



HLC Accreditation 2020-2021

## **Evidence Document**

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Administration and Finance

University Police

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## **2017 Annual Security and Fire Safety Report**

### **Statistics for 2015, 2016 & 2017**

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**Additional information:** In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and published by October 1, 2018. [https://www.wichita.edu/services/police/ANNUAL\\_SECURITY\\_REPORT\\_2017.pdf](https://www.wichita.edu/services/police/ANNUAL_SECURITY_REPORT_2017.pdf) (Accessed September 28, 2018.)

# 2017 ANNUAL SECURITY AND FIRE SAFETY REPORT

Statistics for 2015, 2016 & 2017

In compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* and Published by October 1, 2018.

This report does not include privileged counseling or medical information from Counseling and Testing Center or Student Health Services.

# Table of Contents

- 3.02 / NOTICE OF NONDISCRIMINATION ..... 4**
- 1. INTRODUCTION: AN OVERVIEW OF CAMPUS SAFETY AND SECURITY REPORTING ..... 5**
- 2. GEOGRAPHY-CAMPUS LOCATIONS..... 5**
- 3. CLASSIFYING AND COUNTING CLERY ACT CRIMES ..... 7**
- 4. CAMPUS SECURITY AUTHORITIES ..... 12**
  - LAW ENFORCEMENT AGENCIES AND JURISDICTION..... 15
- 5. THE DAILY CRIME LOG..... 15**
- 6. EMERGENCY NOTIFICATION AND TIMELY WARNINGS ..... 15**
  - EMERGENCY RESPONSE AND EVACUATION PROCEDURES ..... 15
  - TIMELY WARNINGS ..... 17
- 7. POLICY STATEMENTS AND POLICY DEFINITIONS ..... 18**
  - REPORTING CRIMES OR OTHER EMERGENCIES ..... 20
  - CONFIDENTIAL REPORTING OPTIONS..... 21
  - ALCOHOL POLICY ..... 25
  - POLICY REGARDING DRUG LAWS ..... 25
  - EMERGENCY RESPONSE AND EVACUATION PROCEDURES/MISSING STUDENT NOTIFICATION..... 26
- 8. POLICIES, PROCEDURES AND PROGRAMS: DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, STALKING ..... 27**
  - HOW AND TO WHOM TO REPORT ..... 32
  - DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT OR STALKING PROCEDURES ..... 35
  - CONFIDENTIALITY ..... 35
  - CAMPUS AND COMMUNITY RESOURCES..... 37
  - CHANGING ACADEMIC, TRANSPORTATION, LIVING AND EMPLOYMENT SITUATIONS..... 38
  - PROCEDURES FOR UNIVERSITY DISCIPLINARY ACTION..... 39
  - NOTICE OF RIGHTS ..... 40

2017 Annual Security and  
Fire Safety Report

POTENTIAL SANCTIONS..... 41

RANGE OF PROTECTIVE MEASURES OFFERED TO VICTIMS FOLLOWING AN ALLEGATION OF DATING  
VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT OR STALKING ..... 44

ADVISING THE CAMPUS COMMUNITY ABOUT SEX OFFENDERS ..... 46

**9. THE ANNUAL SECURITY REPORT: PUBLISHING POLICY ..... 46**

**10. MISSING STUDENTS..... 47**

**CRIME STATISTICS..... 49**

**11. FIRE SAFETY DISCLOSURES..... 61**

**12. CLASSIFYING AND COUNTING FIRES IN ON-CAMPUS STUDENT HOUSING FACILITIES ..... 61**

    PROCEDURES FOR STUDENT HOUSING EVACUATION IN THE CASE OF A FIRE..... 64

    RESIDENCE HALL OVERVIEW ..... 66

**13 FIRE STATISTICS LOG ..... 66**

### 3.02 / Notice of Nondiscrimination

Wichita State University does not discriminate in its employment practices, educational programs or activities on the basis of age (40 years or older), ancestry, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating in a complaint process is also prohibited. Sexual misconduct, relationship violence and stalking are forms of sex discrimination and are prohibited under Title IX of the Education Amendments Act of 1972. Complaints or concerns related to alleged discrimination may be directed to the Director of Equal Opportunity or the Title IX Coordinator, Wichita State University, 1845 Fairmount, Wichita, KS 67260, telephone 316-978-3187.

## 1. Introduction: An Overview of Campus Safety and Security Reporting

Campus safety and security at Wichita State University is a shared responsibility. All campus community members and visitors should be situationally aware of their surroundings while driving, walking, studying, working, attending events, or living in our campus community. Being alert to one's surroundings and using reason and caution during daily activities provides a degree of personal protection from crime. Community members who are aware and prepared to alert the University police to crime or suspicious activities, when combined with a strong University law enforcement presence, strengthens the campus-wide safety net. The University encourages all crimes to be reported to the Wichita State University Police Department (UPD) at 316-978-3450.

The purpose of the information contained in this Annual Report is not just to comply with federal laws requiring publication, but also to offer useful and helpful information which may contribute towards the reduction of harm to our community members and visitors and the prevention of crime within our campus community. If you have concerns, questions, or comments about the federal law which requires the distribution of this Annual Report or WSU's compliance, please contact the WSU Chief of University Police at 316-978-3450.

All policy statements found in this Annual Security and Fire Report apply to all WSU locations, the Downtown Center, Main Campus, WSU Old Town, WSU South, and WSU West, unless detailed otherwise.

## 2. Geography-Campus Locations

### **Wichita State University Main Campus**

The Wichita State University Main Campus is located northeast of downtown Wichita on a 330-acre campus. The Main Campus is generally bordered by East 21<sup>st</sup> St. North, East 17<sup>th</sup> St. North, North Hillside St., and North Oliver Ave. (along with certain properties on the south side of East 17<sup>th</sup> St. North and certain properties on the north side of 21<sup>st</sup> St. between Roosevelt Ave. and Fountain Ave.), and inclusive of University properties located at the northwest corner of East 21<sup>st</sup> St. North & North Hillside St. which includes Fairmount Towers, the Child Development Center, and a vacant lot on the west side of North Chautauqua St.; properties located at the southwest corner of East 17<sup>th</sup> St. North & North Hillside St. which includes the Intensive English Language Center, Intensive English Annex, and a vacant lot at the southeast corner of East 17<sup>th</sup> St. North & North Lorraine Ave.; and, a parking lot located at 3608 East 21<sup>st</sup> St. North, which is leased on school days from the University United Methodist Church.

**On-campus** includes any building or property owned or controlled by WSU within the same reasonable contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's education purposes, including residence halls. Therefore, included as part of the main campus are the Advanced Education in General Dentistry Building located at 2838 N. Oliver, Wichita, Kansas ("AEGD Building") and the Hughes Metropolitan Complex located at 5015 East 29<sup>th</sup> St North, Wichita, Kansas ("Metroplex").

**Residence Halls** are included as a subset of the “On-Campus” category.

### **Other University Locations**

#### **Wichita State University Downtown Center**

Wichita State University Downtown Center is located at 358 N. Main, Wichita, KS. It is a three-story building that housed the Physical Therapy Department until July 2017. After that time, the Physical Therapy Department moved into WSU Old Town at 213 N. Mead. Wichita State University’s building lease for the Downtown Center ended in August 2017.

#### **Wichita State University South**

Wichita State University South was located at 200 W. Greenway Street, Suite 15A, Derby, KS (“WSU” South”). The 10,000 square-foot WSU South was home to Wichita State's Accelerated Nursing Program. This lease ended on December 31, 2017.

As of January 1, 2018, the Accelerated Nursing Program was temporarily located at 4501 East 47<sup>th</sup> Street South in Wichita. Statistics for this location will be included in next year’s report. Beginning in fall 2018, the Accelerated Nursing Program is located at 3821 E Harry Street in the Harry Street Mall. Statistics for this location will be included in next year’s report.

For the spring 2018 semester, WSU South was temporarily co-located with WSU Tech at 4501 E. 47th St, Wichita, 67210. WSU South hosts general education classes and professional programs. WSU South will began hosting select classes at the Shocker Studios at the Harry Street Mall for the summer 2018 semester, it will begin full operation at that location when the renovation there is complete by fall 2018. Crime statistics for this location will be included in next year’s report. Shocker Studios is located at 3805 E. Harry Street in the NW corner of the Harry Street Mall. The 35,000 square foot lease space includes recording studios, a virtual reality studio, film studios, a motion capture studio, computer labs, design studios and general classrooms associated with the Bachelor of Applied arts in Media Arts (BAA) degree. The facility opened in August 2017.

#### **Wichita State University West**

Wichita State University West is located at 3801 N. Walker Ave., Maize, KS (“WSU West”). This 24,000 square-foot facility provides opportunities for traditional and returning adult students alike to complete their degrees in a comfortable learning environment. WSU West, located just north of New Market Square, provides many of the student services available at the Main Campus, such as registration and tuition payment, library access, and career counseling.

#### **Wichita State University Old Town**

Wichita State University Old Town is a complex of facilities and services located in the popular downtown Wichita entertainment district. The complex comprises office space in three buildings located at 121 N. Mead, and buildings at 238 N. Mead and 213 N. Mead.

#### **Wichita State University Haysville**

WSU Haysville began its operations in July, 2018 in Haysville at 150 Steward Avenue, Haysville, KS 67060. It will partner with WSU Tech to provide general education and technical classes to serve students south of Wichita. Classes started for the fall 2018 semester. Statistics for this location will be included in next year’s report.

**Non-Campus** - any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institutions educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. This also includes any building or property owned or controlled by student organizations (fraternities/sororities) and officially recognized by the institution.

**Public Property** - all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

### 3. Classifying and Counting Clery Act Crimes

For purposes of compiling and reporting its campus crime statistics and campus security policies, WSU used the definitions as set forth in this section. The crimes defined herein are in accordance with the uniform crime reporting system of the Department of Justice, Federal Bureau of Investigation, and the modifications in such definitions as implemented pursuant to the Hate Crime Statistics Act. For the offenses of domestic violence, dating violence, and stalking, WSU's statistics were compiled in accordance with the definitions used in section 40002(a) of the Violence Against Women Act of 1994 (42 U.S.C. 13925(a)).

#### Crime Categories

1. **Criminal Offenses:** Criminal homicide, including Murder and Non-negligent Manslaughter, and Manslaughter by Negligence; Sexual Assault, including Rape, Fondling, Incest and Statutory Rape; Robbery; Aggravated Assault; Burglary; Motor Vehicle Theft and Arson.
2. **Hate Crime:** A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For purposes of this definition, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.
3. **VAWA Offenses:** Any incidents of Domestic Violence, Dating Violence and Stalking. (Note that Sexual Assault is also a VAWA Offense but is included in the Criminal Offenses category for Clery Act reporting purposes); and
4. **Arrests and Referrals for Disciplinary Action:** for Weapons -- Carrying, Possessing, Etc. Law Violations, Drug Abuse Violations and Liquor Law Violations.

#### Crime Definitions

##### CRIMINAL OFFENSES

1. **Criminal Homicide:** These offenses are separated into two categories: Murder and Non-negligent Manslaughter, and Manslaughter by Negligence.
  - A. **Murder and Non-negligent Manslaughter** is the willful (non-negligent) killing of one human being by another. Any death caused by injuries received in a fight, argument, quarrel, assault or the commission of a crime.

**The following are not included as Murder and Non-negligent Manslaughter:**

- Suicides
- Fetal deaths
- Traffic fatalities
- Accidental deaths
- Assaults with intent to murder and attempts to murder
- Situations in which a victim dies of a heart attack as the result of a crime
- Justifiable homicide, which is limited to the killing of a felon by a peace officer in the line of duty or the killing of a felon during the commission of a felony by a private citizen

**B. Manslaughter by Negligence** is the killing of another person through gross negligence. This includes any death caused by the gross negligence of another. In other words, it's something that a reasonable and prudent person would not do.

**The following are not included as Manslaughter by Negligence:**

- Deaths of persons due to their own negligence
- Accidental deaths not resulting from gross negligence
- Traffic fatalities.

- 2. Sexual Assault (Sex Offenses):** Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.
  - A. Rape** is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
  - B. Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
  - C. Incest** is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
  - D. Statutory Rape** is sexual intercourse with a person who is under the statutory age of consent.
- 3. Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- 4. Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- 5. Burglary:** The unlawful entry of a structure to commit a felony or a theft.

6. **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. Note: A “motor vehicle” is a self-propelled vehicle that runs on land surface and not on rails, such as sport utility vehicles, automobiles, trucks, buses, motorcycles, motor scooters, trail bikes, mopeds, all-terrain vehicles, self-propelled motor homes, snowmobiles, golf carts and motorized wheelchairs.
7. **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

#### HATE CRIMES

A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Although there are many possible categories of bias, under the *Clery Act*, only the following eight categories are reported:

1. **Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics, e.g., color of skin, eyes, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks or African Americans, whites.
2. **Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.
3. **Sexual Orientation:** A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual Orientation is the term for a person’s physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual individuals.
4. **Gender:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.
5. **Gender Identity:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals. Gender non-conforming describes a person who does not conform to the gender-based expectations of society, e.g., a woman dressed in traditionally male clothing or a man wearing makeup. A gender non-conforming person may or may not be a lesbian, gay, bisexual, or transgender person but may be perceived as such.
6. **Ethnicity:** A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term “race” in that “race” refers to a grouping based mostly upon biological criteria, while “ethnicity” also encompasses additional cultural factors.

7. **National Origin:** A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth. This bias may be against people that have a name or accent associated with a national origin group, participate in certain customs associated with a national origin group, or because they are married to or associate with people of a certain national origin.
8. **Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

#### VAWA OFFENSES

The *Violence against Women Act* (VAWA) prohibits Dating Violence, Domestic Violence, Sexual Assault and Stalking.

**1. Dating Violence:** Violence committed by a person who is, or has been, in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

**2. Domestic Violence:** A felony or misdemeanor crime of violence committed: (1) By a current or former spouse or intimate partner of the victim; (2) by a person with whom the victim shares a child in common; (3) by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; (4) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; OR (5) by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred. To categorize an incident as Domestic Violence, the relationship between the perpetrator and the victim must be more than just two people living together as roommates. The people cohabitating must be current or former spouses or have an intimate relationship.

**3. Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (1) fear for the person's safety or the safety of others; or (2) suffer substantial emotional distress. For the purposes of this definition:

A. **Course of conduct** means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

B. **Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.

C. **Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.

ARRESTS AND DISCIPLINARY REFERRALS FOR VIOLATION OF WEAPONS, DRUG ABUSE AND LIQUOR LAWS

1. **Arrest:** Persons processed by arrest, citation or summons.
2. **Weapons: Carrying, Possessing, Etc.:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Include in this classification: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; attempts to commit any of the above.
3. **Drug Abuse Violations:** The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics—manufactured narcotics that can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine). Drug violations include all drugs, without exception, that are illegal under local or state law, and all illegally obtained prescription drugs.
4. **Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness. The following are classified as a liquor law violation: (1) the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; (2) maintaining unlawful drinking places; (3) bootlegging; (4) operating a still; (5) furnishing liquor to a minor or intemperate person; (6) underage possession; (7) using a vehicle for illegal transportation of liquor; (8) drinking on a train or public conveyance; or (9) attempts to commit any of the above.

UNFOUNDED CRIMES

For *Clergy Act* purposes, the standard for unfounding a reported crime is very high. A crime can be classified as unfounded only after a full investigation by sworn or commissioned law enforcement personnel. A crime is considered unfounded for *Clergy Act* purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner. Crime reports can be determined to be baseless only if the allegations reported did not meet the elements of the offense or were improperly classified as crimes in the first place.

No crimes reported in 2015, 2016, or 2017 were subsequently unfounded and withheld from crime statistics.

## 4. Campus Security Authorities

“Campus security authority” is a Clery Act-specific term that encompasses four groups of individuals and organizations associated with an institution: (1) a campus police department or a campus security department of an institution; (2) any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property); (3) any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses; and (4) an official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings.

If someone has significant responsibility for student and campus activities, he or she is a campus security authority.

The function of a campus security authority is to report to the University Police Department, those allegations of Clery Act crimes that they receive. CSAs are responsible for reporting allegations of Clery Act crimes that are reported to them in their capacity as a CSA. This means that CSAs are not responsible for investigating or reporting incidents that they overhear students talking about in a hallway conversation; that a classmate or student mentions during an in-class discussion; that a victim mentions during a speech, workshop, or any other form of group presentation; or that the CSA otherwise learns about in an indirect manner

The University supports a violence-free campus. Prevention, deterrence, and response to violence are addressed in [WSU Policy and Procedures Manual Sections 3.33 / 8.18 Eschewing Campus/Workplace Violence](#).

On the WSU Main Campus, it is preferred that crimes be reported to the UPD. Crimes at any other location should be reported to the appropriate police department or law enforcement agency. If, however, a crime victim does not wish to report to law enforcement authorities, a report may be made to a *Campus Security Authority*. Each person listed as a *Campus Security Authority* should submit reportable offenses to the UPD as they occur throughout the year.

In addition to UPD officers, *Campus Security Authorities* include, but are not limited to, the following University officials<sup>1</sup>:

**Director of Institutional Equity and Compliance**

Office: 110 HR

Telephone: 978-3205

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<sup>1</sup> This list may be updated from time to time at the discretion of WSU. The titles, office locations and telephone numbers are current as of September 18, 2018. Please refer to the Wichita State University Directory at <http://webapps.wichita.edu/directorypublic/> to search faculty and staff.

**Title IX Coordinator**

Office: 116 HR  
Telephone: 978-5177

**Title IX Associate Coordinator for Faculty**

Office: 109 MH  
Telephone: 978-5054

**Title IX Associate Coordinator for Athletics**

Office: 201 CKA  
Telephone: 978-5534

**Title IX Associate Coordinator for Employees**

**Director of Human Resources**

Office: 117 HR  
Telephone: 978-3540

**Director of Athletics**

Office: 201 CKA  
Telephone: 978-5498

**Provost**

Office: 109 MH  
Telephone: 978-3010

**Vice President for Student Affairs**

Office: 210A RSC  
Telephone: 978-3021

**Director of Diversity and Inclusion**

Office: 208 RSC  
Telephone: 978-3034

**Executive Director of Student Life**

Office: Shocker Hall A1053  
Telephone: 978-6612

**Director of WSU West**

WSU West  
Telephone: 978-8312

**Director of WSU South**

WSU South  
Telephone: 978-8008

**Physical Therapy Chair**

Office: 358 N Main St  
Telephone: 978-3604

**Director of Student Health Services**

Office: 209 AH  
Telephone: 978-3620

**Associate VP Student Affairs, Student Life/Dean of Students**

Office: 231 RSC  
Telephone: 978-5483

**Assistant Vice President, Retention and Assessment**

Office: RSC 231B  
Telephone: 978-6105

**Director of Disability Services**

Office: 203 GW  
Telephone: 978-6970

**General Counsel**

Office: 201MH  
Telephone: 978-6791

**Director of Student Involvement**

Office: 216 RSC  
Telephone: 978-3022

**Executive Director of NIAR**

**Vice President for Research and Technology Transfer**

Office: 220 NIAR  
Telephone: 978-5234

**Chief Information Officer**

Office: 233 JH  
Telephone: 978-7824

**Deans of Colleges**

There are two types of individuals who, although they may have significant responsibility for student and campus activities, are not campus security authorities under the Clery Act: (1) pastoral counselor and (2) professional counselor.

A pastoral counselor is a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

A professional counselor is a person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of the counselor's license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

To be exempt from disclosing reported offenses, pastoral or professional counselors must be acting in the role of pastoral or professional counselors.

If an individual with dual roles, one as a professional or pastoral counselor and the other as an official who qualifies as a CSA, and the roles cannot be separated, that individual is considered a campus security authority and is obligated to report Clery Act crimes of which they are aware. An individual who is counseling students and/or employees, but who does not meet the Clery Act definition of a pastoral or professional counselor, is not exempt from being a campus security

authority if they otherwise have significant responsibility for student and campus activities. This may include a triage nurse at the student health center.

## Law Enforcement Agencies and Jurisdiction

The UPD police officers are fully commissioned law enforcement officers with authority to investigate suspected criminal incidents and traffic infractions, make arrests, and present the results of those criminal and traffic investigations to the Sedgwick County District Attorney's Office for prosecution in the Kansas District Court, 18th Judicial District.

Wichita State University Policy Section 18.07 provides the statutory citations for UPD authority (See K.S.A. 22-2401a and K.S.A. 76-726). The policing jurisdiction of the UPD extends to property owned or operated by the University, streets adjacent to campus, and includes shared jurisdiction with local law enforcement for fraternity and sorority residences, which are located off-campus.

The UPD works closely with members from local, state, and federal law enforcement agencies without the need for a Memorandum of Understanding (MOU). The UPD requests statistics from appropriate local law enforcement agencies and includes them in this report.

## 5. The Daily Crime Log

UPD maintains a [Daily Crime Log](#) which is accessible online. A printed copy may be obtained at the UPD office. The UPD office can be accessed from the east Perimeter Road, and is located on the east side of campus; south of Wilkins Softball Complex and north of the Campus Credit Union.

The purpose of the daily crime log is to record all criminal incidents and alleged criminal incidents that are reported to the campus police or security department.

## 6. Emergency Notification and Timely Warnings

### Emergency Response and Evacuation Procedures

As set forth in [WSU Policy and Procedures Manual Section 20.21/Emergency Response and Evacuation](#) the safety of students, staff, faculty, and visitors is a paramount concern, especially during an emergency. However, not all reports of concerning information warrant a timely warning under the Clery Act or a Safety Alert. Rather, some information will be distributed to the campus community via an emergency notification.

The use of the emergency notification system provides for the rapid dissemination of time-sensitive information to enhance the safety and security of the University community during an emergency and to relay timely information to spouses/parents/guardians of University community members.

The University will issue an emergency notification upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees. An "immediate" threat as used here includes an imminent or impending threat, such as (but not limited to) an approaching fire, or a fire currently burning in a University building, the outbreak of meningitis, norovirus or other serious illness, approaching tornado or other extreme

weather condition, earthquake, gas leak, terrorist incident, armed intruder, active shooter, bomb threat, civil unrest or rioting, explosion or nearby chemical or hazardous waste spill.

The University Police Department is responsible for the management of the emergency notification systems. WSU Information Technology Services will provide technical support and assistance as required.

The WSU Shocker<sup>Alert</sup> system is utilized for all Emergency Notifications. The various emergency notification methods that may be utilized through the Shocker<sup>Alert</sup> System include:

**Email and Text Blasts** – Shocker<sup>Alert</sup> will send an Emergency Notification to individual faculty, staff, and students through mass e-mail and cell phone text messaging. E-mail blasts are automatically sent to all @wichita.edu and @shockers.wichita.edu accounts. To receive Shocker<sup>Alerts</sup> via cell phone, University community members must elect to opt-in. See the [WSU alert website](#) in order to complete the steps necessary to receive Emergency Notifications by text message.

**Web Alerts** – In the event of an emergency, the [WSU website](#) will disseminate time-stamped news updates and contact information about the crisis. The *myWSU* site, which is a portal for students, faculty, and staff, also has Emergency Notification features.

**Campus Information Channel** – The Main Campus features strategically-placed video monitors that normally display information about upcoming events. If a Shocker<sup>Alert</sup> is issued, emergency information will be displayed on these monitors.

**Alertus Desktop™ Notification** – A component of the Shocker Alert System that allows the emergency alerts to override computer displays across campus with critical alert messages. Alertus is automatically installed on University owned PCs including those in faculty/staff offices and lecture halls. In order to find information on the Alertus system, refer to the [Shocker<sup>Alert</sup> Alertus website](#).

**PA System** – WSU West and the AEGD Building are equipped with public address speaker systems, which are activated to provide verbal emergency warnings in real-time by staff members.

**Facebook** – Shocker<sup>Alerts</sup> will be carried on [facebook.com/shockeralert](#). Any Facebook user who friends this page will receive Shocker<sup>Alert</sup> messages in their Facebook newsfeed. In addition to Shocker<sup>Alert</sup>, KMUW, WSU's public radio station, subscribes to the Federal Emergency Alert System and is capable of broadcasting an emergency alert notification as initiated by its network.

**Procedures Institution Will Use to Immediately Notify the Campus Community Upon Confirmation of a Significant Emergency or Dangerous Situation Involving an Immediate Threat to the Health or Safety of Students or Employees Occurring on the Campus**

When senior administration is advised of a significant emergency or dangerous situation that presents an immediate threat to the health or safety of University students, staff, faculty and/or visitors in or on property used by the University in support of, or related to, the University's educational purpose, the administrator, consistent with policy, authorize the forwarding of an immediate advisory (Emergency Notification) to the University community; provided, however, that notification may be delayed for as short a time as possible, if there is a professional determination by

law enforcement that issuing a notice would put the University community at greater risk. In other words, the University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

An Emergency Notification will be forwarded, consistent with the University Policy 20.21, using all or as many of the appropriate, redundant communications systems as possible under the circumstances, i.e. e-mail blasts, text messaging, utilization of the digital communication systems (message boards), KMUW-FM; Channel 13, and the campus communication system. The University Police Department will work with the University Strategic Communications Team and the University General Counsel to determine whether there is an emergency and, if so, the appropriate segment of the campus community to receive a notification as well as the content of the notification. As to the content, the University Police will work with the General Counsel's Office and/or Strategic Communications to determine how much information is appropriate to disseminate at different points in time. The University will initiate the notification system by using various communications systems, depending on the particular emergency.

Personnel who are trained and authorized to transmit an emergency notification message include, in order of priority: (1) police dispatchers, police supervisors and command staff members from the University Police Department, (2) the Vice President for Strategic Communications, (3) the Chief Information Officer, and (4) the General Counsel. This list of authorized and trained personnel may be changed from time to time and at the discretion of the University to ensure that an emergency notification is issued to the University community in a timely and accurate manner.

The University shall communicate the availability of its redundant communication systems on a regular basis. Publicizing the test of the Shocker *Alert* system each year provides opportunities to educate the university community members and members from the surrounding community of our Emergency Notification system and evacuation procedures.

The University shall provide for testing and regular maintenance of its redundant communication systems annually. Additionally, the WSU EOP describes that certain University officials who are tasked with emergency response or emergency management responsibilities involving the mitigation, preparedness, response, and recovery operations of the University conduct annual tabletop exercises, including testing of emergency response and evacuation procedures.

## Timely Warnings

Wichita State University is responsible for issuing timely warnings in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act).

Timely warnings provide timely and relevant information that will enable members of the community to protect themselves and will include information that promotes safety and aids in the prevention of similar crimes. These warnings will include pertinent information about the crime that triggered the warning.

University employees designated as Campus Security Authorities must promptly report Clery Act crimes to University Police. Decisions to issue a warning are made on a case-by-case basis by considering all available facts.

A Timely Warning will be issued for all reportable Clery Act crimes when (1) the crime occurs within the University's Clery Act geography; and (2) the crime is reported to Campus Security Authorities or local police agencies; and (3) the crime is considered to represent a serious or continuing threat to the campus community.

Timely warnings will be issued by and must be approved by a representative from at least two of the following entities: (1) University Police Department; (2) Strategic Communications; or (3) General Counsel.

Timely warnings are created through the Rave system and sent via text or email to official Wichita State University email addresses.

Timely warnings are only issued in response to the occurrence of crimes specified in the Clery Act. Other dangers to the campus community are addressed through a safety alert or an emergency notification.

The decision to issue a timely warning must be decided on case-by-case basis in light of all the facts surrounding the crime, including factors such as (1) the nature of the crime; (2) continuing danger to the campus community; (3) possible risk of compromising law enforcement efforts.

## 7. Policy Statements and Policy Definitions

### Current Campus Policies to Report Crimes and Other Emergencies

Wichita State University [Policy 18.02](#) encourages accurate and prompt reporting of all crimes to the campus police or the appropriate law enforcement agency. The University Police Department also encourages students, employees and visitors to immediately contact a member of the UPD to report crimes, or incidents that may or may not be crimes. The UPD is available by calling (316) 978-3450 or, if calling from a campus phone, dialing 911. Time is an extremely important factor in reporting and can mean the difference between a suspect being apprehended and successfully evading law enforcement. In addition to reporting to the UPD, crimes or incidents may also be reported to the Wichita Police Department. To reach the Wichita-Sedgwick County Emergency Communications dispatcher dial 9-911 from a campus phone or 911 from a cell phone or outside line.

### Timely Warning

Wichita State University [Policy 20.21](#) sets forth the procedure for issuing timely warnings in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act).

Timely warnings provide timely and relevant information that will enable members of the community to protect themselves and will include information that promotes safety and aids in the

prevention of similar crimes. These warnings will include pertinent information about the crime that triggered the warning.

University employees designated as Campus Security Authorities must promptly report Clery Act crimes to University Police. Decisions to issue a warning are made on a case-by-case basis by considering all available facts.

A Timely Warning will be issued for all reportable Clery Act crimes when (1) the crime occurs within the University's Clery Act geography; and (2) the crime is reported to Campus Security Authorities or local police agencies; and (3) the crime is considered to represent a serious or continuing threat to the campus community.

Timely warnings will be issued by and must be approved by a representative from at least two of the following entities: (1) University Police Department; (2) Strategic Communications; or (3) General Counsel.

Timely warnings are created through the Rave system and sent via text or email to official Wichita State University email addresses.

Timely warnings are only issued in response to the occurrence of crimes specified in the Clery Act. Other dangers to the campus community are addressed through a safety alert or an emergency notification.

#### Policies for Preparing the Annual Disclosure of Crime Statistics

The Chief of University Police, along with the Clery Committee, review University policy and prepare this Annual Report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*. The [Annual Security and Fire Safety Report](#) is published each year on or before October 1.

Crime statistics for the report are solicited from *Campus Security Authorities* and from law enforcement agencies in Sedgwick County, Kingman County, Butler County and any other police force that have or share law enforcement jurisdiction for the Main campus and other University property.

The Student Conduct and Community Standards office and the Housing and Residence Life (HRL) office provide disciplinary statistics for the report concerning alcohol, drug and weapon violations of the Student Code of Conduct and reported incidents of dating violence, domestic violence, sexual assault and stalking incidents alleged to have occurred within the University's Clery Geography. Counseling and Testing also independently verify their confidential information with the University's reported numbers.

Each year an e-mail notification is sent to all students, faculty, and staff members providing the web link to access the [Annual Security and Fire Safety Report](#). Paper copies may be obtained upon request at the UPD office. The UPD office can be accessed from the east on Perimeter Road, and is located on the east side of campus; south of Wilkins Softball Complex and north of the Campus Credit Union.

Prospective students are provided this Annual Report or the web link to this Annual Report from the Office of Admissions. Prospective employees obtain this Annual Report from the web link or Human Resources.

## Reporting Crimes or Other Emergencies

**Downtown Center** – Any emergency, criminal action, or suspected criminal activity observed on or near the Downtown Center, 358 N. Main, should be reported to Sedgwick County Emergency Communications (911) by dialing 9-911 (from a Downtown Center telephone) or 911 (from a non-Downtown Center telephone). The Wichita Police Department (WPD) responds to 911 calls for emergency police services. The Emergency Medical Services (EMS) and Wichita Fire Department (WFD) provide emergency and non-emergency medical and fire services. The UPD provides additional non-emergency police services at the Downtown Center.

**Main Campus - [WSU Policy and Procedures Manual Section 18.02/Emergency Assistance](#)** explains that the UPD dispatcher will help facilitate the emergency response to any reported fire, medical, or police emergency on the Main Campus. The policy states any emergency, criminal action, or suspected criminal activity should be reported immediately to the UPD by dialing 911 (from a campus telephone) or 316-978-3450 (from a non-campus telephone). The UPD responds to 911 calls for all police services at the Main Campus. The Emergency Medical Services (EMS) and Wichita Fire Department (WFD) provide emergency and non-emergency medical and fire services at the Main Campus. The WPD provides additional police services at the Main Campus.

The UPD is equipped with a Teletypewriter (TTY) and Telecommunications Device for the Deaf (TDD) to effectively communicate with community members with severe speech or hearing disabilities.

Fire, medical, or police services can be summoned from any of more than 30 outdoor emergency telephone kiosks strategically located on campus. Each telephone kiosk is topped with a distinctive blue light and “Emergency” printed on it. The emergency telephones are connected to the UPD dispatcher, as are the telephone-equipped campus elevators.

**WSU Old Town** - Any emergency, criminal action, or suspected criminal activity observed on or near WSU Old Town, the three buildings located at 121 N. Mead, and buildings at 213 N. Mead and 238 N. Mead should be reported to Sedgwick County Emergency Communications (911) by dialing 9-911 (from an Old Town Center telephone) or 911 (from a non-Old Town telephone). The Wichita Police Department (WPD) responds to 911 calls for emergency police services. The Emergency Medical Services (EMS) and Wichita Fire Department (WFD) provide emergency and non-emergency medical and fire services. The UPD provides additional non-emergency police services at Old Town.

**WSU South** - Any emergency, criminal action, or suspected criminal activity observed on or near the WSU South, 200 W. Greenway St., Suite 15A, Derby, KS, should be reported to Sedgwick County Emergency Communications (911) by dialing 9-911 (from a WSU South telephone) or 911 (from a non-WSU South telephone). The Derby Police Department responds to 911 calls for emergency police services at WSU South. The Derby Fire and Rescue Department provides emergency and non-emergency medical and fire services at WSU South. The UPD provides additional non-emergency police services at WSU South. Any emergency, criminal action, or

suspected criminal activity observed on or near Shocker Students located at 3805 E Harry Street, Wichita, should be reported to Sedgwick County Emergency Communications (911) by dialing 911. Also a part of WSU South is our new WSU Haysville facility which began operation on July 1, 2018, collaborating with the City of Haysville and USD261 to provide higher education learning opportunities to the residents of Haysville and surrounding communities.

**WSU West** - Any emergency, criminal action or suspected criminal activity observed on or near the WSU West, 3801 N. Walker Ave., Maize, KS, should be reported to Sedgwick County Emergency Communications (911) by dialing 9-911 (from a WSU West telephone) or 911 (from a non-WSU West telephone). The Maize Police Department and Sedgwick County Sheriff's Office respond to 911 calls for emergency police services. The Emergency Medical Services (EMS) and Sedgwick County Fire Department (SCFD) provide emergency and non-emergency medical and fire services. The UPD provides additional non-emergency police services at WSU West.

Any off-campus emergency, criminal action, or suspected criminal activity that is observed should be reported immediately by dialing 911.

In addition, the following are a list of titles of each person or organization to whom students and employees should report *Clery Act* crimes for the purpose of making timely warning reports and the annual statistical disclosure:

- Executive Director of Student Life at (316) 978-6612;
- Associate Director of Student Conduct and Community Standards at (316) 978-6542;
- The Title IX Coordinator at (316) 978-5177; or any Title IX Associates;
- Residence Hall Administrators, including RAs and RLC
- Deans, Associate & Assistant Deans
- University Directors of Offices, including Affiliated Entities
- President, Provost, Vice Presidents, Associate VPs
- Athletic Director, Senior Associate Athletic Directors, Head & Assistant Coaches
- UPD Officers & Security Personnel
- Student Organization Advisors
- Coordinators for Offsite Educational Programs

## Confidential Reporting Options

An individual who seeks completely confidential assistance may do so by speaking with professionals who have legally protected confidentiality. On campus, confidential reports may be made to licensed health care professionals in the Counseling and Testing Center (316-978- 3440); Student Health Services (316-978-3620) and the Wichita Area Sexual Assault Campus Outreach Advocate in Lindquist Hall, room 301, (316-978-5257). Information shared with these resources will remain confidential and will not be shared with the University or anyone else without express, written permission of the

individual seeking services except when there is an imminent threat of harm to self or others, are directed to do so by court order or disclosure is provided for by the professional rule of conduct or the law.

### Policies Concerning Security, Access and Maintenance of Campus Facilities

The University website explains that most Main Campus buildings are open to the public during normal school hours. Housekeeping staff members normally lock exterior building doors after night classes conclude. On Mondays through Fridays, the UPD unlocks Main Campus exterior building doors. The Physical Plant Housekeeping Department typically assists some academic departments by unlocking classrooms.

Reservations for Main Campus facilities and classrooms on weekends require the UPD to unlock exterior building doors and the Housekeeping Department to unlock classroom doors.

The Downtown Center offices and classrooms are not generally open to the public. WSU Old town, WSU South and WSU West, and the AEGD Building are all open to the public during posted business hours. The Metroplex is open to the public during scheduled classes. The NIAR Ballistic Lab is not open to the public and all access is secured and monitored. University employees unlock and lock those buildings.

[WSU Policy and Procedures Manual Section 11.18/University Events Services](#) notes that specific University facilities and classrooms may be reserved by contacting and completing the facility reservations process with staff members at the University Reservations Office. Those persons or groups using University facilities may be required to contact UPD for law enforcement or security needs.

[WSU Policy and Procedures Manual Section 11.16/Labs, Offices, and Other Specially Equipped Rooms](#) explains that other University labs, offices, and other specially equipped rooms may need to be reserved directly with the UPD and Physical Plant Housekeeping Department. Those departments unlock exterior and classroom doors.

Residence hall exterior doors that are not being monitored by staff are generally kept locked. Emergency exit doors are also locked and alarmed, 24 hours a day. The [Housing and Residence Life Handbooks](#) describes safety, security, and other emergency information for University housing residents, including the issuance of keys and access cards to enter assigned rooms and apartments and the staffing of building security desks. RAs and UPD Officers walk the residence halls and parking lot areas.

The Physical Plant provides custodial services and maintains the buildings, grounds, and utility systems on the Main Campus, AEGD Building, and Metroplex. Housing and Residence Life staff provide custodial services, maintain buildings and provide grounds work at the residence halls. Other vendors provide similar services at WSU Old Town, WSU South, WSU West and NIAR Ballistics Lab. University community members are encouraged to report maintenance problems to Physical Plant, including lighting and elevator concerns.

University employees routinely inspect building door locking mechanisms, windows, and fire alarm systems. Burned out lights, broken doors, windows, and malfunctioning alarm systems are repaired as

quickly as possible. University community members are urged to report similar security and maintenance issues to either the Physical Plant or the UPD.

#### Law Enforcement Jurisdiction/Accurate and Prompt Reporting

The UPD police officers are commissioned law enforcement officers with authority to investigate suspected criminal incidents and traffic infractions, make arrests, and present the results of those criminal and traffic investigations to the Sedgwick County District Attorney's Office for prosecution in the Kansas District Court, 18th Judicial District.

WSU Policy and Procedures Manual [Section 18.07/Jurisdictional Authority of University Police Department](#) provides the statutory citations for UPD authority (See K.S.A. 22-2401a and K.S.A. 76-726). The policing jurisdiction of the UPD extends to property owned or operated by the University, streets adjacent to campus, and includes shared jurisdiction with local law enforcement for fraternity and sorority residences, which are located off-campus.

The UPD works closely with members from local, state, and federal law enforcement agencies without the need for a Memorandum of Understanding (MOU). The UPD requests statistics from appropriate local law enforcement agencies and includes them in this report. [WSU Policy Section 18.02](#) instructs people on how to report crimes and seek help. This policy encourages accurate and prompt reporting of all crimes to the campus police and appropriate police agencies, when the victim of a crime elects to, or is unable to, make such a report. The University Police Department also encourages students, employees and visitors to immediately contact a member of the UPD to report crimes, or incidents that may or may not be crimes. The UPD is available by calling (316) 978-3450 or, if calling from a campus phone, dialing 911. In addition to reporting to the UPD, crimes or incidents may also be reported to the Wichita Police Department. To reach the Wichita-Sedgwick County Emergency Communications dispatcher dial 9-911 from a campus phone or 911 from a cell phone or outside line.

#### Procedures Regarding Pastoral and Professional Counselors

Although exempt from the reporting requirements of the Clery Act, pastoral counselors who are recognized by a religious organization to provide confidential counseling, professional licensed mental health counselors, and campus healthcare providers whose only responsibility is to provide care to students are encouraged to discuss options for reporting crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics with their clients/patients.

WSU [Policy 8.16](#) provides that an individual who seeks completely confidential assistance may do so by speaking with professionals who have legally protected confidentiality. On campus, confidential reports may be made to licensed health care professionals in the [Counseling and Testing Center](#) (316-978-3440) and [Student Health Services](#) (316-978-3620). Information shared with these resources will remain confidential and will not be shared with the University or anyone else without express, written permission of the individual seeking services.

#### Programs Designed to Inform Students and Employees about Campus Security and Prevention

The Office of International Education; Office of Student Success; Liberal Arts and Sciences Advising Center; WSU Intercollegiate Athletic Association, Inc.; Human Resources; Academic Affairs; and other offices may conduct orientation sessions for students, faculty, and staff members. Students,

faculty and staff are provided safety and crime prevention information during orientation. Housing and Residence Life staff members provide personal safety, crime prevention and residence hall safety programs and information.

The Counseling and Testing Center, Student Health Services, and the Office of Student Conduct & Community Standards provide numerous harm-reduction presentations and educational materials throughout the University community. Presentation topics include alcohol and drug abuse, hazing, sexual misconduct, relationship violence, and stalking.

WSU Policy and Procedures Manual Section [3.06/Sexual Misconduct](#), Sexual Harassment, Relationship Violence and Stalking Policy for Employees and Visitors and WSU Policy and Procedures Manual Section [8.16/Sexual Misconduct](#), Relationship Violence and Stalking policy for students provide a list of University departments that offer sexual misconduct, relationship violence, and stalking prevention and awareness programs.

WSU Policy and Procedures Manual Section [3.33/Eschewing Campus/Workplace Violence](#) and WSU Policy and Procedures Manual Section [8.18/Eschewing Campus/Workplace Violence](#) describe annual training that is available to all University community members, including identifying and diffusing potentially violent or threatening situations.

A common theme found in University safety awareness programming is that all University community members are responsible for their own security and the security of others.

In addition to safety awareness programs, safety information is disseminated and made available to the WSU community through brochures, University website, internet and e-mails, articles in University publications, and the student newspaper. WSU's [Campus Safety web page](#) provides Campus Safety and Security reports, policies, procedures, contacts and general information.

The UPD offers crime prevention programs, including sexual violence prevention programs. Additional information and resource referrals concerning personal safety and crime prevention information, including alcohol and drug abuse, sexual violence, domestic violence, and other safety information is available from the University Police, Title IX, Counseling and Testing Center, Human Resources and the [Campus Safety web page](#).

Offices under the auspices of the Vice President for Student Affairs and the Prevention Services Advisory Board offer programs to describe options to decrease perpetration and bystander inaction, and to increase empowerment for complainants in order to promote safety and to help prevent conditions that facilitate violence. Such programs include alcohol and drug awareness programs, which explain that substance use and substance abuse increases the risk of sexual misconduct, and programs about safe and healthy choices. This programming is presented to recognized student organizations, including members of Fraternity & Sorority Life.

Primary prevention and awareness programs for all incoming students and new employees include online training programs. Prevention training is offered to identify risky or unacceptable conduct before it occurs. This training promotes positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality; encourages safe bystander intervention; and seeks to change behavior and social norms in healthy and safe directions. Awareness programs include community-wide or audience-specific programming which describes initiatives and strategies to prevent sexual

misconduct, relationship violence, stalking, promote safety, and reduce perpetration of sexual misconduct.

The University offers Student Success' "Not Anymore" online training for students and Campus Safety and Social Responsibility Training for faculty and staff to learn safe and positive options for bystander intervention.

The local police department – the Wichita Police Department – is the agency to be notified when criminal activity occurs in a situation in which students engaged at noncampus locations of student organizations officially recognized by the institution (such as a Greek house).

### **Alcohol Policy**

The service or sale of cereal malt beverages and alcoholic liquors are described in WSU Policy and Procedures Manual Section [11.07/Cereal Malt Beverage and Alcoholic Liquor](#). Care must be taken by event organizers to ensure that cereal malt beverages and alcoholic liquor are not served or sold to people who are not of legal age or who appear to be intoxicated. Nonalcoholic beverages must be available at all events in which cereal malt beverages are sold or served.

No persons under 21 years of age are allowed to possess or consume cereal malt beverages or alcoholic liquor. The service and/or consumption of alcoholic liquor must be in full compliance with all state statutes and regulations. Violations of state law or University policies will be handled in accordance with applicable law enforcement and/or University disciplinary procedures.

WSU Policy and Procedures Manual Section [11.17/Activities and Events Associated with Athletic Contests](#) and Policy 11.07 explain that cereal malt beverages (excluding those which are served in kegs and glass containers) may be served at tailgating events, though it must be in compliance with applicable laws and University policies and procedures.

### **Policy Regarding Drug Laws**

WSU Policy and Procedures Manual Section [8.05/Student Code of Conduct](#) states, in relevant part: Students shall not manufacture, possess, use, deliver, sell, or distribute any controlled substance in violation of state law or federal law. Possession of drug paraphernalia is also prohibited.

### **Drug or Alcohol Abuse Education Programs**

The Counseling and Testing Center and UPD are but two departments that provide information to identify and prevent alcohol and substance abuse on campus.

Wichita State University's drug and alcohol abuse education is overseen by our campus prevention specialist. Basic alcohol education is provided at all new student orientations, covering facts such as understanding standard drinks, monitoring BAC, understanding the biological and psychological effects of alcohol at various dosages, and smart drinking strategies. Further presentations are then provided at all residence halls and by request to all registered student organizations (RSOs). RSOs are further required to participate in online Social Host training if they choose to have alcohol at any events. This training provides further education about alcohol and provides specific risk reduction models. Evidenced-based programs such as CHOICES About Alcohol are provided to guide these

in-person trainings. Trainings are made available to the entire campus community and are required internally by the athletic department, several fraternities and sororities, and other groups on campus.

[WSU Policy and Procedures Manual Section 8.05/Student Code of Conduct](#) details the student disciplinary procedures; including due process hearings, appeals, and University sanctions for violations of the Student Code of Conduct; including alcohol and substance abuse violations.

#### Disclosure of Disposition to a Victim

When a student or employee reports to the University that the student or employee has been a victim of dating violence, domestic violence, sexual assault or stalking in the University's programs and activities, whether the offense occurred on or off campus, the University will provide the student or employee a written explanation of the student's or employee's rights and options for resolving the allegations.

WSU Policy 3.06 and 8.16 provide that at the conclusion of an investigation, a written report will be finalized and given to the Title IX Coordinator or designee. These individuals will make a determination regarding interventions and/or consequences and notify the complainant and respondent simultaneously in writing of the case outcome. The University will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such a crime or offense. In circumstances in which the victim is deceased, the University will notify the individual's emergency contact and/or next of kin of the outcome.

#### **Emergency Response and Evacuation Procedures/Missing Student Notification**

An **Emergency Notification** is a mass notification that is utilized for significant emergency or dangerous situations involving an immediate threat to the health or safety of students or employees occurring on a WSU campus. These are triggered by an event that is currently occurring on campus or imminently threatening the University community. The WSU Shocker<sup>Alert</sup> system is utilized for all Emergency Notifications.

WSU's Shocker<sup>Alert</sup> System is the Emergency Notification system which is comprised of various emergency communication assets which can be activated within minutes. The Shocker<sup>Alert</sup> System is more specifically described in WSU Policy and Procedures Manual Section [20.21/Emergency Response and Evacuation](#) and in the WSU Emergency Operations Plan. The various emergency notification methods that may be utilized through the Shocker<sup>Alert</sup> System include: Email and text, Wireless Emergency Mass Notification System, Web alerts, Campus Information Channel, PA system, Facebook.

In addition to Shocker<sup>Alert</sup>, KMUW, WSU's public radio station, subscribes to the Federal Emergency Alert System and is capable of broadcasting an emergency alert notification as initiated by its network.

[WSU Policies and Procedures Manual Section 8.17/Missing Students](#) explains that if or when the UPD determines the student has been missing for 24 hours, the UPD will contact the Director of Housing and Residence Life or their designee.

The University official will contact the Vice President of Student Affairs to determine how best to proceed, including notification of any person(s) the missing student listed with HRL as their missing person emergency contact. Contact person(s)' information will be kept confidential and disclosed only to law enforcement for the purpose of a missing student investigation.

**If a missing student is under 18-years of age and not emancipated, the student's custodial parent or guardian will be notified within 24-hours of a determination that the student is missing.**

## 8. Policies, Procedures and Programs: Dating Violence, Domestic Violence, Sexual Assault, Stalking

Dating Violence is defined in our policies as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse; dating violence does not include acts covered under the definition of domestic violence.

Domestic Violence in our policies means an act or threatened act of violence against a person with whom the offender is involved or has been involved in a dating relationship, or an act or threatened act of violence against a family or household member by a family or household member. Domestic violence also includes any other crime committed against a person or against property, or any municipal ordinance violation against a person or against property, when directed against a person with whom the offender is involved or has been involved in a dating relationship or when directed against a family or household member by a family or household member. For the purposes of this definition:

- (1) "Dating relationship" means a social relationship of a romantic nature. In addition to any other factors the court deems relevant, the trier of fact may consider the following when making a determination of whether a relationship exists or existed: Nature of the relationship, length of time the relationship existed, frequency of interaction between the parties and time since termination of the relationship, if applicable.
- (2) "Family or household member" means persons 18 years of age or older who are spouses, former spouses, parents or stepparents and children or stepchildren, and persons who are presently residing together or have resided together in the past, and persons who have a child in common regardless of whether they have been married or have lived together at any time. Family or household member also includes a man and woman if the woman is pregnant and the man is alleged to be the father, regardless of whether they have been married or have lived together at any time. *K.S.A. 21-5111*

Relationship Violence means "Dating Violence" and "Domestic Violence" as those terms are used in this Report and as defined in University policies.

Sexual Assault, as defined as an “unlawful sexual act” in the Kansas criminal code, means rape, criminal sodomy, aggravated criminal sodomy, indecent liberties with a child, aggravated indecent liberties with a child, sexual battery, aggravated sexual behavior, and lewd and lascivious behavior. Such crimes are defined by state law. Generally, those crimes are defined as:

- Rape means (1) knowingly engaging in sexual intercourse with a victim who does not consent to the sexual intercourse under any of the following circumstances: (a) when the victim is overcome by force or fear; or (b) when the victim is unconscious or physically powerless; (2) knowingly engaging in sexual intercourse with a victim when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by the offender or was reasonably apparent to the offender; (3) sexual intercourse with a child who is under 14 years of age; (4) sexual intercourse with a victim when the victim's consent was obtained through a knowing misrepresentation made by the offender that the sexual intercourse was a medically or therapeutically necessary procedure; or (5) sexual intercourse with a victim when the victim's consent was obtained through a knowing misrepresentation made by the offender that the sexual intercourse was a legally required procedure within the scope of the offender's authority. *K.S.A. 21-5503*
- Criminal Sodomy means (1) sodomy between persons who are 16 or more years of age and members of the same sex; (2) sodomy between a person and an animal; (3) sodomy with a child who is 14 or more years of age but less than 16 years of age; or (4) causing a child 14 or more years of age but less than 16 years of age to engage in sodomy with any person or animal. *K.S.A. 21-5504*
- Aggravated Criminal Sodomy means (1) sodomy with a child who is under 14 years of age; (2) causing a child under 14 years of age to engage in sodomy with any person or an animal; or (3) sodomy with a victim who does not consent to the sodomy or causing a victim, without the victim's consent, to engage in sodomy with any person or an animal under any of the following circumstances: (A) When the victim is overcome by force or fear; (B) when the victim is unconscious or physically powerless; or (C) when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by, or was reasonably apparent to, the offender. *K.S.A. 21-5504*
- Sexual Battery means the touching of a victim who is not the spouse of the offender, who is 16 or more years of age and who does not consent thereto, with the intent to arouse or satisfy the sexual desires of the offender or another. *K.S.A. 21-5505*
- Aggravated Sexual Battery means the touching of a victim who is 16 or more years of age and who does not consent thereto with the intent to arouse or satisfy the sexual desires of the offender or another and under any of the following circumstances: (1) When the victim is overcome by force or fear; (2) when the victim is unconscious or physically powerless; or (3) when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by, or was reasonably apparent to, the offender. *K.S.A. 21-5505*
- Indecent Liberties with a Child means engaging in any of the following acts with a child who is 14 or more years of age but less than 16 years of age: (1) Any lewd fondling or touching of the

person of either the child or the offender, done or submitted to with the intent to arouse or to satisfy the sexual desires of either the child or the offender, or both; or (2) soliciting the child to engage in any lewd fondling or touching of the person of another with the intent to arouse or satisfy the sexual desires of the child, the offender or another. *K.S.A. 21-5506*

- Aggravated Indecent Liberties with a Child means (1) Sexual intercourse with a child who is 14 or more years of age but less than 16 years of age; (2) engaging in any of the following acts with a child who is 14 or more years of age but less than 16 years of age and who does not consent thereto: (A) Any lewd fondling or touching of the person of either the child or the offender, done or submitted to with the intent to arouse or to satisfy the sexual desires of either the child or the offender, or both; or (B) causing the child to engage in any lewd fondling or touching of the person of another with the intent to arouse or satisfy the sexual desires of the child, the offender or another; or (3) engaging in any of the following acts with a child who is under 14 years of age: (A) Any lewd fondling or touching of the person of either the child or the offender, done or submitted to with the intent to arouse or to satisfy the sexual desires of either the child or the offender, or both; or (B) soliciting the child to engage in any lewd fondling or touching of the person of another with the intent to arouse or satisfy the sexual desires of the child, the offender or another.
- Lewd and Lascivious Behavior means: (1) Publicly engaging in otherwise lawful sexual intercourse or sodomy with knowledge or reasonable anticipation that the participants are being viewed by others; or (2) publicly exposing a sex organ or exposing a sex organ in the presence of a person who is not the spouse of the offender and who has not consented thereto, with intent to arouse or gratify the sexual desires of the offender or another. *K.S.A. 21-5513*.

Sexual Misconduct, as used in University policy, encompasses “Sexual Exploitation,” “Sexual Harassment,” “Non-Consensual Sexual Contact,” “Non-Consensual Sexual Intercourse,” as those terms are defined in University policies and the Sexual Assault crimes listed in this Section.

Stalking means:

- (1) recklessly engaging in a course of conduct targeted at a specific person which would cause a reasonable person in the circumstances of the targeted person to fear for such person's safety, or the safety of a member of such person's immediate family and the targeted person is actually placed in such fear; or
- (2) engaging in a course of conduct targeted at a specific person with knowledge that the course of conduct will place the targeted person in fear for such person's safety or the safety of a member of such person's immediate family; or
- (3) after being served with, or otherwise provided notice of, any protective order included in *K.S.A. 21-3843*, prior to its repeal or *K.S.A. 2012 Supp. 21-5924*, and amendments thereto, that prohibits contact with a targeted person, recklessly engaging in at least one act listed in *K.S.A. 21-5427(f)(1)* that violates the provisions of the order and would cause a reasonable person to fear for such person's safety, or the safety of a member of such person's immediate family and the targeted person is actually placed in such fear. *K.S.A. 21-5427 (crime)* and *K.S.A. 60-31a02 (civil remedies)*

Consent – informed, knowing, and voluntary agreement to engage in a specific behavior. Consent must be clear for each person for the duration of any sexual contact. Consent can be obtained by words or actions. Consent to one sexual act does not imply consent to any other sexual act, nor does past consent to a sexual act imply ongoing or future consent. Silence or an absence of resistance does not in and of itself constitute consent. Consent can be revoked at any time. For all

of these reasons sexual partners must evaluate consent in an ongoing fashion and should communicate clearly with each other throughout any sexual contact. Consent cannot be obtained from someone who the person or persons engaging in sexual activity knew, or should have known, is asleep or otherwise physically or mentally incapacitated, whether due to alcohol, drugs, or other condition. Consent cannot be obtained by threat, coercion, or force. Agreement given under such conditions does not constitute consent. In order to give effective consent, one must be of legal age in the location of the sexual contact. Kansas does not specifically define consent.

#### Educational Programs and Campaigns

Wichita State University prohibits, and is committed to preventing, the crimes of dating violence, domestic violence, sexual assault and stalking, and other acts of sexual misconduct and relationship violence within the University community, as defined by the Violence against Women's Act, and as defined in this Report. These incidents may interfere with or limit an individual's ability to benefit from or fully participate in the University's educational programs. Additionally, these incidents may cause serious physical and/or psychological harm.

Wichita State University's primary prevention and awareness programs are overseen by our Campus Prevention Specialist and our Title IX Coordinator. The first such program provided to all incoming students is "Not Anymore," an evidenced-based online course that provides in depth training on consent, rape culture, bystander intervention, alcohol, dating/domestic violence, healthy relationships, sexual harassment, stalking, and how to reduce harmful behaviors as well as the beliefs and practices that precipitate them on our campus. All new employees complete an online training course covering campus safety and social responsibility including details on recognizing and responding to incidents of domestic violence, dating violence, sexual assault, and stalking. All employees are required to take mandatory online training regarding sexual harassment, discrimination, retaliation, and other important topics mandated by federal law specifically covering the responsibilities of Responsible Employees and/or Campus Security Authorities. The in-person training for employees is Preventing Harassment and Discrimination, a course that raises awareness of diversity issues in the workplace including, but is not limited to topics such as sexual harassment and discrimination based on race, gender, national origin, sexual orientation or sexual identity. In-person trainings are provided to all new students at orientation, with specific programs presented to athletes, graduate students, and international students. Ongoing prevention and awareness campaigns include our WSU Title IX campaign, "We Stand United," as well as further in-person training provided to students and employees. These comprehensive programs are aimed at promoting awareness, preventing crimes and misconduct, and providing resources to assist and support those who are involved in such incidents. Throughout the year, trainings are provided to student groups that explore elements of healthy relationships and provide tools for promoting respect and consent while reducing myths and harmful practices that perpetuate rape culture.

Also provided by HR and UPD is Campus Safety: Active Threat Incident Planning (Classroom). Providing a safe and secure environment for the WSU community continues to be a top priority and this training is part of WSU's proactive approach to ensure a safe campus environment and to prepare our faculty, staff, and students in case of an incident of campus violence. It focuses on two areas: 1) what to do in an active campus threat incident and 2) how to identify and report behaviors of concern. The Care Team, a multidisciplinary team whose purpose is to prevent threats to the campus community and to generously assist persons in need, also provides trainings for employees and students. Trainings cover how to identify risks and warning signs for harm, how to intervene, and available resources for assistance.

The University will respond promptly and equitably to reports of dating violence, domestic violence, sexual assault, stalking and other acts of sexual misconduct and relationship violence within the University community. Retaliatory actions against any individual involved in reporting or participating in the investigation of a complaint will not be tolerated.

### **Safe and Positive Options for Bystander Intervention/Risk Reduction.**

Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking.

Recognizing how language and attitudes of acceptance regarding inequitable or disrespectful relationships can lead to stalking, dating/domestic violence, and sexual assault is the first step to intervening. All students are trained that they play a key role in intervening at this very first level, well before any harmful behaviors might occur. When an incident of sexual misconduct or relationship violence is occurring or is likely to occur, we remind all students that they play another key role by engaging in socially responsible interventions. Through in person trainings provided by the campus prevention specialist and reinforced through online trainings, students learn how to intervene safely without engaging in or escalating dangerous situations; given specific resources such as law enforcement, prevention services personnel, and local sexual assault center contact; and encouraged to involve others and to ask other people for help with interventions. Students living in our residence halls are trained on how to reach out to Housing staff or a Resident Assistant for help.

A website is also maintained at Wichita State University that provides resources to all students with details on how to promote healthy relationships, how to recognize and intervene when encountering unhealthy relationships, and how to access resources in the case of dating/domestic violence, stalking, or sexual assault. This website is presented to all new students at orientation and promoted throughout the year at different prevention and awareness events.

### **Ongoing Prevention and Awareness Campaigns for Students and Employees**

Offices under the auspices of the Vice President for Student Affairs and the Prevention Services Advisory Board offer programs to describe options to decrease perpetration and bystander inaction, and to increase empowerment for complainants in order to promote safety and to help prevent conditions that facilitate violence. Such programs include alcohol and drug awareness programs, which explain that substance use and substance abuse can increase the risk of sexual misconduct, and programs about safe and healthy choices. This programming is presented in person to all new students on campus, and then offered throughout the year to the entire University community. It is required internally by the athletic department, several fraternities and sororities, and other groups on campus.

The first program provided to all incoming students is “Not Anymore,” an evidence based online course that provides in depth training on consent, rape culture, bystander intervention, alcohol, dating/domestic violence, healthy relationships, sexual harassment, stalking, and how to reduce harmful behaviors as well as the beliefs and practices that precipitate them on our campus. All new employees are provided a similar online training that further details their role as Responsible Employees and Campus Security Authorities. In-person trainings to all new students at orientation, with specific programs presented to athletes, graduate students, and international students. Ongoing

prevention and awareness campaigns include our WSU Title IX campaign, “We Stand United,” as well as further in-person training are provided to students and employees. These comprehensive programs are aimed at promoting awareness, preventing crimes and misconduct, and providing resources to assist and support those who are involved in such incidents. Throughout the year, further trainings are provided to student groups that explore elements of healthy relationships and provide tools for promoting respect and consent while reducing myths and harmful practices that perpetuate rape culture.

### **Procedures Victims Should Follow in the Case of Alleged Dating Violence, Domestic Violence, Sexual Assault or Stalking**

The University encourages any individual who has experienced sexual misconduct, dating violence, domestic violence, stalking, or any other crime to immediately make a report to law enforcement and to University officials. University Policy 3.06 and 8.16 set forth the procedures students, employees and visitors should follow in the case of sexual misconduct; relationship violence or stalking.

It is the victim’s decision whether or not to involve law enforcement. Victims of alleged crimes of dating violence, domestic violence, sexual assault and stalking have options about the involvement of law enforcement and campus authorities. The University will comply with a student’s request for assistance in notifying authorities. These options include:

- (1) Notifying proper law enforcement authorities, including campus and local police;
- (2) Be assisted by campus authorities in notifying law enforcement authorities;
- (3) Decline to notify such authorities;
- (4) Confidential Reporting Options made to a licensed health care professional in the Counseling and Testing Center and Student Health Services; or
- (5) Non-Confidential Reporting to a Title IX Responsible Employee.

### **How and to Whom to Report**

It is the victim’s decision whether or not to involve law enforcement. The University will comply with an individual’s request for assistance in notifying authorities. If the victim decides to report the crime to authorities, the following are various options.

For any crime, victims can contact the local Police Department by calling 911. For crimes that occurred on the Main Campus, the Metroplex, or the AEGD Building, victims can contact WSU UPD by calling: 911 from a campus phone; or

- (316) 978-3450 from a cell phone or non-campus phone.

For crimes that occurred at WSU South, WSU West, WSU Old Town, Downtown Center or NIAR Ballistics Lab, call 911 from any phone.

For crimes that occurred off-campus during a program or activity offered by the University, victims should report the crime to local law enforcement for possible prosecution in the criminal justice system.

If the victim contacts law enforcement, they will be asked to fill out a police report, which will detail the events that occurred.

In addition, victims may request assistance from campus authorities in notifying law enforcement. Wichita State University will comply with an individual's request for assistance in notifying authorities:

- Associate Director of Student Conduct at (316) 978-6681;
- Title IX Coordinator at (316) 978-5177;
- A member of the Counseling & Testing Center at (316) 978-3440.

*On-campus counseling, health, mental health, and intervention resources are available at the following:*

Counseling and Testing Center  
(316) 978-3440

Student Health Services  
(316) 978-3620

Student Conduct and Community Standards  
(316) 978-6681

Campus Ministry  
(316) 978-3498

Title IX Coordinator  
(316) 978-5177

Human Resources  
(316) 978-6123

*Off-campus Community Organizations that offer advocacy services and counseling*

Wichita Area Sexual Assault Center  
24-hr Crisis Line (316) 263-3002  
<http://wichitasac.com/>

YWCA Women's Crisis/Safehouse  
24-hr Hotline (316) 267-SAFE (7233)  
<https://www.wichitafamilycrisiscenter.org/>

Wichita Police Department Sex Crime Section  
(316) 268-4156  
<http://www.wichita.gov/WPD/Investigations/Pages/SexCrimes.aspx>

Wichita Police Victim Assistance Unit  
(316) 268-4274  
<http://www.wichita.gov/WPD/Investigations/Pages/Victims.aspx>

Catholic Charities Harbor House  
(316) 263-6000 or 1 (866) 899-5522  
<http://www.catholiccharitieswichita.org/services/harbor-house>

StepStone - Sisters of St. Joseph  
(316) 265-1611  
<https://www.domesticshelters.org/ks/wichita/67218/stepstone-inc#.WcqypoWcGUk>

National Domestic Violence Hotline  
(800) 799-7233  
<http://www.thehotline.org/>

### *Confidential Reporting Options*

An individual who seeks completely confidential assistance may do so by speaking with professionals who have legally protected confidentiality. On campus, confidential reports may be made to licensed health care professionals in the Counseling and Testing Center (316-978-3440) and Student Health Services (316-978-3620). Information shared with these resources will remain confidential and will not be shared with the University or anyone else without express, written permission of the individual seeking services. Students can also seek confidential help from local resources located off campus, including the Wichita Area Sexual Assault Center.

### *Non-Confidential Reporting Options*

Non-confidential reports regarding incidents in which a student, employee or visitor is the respondent/alleged perpetrator should be made to the Title IX Coordinator (316-978-5177). An online reporting form can be found [here](#). Reports or disclosures regarding incidents made to any responsible employee will be directed to the Title IX Coordinator for further review.

### *Disciplinary Reports to WSU Campus Security Authorities*

Victims of sexual misconduct, relationship violence, or stalking may also report such crimes to campus security authorities for possible disciplinary action. If a report of a sexual assault is made to campus security authorities, the University must respond to the report in addition to investigation by law enforcement.

### *After a Report is Made to Law Enforcement*

For crimes reported to the WSU Police Department, WSU Police officers will work with local law enforcement to investigate the crime and refer the matter for criminal prosecution. The WSU Police Department notifies campus authorities when a report of sexual assault or related crime is received.

### *Collection and Preservation of Evidence*

Collection and preservation of evidence relating to the reported sexual misconduct or other crime is essential for law enforcement investigations. Specifically, clothing worn before, after, or during an incident should be retained and the person involved should avoid showering or bathing until medical attention has been sought. Prompt reporting to law enforcement is especially critical for the collection of evidence. In any event, the University stresses the importance of preserving evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order.

### *Forensic Examinations*

Forensic Examinations can be conducted at Via-Christi St. Joseph's Hospital located at 3600 E. Harry, Wichita, KS 67218 at (316) 689-5252 or Wesley Medical Center located at 550 N. Hillside, Wichita, KS 67214 at (316) 962-9122. More information and support can be found online at Wichita State University's [UPD](#) page on [Domestic Violence and Sexual Assault](#). . Completing a forensic examination does not require someone to file a police report. Rather, having a forensic examination will help preserve evidence in case the victim decides at a later date to file a police report.

### *Orders of Protection, No Contact Orders, Restraining Orders, or Similar Court Orders*

Victims may seek orders of protection, including protection from abuse orders, through the Sedgwick County District Court. A member of the Counseling & Testing Center advocate team is available to assist victims in applying for such court orders. Once the University is made aware of any such order, it will honor the orders as written by the courts.

Individuals designated by Policy 11.21/Issuance of Criminal Trespass orders may issue a no-trespass notice to individuals who allegedly have committed sexual misconduct, relationship violence, or stalking if such offense occurred on campus or impacts the student or employee's participation in Wichita State University's educational programs and activities.

Pursuant to Policies 3.06 and 8.16, no contact orders may be issued to individuals who allegedly have committed sexual misconduct, relationship violence, or stalking if such offense occurred on campus or impacts the student or employee's participation in Wichita State University's educational programs and activities. Such an order may be issued at the time of a report or as an outcome of the disciplinary process.

## Dating Violence, Domestic Violence, Sexual Assault or Stalking Procedures

### Confidentiality

Wichita State University is committed to maintaining the privacy of all individuals involved in a report of sexual misconduct, relationship violence, or stalking to the extent permitted by law. All University employees who are involved in the University's response, including the Title IX Coordinator, investigators, and all other parties, receive specific instruction about respecting and safeguarding private information. Throughout the process, every effort will be made to protect the privacy interests of individuals involved in a manner consistent with the need for a thorough review of the report.

Privacy and confidentiality have distinct meanings under this policy. Privacy generally means that information related to a report of misconduct will only be shared with a limited number of individuals. The use of this information is limited to those University employees who "need to know" in order to assist in the review, investigation, or resolution of the report. While not bound by confidentiality, these individuals will be discreet and respect the privacy of individuals involved in the process.

Confidentiality means that information shared by an individual with designated campus or community professionals cannot be revealed to any other individual without the express, written permission of the individual. These campus and community professionals include licensed health care professionals, ordained clergy, and attorneys, all of whom have legally protected confidentiality. These individuals are prohibited from breaking confidentiality unless there is an imminent threat of harm to self or others or are directed to do so by court order. Additionally, when a report involves suspected abuse of a minor under the age of 18, or the elderly, these confidential resources are required by state law to notify the Department of Children and Families and/or local law enforcement.

The University is committed to confidentiality. The UPD ensures that the victim's personally identifying information will not be included in any publicly available recordkeeping, including *Clery Act* reporting and disclosures such as the annual security report and the daily crime log. Section 40002(a) of the Violence Against Women Act of 1994 as individually identifying information for or about an individual, including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault or stalking, regardless of whether the information is encoded, encrypted, hashed or otherwise protected, including (1) a first and last name; (2) a home or other physical address; contact information (including a postal, e-mail or Internet protocol address, or telephone or facsimile number); (3) a social security number, driver's license number, passport number or student identification number; and (4) any other information, including date of birth, racial or ethnic background, or religious affiliation that would serve to identify any individual.

A. Confidential University Reporting Options

An individual who seeks completely confidential assistance may do so by speaking with professionals who have legally protected confidentiality. On campus, confidential reports may be made to licensed health care professionals in the [Counseling and Testing Center](#) (316-978-3440) and [Student Health Services](#) (316-978-3620). Information shared with these resources will remain confidential and will not be shared with the University or anyone else without express, written permission of the individual seeking services.

B. Non-Confidential University Reporting Options

In general, most University employees do not have legally protected confidentiality. Under Title IX, the University is required to take immediate and corrective action if a "responsible employee" knew or, in the exercise of reasonable care, should have known about sexual or gender-based violence or harassment that creates a hostile environment. A "responsible employee" includes any employee who:

- i. Has the authority to take action to redress the harassment;
- ii. Has the duty to report to appropriate school officials sexual harassment or any other misconduct by students or employees; or
- iii. A student could reasonably believe has the authority or responsibility to take action.

Publicly available record-keeping, including *Clery Act* reporting and disclosures, will be reported without the inclusion of identifying information about the victim.

The University will not share protective or interim measures provided to one party with the other party. In cases involving sexual misconduct, complete confidentiality cannot be assured due to the University's legal obligation to investigate or respond to such incidents under Title IX. Every reasonable effort will be made to notify Complainants before personally identifiable information that the University believes is necessary to provide an accommodation or protective measure is shared. This notification will include what information will be shared, to whom it will be shared, and the rationale for sharing that information. Decisions regarding the sharing of information will be determined on a case-by-case basis by the Title IX Coordinator or designee.

## Campus and Community Resources

The University shall provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victim, both within WSU and outside in the community. Such services include, but are not limited to:

*On-campus counseling, health, mental health, and intervention resources are available at the following:*

Counseling and Testing Center

(316) 978-3440

Student Health Services

(316) 978-3620

Student Conduct and Community Standards

(316) 978-6681

Campus Ministry

(316) 978-3498

Title IX Coordinator

(316) 978-5177

Human Resources

(316) 978-6123

Office of International Education

(316) 978-3232

*Off-campus resources that offer advocacy services and counseling:*

Wichita Area Sexual Assault Center

24-hr Crisis Line (316) 263-3002

<http://wichitasac.com/>

YWCA Women's Crisis/Safehouse

24-hr Hotline (316) 267-SAFE (7233)

<https://www.wichitafamilycrisiscenter.org/>

Wichita Police Department Sex Crime Section

(316) 268-4156

<http://www.wichita.gov/WPD/Investigations/Pages/SexCrimes.aspx>

Wichita Police Victim Assistance Unit

(316) 268-4274

<http://www.wichita.gov/WPD/Investigations/Pages/Victims.aspx>

Catholic Charities Harbor House

(316) 263-6000 or 1 (866) 899-5522

<http://www.catholiccharitieswichita.org/services/harbor-house>

StepStone - Sisters of St. Joseph

(316) 265-1611

<http://www.domesticshelters.org/ks/wichita/67218/stepstone-inc#.WcqypoWcGUK>

National Domestic Violence Hotline  
(800) 799-7233  
<http://www.thehotline.org/>

## Changing Academic, Transportation, Living and Employment Situations

The University shall provide written notification to victims about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations and protective measures.

Students who desire assistance in changing academic, student housing, campus transportation, and working arrangements are encouraged to contact the Title IX Coordinator who will work promptly with appropriate University offices concerning requests for such changes.

Employees who desire assistance with changing an employment situation due to sexual misconduct or relationship violence are encouraged to contact the Title IX Coordinator.

Changes will be made if reasonably available regardless of whether or not the victim chooses to report the crime to law enforcement or participate in a University investigation. Wichita State University is obligated to comply with a student's *reasonable* request for a living and/or academic situation change following an alleged sex offense.

Interim Measures - The Title IX Coordinator or designee, will evaluate all reports to promptly determine the necessity of interim measures. The University may implement appropriate interim measures for the individuals involved and for the larger University community based on the information provided in the report and at no cost to the Complainant. Factors that may be considered in determining reasonable interim measures include, but are not limited to the following: the specific need expressed by the Complainant; the ages of the individuals involved; the severity or pervasiveness of the allegations; any continuing effects on the Complainant; whether the Complainant and Respondent share the same residence hall, dining facility, class, transportation, or employer; and whether other student conduct measures have been taken to protect the Complainant. Interim measures may be put in place or modified at any point after a report is received and can be implemented even if a formal investigation is not able to proceed. Such interim measures include, but are not limited to assistance in the following categories:

1. Administrative directives for no contact;
2. Academic;
3. Housing;
4. Transportation;
5. Employment;
6. Facility Access;
7. Activities;
8. Campus Escort.

Interim measures may be implemented at a later time, even if originally declined, and any put into effect will remain in place until the institution determines that they are no longer necessary.

### **Procedures for University Disciplinary Action**

The following WSU policies provide for University procedures for disciplinary actions:

Student disciplinary procedures are outlined in [Sections 8.05 and 8.16 of the WSU Policies and Procedures Manual](#).

Employment-related procedures are set forth in [Sections 3.06](#) of the WSU Policies and Procedures Manual.

A complainant may request that the University maintain confidentiality and/or take no formal action regarding a report of sexual misconduct, relationship violence, or stalking; however, such a request may greatly impact the institution's ability to investigate, and in most cases, the University will be unable to resolve the matter through any process. Additionally, some interim interventions—such as an administrative directive for no contact—cannot be implemented if the complainant's identity cannot be known.

When a decision to investigate has been made, the Title IX Coordinator or designee will conduct a thorough, reliable, prompt, fair, and impartial investigation of the reported behavior. All investigators have received specific annual training on the issues related to sexual misconduct, relationship violence, and stalking, and how to conduct an investigation that protects the involved parties' safety and promotes accountability. The University strives to avoid any conflict of interest or bias on the part of any individual responsible for investigating and/or resolving alleged misconduct. Any party who wishes to express concerns about a conflict of interest or bias should notify the Title IX Coordinator in writing. In instances where a conflict of interest or perceived bias on the part of the Title IX Coordinator occurs, the notification should be made to the University President or designee.

In most cases, the review will involve conducting a fact-finding investigation, which includes meeting separately with the Complainant (if participating), Respondent, Reporter (if applicable), and relevant Witnesses; and reviewing other pertinent information. At any time during the course of an investigation, the Complainant, Respondent, or any Witness may provide a written statement; other supporting materials including, but not limited to, electronic communication, photographs, or video or audio recording; or the names of other potential witnesses. Additionally, the investigator may determine through other means that it is necessary to speak with another individual and seek out that person independently. The investigator may need to conduct multiple interviews in order to follow up or clarify information provided by others. In general, the Complainant's prior sexual history, with any individual including the Respondent, is not relevant and will not be considered as evidence during the investigation. Prior sexual history between the parties may be relevant to assess the manner and nature of communication between the Complainant and Respondent.

The University will inform the Complainant and the Respondent at regular intervals of the status of its investigation. Occasionally, a different or less formal response to the report may be warranted and will be determined by the Title IX Coordinator; however, mediation will not be used to resolve any complaints of non-consensual sexual intercourse or non-consensual sexual contact. Either party may elect to end an informal process to pursue the formal process at any time during the resolution of the complaint.

The investigator will make a finding using the preponderance of the evidence standard. This standard requires that the information supporting a finding of responsibility be more convincing than the information in opposition to it. Under this standard, individuals are presumed not to have violated university policy unless a preponderance of the evidence supports a finding that a violation occurred.

The University seeks to resolve all reports within 60 days of the initial report. Extenuating circumstances may arise that require the extension of time frames, including extension beyond 60 days.

Employees, students, student organizations, and student groups who are found to have violated University policy will receive disciplinary consequences appropriate to the current violation(s) and in consideration of any prior conduct history and/or mitigating or aggravating circumstances. Consequences may be issued individually, or a combination of consequences may be issued.

Either party may submit an appeal of the finding to the appropriate appellate officer within five (5) University business days. Once an appeal is received, the other party will be notified and provided with an opportunity to review the submitted appeal and submit a written response within three (3) University business days. The appellate officer's decision is considered the final University decision and will be communicated simultaneously in writing to both the Complainant and Respondent. The appellate officer will strive to review and respond to the appeal within 10 University business days of receipt of all documentation.

## Notice of Rights

When a student or employee reports to the University that the student or employee have been a victim of dating violence, domestic violence, sexual assault or stalking in the University's programs and activities, whether the offense occurred on or off campus, the University will provide the student or employee a written explanation of the student's or employee's rights and options for resolving the allegations. All complainants and respondents shall be entitled to the same rights in all investigations and resolution processes relating to reports of sexual misconduct, relationship violence, and/or stalking. Complainants and respondents will be advised of their rights, in writing, during their first meeting with the Title IX Coordinator or designee.

Complainants and Respondents have the right to:

- Be notified of the alleged violations of University policy;
- Be provided advanced notice of all meetings in which they are requested or entitled to participate and notified of the purpose of those meetings;
- Be accompanied by an Advisor of the Complainant or Respondent's choice throughout the investigation and resolution process;
- Request reasonable accommodations from the [Office of Disability Services](#) or [Human Resources](#) (for employees) in order to ensure full and equitable participation in the investigation and resolution process;
- Be informed of the available resolution options;
- Be informed of campus and community resources available for support and assistance;
- Submit information, including the names of witnesses, for consideration in the investigation;

- Be informed of all parties contacted to participate in the investigation and their relation to the alleged misconduct;
- Review the complete case file upon request by scheduling an appointment with the Title IX Coordinator or designee;
- Choose not to provide a statement or respond to questions during the investigation and resolution process;
- Submit a written impact statement to be considered before a decision on consequences (if applicable) is rendered;
- Request that an individual responsible for investigating or resolving an alleged violation be removed from the case on the basis of actual or perceived bias; and
- Request one appeal within the University's process.

## Potential Sanctions

Sanctions for a student who is responsible for sexual misconduct, relationship violence or stalking while participating in a University program or activity will be determined by the facts of each case and can include permanent expulsion from the University. Sanctions will be administered using University disciplinary procedures. The following sanctions are available:

***Written Warning*** – Official notification of unacceptable behavior and violation(s) of University policy. Any further misconduct may result in more serious disciplinary consequences.

***Disciplinary Probation*** – The student is deemed not in good conduct standing with the University. The duration of any probationary period will be determined by the resolution body on a case-by- case basis. Any further violations of University policy while on probation may result in more serious consequences being imposed. Some of the restrictions that may be placed on the student during the probationary period include, but are not limited to: participation in student activities, representation of the University on athletic teams or in other leadership positions, eligibility to receive any University award or honorary recognition, entrance into University residence halls or other areas of campus, participation in a study abroad program, or University computer and network usage.

***Deferred Suspension*** – The student will be officially suspended from the University, but the suspension will be deferred, meaning that the student may continue to attend classes at this time. The suspension will be automatically enforced for failure to complete any assigned consequences by the deadline and/or for any subsequent violation of University policy, unless the Title IX Coordinator determines otherwise in exceptional circumstances. If the student is found responsible for any subsequent violation of Section 8.05/Student Code of Conduct, the student will be automatically suspended for the length of the original deferred suspension in addition to the other consequences imposed for the subsequent violation. Some of the restrictions that may be placed on the student during the deferred suspension period include, but are not limited to: participation in student activities, representation of the University on athletic teams or in other leadership positions, eligibility to receive any University award or honorary recognition, entrance into University residence halls or other areas of campus, participation in a study abroad program, or

University computer and network usage. The duration of any deferred suspension period will be determined by the resolution body on a case-by-case basis.

***Suspension*** – The student is required to leave the University for a designated period of time. During the suspension period, a student may not attend classes (either in person or online), or participate in University-related activities, whether they occur on or off campus. The student may not be present on University premises unless authorized in writing in advance under conditions approved by the Title IX Coordinator. A student may be withdrawn from any classes in which the student is currently enrolled and will not be eligible for a refund. A registration and records hold will be placed on the student's account until the conclusion of the suspension period. If the student is an on-campus resident, the student's contract with Housing & Residence Life will also be terminated and the student will be responsible for paying any remaining fees for the duration of the original contract period. The student must successfully complete all assigned educational consequences prior to the conclusion of the suspension period, or the suspension will remain in effect until they are completed. The student must meet with a member of the Student Conduct & Community Standards staff during the last month of the suspension period in order to initiate the removal of the registration and records hold.

***Expulsion*** – The student will be separated from the University without the possibility of graduation or future enrollment. The student may not be present on University premises unless authorized in writing in advance under conditions approved by the Title IX Coordinator. A student may be withdrawn from any classes in which they are currently enrolled and will not be eligible for a refund. A permanent registration hold will be placed on the student's account. If the student is an on-campus resident, the student's contract with Housing & Residence Life will also be terminated and the student will be responsible for paying any remaining fees for the duration of the original contract period.

***Withholding of Transcripts or Degree*** – The University may withhold copies of student transcripts or awarding a degree otherwise earned until the completion of the process set forth University policy, including the completion of all consequences imposed, if any.

***Revocation of Admission and/or Degree*** – Admission to the University or a degree awarded from the University may be revoked for fraud, misrepresentation, or other violation of University policy in obtaining the degree from or gaining admission to the University or for other serious violations committed by a student prior to graduation.

***Restitution*** – The student is required to pay for the loss of, damages to, or injury to University, personal, public, or private property, provided that such payment shall be limited to the actual cost of repair or replacement of such property.

***Loss of University Privileges*** – The student is restricted from accessing specific University privileges including, but not limited to: parking on campus, participation in student activities, holding a student leadership position, participation in a study abroad program, and University computer and network access.

***Residence Hall Transfer or Removal*** – The student will be placed in another room or residence hall or restricted from living on campus for a specified or indefinite period of time. If a student is restricted from living on campus, the student’s Housing and Residence Life contract will be terminated and the student will be responsible for paying any remaining fees for the duration of the original contract period.

***No Contact Order*** – The student is prohibited from intentional direct or indirect contact with another person or group or their property via any means, including, but not limited to: personal contact, electronic communication (e.g. text messages, social media, etc.), telephone, or through third parties.

***No Trespass Order*** – The student is prohibited from being on any campus property and/or entering specific University facilities.

***Knowledge Attainment Activities*** – activities designed to increase a student’s knowledge in areas related to the violation(s) committed including, but not limited to: attending workshops, researching a specific topic, interviewing a professional in a specific field, etc.

***Restorative Activities*** – activities designed to repair harms caused and give back to others or the larger community including, but not limited to: community restitution service, letters of apology, educational presentations, etc.

***Wellness Activities*** – activities designed to address student’s wellness in areas including social, emotional, financial, physical, academic, and environmental wellness including, but not limited to: substance use assessments, counseling assessments, meeting with an academic advisor, meeting with a Student Involvement staff member, etc.

***Reflective Activities*** – activities designed to allow the student to reflect on one’s own behavior choices and the impact of those choices on the student and others, including potential future impacts if the same choices continue.

Sanctions against University faculty or staff will be addressed as personnel matters in accordance with applicable University policies and procedures. Sanctions may include, but are not limited to the actions listed below.

***Written Reprimand***– Official written notification of unacceptable behavior and violation(s) of University policy. The written documentation becomes part of the employee’s personnel file.

***Suspension*** –An employee may be suspended without pay. The length of a suspension will be dependent upon the severity of the violation and will range in length from three to thirty University business days.

***Demotion***- An employee may be demoted to a position previously held or a position in a lower grade. Demotions may be within the same division of the University or to a position in another division.

***Disciplinary Probation***- An employee may be placed on disciplinary probation. This action is taken when a supervisor deems that the misconduct or violation of policy is of such a serious nature that if another violation occurs during the probationary period, steps for immediate dismissal will be initiated.

***Dismissal*** – Final disciplinary action that permanently removes the employee from the work environment.

***Job Reassignment*** – An employee may be moved temporarily or permanently to a different position or to a different work location.

***Restitution*** – The individual is required to pay for the loss of, damages to, or injury to University, personal, public, or private property, provided that such payment shall be limited to the actual cost of repair or replacement of such property.

***Loss of University Privileges*** – An employee or visitor may be restricted from accessing specific University privileges including, but not limited to: University computer and network access, sabbatical or eligibility for awards, participation in groups or associations, and utilization of recreation or fitness facilities.

***No Contact Order*** – The individual is prohibited from intentional direct or indirect contact with another person or group or their property via any means, including, but not limited to: personal contact, electronic communication (e.g. text messages, social media, etc.), telephone, or through third parties.

***No Trespass Order*** – The individual is prohibited from being on any campus property and/or entering specific University facilities.

***Knowledge Attainment Activities*** – activities designed to increase knowledge in areas related to the violation(s) committed including, but not limited to: attending workshops, researching a specific topic, writing reflective papers or other relevant activities.

***Wellness Activities*** – activities designed to address the individual’s wellness in areas including social, emotional, financial, physical, academic, and environmental wellness including, but not limited to: substance use assessments, counseling assessments, and/or a referral to an employee assistance program.

***Reflective Activities*** – activities designed to allow the individual to reflect on one’s own behavior choices and the impact of those choices on the student and others, including potential future impacts if the same choices continue.

## Range of Protective Measures Offered to Victims following an Allegation of Dating Violence, Domestic Violence, Sexual Assault or Stalking

The University shall provide written notification to victims about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations and protective measures.

Students who desire assistance in changing academic, student housing, campus transportation, and working arrangements are encouraged to contact the Title IX Coordinator who will work promptly with appropriate University offices concerning requests for such changes.

Employees who desire assistance with changing an employment situation due to sexual misconduct or relationship violence are encouraged to contact the Title IX Coordinator.

Changes will be made if reasonably available regardless of whether or not the victim chooses to report the crime to law enforcement or participate in a University investigation. Wichita State University is obligated to comply with a student's *reasonable* request for a living and/or academic situation change following an alleged sex offense.

Interim Measures - The Title IX Coordinator or designee, will evaluate all reports to promptly determine the necessity of interim measures. The University may implement appropriate interim measures for the individuals involved and for the larger University community based on the information provided in the report and at no cost to the Complainant. Factors that may be considered in determining reasonable interim measures include, but are not limited to the following: the specific need expressed by the Complainant; the ages of the individuals involved; the severity or pervasiveness of the allegations; any continuing effects on the Complainant; whether the Complainant and Respondent share the same residence hall, dining facility, class, transportation, or employer; and whether other student conduct measures have been taken to protect the Complainant. Interim measures may be put in place or modified at any point after a report is received and can be implemented even if a formal investigation is not able to proceed. Such interim measures include, but are not limited to assistance in the following categories:

1. Administrative directives for no contact;
2. Academic;
3. Housing;
4. Transportation;
5. Employment;
6. Facility Access;
7. Activities;
8. Campus Escort.

Interim measures may be implemented at a later time, even if originally declined, and any put into effect will remain in place until the institution determines that they are no longer necessary.

**University policy ensures that the proceedings will include a prompt, fair and impartial process from the initial investigation to the final result.** Policy provides that the proceedings are completed within reasonably prompt timeframes, which may be extended for good cause. If such a delay occurs, the parties will be notified. Policy requires the process be transparent to the parties, include timely notice of meetings, and provide timely and equal access to the information that will be used. Policy also requires that any investigation be conducted by an individual who does

not have a conflict of interest or bias and who is trained annually. The parties will have the same opportunity to be accompanied by an advisor of their choice. While the University will not limit the choice of advisor, it may establish restrictions regarding the extent to which the advisor may participate in the proceedings. Such restrictions will apply equally to both parties. The University will simultaneously notify the parties in writing of the result of any disciplinary consequences that arises from an allegation of dating violence, domestic violence, sexual assault or stalking; the institution's appellate procedures; any change to the result; and when such results become final.

When a student or employee reports that they have been a victim of dating violence, domestic violence, sexual assault or stalking, the University will provide the student or employee with a written explanation of the student's or employees' rights or options – whether the offense occurred on or off campus.

## Advising the Campus Community about Sex Offenders

In accordance to the Campus Sex Crimes Prevention Act of 2000 (CSCPA), which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974 (FERPA), the UPD provides a link on its web site to the [Kansas Bureau of Investigation \(KBI\) Registered Offender](#).

The Act requires higher education institutions to identify where information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders to provide notice to each higher education institution if the sex offender lives on campus, is employed by, carries a vocation, or is a student at the school. In Kansas, convicted sex offenders must register with their local Sheriff's Office.

The [KBI Registered Offender](#) web site may be searched by name, street address, city, zip code, or county. The Main Campus is located at 1845 Fairmount, Wichita, 67260, WSU South is located at 3821 E Harry Wichita, 67218, WSU West is located at 3801 N Walker Ave Maize, 67101, Old Town is located at 121 N. Mead, 213 N. Mead and 238 N. Mead, Wichita. WSU Haysville is located at 150 Steward Avenue, Haysville, KS 67060. All locations are located in Sedgwick County.

The Kansas Bureau of Investigation (KBI) periodically provides UPD with names of registered sex offenders who indicate they are either enrolled at, or employed by, Wichita State University. This list of names is maintained at the UPD front desk and is available upon request. It is also available on the UPD website located [here](#). The police building is located on the east side of campus; south of Wilkins Softball Complex and north of the Campus Credit Union.

## 9. The Annual Security Report: Publishing Policy

Members of the Clery Committee review the necessary information and prepare this Annual Report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*. The [Annual Security and Fire Safety Report](#) is published each year on or before October 1.

Crime statistics for the report are solicited from *Campus Security Authorities* and from all law enforcement agencies that have or share law enforcement jurisdiction for the Main campus and other University property.

The Director of Student Conduct and the Housing and Residence Life (HRL) Office provide disciplinary statistics for the report concerning alcohol, drug and weapon violations of the Student Code of Conduct and reported incidents of dating violence, domestic violence, sexual assault and stalking incidents alleged to have occurred within the University's Clery Geography.

Each year, an e-mail notification is sent to all students, faculty, and staff members providing the web link to access the [Annual Security and Fire Safety Report](#). Paper copies may be obtained free of charge upon request at the UPD office. The UPD office can be accessed from the east on Perimeter Road, and is located on the east side of campus; south of Wilkins Softball Complex and north of the Campus Credit Union.

Prospective students are provided the web link to this Annual Report from the Office of Admissions. Prospective employees are provided the web link to this Annual Report during the application process.

#### Crime Statistics

Crime statistics include all reports received by the UPD and from University officials with significant responsibility for student and campus activities, including those persons designated as *Campus Security Authorities*. The statistics also include data requested annually by the UPD from the Wichita Police Department, Sedgwick County Sheriff's Office, Derby Police Department, Maize Police Department, Park City Police Department, Kingman County Sheriff's Office, Augusta Department of Public Safety and any other relevant Police Department, regarding WSU geography.

## 10. Missing Students

WSU Policy 8.17 provides the protocol for handling cases involving missing students who live on-campus. If a student is thought to have been missing from a WSU residence hall community for 24 hours or more, a report should be made to the Residence Life Coordinator in that residence hall. During business hours, a missing student report can be made by contacting the Office of Housing and Residence Life (HRL) at (316) 978-3693. After business hours, a missing student report can be made by contacting the Resident Assistant on Duty at (316) 210-4773 (Shocker Hall) or (316) 210-5912 (The Flats). Or, a report can be made 24 hours a day by contacting the University Police Department at (316) 978-3450.

There is no requirement that a student must be missing for 24 hours in order to file a missing student report with the UPD, at 978-3450.

Upon receiving any report of a missing student, the University police will initiate an investigation. Local law enforcement agencies and other law enforcement agencies will be notified of the missing student by the entry of the missing student's information into the National Crime Information Center (NCIC) database for missing persons.

1. All students living in university managed housing must provide confidential contact information to the Housing and Residence Life (HRL) Director or the Director's designee for an individual they would like contacted in the event they are deemed a missing person by the University Police Department. Each student will be responsible for keeping the confidential contact information updated and current. The security of the contact information will be maintained by the HRL Director or the Director's designee and stored in housing's management software in a location

separate from their emergency contact information. This data shall be collected each time the student applies for housing; which they must do every year. If a student needs to update this information at any time, the student may contact the Office of Housing and Resident Life (HRL) to do so. Students' contact information will be registered confidentially and will be accessible only to authorized campus officials, and will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

2. If an individual has concerns that a student living in University managed housing has been missing for 24 hours, that individual should contact the Wichita State University Police Department at 316-978-3450. Students living in university managed housing may also report their concerns to any HRL staff member (Resident Assistant, Residence Life Coordinator, or Desk Assistant) or call the Office of Housing and Residence Life at 316-978-3693. HRL staff members shall immediately report this information to Wichita State University Police Department. A student living in University managed housing will not be considered missing if they have provided information about their intended whereabouts. A student living in University managed housing will not be considered missing if they are gone during recognized University holidays and/or breaks.

3. If the University Police Department's investigation determines that a student for whom a report has been filed has been missing for more than twenty-four (24) hours, the University Police Department will notify other law enforcement entities as necessary and the HRL Director or the Director's designee. The HRL Director or Director's designee will notify the Vice President for Student Affairs to determine how best to make contact in accordance with paragraph 4 of this policy statement.

4. If the missing student is under the age of eighteen (18) and not emancipated, the University is required to contact the missing student's parent[s] or guardian[s] within twenty-four (24) hours of the report being filed. If the missing student is emancipated or eighteen (18) years of age or older, the University will contact the confidential contact person provided by the student pursuant to paragraph 1 above, also within twenty-four (24) hours of the report being filed.

# Crime Statistics

## Main Campus Crime Report

January 1, 2015 through December 31, 2017

Residence Halls is a subset of the “On-Campus” category

CRIMINAL OFFENSES	WICHITA STATE UNIVERSITY MAIN CAMPUS				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER /NON-NEGLIGENT MANSLAUGHTER	2015	1	1	0	0
	2016	0	0	0	0
	2017	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
RAPE	2015	0	0	0	0
	2016	2	2	2	0
	2017	1	1	0	0
FONDLING	2015	0	0	0	1
	2016	2	1	0	0
	2017	2	2	1	0
INCEST	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
STATUTORY RAPE	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	0	0
ROBBERY	2015	3	0	0	0
	2016	0	0	0	1
	2017	0	0	1	0
AGGRAVATED ASSAULT	2015	1	0	0	0
	2016	1	0	0	0
	2017	2	1	0	0
BURGLARY	2015	6	3	0	0
	2016	10	2	0	0
	2017	14	1	1	0
MOTOR VEHICLE THEFT	2015	1	0	1	1
	2016	5	0	0	0
	2017	1	0	0	0
ARSON	2015	0	0	0	0
	2016	1	0	0	0
	2017	0	0	0	0

**Main Campus** Crime Report

January 1, 2015 through December 31, 2017

Residence Halls is a subset of the “On-Campus” category

<b>VAWA OFFENSES</b>	<b>WICHITA STATE UNIVERSITY MAIN CAMPUS</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2015	2	0	0	1
	2016	2	1	0	0
	2017	0	0	0	0
DATING VIOLENCE	2015	4	3	0	0
	2016	1	1	0	0
	2017	4	3	0	0
STALKING	2015	7	3	0	0
	2016	6	1	0	0
	2017	5	1	0	0

<b>ARRESTS AND DISCIPLINARY REPORTING</b>	<b>WICHITA STATE UNIVERSITY MAIN CAMPUS</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC	2015	0	0	0	0
	2016	0	0	0	0
	2017	0	0	3	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC	2015	1	1	0	0
	2016	0	0	0	0
	2017	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2015	19	16	2	3
	2016	10	8	0	3
	2017	2	1	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2015	9	7	0	0
	2016	20	20	0	0
	2017	8	8	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2015	8	8	0	1
	2016	4	4	0	0
	2017	4	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2015	94	94	0	0
	2016	57	57	0	0
	2017	101	101	2	0

**Main Campus** Crime Report  
January 1, 2015 through December 31, 2017

Residence Halls is a subset of the “On-Campus” category

<b>HATE CRIMES</b>	<b>WICHITA STATE UNIVERSITY MAIN CAMPUS</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
HATE CRIMES	2015	1	0	0	0
	2016	2	1	0	0
	2017	0	0	0	0

**Downtown Center Crime Report**  
January 1, 2015 through December 31, 2017

NO Residence Halls at Downtown Center

CRIMINAL OFFENSES	WICHITA STATE UNIVERSITY DOWNTOWN CENTER				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER /NON-NEGLIGENT MANSLAUGHTER	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
MANSLAUGHTER BY NEGLIGENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
RAPE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
FONDLING	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
INCEST	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
STATUTORY RAPE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ROBBERY	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
AGGRAVATED ASSAULT	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
BURGLARY	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
MOTOR VEHICLE THEFT	2015	0	n/a	0	0
	2016	0	n/a	0	1
	2017	0	n/a	0	0
ARSON	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**Downtown Center Crime Report**  
January 1, 2015 through December 31, 2017

NO Residence Halls at Downtown Center

<b>VAWA OFFENSES</b>	<b>WICHITA STATE UNIVERSITY DOWNTOWN CENTER</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DATING VIOLENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
STALKING	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

<b>ARRESTS AND DISCIPLINARY REPORTING</b>	<b>WICHITA STATE UNIVERSITY DOWNTOWN CENTER</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**Downtown Center Crime Report**  
January 1, 2015 through December 31, 2017

NO Residence Halls at Downtown Center

<b>HATE CRIMES</b>	<b>WICHITA STATE UNIVERSITY DOWNTOWN CENTER</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
HATE CRIMES	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**WSU South Crime Report**

January 1, 2015 through December 31, 2017

NO Residence Halls at WSU South

CRIMINAL OFFENSES	WICHITA STATE UNIVERSITY SOUTH				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER /NON-NEGLIGENT MANSLAUGHTER	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
MANSLAUGHTER BY NEGLIGENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
RAPE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
FONDLING	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
INCEST	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
STATUTORY RAPE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ROBBERY	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
AGGRAVATED ASSAULT	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
BURGLARY	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
MOTOR VEHICLE THEFT	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ARSON	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**WSU South Crime Report**

January 1, 2015 through December 31, 2017

NO Residence Halls at WSU South

<b>VAWA OFFENSES</b>	<b>WICHITA STATE UNIVERSITY SOUTH</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DATING VIOLENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
STALKING	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

<b>ARRESTS AND DISCIPLINARY REPORTING</b>	<b>WICHITA STATE UNIVERSITY SOUTH</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**WSU South Crime Report**  
January 1, 2015 through December 31, 2017

NO Residence Halls at WSU South

<b>HATE CRIMES</b>	<b>WICHITA STATE UNIVERSITY SOUTH</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
HATE CRIMES	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**WSU West Crime Report**

January 1, 2015 through December 31, 2017

NO Residence Halls at WSU West

CRIMINAL OFFENSES	WICHITA STATE UNIVERSITY WEST				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER /NON-NEGLIGENT MANSLAUGHTER	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
MANSLAUGHTER BY NEGLIGENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
RAPE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
FONDLING	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
INCEST	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
STATUTORY RAPE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ROBBERY	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
AGGRAVATED ASSAULT	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
BURGLARY	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
MOTOR VEHICLE THEFT	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ARSON	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**WSU West Crime Report**

January 1, 2015 through December 31, 2017

NO Residence Halls at WSU West

<b>VAWA OFFENSES</b>	<b>WICHITA STATE UNIVERSITY WEST</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DATING VIOLENCE	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
STALKING	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

<b>ARRESTS AND DISCIPLINARY REPORTING</b>	<b>WICHITA STATE UNIVERSITY WEST</b>				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**WSU West Crime Report**

January 1, 2015 through December 31, 2017

NO Residence Halls at WSU West

HATE CRIMES	WICHITA STATE UNIVERSITY WEST				
	YEAR	ON-CAMPUS PROPERTY TOTAL	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
HATE CRIMES	2015	0	n/a	0	0
	2016	0	n/a	0	0
	2017	0	n/a	0	0

**Unfounded Crimes**

There were no unfounded crimes in 2015, 2016, or 2017.

## 11. Fire Safety Disclosures

The Higher Education Opportunity Act of 2008 requires academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus housing statistics. The following public disclosure report details all information relating to Wichita State University.

## 12. Classifying and Counting Fires in On-campus Student Housing Facilities

### **Fire Safety System for On-Campus Student Housing**

A Fire Safety System is any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: sprinkler or other fire extinguishing systems; fire detection devices; standalone smoke alarms; devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

In 2017, Wichita State University had 4 Residence Halls which are all completely covered by a fire alarm system and monitored 24 hours/day, seven days/week. On or about August 1, 2017, the University opened the Flats (an on campus residence hall) and closed 2 Residence Halls (Fairmount Towers, which are recorded as North and South in the statistics because they were two separate buildings). Shocker Hall and the Flats are also covered with an integrated automatic sprinkler system

All residence hall staff receive comprehensive fire safety training at the beginning of each academic year. In addition, a program that covers emergency and evacuation procedures is reviewed regularly with the occupants and staff of each residence hall.

### **Fire Drills**

A Fire Drill is a supervised practice of a mandatory evacuation of a building for a fire. State code requires that fire drills are conducted four times each year for each on-campus student housing facility.

### **Policies/Rules on Portable Electrical Appliances, Smoking and Open Flames in a Student Housing Facility**

Basic fire safety instruction is made available to all new and existing employees. Additional training is provided periodically, coordinated by the Fire & Safety Office, and by request from individual departments.

It is the policy of Wichita State University to provide faculty, staff, students, and visitors with the safest possible environment, free from potential fire hazards. The primary goal of the University's Fire Prevention Program is to recognize hazardous conditions and take appropriate action before such conditions result in a fire emergency. This goal is accomplished by (1) conducting periodic fire safety inspections of all University buildings, (2) increasing the fire safety awareness of employees and students by conducting periodic training on basic fire safety, (3) the State Fire Marshal conducting annual fire safety inspections, and (4) inspections by the Kansas Department of Labor.

Regarding Fire Safety Inspections, fire and life safety features of the buildings are in compliance with all applicable standards and codes of the Kansas State Fire Marshal's Kansas Buildings Fire Safety Handbook, International Fire Codes and National Fire Protection Association (NFPA). The Fire & Safety Office and the Kansas State Fire Marshal's Office conduct fire safety inspections of all University buildings. Some buildings may be inspected more frequently as deemed necessary.

The Fire & Safety Office will coordinate with the UPD and Wichita Fire Department in the investigation of each fire incident.

To minimize the potential for fires at Wichita State University, open burning and the use of combustible decorations are prohibited at all times (unless in accordance with other University policies and procedures, and or as otherwise authorized).

**Open burning**, as defined by the University, is any open/exposed flame or combustion that produces heat, light, or smoke, and has the potential to cause a fire. Examples of open burning include, but not limited to, candles, incense, bonfires, campfires, barbeque grills (except for those permanently installed), and their related accessories such as: gasoline, propane, lighter fluid, charcoal, and pyrotechnics.

All decorations and ornaments must be of fire-resistant or no-combustible material, U.L. rated and approved for use. They shall not be hung or posted on any fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes, etc.), on or near exits, on or near exit or emergency lights, on or near any other protective or operating feature provided by the University, or in any manner that could present a fall or trip hazard, or impede egress. Removal of all decorations, ornaments, and displays are required immediately after the event.

Decorative lights, including holiday lights, as well as floodlights, extension cords, or electrically operated ornaments must be U.L. rated and approved for use. Electric lights or electrically operated ornaments shall not be used on metal, aluminum or any other similar metal, which could induce an electric shock.

Only heavy-duty extension cords and decorative lights in good condition (free from damage or exposed wiring) shall be used for decorations, must be unplugged at the end of each day, and removed after the event or holiday season. They shall not be hung or posted on any fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes, etc.), on or near exits, on or near exit or emergency lights, on or near any other protective or operating feature provided by the University, or in any manner that could present a fall or trip hazard, or impede egress.

Extension cords or decorative lights may not be routed under rugs or carpets, through doorways or in any manner that could present a fall or trip hazard, or impede egress. It is the policy of the University that only artificial holiday trees will be used inside buildings and shall be of fire-retardant or non-combustible material. Indoor trees must be placed out of the way of traffic and not block doorways, exits, exit signs or any of the fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, fire alarm pull boxes, smoke detectors, etc.); or placed in any manner that could present a fall or trip hazard, or impede egress.

Holiday tree lights must be unplugged at the end of each day, and removed after the event or holiday season. Artificial snow and other decorative sprays should be used with extreme caution; they shall not be used in laboratory and/or clinical settings. Avoid spraying around exits, exit signs, or any of the fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, fire alarm pull boxes, smoke detectors, etc.).

To minimize the potential for fires at Wichita State University, the use of the following items are prohibited in any University owned or operated facility indoors (unless in accordance with other University policies and procedures):

- Portable space heaters,
- barbecue grills,
- hibachis,
- smokers (gas, electric, charcoal), and related accessories including lighter fluids and lighters,
- other similar type products (for cooking/warming purposes),
- any open-flame device or object including candles, incense sticks, and related accessories;
- hot plates,
- slow cookers,
- deep fryers,
- electric skillets,
- electric woks,
- griddles,
- sandwich makers/grills,
- other similar type products (for cooking/warming purposes);
- toaster ovens (for cooking/warming purposes);
- flammable/combustible liquids (for recreational/personal use);
- fireworks,
- rockets,
- flares,
- sparklers and other devices;
- halogen lamps;
- ceiling/wall tapestries;
- live holiday trees; or
- non-fire retardant artificial holiday trees.

The “cooking” and “warming” options exclude cooking and warming done in areas designated and built for such purposes and only while the use of these devices are under the direct supervision of a competent individual.

Reference the WSU Policies & Procedures Manual for the following:

- [Section 8.05 Student Code of Conduct –Section V.E Fire and General Safety, Page 6](#)
- [Section 11.11 Tobacco Free Campus](#)
- [Section 11.20 Space Heaters](#)
- [Section 10.10 Hot Work Permits](#)

The [Housing and Residence Life Handbook 2018-2019](#) for the following:

Cooking and Appliances, page 36

Holiday Decorations, page 37

Fire and Safety, page 41

Electrical Appliances, page 46

## Procedures for Student Housing Evacuation in the Case of a Fire

When a fire occurs, **IMMEDIATELY CALL 911.**

If 911 is called from a campus telephone, the caller will be connected with the UPD dispatcher. The Wichita Fire Department (WFD) will be requested for an immediate response to campus. If 911 is called from a non-campus telephone, the caller will be connected with the Sedgwick County Emergency Communications Center for a WFD emergency response.

Students and employees should report any fire in a residence hall, serious or otherwise, to the appropriate Residence Life Coordinator. Any other fire should be reported to 911 or UPD.

Students and employees should be aware of the exit locations in the building.

If a fire alarm is activated, immediately leave the building. Get others to do the same as you leave.

Use the stairs, not the elevators, when evacuating the building.

Move a safe distance away from the building, and do not congregate in roadways or service drives.

If a person is disabled or in need of assistance, tell responding emergency services personnel. Use stairwells as a place of refuge until emergency personnel arrive to safely move the person from the building.

Close all doors and windows. This will help contain any possible fire, smoke, or poisonous gases.

Use fire extinguishers only on small fires or only if it appears safe to do so. Do not put your own safety in danger.

Never hesitate to activate a fire alarm system if you suspect fire, smoke, or unusual heat.

Provide emergency responders with any information you may have about the fire alarm condition or persons injured or needing assistance.

Don't re-enter the building until the alarm stops and emergency personnel provide an "all-clear" message.

### **Fire Reporting**

For purposes of including a fire in the statistics in the annual fire safety report, students and employees should report that a fire occurred to the following people:

1. The University Police Department
2. The Fire and Safety Coordinators

### **Future Improvements**

Fire protection systems are tested annually under the supervision of the Fire & Safety Office. Improvements, upgrades, or repairs to fire safety systems are made when tests or evaluations indicate a problem exists.

Notify University Police dispatch whenever you notice damage or a possible problem with fire protection equipment. During the fall and spring semesters, University staff performs general building fire safety inspections. In addition, Residence Life staff performs resident room inspections twice per semester and once over the summer. Any fire safety violations will be cited and referred for immediate correction. Violators may be referred to Student Conduct & Community Standards.

Ideas for improvements are always ongoing, including the recent update of fire alarm systems in several buildings. Wichita State University is committed to fire safety and will take any recommendations from the State Fire Marshall seriously.

## Residence Hall Overview

*Table 1 – Fire Preparedness*

Table 1 below summarizes fire preparedness for each of the residential facilities that were open for all or part of 2017.

W.S.U. Residential Facilities	Fire Detection System (Smoke, Heat, Ion)	Fire Suppression System	Fire Extinguishers Present	Fire Drills Each Year	Fire Alarm Monitoring Done On-Site (by UPD)	Sprinkler System	Evacuation Plans & Placards
Shocker Hall	YES	YES-	YES	2	YES	YES	
Fairmount Towers North	YES	NO	YES	2	YES	NO	
Fairmount Towers South	YES	NO	YES	2	YES	NO	
The Flats	YES	YES	YES	0	YES	YES	

## 13 Fire Statistics Log

Table 2 below states fire statistics for each of the residential facilities that were open for all or part of 2017.

FIRE STATISTICS LOG 2017							
W.S.U. Residential Facilities	Total Fires in Each Building	Date	Time	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire
Shocker Hall	1	10/21/2017	11:30pm	Oil during cooking	0	0	\$850
Fairmount Towers South	0				0	0	
Fairmount Towers North	0				0	0	
The Flats	1	10/31/2017	2:15pm	Cigarette butt on mulch	0	0	N/A

Table 3 below states fire statistics for each of the residential facilities that were open for all or part of 2016.

FIRE STATISTICS LOG 2016							
W.S.U. Residential Facilities	Total Fires in Each Building	Date	Time	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire
Shocker Hall	0				0	0	
Fairmount Towers South	0				0	0	0
Fairmount Towers North	0				0	0	0
The Flats							

Table 4 below states fire statistics for each of the residential facilities that were open for all or part of 2015.

FIRE STATISTICS LOG 2015							
W.S.U. Residential Facilities	Total Fires in Each Building	Date	Time	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire
Shocker Hall	0				0	0	0
Fairmount Towers South	0				0	0	0
Fairmount Towers North	0				0	0	0