



Faculty Senate Archives

Faculty Senate

Academic year 2007-2008

Volume XXI

Agenda and Minutes of the Meeting of April 28, 2008

WICHITA STATE UNIVERSITY
FACULTY SENATE
AGENDA

MEETING NOTICE	Monday, April 28, 2008
	CH 107 3:30 p.m.

ORDER OF BUSINESS:

- I. Call of the Meeting to Order

- II. Informal Statements and Proposals

- III. Approval of the Minutes -- Monday, April 14, 2008 -
- <http://webs.wichita.edu/senate/M4-14-08.htm>

- IV. President's Report:

- V. Committee Reports:
 - A. Standing Committee Annual Reports:
 - 1. Rules -- <http://webs.wichita.edu/senate/rules08.htm>
 - 2. Undergraduate Research -
- <http://webs.wichita.edu/senate/URrpt.htm>
 - 3. Academic Affairs -- <http://webs.wichita.edu/senate/aarpt04.htm>

- VI. Old Business:
 - A. Amended Motion from Executive Committee: -- Final Reading with vote to be taken

WHEREAS 173 faculty from all colleges responded to the survey about plus/minus grading, and

WHEREAS a majority of the respondents are in favor of plus/minus grading,

The Faculty Senate Executive Committee moves that the following be the official policy of WSU, and that the following language be inserted in the WSU Undergraduate Catalog, Graduate Bulletin, and all other relevant documents, subject to ratification at the next meeting of the General Faculty:

The grading system at WSU is

grade	points per credit hour	
A	4.0	The A range
denotes <u>excellent</u> performance.		
A-	3.7	
B+	3.3	
B	3.0	The B range denotes <u>good</u> performance.
B-	2.7	
C+	2.3	
C	2.0	The C range
denotes <u>satisfactory</u> performance.		
C-	1.7	
D+	1.3	
D	1.0	The D range
denotes <u>unsatisfactory</u> performance.		
D-	0.7	
F	0.0	F denotes <u>failing</u> performance.

{Definitions for the grades below to remain the same as p. 34f of the Undergraduate Catalog}

Au	Audit
Cr	Credit
NCr	No credit
S	Satisfactory
U	Unsatisfactory
I	Incomplete
W	Withdrawn
CrE	Credit by examination

Plus/minus Survey results: <http://webs.wichita.edu/senate/Plus-MinusSurvey.htm>

Plus/ minus Survey comments: <http://webs.wichita.edu/senate/Plus-MinusSurveyComments.htm>

VII New Business:

A. Mary Herrin, Vice President for Administration and Finance -- Budget update

B. Diane Coleman, -- 9 Pay 12 information

VIII As May Arise

EXECUTIVE COMMITTEE

Office	Campus Phone	Campus Box
President -- Silvia Carruthers silvia.herzog@wichita.edu	6268	Box 53
President-Elect -- Larry Spurgeon larry.spurgeon@wichita.edu	6260	Box 77
Vice President -- JoLynne Campbell jolynne.campbell@wichita.edu	5653	Box 43
Secretary -- Bill Vanderburgh william.vanderburgh@wichita.edu	7882	Box 74
Past President -- Brigitte Roussel brigitte.roussel@wichita.edu	6329	Box 11
Elected by the Senate		
Cathy Moore-Jansen cathy.moore-jansen@wichita.edu	5080	Box 68
Roy Myose roy.myose@wichita.edu	5935	Box 44
Appointed by the Faculty Senate President		
Lori Miller lori.miller@wichita.edu	5980	Box 16
Office of Faculty Senate	3504	Box 111
Bobbi Dreiling, Administrative Assistant bobbi.dreiling@wichita.edu		

Report of the Academic Affairs Committee for 2007 - 2008

1. Academic Affairs Committee Members

Jeffrey J. Quirin (Business School), Elizabeth Behrman (LAS-Math/Natural Sciences), Frederick Hemans (Fine Arts), Anthony Gythiel (LAS Humanities), Loretta Forlaw (Health Professions), Brad Uhing (Education), Cathy M-Jansen (University Libraries), Peer M-Jansen (LAS-Social Science) and Krishna K. Krishnan (Engineering)

2. Approximate Meeting Schedule

We had five meetings for the year 2007 - 2008.

3. Brief Description of Committee Activities

There were three main charges for the Academic Affairs Committee for the year 2007 - 2008.

- New BS program in Bio-Engineering
- New BS program in Dental Hygiene
- The plus/minus grading system

3.1 BS Program in Bio-Engineering: The Bio-Engineering proposal was reviewed several times by the committee. The final version of the Bio-Engineering proposal was passed by the committee with the following recommendation.

- Strongly advises that the library resources be enhanced to address the new programs (primarily journals and reference material). This is expected to cost about \$25,000
- Recommends the removal of the following statement from the proposal regarding general education on Page 13 - "Faculty program advisors will advise students to take those credits in courses that will enhance their education as bioengineers." The committee feels that this statement is a violation of the spirit of the Gen-Ed program.

3.2 BS program in Dental Hygiene: The BS program in Dental Hygiene was passed unanimously by the committee on December 30th 2007.

3.3 The plus/minus grading system: The plus/minus grading system was unanimously approved on December 30th 2007.

4. Brief Description of Pending Issues

There are no pending issues for the Academic Affairs Committee.

Respectfully submitted

Krishna K. Krishnan, Chair

Undergraduate Research and Creative Activity Forum - 2008

List of Committee Members

Brien Bolin, LAS
Robert Bulp, Fine Arts, 2008
Curt Friehs, University Libraries, 2009
A.J. Mandt, Director of Honors
Jeremy Patterson, Education, 2010
Paul Rillema, LAS Math/Natural Sciences, 2009
Larry Spurgeon, Business, 2010
Barb Smith, Health Professions, 2008
Lawrence Whitman, Engineering 2010

Meeting Schedule

We will meet after the URCAF program, April 25, 2008. The Undergraduate Research and Creative Activity Forum contains 12 oral presentations and 7 poster presentations. Contributions are from the College of Business, the Elliott School of Communications, the College of Engineering, the College of Fine Arts and the College of Liberal Arts and Sciences. Funding was provided by the College of Education, the University Library, the College of Liberal Arts and Sciences and the Office of Research Administration.

Pending Issues

The goal this year was to obtain breadth and increase the number of contributions from our worthy undergraduate students. A greater number of colleges and schools are involved this year. Now it will be necessary to "grow" the program. The Faculty Senate could be instrumental in this by Senate Members themselves getting involved in mentoring their top undergraduates and involving them in the URCAF.

Report of Rules Committee to the Faculty Senate

April 22, 2008

1. **Committee Members**

Larry Spurgeon, President-Elect, Senate, Chair
Jolynne Campbell, Vice President, Senate
Rajiv Bagai, Math/Natural Sciences
Jeri Carroll, Education
Linnea Glenmaye, Social Sciences
Barbara Hodson, Health Professions
Walter Horn, Engineering
Cathy Moore-Jansen, University Libraries
Jodi Pelkowski, Business
Jay Price, Humanities
Stephanie Thibeault, Fine Arts

2. **Meeting Schedule**

The committee met three times during the year, and handled a number of matters through email exchanges.

3. **Committee Activities**

- (a) *Grievances* - One of the main roles of the committee is to review grievances and, if appropriate, to select a Convener and Grievance Review Committee from the grievance pool to process the grievance.
- (b) *Committee Selections* - The committee met on April 16, 2008, to review the committee preference requests and make assignments for faculty senate committees for 2008-2009.

4. **Pending Issues**

- (a) *Election Rules* - The committee discussed proposed changes to election rules and worked on a couple of different proposals. A draft proposal to make some minor changes to those rules was approved, but due to some additional questions about one aspect of the proposal that proposal will be carried over until next year.
- (b) *Grievance Policy* - The committee discussed the need to update and revise the grievance policy. A draft proposal was submitted to administration for comment, and I will be working with administration this draft with a goal to put something into place next year. This draft includes a proposal for an ombudsperson program and mediation.

Wichita State University Faculty Senate meeting Monday, April 28, 2008

MEMBERS PRESENT: Bolin, Brooks, Byrum, Campbell, Carruthers, Close, Coufal, Decker, deSilva, Hager, Hershfield, Ho, Jarnagin, Klunder, Lancaster, Miller, C.Moore-Jansen, P. Moore-Jansen, Myers, Myose, Rillema, Rokosz, Roussel, Russell, Scherz, Schneegurt, Smith-Campbell, Spurgeon, Uhing, Vanderburgh, Yeager, Yildirim

MEMBERS ABSENT: Craig-Morland, Duncan, Forlaw, Gordon, Hamdeh, Hemans, Liera-Schwichtenberg, Ravi, Riordan, Taher, Turk

MEMBERS EXCUSED: Celestin, Hathaway, Ross, Thibeault

EX-OFFICIO MEMBERS:

Summary of Action:

- 1. Accepted the Faculty Senate Standing Committee annual reports from**
 - Academic Affairs**
 - Library**
 - Rules**
 - Undergraduate Research**

- 2. Accepted the following committee appointments for the Faculty Senate Standing Committees ---all are three-year appointments**

ACADEMIC AFFAIRS: Nancy McCarthy Snyder, Cindy Craig

COURT OF ACADEMIC APPEALS: Ray Hull (full), Candace Wells (alt)

FACULTY AFFAIRS: Kay Gibson, Syed Taher

FACULTY SUPPORT: Sai Deng, Paul Rillema

GENERAL EDUCATION: Ikram Ahmed, Stephen Brady (Basic Skills Rep)

HONORS: Clyde Stoltenberg, Betty Monroe, Liorah Golomb

LIBRARY: Robert Feleppa, Kimberly McDowell

RULES: Clyde Stoltenberg, Krishna Krishnan, Cathy Moore-Jansen

SCHOLARSHIP AND STUDENT AID: Sam Yeager, Mary Walker

UNDERGRADUATE RESEARCH: Maria Torres Pillot

UNIVERSITY CURRICULUM: Gerganna Markova

INTERNATIONAL EXCEPTIONS: Anh Tran

- 3. Accepted the motion from Executive Committee for proposal of plus/minus grading**

I. Call of the Meeting to Order: President Carruthers called the meeting to order at 3:30pm. President Carruthers made a motion to change the order of business. Motion passed.

II. New Business:

A. Mary Herrin, Vice President for Administration and Finance -- The Budget update was not presented because there is no new information as the Legislature is still working in the new budget. She will present information at a later date.

B. 9 pay 12 -- Diane Coleman, Connie White and Gayla Shrank -- Diane Coleman noted that it begins fiscal year 2009. IRS will not let nine-month contract employees have their pay spread over twelve months by the university; instead, no pay may be deferred. A similar regulation came up for grants. In order to be in compliance, WSU will no longer be able “spread” nine-month salary over twelve months.

Connie White from HR said benefits coverage will remain in place this summer. If a catch-up payment is needed, it will be taken in September. Next year, double deduction will be taken in March, April, and May to cover health and life insurance for June, July and August (of special interest to those who pay family premiums!).

Gayla Shrank, Financial Operations office, said that payroll can estimate pay for 20 vs 26 pay periods. Those on single withholding may want to make adjustments. Reserving 22-27% of your net pay will probably yield equal payments over the year. (Choose either a net percentage or a flat amount.) Loan payments auto-paid from HR to Credit Union will not be made in the summer, so you need to take care of it yourself.

Any money you put aside is yours to use as you wish (spend it early, or not).

If you are reserving (say) 25% net on your 9-month salary, the same will happen with special summer pay (stipends, grants) unless you go to HR to change your arrangements.

Sept. 5, 2008 will be the first check of the new system. Note that there will be a significant additional tax liability in 2008. Not clear how this change will affect phased retirees. She also said she would be happy to speak with those affected by this regarding their personal financial planning.

III. Informal Statements and Proposals: none

IV. Approval of the Minutes: The minutes of April 14, 2008, were accepted as corrected.

V. President's Report:

President Carruthers said 1. she will begin to post her report online; bullet points announced in Senate. 2. State budget is tied up in a fight between Senate and House, KBOR meeting in June is the likely date we will know about tuition and faculty. 3. Security was the hot topic at the recent KBOR meeting, posting of “No guns” stickers, and KBOR wants colleges to do background checks on all new hires. This will probably continue on the agenda next year. 4.

There are 640 members of the unclassified professional staff; the UPS Senate does not deal with issues specific to UPS who teach and do research. Where are these folks being represented? Despite our principled reasons for preferring tenure track lines, the reality as it is exists. KU and K-State have representation for all in their senates. She suggests finding a way to represent these people in our Faculty Senate. Query from Campbell: where would appointed department heads be? There is a committee in place working on constructing a catalog of all the different titles on campus, and how many teachers/researchers there are in non-faculty lines.

VI. Committee Reports:

1. Faculty Senate Standing Committee Annual Reports: The senate accepted the reports from Academic Affairs, Library, Rules and Undergraduate Research. Chair LeZotte, Library Committee presented their report and took questions about partnering between Libraries and other colleges—shouldn't Provost's office pay for these important initiatives (e.g., Web of Science).

2. Rules -- Larry Spurgeon, Chair, presented a partial listing of the Rules committee recommendations for appointments for 2008 - 2011. All were accepted and will be notified by the Office of the Faculty Senate. (see **summary of Action**)

VII. Old Business:

A. Proposal for Plus/Minus grading: Final reading & Vote

**WHEREAS 173 faculty from all colleges responded to the survey about plus/minus grading, and
 WHEREAS a majority of the respondents are in favor of plus/minus grading,
 The Faculty Senate Executive Committee moves that the following be the official policy of WSU, and that the following language be inserted in the WSU Undergraduate Catalog, Graduate Bulletin, and all other relevant documents, subject to ratification at the next meeting of the General Faculty:**

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D	1.0	The D range denotes <u>unsatisfactory</u> performance.

D- 0.7
F 0.0

F denotes failing performance.

{Definitions for the grades below to remain the same as p. 34f of the Undergraduate Catalog}

Au Audit
Cr Credit
NCr No credit
S Satisfactory
U Unsatisfactory
I Incomplete
W Withdrawn
CrE Credit by examination

Plus/minus Survey results: <http://webs.wichita.edu/senate/Plus-MinusSurvey.htm>

Plus/ minus Survey

comments: <http://webs.wichita.edu/senate/PlusMinusSurveyComments.htm>

After a brief discussion the motion from the Executive Committee to accept the proposal passed by secret ballot 16 yes, 12 no with 1 abstention. It will now go to the General Faculty for acceptance.

VIII: As May Arise: none

The meeting was adjourned at 5:02 pm

Respectfully Submitted,
William Vanderburgh, Secretary