would like assistance in getting organized and focused for the semester, contact your [Success Coach](#) for help.

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**February 10, 2020**

**Make the most of your student experience.**

Are you creating the best student experience you can? Taking advantage of connection and involvement opportunities outside of the classroom in applied learning activities can help you get the most from your time at WSU. From conducting research in a lab to becoming an elected leader in a student group to landing a summer internship, you should take advantage of opportunities outside of your scheduled classes. To find a list of involvement opportunities, visit [Student Involvement](#). To explore internships and other career preparation resources, visit [Career Development](#).

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**February 17, 2020**

**Your success hinges on strong study skills.**

Reorganizing notes, finding questions in the assigned readings to ask during class and quizzing yourself and others on class material are all strategies to help you perform better in the classroom. Studies also prove that taking notes with pen and paper is more effective than on a laptop. Whether you use these strategies or others, we know the earlier you establish strong study habits, the better chance you have for a successful semester. You can find more study tips and strategies on our [study skills](#) resources page.

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**February 24, 2020**

**Attending office hours (which are for YOU) can help you succeed in my class.**

Want to talk about a topic from class, have questions about my professional field or curious about research options? Visit me during my office hours or contact me to schedule an appointment. Office hours are specific times I have set aside outside of classes to see and help students. Consider them **student** hours. Don't forget to utilize me – and your other professors – as a resource for your academic success. If you haven't gotten to know your instructors yet, go early to class or stay late to introduce yourself. Tips on communicating with professors can be [found here](#).

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**March 2, 2020**

**Looking for productive ways to manage your health and stress?**

We have a number of people ready to help you if you are not feeling well or simply need someone to talk to. It is important for you to make sure you are maintaining balance and are healthy so you can continue to attend classes regularly and perform your best academically.

- [Student Health Services](#) helps you stay healthy so you can stay in class.
- [Counseling and Prevention Services](#) offers help in managing relationships, stress, anxiety, etc. and is a place you can go if you need to talk with someone about what is on your mind.
- [Campus Recreation](#) in the Heskett Center offers a number of resources to maintain a healthy lifestyle.

If you are concerned about yourself or another member of our community, please [submit a concern](#).

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**March 9, 2020**

**It's time to do a mid-semester check-in on your grades and goals.**

Now is a great time to login to Blackboard and review your performance on your assignments and check your grades. Do you need to make adjustments to the amount of time you are studying? Are you on target to reaching your goals? You may find that you need to adjust your schedule, including work and other activities, in order to remain on track for this and future semesters. Ask for help if you are struggling in my class (or any other class) before it is too late for us to help you.

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**April 23, 2020**

**Need help with your final assignments?**

As you are finishing your final assignments for the semester, be sure to use the free remote resources available to help you submit the best work you can. Resources like the Online Writing Center (now available in Blackboard) can help you with brainstorming ideas, developing a topic or paper revisions. The Math Lab (now available in Blackboard) can help with Math 011 through 243 and Stat 370 assignments, and the [Center for Excellence in Oral Communication](#) is a great resource to practice an individual or group presentation. If you need assistance with preparing for finals, connecting with a tutor or study skills, contact the [Shocker Learning Center](#).

I would also suggest you start planning now for finals. Find out what to expect in all of your classes (what types of exams will be given, supplies that will be allowed, etc.). Contact your instructors if you have questions. For resources on test preparation, study skills or time management, visit the Student Success [study skills website](#).

As always, I am here if you have questions about our class.

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**April 27, 2020**

**How did your semester go?**

Thinking about what went well for you this semester and what you would change if you had the chance are important steps in maximizing your opportunity for future success. If you found switching to all online classes was difficult, you can meet with a [Success Coach](#) in [Student Success](#) for assistance in setting goals, completing success plans or developing study strategies for future semesters to remain on the path to graduation.

Considering [applied learning](#) opportunities is also important in developing goals and plans for next year. If you haven't yet completed an internship or cooperative education placement, I encourage you to explore those and other options. Don't wait! Start planning for the summer and next academic year now.

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