

August 17, 2004

Unclassified Professional Senate

Meeting Minutes - August 17, 2004 210 Rhatigan Student Center

- I. Call to order: President Kleinsasser called the meeting to order at 8:35 a.m. in 210 RSC.
 - a. Senators present: Linda Matson, Mark McCain, Mike Wood, Cindy David, Mark Eby, Kevin Crabtree, Marilyn Yourdon, Joe Kleinsasser, and Dotty Harpool.
 - b. Senators absent: Connie Dietz, Janet Harrah, Barbara Mason, Kristi Mohler, John Rankin, David Butler, Phil Bowers, Delinda Royse.
 - c. Guests present: John DuVall.
- II. Review of Agenda - President Kleinsasser reviewed the agenda and no changes were made.
- III. Review and approval of minutes - A motion to approve the August 3, 2004 minutes as amended was made by Senator Matson, seconded by Senator Harpool. Motion passed 9-0.
- IV. Reaccreditation presentation by Nancy McCarthy Snyder - WSU is preparing for the upcoming reaccreditation assessment and Mrs. McCarthy Snyder gave a summary handout of the process and discussed issues and ways UP's can be involved. President Kleinsasser suggested this topic be part of the Fall General Meeting.
- V. President's Report
 - a. New employee UP orientation - President Kleinsasser said the agenda is now final. Senators are encouraged to attend the reception on September 24th at 4:00 pm in the Ulrich Museum. Nametags will be provided.
 - b. Update on Unclassified Professionals representation on university committees and committee appointments - President Kleinsasser received information from both the library and police department committees. President Kleinsasser will follow up with current UPs serving on these committees and determine if more volunteers are needed for either of these committees. President Kleinsasser also received a good response to the email he sent last week to all UP's calling for volunteers for the UP Senate committees. President Kleinsasser will follow up with them.
- VI. Committee reports
 - a. Service - Senator Matson said their committee will be meeting next week.
 - b. Professional Development - no report.
 - c. Recognition - no report.
 - d. Legislative - no report.
 - e. Grievance - no report.
 - f. Election - no report.
 - g. Dining Service - no report.
 - h. Classified Civil Service Committee - no report.
- VII. New/Continuing Business
 - a. New Unclassified Professionals Survey - President Kleinsasser asked for feedback on the proposed questions for the new survey and the Senate discussed. Senator Matson will send out an updated draft of the survey after agreed upon changes are made.
 - b. Goals for 2004-2005 - Due to time constraints the Senate will discuss goals at our next meeting.
- VIII. As May Arise
- IX. Adjourn - President Kleinsasser adjourned the meeting at 9:45 am.

Meeting minutes submitted by Kevin Crabtree, Unclassified Professional Senate Secretary