

September 7, 2004

Unclassified Professional Senate

Meeting Minutes - September 7, 2004 210 Rhatigan Student Center

- I. Call to order: President Kleinsasser called the meeting to order at 8:30 a.m. in 210 RSC.
 - a. Senators present: Connie Dietz, Janet Harrah, Linda Matson, Mark McCain, Kristi Mohler, John Rankin, Mike Wood, Cindy David, David Butler, Phil Bowers, Kevin Crabtree, Joe Kleinsasser, Dotty Harpool.
 - b. Senators absent: Barbara Mason, Mark Eby, Delinda Royse, Marilyn Yourdon,
- II. Review of Agenda - President Kleinsasser reviewed the agenda and no changes were made.
- III. Review and approval of August 17, 2004 minutes - A motion to approve the August 17 minutes was made by Senator Wood, seconded by Senator Harrah. Motion passed 11-0.
- IV. President's Report
 - a. New Employee UP Orientation - President Kleinsasser reminded senators to attend the reception on September 24th at 4:00 pm in the Ulrich Museum. They are expecting around 100 UP's to attend the orientation.
 - b. University Reaccreditation Follow-up - Senators discussed ways to provide feedback for Nancy McCarthy Snyder. President Kleinsasser asked if this is something to include in the Fall General Meeting? Senators would like her to provide background information and how the process is going to work at the general meeting and this could possibly then lead to smaller groups discussion. Senator Dietz and Senator Matson will join President Kleinsasser in meeting with Mrs. McCarthy Snyder to discuss this possibility.
 - c. Committee Appointments - President Kleinsasser said that Greg Buell has agreed to continue his appointment on the Library Appeals Committee. The committee still needs 1 UP to serve on the committee and 2 alternates. Senator Bowers volunteered to serve on the committee. President Kleinsasser said that both John Lee and Maria Russell have agreed to continue serving on the Traffic Committee. One more alternate is needed and Senator David volunteered. The Traffic Policy Committee currently has John Lee, Frankie Brown and Bill Wynne serving and they all agreed to continue. Mike Turner will talk to the UP Senate about the status of the Grievance Committee and the staggered terms.
- V. Committee reports
 - a. Service - Senator Mohler said they met last week and then handed out a summary of their planned activities. The main focus for the committee will be Stuff the Bus in the Fall and American Heart Association Heart Walk in the spring. They are making plans to incorporate these two activities into the Fall and Spring General Meetings.
 - b. Professional Development - Senator Butler said that the plans for the UP Orientation are set and the committee will continue to help with the program.
 - c. Recognition - no report.
 - d. Legislative - Senator Dietz said the committee will meet soon.
 - e. Grievance - no report.
 - f. Election - no report.
 - g. Dining Service - Senator McCain said they are looking to schedule a meeting in the future. RSC renovations are scheduled to begin October 4, 2004, and the contract was just signed.
 - h. Classified Civil Service Committee - Senator Wood reported that there was nothing new to report.
- VI. New/Continuing Business
 - a. New/Unclassified Professionals Survey - The latest version of the survey was handed out by Senator Matson and the Senate reviewed and made final changes. We are now ready to distribute the survey.
 - b. Goals for 2004-2005 - President Kleinsasser received a printed list of all UP's that will enhance our communications with constituents. It will be used by Senators in each division to allow them to contact their constituents as needed to keep them up to date with what is happening in the UP Senate. Senator David will maintain the Administration and Finance list, Senator Eby will maintain the President and Advancement list, Senator Crabtree will maintain the Student Affairs list and Senator Harrah will

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maintain the Academic Affairs list. Other goals listed by the Senate include: Continued work on service projects for the University and community, salary parity, professional development and recognition, continue building relations with the Kansas Legislature and Board of Regents, continued education of the BOR, legislature and WSU constituents on the role of Unclassified Professionals.

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- VII. As May Arise - President Kleinsasser said a new marquee board will be placed at 21st and Hillside and will include university announcements as well as athletics information. There will also be new television and print ads coming out. Senator Wood said he is the team leader for the Banner Portal team and this new ERP module will be providing a new "front door" to the university. His team and a consultant will meet with focus groups to get input about the new possibilities and asked if the UP Senate would like to be a focus group. Senators agreed that it would be a great idea and opportunity to get involved.
- VIII. Adjourn -Meeting adjourned by President Kleinsasser at 9:40 am.

Meeting minutes submitted by Kevin Crabtree, Unclassified Professional Senate Secretary