Volume VI

Agenda and Minutes
of the Meeting of February 08, 1993

Additional information: Digitized by University Libraries Technical Services and archived in SOAR: Shocker Open Access Repository at: http://soar.wichita.edu/handle/10057/14178
AGENDA
FACULTY SENATE
The Wichita State University

Room 126 CH

Meeting Notice: Monday, February 8, 1993

Order of Business:
I. Calling of the Meeting to Order
II. Informal Statements and Proposals
III. President's Report
IV. Approval of Minutes
V. Old Business
  1. General Education Committee
  2. Ad Hoc Tenure & Promotion
VI. As May Arise

EXECUTIVE COMMITTEE

Kathryn Griffith, President 3165 Box 17
Keith Williamson, Vice President 3185 Box 31
Joyce Cavarozzi, Secretary 3541 Box 53
James Clark, President-Elect 3220 Box 78
Albert Gosman, Elected by Senate 3402 Box 35
John Dreifort, Elected by Senate 3150 Box 45
Elmer Hoyer, Apptd by Sen. Pres. 3415 Box 44
A. J. Mandt, Past President 3125 Box 74
TENTATIVE SPRING, 1993, AGENDA FOR FACULTY SENATE

Feb. 15  Dismissal for Cause
Feb. 22  20-year plan
         Athletic Task Force Report
Mar. 1   Tenure & Promotion
Mar. 8   Endowment
Mar. 15  Grievance Procedure
Mar. 29  Sexual Harassment Policy and Procedure
Apr. 5   Caucus
Apr. 12  Ombudsperson
         Absence from Campus Policy
Apr. 19  Committee Reports
Apr. 26  Old Business
May 3    Election
General Education Committee

Membership:
- 10 voting members
- 4 non-voting ex officio members

Voting Members:
  Representatives of:
  - Barton School of Business
  - College of Education
  - College of Engineering
  - College of Fine Arts
  - College of Health Professions
  - LAS Division of Humanities
  - LAS Division of Mathematics/Natural Science
  - LAS Division of Social Sciences
  - 2 students

Non-Voting Members:
- Director of English Basic Skills
- Director of Mathematics Basic Skills
- Director of Communications Basic Skills
- General Education Coordinator

Selection Process: Voting Faculty Members

Nominated by Rules Committee, approved by Senate, for staggered three-year terms. May not be reappointed until after a three-year waiting period.

Procedures for Selecting Initial Committee

1. Rotation of terms will be determined by lot following appointment of committee. Two members of the committee will have terms ending Spring 1994, three members ending Spring 1995, and three members ending Spring 1996.

2. No member of the Task Force on General Education, and no participant in the work of the Ad Hoc Committee on General Education, shall be appointed to the Committee as a voting faculty member until the 1994-1995 academic year.

Selection Process: Students

Student representatives will be selected by SGA.

Selection Process: Basic Skill Area Representatives

Departments which teach Basic Skills courses shall appoint a Director (or equivalent) who will serve as a non-voting representative to the committee.

Selection Process: Coordinator of General Education

Subsequent to the present Coordinator’s term, the Coordinator of General Education will be selected jointly by the Provost’s Office and the Faculty Senate Executive Committee for a three-year term, and may serve no more than six consecutive years.
General Education Committee Charge

The committee shall:

1. oversee the operation of the General Education Program as adopted by the faculty*, and supervise the Coordinator of the program;

2. enforce the provisions of the General Education Program approved by the faculty*, including:
   a. determining the number of core courses offered by departments,
   b. determining whether proposed core courses conform to the General Education Program,
   c. regarding Issues and Perspectives courses:
      i. refine and develop the concept of Issues and Perspectives courses according to the guidelines approved by the faculty,
      ii. develop guidelines and actively solicit proposals for Issues and Perspectives courses;
      iii. approve proposed Issues and Perspectives courses;

3. monitor the assessment process for basic skills, core, and Issues and Perspectives courses;

4. monitor the across-the-curriculum component of the General Education Program;

5. recommend changes to the program when necessary. Proposed changes will be considered by the Faculty Senate; major changes shall automatically be sent to the General Faculty for approval;

6. develop and coordinate the General Education advising process;

7. report at least annually to the faculty through the Faculty Senate regarding:
   a. the current core course offerings, including lists of courses and enrollments;
   b. the current Issues and Perspectives course offerings, including lists of courses and enrollments;
   c. any changes in the list of core courses and Issues and Perspectives courses;
   d. results of assessment of general education courses;
   e. the extent of implementation of the across-the-curriculum component, including its implementation in Issues and Perspectives courses;
   f. any problems or difficulties regarding the program, with recommendations for improvement.

* refers to the full "Ad Hoc General Education Committee Proposal" as amended and approved by the WSU faculty, October 20, 1992, and any subsequent amendments.
Implementation Timeline

**Overall goal:** achieve full implementation of new general education program for students entering WSU in Fall 1994.

**Spring 1993**

- Appoint initial committee.
- Solicit input from participating departments / disciplines regarding goals and objectives for their areas.
- Solicit tentative lists of core introductory courses from participating departments / disciplines.
- Following discussion with involved departments, determine the maximum number of core introductory courses each department may offer. Report the results to the Faculty Senate.
- Develop guidelines for proposals for Issues and Perspectives courses. Report the results to the Faculty Senate.

**Fall 1993**

- Obtain lists of core introductory courses from departments. Report the results to the Faculty Senate.
- Solicit proposals for Issues and Perspectives courses, and approve initial list of Issues and Perspectives courses to be offered starting Fall 1994. Report the results to the Faculty Senate.
- Consider petitions from programs with accreditation constraints for a redistribution of 3 hours from the basic distribution requirements. Report the results to the Faculty Senate.
- Prepare catalog copy for Fall 1994 by university deadline.
- Develop advising materials.

**Spring 1994**

- Develop procedures for transfer students, including any performance requirements for transfer of basic skills or core introductory courses.
- Set date by which G and Q designations shall be deleted.
- Develop procedures to enforce the requirement that basic skills courses be completed within the first 48 college hours.
- Establish procedures to encourage observance of the writing-speaking-mathematics-library research component of the general education program, and procedures to document the extent of "across-the-curriculum" experiences in general education courses.

**Fall 1997**

- As required by the General Faculty, review the merits of the core introductory course list and system, and report to the faculty.
FACULTY SENATE
Wichita State University

Minutes of the Meeting of February 8, 1993

MEMBERS PRESENT: Alexander, Allen, R. Armstrong, Bair, Bajaj, Benson, Berger, Billings, Burk, Campbell, Carroll, Cavarozzi, Chopra, Clark, Daugherty, Dreifort, Duell, Erickson, Fisher, Furtwengler, Gosman, Griffith, Gythiel, Horn, Hoyer, Jeffers, Koppenhaver, Mandt, May, Merriman, Murphey, Romig, Sheffield, Teshome, Wherritt, Widener, Williamson, Yeager, Zytkow

MEMBERS ABSENT: W. Armstrong, Bereman, Brady, Davis, Farnsworth, Hawley, Kahn, Martin, Masud, Moore, Murdock, Parkhurst, Pitetti, Shanahan, Sweeney, Thomson

GUESTS: Brunner, Cortez, Kelly, Strunk, Sutterlin, Zoller

Summary of Action Taken
1. Approved Peter Sutterlin for senator to replace Elizabeth Behrman.

I. CALL OF THE MEETING TO ORDER.
The meeting was called to order by President Griffith at 3:30 p.m.

II. INFORMAL PROPOSALS AND STATEMENTS.
Senator Romig shared some impressions from the Higher Education Day in Topeka. He talked with 9 legislators, 6 in depth, 3 from Wichita. He was surprised at the breadth of interest and the lack of interest, the breadth of knowledge and lack of knowledge. Some legislators were very interested. He said there were 3 common perceptions: 1. WSU campus is out of control, 2. Enrollment is a serious problem, 3. The new President is going to correct the problems immediately. He said there were concerns about parking, lack of courses at convenient times and places, and lack of accountability of faculty. They didn't want to hear talk of unions and salaries. He said he told them that when he gets out in the community and speaks to non-community people, they think the WSU faculty is out of touch and elitist and not interested. He asked the legislators if they thought that and they said yes. President Griffith asked him to give the Executive Committee a summary of his talks. Senator Mandt said he had also been there, and his impressions were not as negative as Senator Romig's. The legislators he talked with had a more benign view. If they hadn't been reading the Wichita Eagle, they don't have as negative a response. There was a good turnout. Forty some members of the Houses were at lunch with 30 or more faculty. He said the most interesting large policy measure is the overall perception of Higher Education and its place on the state's agenda. The legislature seems focused on K-12. Senator Murphey said he served on the WSU Search Committee for a Communications Director. There are suggestions there about what to do. President Griffith said she has talked with Greg Carroll, and perhaps he can come to the Senate to give information.

Senator Billings said the problem is more than communication. How much support do faculty get from administration for community projects? Senator Erickson said the enormous emphasis on Ph.D. programs when combined with the attitude of the reporting of the Wichita Eagle leads to these perceptions.

Senator Zytkow said ballots for the Senate come in the mail and people
don’t know who they are voting for. He said we need to keep academic resumes. Senator Mandt said he is sympathetic to the ignorance factor. Academic vita is not what we need to know. We need to know where a faculty member stands on issues of the university. Senator Sheffield said the solution is not a centrally located file of vitas. People might avail themselves of faculty meetings, social occasions, etc. Senator Alexander said one technique is to submit a biographical statement and answer a few questions. That requires collecting information and that is difficult. Senator Horn asked if this was really a problem. It might be for At-large senators, but not in the colleges. College faculty should know their colleagues. Senator Billings said we wouldn’t have to require vitas, but should expect them. President Griffith said she would ask the Rules Committee to investigate the ideas.

Senator Duell said if any procedures were implemented, she would ask that track be kept of how much the data is used. Senator Dreifort said if you’ve been here and in attendance, it shouldn’t be a surprise who stands for what.

III. PRESIDENT’S REPORT

President Griffith asked Senator Merriman to make a report on the addition of Dr. Taylor Sims for President. Senator Merriman said there was unanimity in the committee to adding him to the list. She said if we had had more discussion after the interviews, we would probably have had him on the list. He is a professor of marketing and would apply his knowledge to problems at WSU. He feels faculty bashing must stop, and we must promote what we do best. He is intelligent, cultured and well spoken. He is consultative without giving away his power. President Griffith said she agreed with the assessment. There will be a press conference in Kansas City, February 20, to announce the new President.

President Griffith said the Faculty Senate Presidents in Topeka have tried to create more opportunities for faculty to meet with the Regents. The Executive Committee decided to invite each Regent to campus. The response has been great. She asked the Senate to participate in meetings and to notify her if there were things going on on campus they might be interested in.

President Griffith said the retreat with the Vice Presidents was useful. There was good conversation about issues. Some that were discussed were: 1. Enrollment, 2. Establishing regular meetings. 3. A series of ideas from the Executive Committee that needed administrative support. They supported all we suggested. (a) A salary study similar to the one at K-State. We have support and access to the computer and a student to help with the work. It will be a substantial study done every year. Dwight Murphey will chair the subcommittee. (b) Establish a Task Force on Teaching. Other task forces have established long range plans. If we are to make a case for instructional needs, we need information. Senator Hoyer has agreed to initiate this Task Force if the Senate approves. (c) The Secretary of Urban Ministries asked the Executive committee if we might be a focal point for various groups in this neighborhood, serving as a positive force.

The Executive Committee suggested taking a fresh look at the Honors Program. The V.P’s say it is a proper thing to do. Should we support such inquiry? A straw vote approved.

Senator Dreifort said as a result of #3 an inventory will probably be asked for. He has already been called for information. President Griffith said we don’t want to create a program and sell it. We need to listen and cooperate. Senator Erickson pointed out we don’t have the kinds of things surrounding us that most universities have—shops, restaurants, etc. Senator Bair asked what
emphasis does the university give to faculty doing community service. Senator Murphey said he had some reservations about coming up with any program that would be realistic. Senator Gosman said the first activity undertaken beyond the inventory would be to have groups come together. It would be our job to listen to what they say. Then we will try to identify those projects we can help with. Senator Billings said there's the library we could help. There is no transportation from the university at night. There is a need for computer training. We need to offer educational services. Senator Widener encouraged this study to be realistic. There are times in the College of Fine Arts when community activity is not weighted.

President Griffith said the Governance Conference was April 16.

IV. APPROVAL OF THE MINUTES. There were no minutes.

V. OLD BUSINESS

Senator Wherritt moved to alter the agenda so the Rules Committee could report. Senator Erickson seconded. The motion passed. Senator Clark said the Natural Sciences Senators nominated Peter Sutterlin to replace Elizabeth Behrman. The Rules Committee moved acceptance. The nomination was approved.

Senator Clark chaired the discussion on the General Education Committee. He said the standard rules process for committee members will be followed. He said the document now clarified basic skills director participation. On p. 1, #2 would stay the same. On p. 2, add to #3 and #7 “including its implementation in I and P courses.” On p. 3 under Spring, 1993 added “Develop guidelines for proposals for I and P courses. Report the result to the Faculty Senate.”

Senator Merriman asked on p. 2, 2 B, what implications does this have? We specifically didn’t want the committee to determine if core courses conform. We only wanted the number for departments, not content.” approved. Senator Williamson said there was the issue of making certain the courses the departments offered were truly general education courses. Senator Merriman moved to delete 2b, p. 2. Senator Erickson seconded. Senator Billings said the point was to give faculty authority. Senator Clark said the General Education Committee should take a look at these courses for quality. Senator Carroll asked if there was a general definition what a general education course is so a department understands what a general education course is. Senator Alexander said from his experience in chairing an implementation committee, it is impossible over time to monitor G and Q courses. The way the proposal was written by the Ad Hoc committee said the number of courses a department offered was determined by the committee. If a department wants another course, they must drop one, but cannot add to the number of courses they can offer. That is the control. Senator Sheffield agreed. Senator Merriman said we must create a climate where the departments create the courses. Senator Romig asked if there is a mechanism to monitor a department. Senator Clark said the committee must report to the Senate yearly. Senator Mandt said there will be assessment reports, too. Senator Murphey said the Senate review is important and it should be regarded as meaningful. Senator Wherritt moved the question. Senator Gosman seconded. The motion passed.

Senator Sutterlin asked if the joint appointment was acceptable to the administration and if the committee supervises that position. Senator Clark said the word 'advise' should be substituted for 'supervise.' AVP Zoller said the committee is in an excellent position to give advise, etc. The coordinator is also eligible for raises, etc. and those are given by the budget officer. He said he and President Griffith had talked about joint appointments. He said this
has been a generally advertised position within the university, and we would seek the coordinator in the same way. The budget review officer makes the appointment, but he can’t imagine an appointment being made without consultation with the committee. Senator Alexander said he hoped the committee would participate in evaluation as well. Senator Clark said this section would be pulled out of the document and the Executive Committee will work with the administration to incorporate these suggestions. Senator Wherritt offered a friendly amendment to insert on page 1 before 'may': “any member who has served a three year term...” It was accepted.

Senator Mandt moved to strike #2, p.1. He said we are not served well by this policy. Senator Merriman seconded. Senator Billings said there was an inconsistency on p.2, #4 and the last paragraph on p.3, Spring 1994.

It was 5:00. The meeting was adjourned.

Respectfully Submitted,

Joyce Cavarozzi, Faculty Senate Secretary