Faculty Senate Archives

Supplement to Volume VI

Summary of the Minutes of the Executive Committee Meetings

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EXECUTIVE COMMITTEE
FACULTY SENATE
The Wichita State University

Minutes of the Meeting of May 5, 1992

I. The meeting was called to order at 3:00 p.m. by President Mandt.

II. The minutes of April 7 and April 28 were approved.

III. Senator Gosman suggested that Faculty Senate Past Presidents develop a report on Faculty/Administrative relations. Where are we today? Why are we here? What can we do for the future? President Mandt said he thought he should not be a part of this committee. The Senate knows where he stands and the Senate would benefit from the experiences of people who came before him.

The Executive Committee will follow Senator Carroll's suggestion and ask Senators-at-large, and President elect Griffith and Senator Clark to visit with President Armstrong.

IV. The 1991-1992 Senate will meet from 3-4 on May 11. There are a number of reports due under New Business. Then the 1992-1993 Senate will meet and elect officers.

V. Senator Alexander said we need to revive the idea of a retreat with the Executive Committee and the V.P. Council. President elect Griffith will explore this.

VI. The meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE

Faculty Senate

Minutes of the Meeting of May 12, 1992

I. The meeting was called to order at 1:00 pm by President Griffith.

II. President Griffith explained that the meeting was for organizational purposes. Summer schedules of the committee are needed. Planning for a meeting with President Armstrong will be on the May 19 agenda.

III. Senator Mandt reported on his phone conversation with Regents Chair Sampson, who was cordial and said he would be happy to meet with the Executive Committee about the Search Committee for the new President. Senator Mandt suggested to him that others be included in the meeting so there would be fuller representation. Mr. Sampson said he has already met with some faculty on this campus. He said he liked Senator Mandt's letter because it was inclusive. Senator Mandt also suggested the committee should have an unclassified professional staff person on it. The committee will not be appointed until June and maybe July.

President Griffith requested the Executive Committee think of suggestions for those to meet with Chair Sampson. She asked that as many Senators as possible make nominations.

As part of unfinished business of 1991-1992, she asked Senator Mandt to visit with President Armstrong about the Vo Tech Committee and the Smoking and Traffic policies.

The meeting was adjourned at 1:30 pm.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

(over)

EXECUTIVE COMMITTEE

Faculty Senate

Minutes of the Meeting May 19, 1992

I. The meeting was called to order at 1 p.m. by President Griffith.

II. The minutes were approved as corrected by the secretary.

III. There was discussion of the Presidential Search Committee. One position will be filled by the Faculty Senate. It was decided that a caucus of the old and new Senate would be held on Wednesday, May 27, at 10 a.m. for suggestions for this position. President Armstrong and Provost Cottle will be invited. President Griffith requested a record of the caucus be kept for the committee to see. Senator Mandt will ask Chairman Sampson to visit with the Executive Committee after the caucus to discuss the committee selections and other concerns.

IV. There was a discussion about a meeting with President Armstrong. Senator Williamson asked what the purpose of the meeting would be. Senator Clark said the suggestion came from the meeting of the At-Large Senators and President Griffith and President-Elect Clark with President Armstrong. Senator Williamson asked when the October 15 date for a General Education report to the Regents was set. Senator Mandt said that date came from Provost Cottle who promised the Board of Regents it would be done then. It was decided to ask Professor Ackerman, Chair of the ad hoc General Education Committee to meet with the Executive Committee May 26. President Armstrong will be invited on June 2 to the Executive Committee meeting.

It was also decided to request the Past Presidents Committee to specifically review governance issues and discuss these issues with President Armstrong. Senator Dreifort said that President Armstrong has consulted with Past Presidents before. President Griffith asked if we needed a committee on faculty governance. Senator Gosman sad the Past Presidents Committee, already approved by the Senate, is a special committee with special expertise and another committee isn't needed at this point.

V. Senator Mandt said that President Griffith needs to visit with Barbara Bowman about Handbook review.

VI. The meeting was adjourned at 2:35 p.m.

Respect;fully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

Faculty Senate Executive Committee Meeting
May 26, 1992

I. The meeting was called to order at 1 p.m. by President Griffith.

II. Paul Ackerman, Chair of the Ad Hoc General Education Committee reported on the committee's work.
   a. Basically, he believes they are in good shape.
   b. The faculty has provisionally endorsed the Task Force proposal.
   c. The committee is surveying. They will look at the survey.
   d. They will come to the faculty with specific proposals.
   e. The committee will meet the October 1 deadline.

   Senator Gosman asked if this curriculum proposal will have enough specificity. Prof. Ackerman said the survey should help focus on concrete suggestions. There was discussion of the "Goals and Objectives" of the Task Force. Integrated courses are still causing questions. Senator Clark said the committee should think of the process of removal as well as additions. There was discussion of the time table. The Executive Committee thanked Prof. Ackerman for his work.

III. The minutes were approved as corrected.

IV. Senator Mandt reported that SGA liked the Smoking and Traffic policies suggested by President Armstrong. Senator Clark pointed out the inequity of representation. There has been no response yet about the Vo-Tech or the Capital Improvements Planning Committee memos sent the President. He did send a memo that two people have been added to the Capital Improvements Planning Committee, one from classified and one from unclassified staff.

V. President Griffith announced no Executive Committee meeting June 2.

VI. President Griffith has asked VP Zoller to be on the Past Presidents Committee. He will check with the Provost to see if that is appropriate.

VII. The Grievance Committee has reported to Provost Cottle.

VIII. Dismissal for Cause procedures were discussed. The Regents council and the AAUP lawyer have looked at them.

IX. Procedures for the Senate Caucus on Wednesday, May 27 were discussed.

X. As required by the Regents Task Force Report on Faculty Evaluation, a technical committee is being formed to advise the Regents' universities on choosing a norm-referenced rating scale for student ratings of faculty. Art Sweney will be asked to serve.

XI. The meeting was adjourned at 3:30 p.m.

Respectfully Submitted,

Joyce Cavarozzi, Faculty Senate Secretary

Faculty Senate Executive Committee Meeting
June 9, 1992

I. The meeting was called to order by President Griffith at 1 p.m.

II. President Armstrong and the Executive Committee discussed the General Education deadline. Chairman Ackerman's report was given to President Armstrong. There was discussion of the Faculty Handbook. President Armstrong said the Former Faculty Senate Presidents Committee could work with him on that. The Program Review process was discussed.

III. VP Zoller is putting together a committee to advise departments about the Regents Task Force on Faculty Evaluation policies. The Provost will approve each department's plan to follow the guidelines.

The Executive Committee is to think of names to recommend. John Belt, Ben Rogers, Bill Terrill were recommended. Other names are to be suggested at the next Executive Committee meeting.

IV. The charge to the Former Faculty Senate Presidents Committee was discussed. President Griffith is to draft one. Ben Rogers will be asked to convene the committee. They are to elect their own chair. Questions that might be addressed: What were the major changes in forming a Faculty Senate? Were unworkable structures created? What are the needs for eliminations and additions? What inconsistencies are there in the rules? Could there be a consolidation of relevant topics?

V. In response to Senator Carroll's memo, President Griffith and Senator Cavarozzi will divide the list of Senators, address the notice of the Senate meeting to Senators homes, and pay for the mailing.

VI. President Griffith and Senator Williamson discussed Summer Information Sessions. A notice will be sent of the first one on June 17.

VII. President Griffith said the Mill Levy Budget was received. VP Lowe also sent a copy of the legislative budget that contains a strong recommendation for faculty salary increases.

VIII. The minutes of the last meeting were approved.

IX. The meeting was adjourned at 3 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

FACULTY SENATE
Executive Committee Meeting

Minutes of the Meeting of June 15, 1992

I. President Griffith called the meeting to order at 1:10 p.m.

II. The minutes were approved.

III. The Procedures for Dismissal for Cause were discussed. The Executive Committee generally approved with the noted clarifications.

IV. There was discussion of the charge for Past Faculty Senate Presidents Committee. They were adopted as corrected and read:

Composition: 4 members

The first 4 presidents of the Faculty Senate: Ben Rogers, Peter Zoller, Elmer Hoyer, David Alexander

Charge:

1. To review the development of faculty governance as specified in the Faculty Handbook since the founding of the Faculty Senate and report its findings to the Senate at an early meeting in the fall of 1992 on questions such as:
   a. What changes occurred?
   b. Have certain groups improperly been excluded from committees?
   c. Are there problems in the structure?
   d. Have inconsistencies developed?
   e. Are there policies or procedures that should be added or deleted?
   f. Check organization, consolidate relevant sections, collect policies that need to go together that have been inserted out of context.
2. To work with the President as he chooses to review the contents of the Faculty Handbook this year.

V. A list of names was developed for the Regents Task Force on Faculty Evaluation Policies that will be suggested to AVP Zoller.

VI. President Griffith will meet with Provost Cottle about the neighborhood outreach that was suggested by Senator Williamson last week, and that has been discussed in the Deans Council.

VII. President Griffith discussed with the Executive Committee her suggestion that the faculty be involved in intellectual activities during the Centennial Celebration, 1995-96. She will draft suggestions for the Executive Committee to discuss.

VIII. President Griffith appointed Jolynne Campbell, Dwight Murphey, John Stanga and Bob Alley as the faculty committee to interview the candidates for Executive Director of University Communication.

IX. We will co-sponsor sexual harassment seminars.

X. There was discussion of the Senate budget. There is no formalized procedure for requests at this time. President Griffith will discuss this with Mary Herrin and Provost Cottle.

XI. Meeting adjourned at 2:20 p.m.

Respectfully submitted, Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
FACULTY SENATE
The Wichita State University

Minutes of the Meeting of June 22, 1992

1. The committee discussed scheduling for the fall agenda and the assignment of issues to appropriate committees. The schedule for fall is very heavy and we plan to meet weekly for at least two months.

2. Planned the agenda for President Armstrongs' visit at our next meeting

3. Recommended names for committees: Lindquist Hall naming ceremonies and opening for the new science building.

4. Discussed the informal caucus for a discussion of program review held on June 30.

5. Discussed a letter from Dene Heskett, donor to the University about the endowment program. We agreed to ask him to visit with us in the near future.

6. Finalized plans for the former presidents committee on Governance.

7. Considered some Handbook issues.

8. Received report on this year's grievance. The president accepted the committee's recommendation.

Minutes - Faculty Senate Executive Committee Meeting
June 30, 1992

Visitors present: President Armstrong and Vice President Rhatigan

I. Meeting called to order by President Griffith at 1:10 p.m.

II. Vice President Rhatigan told of his federal program grant to increase the salaries of some employees in some of the programs under his purview.

III. The Executive Committee discussed with President Armstrong the four items on the agenda:

a. Faculty participation in the Centennial - Some ideas were discussed such as: Have programs which show how the University is a resource to the community; Have programs which feature the international scene in the university such as the representatives from the Republic of China, etc.

b. Program review - The calendar of events relative to program review was discussed by President Armstrong with some general comments on the extent of cuts he envisioned that the Regents expected. Some cuts will probably be required but he expects most savings to come from reorganization, not program cuts.

c. Governance Conference in the spring - This will be discussed in detail at a later meeting.

d. Retreat -- ExCom with President Armstrong and Vice Presidents - This was thought to be a good idea and was tentatively scheduled for Tuesday, August 18th. One topic to be discussed at this retreat will be the centennial.

IV. Report on Board of Regents' meeting - COFSP's
Faculty development was discussed by COFSP's. In particular, how much is the university putting into this now and how much should by put into it. It was proposed that universities make an annual report on faculty development efforts made. In this report, university administration is to define what they call faculty development. This report should contain faculty input. This will be discussed more in September.

The Governance Conference, to be held in spring 93, was discussed by COFSP's. A possible topic might be on "what is expected of a teacher/researcher" and the role of teaching and research in the university today.

It was felt by ExCom that we need to supply our legislators with information on our efforts and accomplishments as a university. We need to gather information on items such as:
OOE/student graduated; space use; comparison with other universities.

V. Presidential Search Committee - The first meeting of this committee will be held on July 8. The search committee rules, as perceived by the Regents, were distributed to ExCom. The ExCom will meet at 1:00 p.m. on July 3 to draft an ad

for a President. President Griffith plans to explore having meetings between the campus representatives on this committee and with the leadership of the Unclassified Senate, Classified Senate, Faculty Senate and with the Student Senate at 1:00 p.m. on Monday and another meeting with the Vice Presidents and Deans on Tuesday.

VI. As may arise - A suggestion was made that the ExCom have a meeting with Assoc. Vice President Martha Shawver and Vice President James Rhatigan to be centered on retention issues.

The next regular meeting of ExCom will be Tuesday, July 14, at 1:00 p.m.

Respectfully submitted,

Elmer A. Hoyer, Secretary pro tem

EXECUTIVE COMMITTEE

FACULTY SENATE
The Wichita State University

Minutes of the Meeting of July 7, 1992

MEMBERS PRESENT: Griffith, Hoyer, Williamson
MEMBERS ABSENT: Cavarozzi, Clark, Dreifort, Gosman, Mandt
GUEST: Alexander

1. Program Review

The committee discussed possible responses to the request by Provost Cottle that we submit a program review of the Senate.

It was agreed that Elmer Hoyer would prepare a draft using the statement prepared by Jay Mandt as a starting point. The committee will meet next week to consider the draft.

Faculty Senate Executive Committee: Minutes, July 14, 1992

Present: Griffith, Clark, Gosman, Williamson, Hoyer, Mandt
Absent: Dreifort, Cavarozzi

1. Hoyer and Griffith drafts for various sections of the Senate "program review" document were reviewed and revised. Hoyer ~~will~~ was charged to prepare a final draft. Final text, as submitted, will be sent to all senators.

2. The minutes of the June 30, 1992 meeting were approved as submitted.

3. Prospective Senate agendas for early fall semester were reviewed, in light of the program review calendar and the expectations of the Committee on General Education. Senate meetings in September will be reserved for program review and general education discussions and action. Agenda planning will be discussed at the first Senate meeting, August 24th.

4. The latest draft general education proposals were reviewed. A number of faculty are concerned that the committee is leaving an impression of confusion, although their work does seem to be coming towards some kind of workable conclusion. It was agreed that it would not be desirable for the committee to bring alternate proposals before a General Faculty Meeting for action. If they wish faculty guidance on the final selection of proposals to be voted on, then either the Senate or a committee of the whole session in the General Faculty should work out a text for formal consideration. Vice President Williamson noted that parliamentary procedure does not provide for holding "elections" between competing versions of a proposed motion.

5. The disposition of a number of pending items to appropriate committees was considered.

6. President Griffith reported that Dean's Council is now the Academic Council, and that it would develop a more structured role for itself at the Provost's behest.

7. The Provost has suggested that academic deans should attend our planned retreat with university vice presidents. It was agreed that we have an agenda that should be discussed with the vice presidents, as President Armstrong originally proposed, and that future meetings involving deans could be scheduled as desired.

8. President Griffith reported that the university budget has been altered retroactively to show salary supplements offered to the Provost and Dean of the Barton School by the Endowment Association as part of their 1991-1992 compensation. The effect is to alter the impression of large percentage raises for next year. Past President Mandt noted that the Provost regarded the issue of whether he was receiving a salary supplement from the Endowment Association as "a private matter" on which he would not comment last year. Now it is a public record. Mandt stated that such arrangements cannot be both private and public. If the state is obligated to the level of compensation, then it is a public matter. If not, then it should not appear in the state budget, and the university should bear no obligation with respect to the arrangement. The entire matter illustrates why the Endowment Association must make its expenditures public. Its actions cannot be

"private" matters when it wants to conceal them, and "public" when it wants the state to acknowledge the obligations it has incurred. These transaction illustrate once again that it is a travesty of the truth to assert that the Endowment Association is simply a "private" agency beyond the university's control or public scrutiny.

9. Interim Associate Vice President Shawver (and, apparently, the Provost) are anxious for the faculty to consider changing the new grade repeat policy. The policy that new grades would be averaged with old ones for repeated courses, rather than replace them, as before, is claimed to harm retention. Mandt noted that this interest in loosening academic standards seems contrary to policies stated in the new Regents mission plan.

10. Action to address the mandates in the new Regents faculty evaluation policy were considered in light of Associate Vice President Zoller's memo seeking action prior to August 1. It was recalled that everyone (including Zoller in the Senate) had agreed last spring that our current practices largely conform to Regents guidelines already. Concern was expressed at the notion that departments should develop policies independently of one another. How would equity in expectations be assured on that basis? It was agreed that a faculty committee should address the issues, based on the idea that current practice is satisfactory and that a basic uniformity in standards is necessary between departments. Mandt is to draft and circulate a memo for review.

11. Griffith was unable to report anything at all regarding the Presidential Search Committee, which has adopted a total cloak of secrecy. The committee was uniformly dismayed at this. Whatever degree of secrecy is appropriate regarding candidates need not apply to the search process. Total secrecy on candidates in the later stages of the search seems dangerous in view of the long standing distrust on campus and in the WSU community. Williamson will draft a letter to the committee chair urging reconsideration of these issues. In particular, he is to argue that Griffith and Merriman cannot function as faculty representatives on the committee is we cannot have any communication whatsoever with them on the issues they address on our behalf. The same should be true for others on the committee with respect to those they represent. A way must be found to assure that constituencies have confidence in the integrity of the process and that the final candidates satisfy our high standards and expectations. The mere assertion that these things are so will not be adequate to faculty, students, or the community.

EXECUTIVE COMMITTEE
FACULTY SENATE

The Wichita State University

Minutes of the Meeting of July 28, 1992

The Executive Committee met with Barbara Bowman to discuss the new handbook but were informed that the President was holding the publication of a new handbook and that last year's edition would stay in place.

Faculty Senate Executive Committee Meeting
August 4, 1992

Present: Clark, Griffith, Hoyer, Mandt
Absent: Cavarozzi, Dreifort, Gosman, Williamson

I. President Griffith called the meeting to order at 1:00 pm.

II. The Exec. Comm. discussed policies and procedures for the presidential search with Sandra McMullin, chair of the Presidential Search Committee. The discussion centered around the need for making the committee's procedures as open as possible; there was agreement that items such as ad copy and job description shall be open for campus discussion prior to their approval by the search committee. Although a majority of the search committee is adamant that the names of candidates not be released until after the search committee recommends three-five candidates to the Regents, Ms. McMullan agreed that it would be appropriate to ask the Regents for opportunities for the WSU community to meet all the candidates and offer comments to the Regents before the new President is chosen.

III. The minutes of the previous meeting were approved.

IV. The Exec. Comm. discussed the apparent lack of progress of the Ad Hoc General Education Committee in reaching consensus on a General Education plan to present to the faculty. The following motion was made:

MOTION: "A delegation of two-three members of the Executive Committee will meet promptly with the Ad Hoc General Education Committee to discuss committee processes and outcomes."

The motion passed unanimously.

V. Other matters discussed include:

Procedures for soliciting nominations for WSU president
The Regents report on performance funding
Items on the agenda of the Academic Council
Scheduling a retreat for the Executive Committee, President Armstrong, and University Vice-Presidents
The role of the Faculty Senate President in new faculty orientation

EXECUTIVE COMMITTEE

FACULTY SENATE
The Wichita state University

Minutes of the meeting of August 12, 1992

MEMBERS PRESENT: Clark, Gosman, Griffith, Hoyer
MEMBERS ABSENT: Cavarozzi, Dreifort, Mandt, Williamson
GUESTS: Bowman, Zoller, Ayers (Regents' attorney)

1. President Griffith called the meeting to order at 1:00 p.m.

2. The Executive Committee discussed a variety of concerns relating to policies and procedures regarding sexual harassment with Bowman, Zoller, and Ayers, as part of the WSU administration's ongoing effort to develop a new policy on sexual harassment. The Executive Committee will meet again with Bowman and Zoller as the policy is developed further.

Minutes submitted by Jim Clark.

EXECUTIVE COMMITTEE

FACULTY SENATE
The Wichita State University

Minutes of the meeting of August 18, 1992

MEMBERS PRESENT: Gosman, Griffith, Hoyer, Mandt (came late), Williamson
MEMBERS ABSENT: Cavarozzi, Dreifort, Clark
GUESTS: President Armstrong, AVP Marty Shawver

1. The meeting was called to order by President Griffith at 2 p.m.

2. The President and Executive Committee discussed a retreat with the committee and members of the administration to be held early this fall. The Executive Committee will discuss agenda items and President Griffith, President Armstrong and Provost Cottle will plan a tentative agenda which will be returned to the committee for approval.

   There followed a discussion of program review in which the committee expressed concerns of the faculty.

3. AVP Shawver discussed the retention report. Several recommendations will be referred to the Academic Affairs Committee which will report to the Senate later this fall.

4. The committee adjourned.

Minutes submitted by Kathryn Griffith

EXECUTIVE COMMITTEE
FACULTY SENATE
The Wichita State University

Minutes of the Meeting of August 25, 1992

I. The meeting was called to order at 1:00 p.m. by President Griffith.

II. The minutes were approved as distributed.

III. There was discussion of the tentative Senate Agenda. President Griffith distributed a tentative draft based on Senate recommendations.

Senator Gosman asked if we should consider the "Horn" proposal to extend meetings past 5 p.m. until business is finished.

President Griffith said she asked Senator Wherritt to follow up on President Armstrong's suggestion of a room in the new Math/Science building Where the Senate might meet.

Senator Williamson asked what is the interface between Program Review and General Education. Senator Dreifort said none, and it is of concern to him. He said that we needed to make the point that there is a correlation. Senator Mandt suggested a Faculty Senate Ad Hoc Coordination Committee that Senator Dreifort could convene.

The scheduling of the rest of the agenda was discussed.

It was decided to ask for a copy of the letter about KMUW that Senator Billings referred to.

Methods of addressing the Regents Mandate on policies relating to Evaluation of Faculty were discussed.

There will be a visit by Shirley Palmer on September 22. The Executive Committee will meet with her from 1:30-2:00 p.m.

The Retreat agenda was discussed. Ongoing communication, budget concerns, liaisons with faculty and V.P., Town and Gown relations, Endowment and long range planning were discussed.

IV. The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE

Faculty Senate

Minutes of the Meeting of September 15, 1992

1. The meeting was called to order at 1:05 p.m. by President Griffith.

2. Paul Ackerman, Chair, General Educational Ad Hoc Committee, and Deborah Soles, Committee member, met with the Executive committee to present an update. The I & P are more clearly defined, the number of courses permissible for fulfilling requirements reduced and focused. Dr. Ackerman was requested to attend the September 21 and September 28 meeting to discuss the proposal.

3. The minutes of August 25 were approved as corrected. The minutes of May 5, June 22 (with grammar correction) and July 28 were approved.

4. President Griffith announced a reception for new faculty October 13 at 3:30 p.m.

5. The Centennial was discussed. A planning committee for the Senate was suggested. Suggestions for members are to be made at the next meeting.

6. Retreat discussion was postponed to the next meeting.

7. President Griffith suggested that last year's Faculty Senate Presidents prepare a report on Regents Orientation. The committee asked her to do that at their next meeting.

8. The Executive Committee will meet at 1 p.m., then go to the meeting with Shirley Palmer.

9. The Senate motion for each college faculty to meet to review recommendations made about their college was discussed. It was decided to ask one Senator from each college to meet with the Dean of the college and arrange for this. Senator Williamson said the Faculty Handbook gives the right to the general faculty to discuss degree elimination. Senator Mandt is to have Georgia send his memo to the Deans and Senators.

10. Time allotments for the 9-21 Senate meeting was discussed.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,
Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE

Faculty Senate

Minutes of the Meeting of September 22, 1992

1. The meeting was called to order by President Griffith at 1:00 p.m.

2. The minutes of September 9-15 were approved as distributed.

3. A memo is to be sent to the faculty about the Faculty Caucus on General Education on October 6.

4. The meeting was suspended to meet with Regents Chair Palmer.

The meeting was again called to order at 2:20 by President Griffith.

1. It was decided to reconvene the Ad Hoc Committee on KMUW to deal with Senator Billings request relating to reasons for cancellation of "After Midnight."

2. The agenda for September 28 was discussed.

3. Brad Fenwick from K-State will be here on October 19 to speak to the Senate.

4. Health care costs are being studied. Kansas is higher than surrounding states.

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of Meeting of September 29, 1992

MEMBERS PRESENT: Clark, Dreifort, Griffith, Mandt, Williamson
MEMBERS ABSENT: Cavarozzi, Gosman, Hoyer

The status of the general education recommendations was discussed. What seem to be the problems? Senator Dreifort noted continuing concern about the definition of Issues and Perspectives courses. Senator Williamson noted that the organization and authority of a committee to supervise the program had yet to be decided. The organizational issue is supposed to be worked out between the Senate and the administration, according to the agreements reached last year when the ad hoc committee was established. After some discussion, there was a consensus that the new committee should have the responsibility for approving all courses submitted by departments for the program. The committee will be asked to circulate a tentative list of prospective I & P courses.

President Griffith has reviewed minutes of the Executive Committee from the summer to track down when we approved the Senate's "program review" document. She identified the July 14th meeting. The recollections of those who had been present at that meeting agreed with Griffith's. The July 14 minutes should be amended to clarify the fact that Senator Hoyer was charged to prepare a final text, based on the review of drafts, and revisions made at the July 14th meeting. The final text, as submitted, will be sent to all senators.

President Armstrong joined us for an extended general discussion of pending issues. Among those considered:

(1) Program Review. President Armstrong pointed out that RU funding in non-academic areas <u>cannot</u> be reallocated; use of funds is "restricted." There are a number of serious questions about the shifting of resources proposed by the Provost. The President noted that any new programs or program discontinuances that emerge from program review will have to go through the usual review process and that, consequently, decisions on these programs might be reversed. He thought that the Board would expect quick action on reorganization proposals they approve. The committee noted that a number of these proposals under consideration have been prepared with little or no study of the impact of the changes on students, faculty, or the groups served by the programs off-campus.

(2) The status of the general education proposal was reviewed. President Armstrong indicated again that he is determined to see closure on this issue before he leaves office in the spring. The committee indicated its belief that some version of the current proposal will pass the faculty.

(3) President Armstrong discussed concerns about McKinley Hall and continuing reports of health problems associated with time spent in the building. He noted that engineering consulting firms are increasingly leery of giving us straightforward advice since things we have tried to do in recent years do not seem to have eliminated the problems.

Submitted by A. J. Mandt

EXECUTIVE COMMITTEE

Faculty Senate

Minutes of the Meeting of October 6, 1992

1. The meeting was called to order by President Griffith at 1:00 p.m.

2. The minutes of September 29 were approved as amended.

3. The agenda for October 12 was discussed. It was decided to send the University Program Review Committee final report to all Senators, and to send the Senate Planning and Budget Committee report with it. Provost Cottle's final report is due on October 9, 1992. It was decided to try to duplicate it for the Senate on October 12, 1992.

Professor Fenwick from Kansas State University will address the Senate on October 19.

4. Ted Ayers will meet with the Senate Executive Committee November 6 from 2:30-4:30 p.m.

5. The Centennial Celebration was discussed. Dr. King sent a list of the members of the Steering Committee. There are 2 faculty and 2 students on it. The Executive Committee decided to ask Dr. King to visit with the Executive Committee about the Centennial.

6. Senator Mandt said we needed to ask for volunteers again for the Regents Governance Conference. The topic is "Research and Its Role in the University."

7. President Griffith informed the committee that Dismissal Proceedings have begun.

8. The committee discussed the Board of Regents mandated studies on advising.

9. The Retreat with the Vice Presidents was tentatively set for registration week in January.

10. Recommendations were made for the Faculty Evaluation Committee. President Griffith will ask those recommended if they will serve.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE

Faculty Senate

Minutes of the Meeting of November 3, 1992

1. Meeting called to order by President Griffith at 1:00 p.m.

2. There no minutes

3. There was discussion of President Armstrong's report to the Senate.
There was discussion of a proposal received, "A Committee on Academic Operations", from the Academic Council. Senator Williamson cited the Faculty Handbook, Section 2.123 and 4.10, Appendix T, Sec III b. 1 in regards to faculty responsibilities in academic programs. He also pointed out that Appendix C, Sec. I c. defines the responsibilities of the Academic Affairs Committee. President Griffith and Senator Clark will draft a response.

4. The minutes show that the faculty approved the entire document submitted by the Ad Hoc General Education Committee.

5. The legislative reception was discussed. President Griffith will invite the Faculty Senators.

6. President Armstrong visited with the Executive committee and brought a letter from VP Rhatigan about counseling. He suggested inviting VP Rhatigan to meet with the Executive Committee. Senator Hoyer suggested inviting the SGA President, also.

7. Senate agendas were discussed. Senator Clark said we have to elect a Budget Committee member and a rules committee member. Tenure and Promotion discussion is scheduled for November 16, 1992. There will be no meeting on November 23.

The meeting was adjourned.

Respectfully Submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of November 10, 1992.

1. The meeting was called to order at 1:00 p.m. by President Griffith.
2. The minutes of November 3 were approved.
3. In response to the question about KMUW's financial statements during their fund raising drive, President Griffith checked their budget status. Their recent budget has not been cut, but KMUW has been using its reserve. Their $200,000 reserve is now near zero, and they were told to spend only what they raised.
4. There was a discussion about the Faculty Task force. What do we need to do what we do now and do it well? Senator Hoyer referred the committee to the Syracuse report on teaching. Senator Gosman asked how long will it be before we know enough about General Education to know what we need. Senator Hoyer said he would rather see Faculty Development or enhancement explored. Senator Dreifort said that special task forces for special issues neglect our committee structure.
5. Senator Mandt said Senator Bajaj, Senator Hoyer, Senator Mandt and Faculty Support Committee members made up the Governance Committee.
6. The Honors Program was discussed. Senator Hoyer suggested we ask the committee to come up with goals for the program.
7. Senator Williamson was asked to respond to the Interfaith Ministry inquiry about outreach to WSU's surrounding community. President Griffith said we need to be concerned with more than safety. The new station may have facilities for programs. Anything done needs to be a joint effort of the campus.
8. The new Board of Regents Members Orientation Handbook has not arrived.
9. There was discussion of the Legislators reception.
10. The Dismissal for Cause Policy was rescheduled to November 30.
11. The Tenure & Promotion document was discussed.
12. The President's Program Review was discussed. It will be put on the agenda for the Senate.

Meeting adjourned at 3:30 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE

Wichita State University

Minutes of the meeting of November 17, 1992

I. The meeting was called to order by President Griffith at 1:00 p.m.

II. There were no minutes.

III. The President's Program Review was discussed. President Armstrong joined the meeting and discussed his report.

IV. The agenda for the 11-30 Senate meeting was discussed. The Resolution presented at the last meeting, Dismissal for Cause Process and Tenure and Promotion report need to be addressed.

V. The meeting was adjourned at 2:40 p.m. The reception for Sedgwick County Legislators started at 4:00 p.m.

Respectfully submitted ,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of December 15, 1992

The meeting was called to order at 1:00 by President Griffith.

1. There were no minutes.
2. A memo regarding the Program Review was approved.
3. Retreat with the Vice Presidents is set for January 16.
4. There was discussion on the location of the Senate Office. The consensus was that Morrison was advantageous if the secretary's office could be enlarged.
5. The Budget Committee received the early retirement document. No financial aspects are involved.
6. The Advising Task Force was discussed. Jim Kelly is establishing a University Advisors Forum.
7. Phased retirement report to the Board was discussed.
8. The January 25 agenda was set. Sexual Harassment document will be addressed. February 1, Tenure and Promotion will be addressed.
9. A note from Marty Shawver was received.
10. The charge for the Honors Committee was discussed. Senator Williamson will call the committee together the first week in January. Professors Rogers, Horn and Wherritt will serve on the committee.
11. The Faculty Senate Council will have an opportunity to review the staff's report on program review.
12. President Griffith and Senator Clark went to the Legislative Lobby organizational meeting.
13. Senate resignations are: Elizabeth Behrman and Helen Hundley (Spring 1993 only)

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of January 15, 1993

1. The meeting was called to order at 9 a.m. by President Griffith.

2. There were no minutes

3. Paul Ackerman, Chair of the University Advisory Committee, KMUW, discussed the status of the committee.

4. Sam Muyskens, Executive Director, Inter Faith Ministries, explained the objectives and activities of his group. He said that WSU could be included on their scheduled tours. Other activities include cluster groups to get to know the community better, coordinated mailing list, work with City Hall and the Police Department and racial justice issues. He expressed some of the concerns and thinking about WSU. It needs better press, it needs to be understood better, there needs to be better communication. We should look at the location of WSU as a blessing.

5. There was discussion of the retreat with the Vice Presidents.

6. Senator Hoyer said the Faculty Perception survey needs a factor analysis and then it is done.

7. Senator Clark said the Rules Committee would have motions for replacing a past president.

8. Sexual Harassment Policy draft will be on the January 25th agenda.

The meeting was adjourned at 3:30 p.m.

Respectfully Submitted,
Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of February 2, 1993

1. The meeting was called to order at 1:30 p.m. by President Griffith.

2. The minutes of 11-10-92 and 1-15-93 were approved

3. The tentative agenda for Spring, 1993 was discussed.

4. On Friday, February 12, 1993, the Chairs of committees will meet with the Executive Committee to discuss new members and functions of the committees.

5. The retreat with the V.P.s will be March 3 from 1:30-5:00 p.m.

6. It was decided to ask Senator Mandt to draft a resolution for the suggested Human Rights and Academic Freedom Committee.

7. The General Education structure was discussed.

8. President Griffith shared COCAO minutes with the Executive Committee.

9. The Board of Regents are accepting invitations to the campus. We may have all of them accept.

10. Mary Herrin will discuss the Regents Budget with us at the next Executive Committee meeting.

The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of February 2, 1993

1. The meeting was called to order by President Griffith at 1:30 p.m.

2. There were no minutes.

3. Enrollment and Retention was discussed. Does the Senate have the time to add this to the agenda now? It was decided that this question is part of the charge for a Teaching Task Force.

4. The Executive Committee will meet with the committee chairs, Friday, February 12 at 2:00 p.m. in the Board Room.

5. There was a discussion of the agenda for the retreat with the Vice Presidents. Financing academic programs and enrollment were suggested.

6. Sexual Harassment Policy and Procedure Committee were discussed. President Griffith will ask Nancy Bereman, Marilyn , and Jim Sheffield if they will serve on the committee.

7. The description of Faculty Governance for the Regents Orientation was discussed.

8. President Griffith gave reports on COCAO, Phoenix and the COFSP meeting.

Meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the meeting of February 9, 1993

1. The meeting was called to order at 1:30 p.m. by President Griffith.

2. VP Rhatigan discussed the cancellation of student organization events at the CAC.

3. There was discussion of the library long range plans with Michael Vincent, Chair of the Library Committee. Technical services, resource issues, automatic purchase plan and publications vs. technological systems were discussed.

4. The items for agendas were discussed: tenure and promotion, dismissal for Cause Policy, Grievance Policy, Sexual Harassment Policy and General Education Committee need to be addressed.

5. The minutes of 2-2 were approved.

6. President Armstrong agreed to monthly meetings with the Vice Presidents.

7. There is a meeting 2-11-93 at 4 p.m., Board Room for a preliminary presentation of the 20 year plan to the Executive committee and the Budget Committee.

8. There is a meeting 2-12-93 at 2 p.m., Board Room, with Committee Chairs.

9. There is a meeting 2-16-93 at 2 p.m., Board Room, Mary Herrin will explain the new proposal for the budget as presented by the Budget Task Force for the Board of Regents.

Meeting was adjourned at 3:15 p.m.

Respectfully submitted,
Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE

Faculty Senate

Minutes of the Meeting of February 13, 1993

1. The meeting was called to order at 1:30 p.m. by President Griffith.

2. The tentative spring agenda was discussed. Tenure and Promotion, Dismissal for Cause Policy, Sexual Harassment Policy and Procedure need to be done. The Athletic Task Force and Endowment need to be scheduled. a copy of the Dismissal for Cause Policy will be sent with the agenda for March 1.

3. There was discussion of the responsibility of the Honors Program Ad Hoc Committee.

4. Elmer Hoyer will report for the Teaching Task Force to the Senate.

5. Regents' hosts were assigned. Al Gosman will host Regent Caldwell, and Keith Williamson will host Regent Warner.

6. Jay Mandt will send a letter out about the Governance Conference to the faculty.

The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of February 16, 1993

1. The meeting was called to order at 1:30 pm by President Griffith.

2. The meeting was adjourned to the Board Room for Mary Herrin's budget explanation.

3. President Griffith said the Regents are accepting program review.

4. Time allotments were given to the items on the 2-22-93 agenda.

5. The Library Committee minutes were shared.

6. The Regents Initiatives are coming up. Faculty assignments will need to be made on each initiative.

7. Letters have been sent to four of the Regents visiting campus. They will attend a class, visit place on campus, have lunch in the CAC with faculty, have an open meeting with the faculty, and visit the Executive Committee.

9. The reception for the Neighborhood group is March 9 from 3:30-5:30. Regent Caldwell will attend also.

Meeting was adjourned at 4:00 pm.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of March 2, 1993

1. The meeting was called to order at 1:30 p.m. by President Griffith.

2. VP Rhatigan discussed his letter to the editor in the Sunflower concerning campus organizations.

3. President Armstrong visited with the Executive Committee about Program Discontinuance. He asked for written responses to the confidential memo.

4. Professor McKinney discussed the Honors Program with the committee. He noted the problems from the evaluation by the Honors Program last summer. Professor Gosman asked if they were satisfied with the overall requirements. Professor McKinney said he would like to have more hours. Professor Dreifort said we might need to start from scratch to build what we think it should be. Professor Griffith suggested a small program that was more structured and limited.

5. President Griffith said the faculty is not on President Hughes itinerary. She will speak to VP Lowe about the schedule.

6. The Executive Committee will meet at 8 a.m. Thursday to write the confidential response for the President. Provost Cottle is supposed to meet with the Executive Committee on Program Discontinuance, also.

7. The agenda for the spring was discussed. Tenure and Promotion, Grievance and Sexual Harassment are priorities.

The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Joyce Cavarozzi, Faculty Senate Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of March 4, 1993

President Griffith called the meeting to order at 8:00 a.m.

The Executive Committee met to write a response to the Program Discontinuance material sent to them by President Armstrong and Provost cottle. The material is marked confidential until the Provost releases the document.

VP Lowe came to the meeting to tell the committee that President Hughes will meet with them at 4:00 p.m., Thursday, March 3. The committee discussed the agenda with President Hughes. The Provost selection process and interim Provost selection were considered priorities. Possible candidates for interim Provost were discussed. It was decided that no names would be suggested unless President Hughes request them, and it would be made clear to President Hughes that any names mentioned came only from the members of the Executive Committee.

Meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Joyce Cavarozzi, Secretary

EXECUTIVE COMMITTEE
Faculty Senate

Minutes of the Meeting of April 6, 1993

1. Meeting called to order at 1:30 p.m. by President Griffith

2. There was a discussion of the Faculty Performance Evaluations. The K.U. Senate has passed a resolution protesting the Board of Regents excessive evaluations.

3. The agenda of April 12 was discussed. Old Business will include T & P and Sexual Harassment.

4. President Armstrong's response to the General Education Committee was discussed. Curriculum is a faculty not an administrative issue.

5. Senator Romig's proposal was referred to the Rules Committee with instructions about how it would be implemented in relationship to the by-laws, or with explanation of why it is inappropriate to implement.

6. Senator Williamson said the T & P document can be sent out by the 15th. Professor Alexander said it was possible. April 29 or 30 can be scheduled for faculty meeting if the document passes the Senate.

7. Plans for Regent Montgomery's visit were made.

8. The Enrollment Task Force Meeting is set for April 21.

9. The Regents added 3 more initiatives: 1. Develop/improve programs that increase retention. 2. Maintain/develop programs that graduate people, 3. Inform faculty of expectations/evaluation.

10. According to the Faculty Handbook, the Ex. Com will contact Senators whose attendance is low. President Griffith will send letters to those Senators.

11. Senator Gosman said he wrote President Armstrong resigning from the ICAA Board.

12. President Griffith said she has started a folder for President Hughes with copies of important items.

13. In the Regents Data Base Task Force there is a reference in information on personal evaluations and a place for post tenure review. Tracking people over 55 is also mentioned.

14. Senator Mandt has said he will write a statement on governance.

15. Senator Clark will consult with Senator Murphey on the salary study.

Meeting adjourned at 3:30 p.m.

Respectfully Submitted, Joyce Cavarozzi, Faculty Senate Secretary