

December 16, 2003

## **Unclassified Professional Senate**

### **Meeting Minutes – December 16, 2003 210 Rhatigan Student Center**

- I. Call to order: President Harpool called the meeting to order at 8:35 a.m. in 210 RSC.
  - a. Senators present: Dotty Harpool, Linda Matson, Mark McCain, Kristi Mohler, John Rankin, Ellie Skokan, Mike Wood, John DuVall, Cindy David, Rich Renollet, David Butler, Joe Kleinsasser, Kevin Crabtree, John Lee.
  - b. Senators absent: Barbara Mason, Gary Ott, and Marilyn Yourdon.
  - c. Ex-Officio members present: Mike Erickson, Mike Turner.
- II. Review of Agenda – President Harpool reviewed the agenda and no changes were made.
- III. Review and Approval of December 2, 2003 minutes – Senator McCain made 1 change to the minutes. A motion to approve the minutes as amended was made by Senator Kleinsasser, seconded by Senator Matson. Motion passed 12-0.
- IV. President's Report
  - a. Tuition Advisory Committee – President Harpool met with President Beggs and he told her that he is supportive of our position on the Tuition Advisory Committee. President Beggs suggested that the Unclassified Professional Senate should consider possibly creating a Tuition Advisory task force that could meet as needed and provide information to the UP Senate president.
  - b. Constituents Head Meeting - President Harpool reported that the Wagle amendment was discussed. The Board of Regents has developed a policy that will be discussed Thursday at the BOR meeting. President Harpool reported that the Doctoral degree in Audiology is up for approval at the meeting. President Harpool reported that President Beggs hopes that an orientation program for new Unclassified Professionals will be in place by next fall, which will include a more individualized program that is specific to Unclassified Professionals.
  - c. Claudia Keller's nomination to Insurance Committee – Claudia Keller was not selected to serve on the committee. President Harpool read a letter from Claudia Keller thanking the UP Senate for their support. Mr. Turner said that Mrs. Keller had the support of all three senates and that Wichita State University still does not have representation on that committee.
- V. Committee reports
  - a. Service – Senator Matson reported that Stuff the Bus went very well. Senator Mohler said they were very pleased with our donations and that we donated more than last year. They have already told us that we will be on their stop again next year.
  - b. Professional Development – Senator Butler reported that there would be no action taken until January. President Harpool commented that the orientation program might be become a part of the committee's agenda.
  - c. Recognition – President Harpool reported that a letter about the President's Distinguished Service Awards was sent to her and that the awards committee will be convened after the first of the year.
  - d. Legislative – Senator McCain reported they met on December 5<sup>th</sup> and looked at the survey from last year for issues or concerns to focus on. The committee is also looking at possible dates for the trip to Topeka to meet with the legislature during Higher Education week. President Harpool thought it was during February.
  - e. Grievance – Mr. Turner reported that a third grievance is underway.
  - f. Election – President Harpool reported that this committee would be reconvened in after the first of the year for the 2004 election. President Harpool also asked Senators to consider nominations for UP Senate President, which is historically decided during the first meeting in January.
  - g. Dining Service – Senator McCain reported that the December meeting was cancelled and they will meet next in February. Senator McCain encouraged fellow UP's to forward complaints or concerns to Senator McCain about the current food service at WSU. Senator McCain will send out a message on the listserv to help get the word out. Senator Wood asked about the status of vending accounts. Senator McCain said

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he would look into it with the committee. President Harpool reported that she received a letter from the Board of Trustees (BOT) saying departments cannot pay for food to be brought onto campus through the BOT accounts.

- h. Classified Civil Service Committee – Senator Wood reported that they are meeting today.

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- VI. New/Continuing Business – None.
- VII. As May Arise – Nothing.
- VIII. Adjourn – Senator Kleinsasser made a motion to adjourn, seconded by Senator Matson. Motion passed 14-0. Meeting adjourned at 9:15 am.

Meeting minutes submitted by Kevin Crabtree, Unclassified Professional Senate Secretary