I. **Call to order:**

II. **Review of Agenda:** no changes made.

III. **Review and Approval of September 2, 2003 minutes:** unanimously approved with correction: under VI. New/Continuing Business, b., end sentence after “feedback.”

IV. **President’s Report:** Dotty Harpool reported highlights of September 8 faculty meeting, including ERP plans. She also distributed names of potential committee members, who will be contacted by respective committee chairs.

V. **Committee Reports:**
   - **Service:** Linda Matson reported on plans for Race for the Cure. Can UPs coordinate better with other campus groups on service projects? This question will be addressed by the committee.
   - **Professional Development:** David Butler and John Rankin will meet soon with Human Resources. And will begin construction of a new Professional Development committee.
   - **Legislative:** Ellie Skokan distributed goals and action plans for FY 04, which include production of an advocacy handbook for UPs. Unanimously approved.
   - **Classified Civil Service:** Mike Wood is attending a meeting at KU tomorrow at which possible changes in status will be discussed; this could eventually affect UPs as well.

VI. **New/Continuing Business:**
   - Salary Increase Process Letter: has been to President Beggs, who has met with Dotty Harpool. President Beggs explained that each division handled the distribution differently, subject to his approval. If anyone has questions about how the increase was handled in a specific division, Dotty has detailed information provided by President Beggs that she could share.
   - Bill Wynne has resigned because of a schedule conflict. Appointment of John Duvall of Research Administration to fill Bill’s unexpired term unanimously approved.

VII  **As May Arise**

VIII: **Meeting adjourned at 9:45 a.m.**
Meeting minutes submitted by David Butler