HLC Accreditation 2016-2017

Evidence Document

Professional Development Plan Process

Additional information: Developed by Joint Committee of Unclassified Professional Senate and University Support Staff Senate, 2016.
Professional Development Plan Process, 2016
Developed by UP and USS Senate Joint Committee

Phase 1: Investigation of Professional Development Opportunities (March-April, 2016)
Identify opportunities and challenges regarding WSU Professional Development
Survey sent to 1,944 staff, 431 responses (Completed March 11, 2016)
Shared results with UP and USS Senates (Completed March, 2016)
Contact Peer Institutions and review Professional Development opportunities
Contact WSU Faculty Development
Contact survey respondents that requested follow up
Identify current policy/guidelines for WSU Professional Development

Phase 2: Needs Analysis (April - June, 2016)
Create analysis from survey results
Present findings to UP Senate (June) and USS Senate (June) and request direction.
   Pursue Phase 3

Phase 3: Professional Development Plan (June – August, 2016)
Define Objectives
   What are the Senate Committee’s responsibilities?
Define Scope (Inclusions and Exclusions)
   Ways to increase communication of PD opportunities
      Web Page, WSU Today, Professional Development Fair, Twitter
   Identify topics and resources
Present PD Plan Proposal to UP and USS Senate in August, 2016 and request direction

WSU Professional Development Team Members
UP Senate Representatives: Becky North (Chair), Amy Barfield, Kathy Downes, Sheryl Propst, Michael Yeung
USS Senate Representatives: Johny Buchanan-Spachek, Crystal Dilbeck, Stacy Salters