Federal Compliance Form

Student Concern Resolution Guide

Additional information:
Students should begin the process of resolving an issue by completing Step 1 for the appropriate concern type. If the issue is not resolved after completing Step 1, the student should complete Step 2, and so on until the issue is resolved or all steps have been exhausted. All policies referenced can be found in the *WSU Policies and Procedures Manual.*

**Concern Type**

**Discrimination Concerns**
- Regarding sex or gender (Policy 3.06 or 8.16)
  - Contact Student Conduct & Community Standards 316-978-6681
  - Contact Associate Director of Human Resources 316-978-6123
- Regarding another protected class or retaliation (Policy 3.47 or 3.19)
  - Contact Equal Opportunity Office 316-978-3186

**Academic Concerns**
- Grade-Related (Policy 2.03)
  - Contact Course Instructor
- About Instructor
  - Contact Course Instructor or Department Chair (Contact Dean of College if Instructor is Chair)
- About Program or Other Issues
  - Contact Department Chair or Program Director

**Non-Academic Concerns**
- Regarding Services
  - Contact Staff in Relevant University Office
- Regarding Another Student (Policy 8.05)
  - Contact Student Conduct & Community Standards 316-978-6681
- Other
  - Attempt to Resolve Issue

**Step 1**
- Contact Student Conduct & Community Standards 316-978-6681
- Contact Associate Director of Human Resources 316-978-6123
- Contact Equal Opportunity Office 316-978-3186

**Step 2**
- Contact Title IX Coordinator 316-978-5177

**Step 3**
- File Grade Appeal with Associate Vice President for Academic Affairs 316-978-3010
- Contact Associate Vice President for Academic Affairs 316-978-3010
- Contact Vice President for Student Affairs 316-978-3021