



Faculty Senate Archives

Faculty Senate

Academic year 2006-2007

Volume XX

Agenda and Minutes of the Meeting of May 07, 2007

WICHITA STATE UNIVERSITY
FACULTY SENATE
AGENDA

MEETING NOTICE	Monday, May 7, 2007
	CH 107 3:30 p.m.

ORDER OF BUSINESS:

- I. Call of the Meeting to Order**

- II. Informal Statements and Proposals**

- III. Approval of the Minutes -- Monday, April 23, 2007 --**
- <http://webs.wichita.edu/senate/M4-23-07.htm>

- IV. President's Report**

- V. Committee Reports**
 - A. Faculty Senate Standing Committee Annual Reports:**
 - 1. Faculty Support ** --- Jeff Quirin, Chair -
- <http://webs.wichita.edu/senate/FSrpt06.htm>
 - 2. Executive -- <http://webs.wichita.edu/senate/EXrpt05.htm>
 - 3. Planning and Budget -- <http://webs.wichita.edu/senate/P&Brpt05.htm>

- VI. Old Business**
 - A. Executive Committee Proposal to revise the Faculty Senate Constitution, Article 1, Section 1 (a) and revisions to the Faculty Senate Election Rules --**
<http://webs.wichita.edu/senate/Faculty%20status.htm> *(final reading -- vote to be taken)*

B. Proposed Policy on Compensation in Excess of Full-Time Salary --- VPAAR
Gary Miller --<http://webs.wichita.edu/senate/Compensation.htm> (final reading -
vote to be taken)

VII New Business

A. Charles Burdsal, -- Student/Faculty Evaluation procedures

VIII As May Arise

EXECUTIVE COMMITTEE

Office	Campus Phone	Campus Box
President -- Brigitte Roussel	6329	Box 11
Vice President - Peer Moore-Jansen	7059	Box 52
Secretary - Robert Ross	3367	Box 84
President Elect -- Silvia Carruthers	6268	Box 53
Past President - Chris Brooks	6194	Box 14
Elected by the Senate		
Nan Myers	5130	Box 68
Larry Spurgeon	6260	Box 77
Appointed by the Faculty Senate President		
Ramona Liera-Schwichtenberg	3358	Box 82
Office of Faculty Senate	3504	Box 111
Bobbi Dreiling, Administrative Assistant		

**REPORT: FACULTY SUPPORT COMMITTEE
AY 2006-2007**

1. Members:

Peggy Anderson (Education)
 Tom DeLillo (LAS – Math and Natural Sciences) (Vice-Chair/Chair-Elect)
 Betty Elder (Health Professions)
 Tony Gythiel (LAS – Humanities)
 Hyuck Kwon (Engineering)
 Hongfei Li (Library)
 Jeff Quirin (Business) (Chair)
 Drew Tombrello (Fine Arts)
 VACANT (LAS – Social Sciences)
 David McDonald (ex-officio)

2. Meeting Schedule:

The committee met 8 times from September 14, 2006 – April 6, 2007. One additional wrap-up meeting is anticipated. At the final meeting, existing policies and procedures will be reviewed, discussed, and revised as necessary.

3. Description of Committee Activities:

The committee critiqued, judged, and made recommendations on the following competitions:

Competition	Submitted	Recommended	Awarded
New Faculty URCA's	9/\$36,994	7/\$27,994	7/\$27,994
Senior Faculty URCA's	10/\$43,666	5/\$21,166	5/\$21,166
ARCS	9/\$37,000	7/\$28,000	7/\$28,000
MURPAs	4/\$20,000	2/\$10,000	2/\$10,000
Sabbaticals	22	22	19
Young Faculty Scholar	2	1	1
Excellence in Research	7	1	1
Excellence in Creative	3	1	1
Community Research	4	1	1

4. Pending Issues:

Revision to University Supported Grants section in Faculty Handbook and Policies and Procedures Manual. Revision to Subvention Policy section in Faculty Handbook and Policies and Procedures Manual. Dr. Quirin will be presenting to the Faculty Senate a Committee recommendation pertaining to the Subvention Policy at a future Senate meeting.

**Executive Committee – Report to the Faculty Senate
April 26, 2010**

Committee Members:

Deborah Soles, President of the Faculty Senate, Chair
Frederick Hemans, President-Elect of the Faculty Senate
Larry Spurgeon, Past President of the Faculty Senate
Steven Skinner, Vice President
Johnnie Thompson, Secretary
Rhonda Lewis Moss
Daniel Russell
Julie Scherz

Meeting Schedule for 2009-2010:

The Executive Committee generally meets on the first and third Mondays of the month.

Committee Activities:

The Executive Committee's primary activity is to review proposals from the Faculty Senate Committees and to prepare the agenda for the Faculty Senate meetings. The meetings are held from 3:30 – 5:00 pm. Provost Miller frequently meets with the committee at the beginning of the meeting to give us updates on budget and university matters. The remainder of the meeting consists of discussion of senate agenda items and committee activities. This year our work was focused on the university's reshaping and rebuilding initiative, initially as it concerned the University Libraries, but more generally as the year progressed; ongoing reports from various Senate committees; reorganization of Faculty Senate Committees; policies for academic dishonesty; determination of faculty status. Proposals were or are being forwarded to appropriate Senate committees on the last three items. Additionally, a new Senate webpage is being constructed, and an additional entry about the budgetary situation was made to the existing webpage.

**Planning and Budget Committee – Report to the Faculty Senate
April 26, 2010**

Committee Members:

Deborah Soles, President of Faculty Senate, Chair
Frederick Hemans, President-Elect of the Faculty Senate
Larry Spurgeon, Past President of the Faculty Senate
Jo Bennett, Education
Terence Decker, Business
Will Klunder, Humanities
Annette LeZotte, Fine Arts
Ken Miller, Math/Natural Sciences
Peer Moore-Jansen, Social Sciences
Nan Myers, Library
Julie Scherz, Health Professions
Mehmet Yildirim, Engineering

Meeting Schedule for 2009-2010:

The Planning and Budget Committee met approximately twelve times during the fall semester, and approximately twelve times during the spring semester (Friday afternoons from 2:00 - 3:30 or 4:00 pm).

Committee Activities:

The Planning and Budget Committee is charged with a number of tasks, including:

- Identifying and defining the most appropriate avenues for faculty participation in the planning and budget processes
- Advising the President of the Faculty Senate and the Provost and Vice President of Academic Affairs and Research on faculty concerns and priorities to budget policies
- Reviewing all matters pertaining to university planning and budgets, and expenditures, including budget policies and assumptions
- Developing the faculty perspective on strategic issues and the direction of the University, through direct participation with the Provost and other constituencies
- Review the revision/reallocation process that occurs after the legislature determines the actual budget allocations to the University.

This year, the committee continued its role as an advisory group to the Provost with respect to budgeting and planning issues. It concentrated on the University's Reshaping and Rebuilding initiative. Since this initiative has impact on more than just faculty, the committee invited the presidents of the Unclassified Senate and the Classified Senate to attend our meetings, which they did. Activities during the fall semester centered on the approximately one hundred suggestions submitted in response to the Reshaping document. Some, such as increasing on-line courses, were already under consideration or implementation. Other suggestions, beyond the purview of Academic Affairs, were forwarded to the appropriate university division. Additionally, we met with all the Deans of the Colleges, the Library, and the Graduate School. We received an enormous amount of information about the ways in which college budgets work, the impact of the budget cuts, and the colleges' responses. The Deans were

extremely open and generous with information. During the spring, we continued with our examination of suggestions and the concerns that prompted them. We met with a number of other individuals, including Eric Sexton, Director of Athletics, David McDonald in his capacity as Associate Provost for Research, Andrew Schlapp, Executive Director of Government Relations, and Keith Pickus, Associate Provost. We had frank, open and lengthy discussions about advising, retention, the Office of Research Administration, the Foundations of Excellence report, and general education.

As a result of these meetings, the committee:

- Endorsed the proposal that an Office for Faculty Development and Student Success be created.
- Endorsed the Adult Learning Program which is now being instituted at the West Campus. It also recommended that this program be reviewed after a year of operations.
- Asked the Social Science Research Lab to conduct a survey about perceptions of the operations of ORA. Results of this survey will be available via the Faculty Senate webpage.

In addition, the committee:

- Recommends that faculty-driven discussions be held between the Elliott School of Communications (LAS) and the School of Art and Design (FA) to consider whether some sort of merger might be a good idea.
- Recommends that colleges make efforts to increase meaningful faculty participation in students' academic planning and to foster retention.
- Recommends that students be required to declare a major (or pre-major) as part of their admissions application process.
- Recommends, as a way of encouraging academic progress, that students after the first few weeks be required to have faculty approval before dropping a course.
- Recommends that the Faculty Senate appoint an ad hoc committee to examine the University's general education requirements and to make appropriate recommendations to the Senate.

Faculty Senate Constitution

Article I, Composition and Selection\

(a) The teaching/research faculty is defined as all full-time (1.0 EFT) **university personnel who are tenured, temporary, probationary or instructors with faculty status** ~~professors, associate professors, assistant professors, and tenured instructors,~~ and at least 50 percent of whose University duties include teaching, research, and/or library service. Eligible members of the faculty also serve as the electorate. Administrators are ineligible for the Faculty Senate electorate. Administrators, include those persons holding the title of President; Vice President; Associate Vice President; Assistant Vice President; Dean; Associate Dean; Assistant Dean; Directors of all non-academic programs including but not limited to the Director of the Computer Center, Director of the Office of Institutional Research, Director of Physical Plant, the Registrar, and Director of Cooperative Education

Faculty Senate Election Rules

2. Each Senate division is allotted one Senator for every twelve faculty members, rounding up to the nearest integer. Faculty members are defined as those individuals meeting each of the following :
 - a. **faculty status of tenured, temporary, probationary or instructor.** ~~—holding the rank of instructor or higher—~~
 - b. holding half-time (.5 EFT)
 - c. having primary duties that are 50 percent or more teaching, research, and./or library service.

This definition also determines eligibility for election to the Faculty Senate

3.25 / Compensation in Excess of Full-Time Salary

Purpose:

The purpose of this statement is to set forth University policy with regard to the payment of compensation in excess of full-time salary to University faculty and staff.

Preamble:

University faculty and unclassified professional employees who are employed full-time are advised of the established salary or rate of pay for their respective full-time position in the annual notice of appointment each faculty and unclassified professional employee receives from the University. It is the expectation that the established salary or rate of pay will be the only compensation paid to the full-time employee and that compensation in excess of full-time salary is the exception and only to be paid in limited and approved circumstances.

Policy Statement:

1. The payment of compensation in excess of full-time salary is prohibited except in specific cases approved by the President or the President's designee. As a matter of policy, compensation in excess of full-time salary will not be authorized except in certain unusual cases where each of the following requirements are met:

- a. The additional services are requested by the college, school, department or division to be served.
- b. The additional services are to be provided during a specific, limited and proscribed time and can be full
- c. The rendering of the additional services is in the best interest of the University, contributing to the improvement of the University, continuing the provision of crucial University operations, strengthening the University's operations and/or enhancing the image of the University as a public entity.
- d. The faculty or unclassified professional employee is qualified to provide the additional services.
- e. The faculty or unclassified professional employee's regular University assignments cannot be appropriately

- f. The amount of time and effort to be expended by the faculty or unclassified professional employee in p
- g. The additional services cannot properly and reasonably be assigned under the University's policies and

2. To permit time for receiving decisions from the President or the President's designee before additional services are to be authorized and performed in consideration of the payment of compensation in excess of full-time salary, requests submitted under this policy should be submitted well in advance of the time for performing the additional services. Any request for consideration of the payment of additional compensation should also be approved by the faculty or unclassified professional employee's immediate supervisor and division head.

Implementation:

This policy shall be included in the *WSU Policies and Procedures Manual* and shared with appropriate constituencies of the University.

The Vice President and General Counsel shall have primary responsibility for publication, dissemination and implementation of this University policy.

Effective Date:

May 15, 2007



CHAPTER 3



TABLE OF CONTENTS

Wichita State University Faculty Senate meeting Monday, May 7, 2007

MEMBERS PRESENT: Acker, Brooks, Byrum, Carruthers, Celestin, Coufal, Decker, deSilva, Elder, Forlaw, Lancaster, Lewis, C. Moore-Jansen, P. Moore-Jansen, Myers, Myose, Owens, Rillema, Riordan, Rogers, Rokosz, Ross, Roussel, Schneegurt, Shelly, Spurgeon, Taher, Vanderburgh, Yeager

MEMBERS ABSENT: Close, Craig-Morland, Dooley, Gordon, Hamdeh, Hathaway, Hershfield, Jarnagin, Liera-Schwichtenberg, Manske, Markovich, Monroe, Siginer, Turk, Uhing, Weheba,

MEMBERS EXCUSED: Brooks, Campbell, Proctor

EX-OFFICIO MEMBERS: Miller

Summary of Action:

- 1. Referred discussion about Student/Faculty Evaluation Procedures to the Faculty Affairs Committee**
- 2. Accepted the annual reports from the following Faculty Senate Standing Committees:**
 - a. Faculty Support**
 - b. Executive**
 - c. Planning and Budget**
- 3. Accepted the revisions to the Faculty Senate Constitution, Article I a. and to the Election Rules**
- 4. Accepted the Proposed Policy regarding Compensation in Excess of Full-time Salary**

I. Call of the Meeting to Order:

President Roussel called the meeting to order at 3:30 P.M.

II. Informal Statements and Proposals:

- a. Senator Celestin, Chair, General Education Committee expressed concern of the Administration's plan to delay hiring a new Coordinator for the program.**
- b. Senator Owens had questions regarding the policy of setting back thermostats in academic building at night. Several Senators had the same concerns.**

III. Approval of the Minutes -- Minutes of April 23, 2007, as presented.

IV. President's Report:

- a. President Roussel asked that the Senate re-arrange the Order of Business.**
- b. The issues of General Education and Library Funding will be discussed at a later Senate meeting.**

V. New Business:

a. Student/Faculty Evaluation Procedures: -- Dr. Charles Burdsal indicated that the Board of Regents, during the last year of Dr. Armstrong's Presidency, had stipulated that every class should be evaluated every year. Senator Myose raised his previously stated concerns about the reasons for not providing raw scores as a part of the SPTE report. After a discussion Senator Vanderburgh (Elder - 2nd) moved to have President Roussel referred the issue to the Faculty Affairs Committee. Passed by the Senate.

VI. Committee Reports:

a. Faculty Support: Jeff Quirin, chair, provided the report, which was accepted. For a copy of the report, see <http://webs.wichita.edu/senate/FSpr06.htm> His Committee had also developed the proposed University policy regarding Subventions which was presented, and will have its first reading the fall.

b. Executive Committee: The report of the Executive Committee was made and accepted.

c. Planning and Budget Committee: The report of this Committee was moved and accepted. For a copy of the report see:

VII. Old Business:

a. Executive Committee proposal to revise the Faculty Senate Constitution, Article 1, Section 1 (a) and revisions to the Faculty Senate Election Rules. Senator Carruthers, (Myers-2nd) moved acceptance <http://webs.wichita.edu/senate/Faculty%20status.htm> Passed.

b. Proposed Policy regarding Compensation in Excess of Full-time Salary --2nd reading- - <http://webs.wichita.edu/senate/Compensation-3.25P-P.htm> This proposal came from the VPAAR office. Senator Vanderburgh moved (Lancaster- 2nd) acceptance of the policy. Passed

VIII. As May Arise --

The meeting was adjourned at 4:15 pm

Respectfully Submitted

Robert Ross, Secretary