Volume VII

Agenda of the
General Faculty Meeting of March 09, 1994

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GENERAL FACULTY MEETING

WICHITA STATE UNIVERSITY

WEDNESDAY MARCH 9, 1994
208 HH 2:00 P.M.

AGENDA

I. Call the Meeting to Order
II. Election of Secretary
III. Approval of Minutes
IV. State of the Senate
   James Clark, President
V. State of the University
   Eugene Hughes, President
VI. As May Arise

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The Wichita State University General Faculty Meeting
Minutes of the Meeting of April 30, 1993.

The meeting was called to order at 3:30 p.m. by Faculty Senate Vice President Williamson.

Professor Williamson announced that he had again asked Prof. Leland to serve as Parliamentarian.

The minutes of the meeting of October 20, 1992, were approved as circulated.

Faculty Senate President Kathryn Griffith reminded the faculty of her written report on the work of the Faculty Senate as recently mailed to all faculty. She announced the farewell reception for President and Mrs. Armstrong, and personally thanked the Senate Executive Committee for support during the year. She wished Interim V. P. for Academic Affairs Dreifort well, and expressed the Senate's pleasure in his appointment. She said the Executive Committee's efforts for a Neighborhood Task Force was important, and that there would probably be a meeting this summer to establish a framework for broad participation.

Prof. Alexander, Chair of the Ad Hoc Tenure & Promotion Policy Committee summarized the main features of the Committee's proposal. He thanked Committee members Carroll, Haydon, Hoyer, Kiralyfalvi, Kruger, Stephens and Wherrit for their work. He then moved the adoption of the Committee proposal as amended and approved by the Faculty Senate.

Prof. Zytkow moved to refer the document back to the Faculty Senate for review by a new committee. The chair ruled the motion out of order.

Prof. Wherritt moved to amend the first sentence in "The Use of External Evaluation" section on pg. 14, by replacing the comma after "optional" with a period, and eliminating the rest of the sentence. Prof. Hoyer seconded. The motion passed.

Prof. Zytkow moved to amend the second sentence in "The Use of External Evaluation" section on pg. 14 by adding the words "and/or departments" after the word "candidates." Prof. Sheffield seconded. The motion failed.

Prof. Wherritt moved to amend the same sentence by starting it with the phrase, "In those cases in which external peer review is used." Professor Foster seconded. The motion was defeated.

Prof. Hoyer moved the previous question. Prof. Wherritt seconded. The motion, which required a 2/3 vote, was defeated 60-32.

Prof. Rogers moved to adjourn and resume the discussion at the previously-scheduled continuation of the meeting on May 6. The motion passed. The meeting was adjourned at 4:55 p.m.

Minutes of the meeting of May 6, 1993.

Faculty Senate V.P. Williamson called the meeting to order at 3:30 p.m.

Prof. Alexander, Chair of the Ad Hoc Tenure and Promotion Policy Committee, gave a very brief summary of the major changes contained in the Committee's proposal. The discussion from the meeting of April 30 then resumed.

Prof. Alexander moved (on his own behalf) to amend the Committee's proposal in the first paragraph on the top of pg. 5 as follows:

1. eliminate these two sentences: "The college statements may provide flexibility for faculty whose positions require extraordinary levels of teaching or service. Specifically, colleges may consider how to evaluate individuals with such extensive teaching, librarianship, university service, or administrative responsibilities that their ability to pursue scholarship at the usually expected level is significantly affected."
2. replace them with this sentence: "The college statements may specify guidelines for faculty with unusual appointments, consistent with the university guidelines for tenure or promotion contained in section 3.143 below."

3. eliminate the last sentence of the paragraph, namely: "The flexibility that these guidelines are designed to preserve must also allow for occasional decisions that are exceptions to them."

Prof. Deborah Soles seconded.

For the sake of consistency with Alexander's proposed amendment, Prof. Zytkow moved a friendly amendment to pg. 5, paragraph 2, line 4, to insert the phrase "as outlined in section 3.143" immediately following the phrase "employed by the university committee." The Zytkow amendment was accepted as friendly. The Alexander amendment, incorporating the friendly amendment of Prof. Zytkow, was approved.

Then Prof. Zytkow moved to amend the last sentence of paragraph 1, pg. 5 (originally the next-to-last sentence of the paragraph before the approval of the Alexander amendment) by adding the phrase "consistent with university guidelines for tenure and promotion as contained in section 3.143" following the phrase "are clearly identified." It was not accepted as a friendly amendment. So Prof. Zytkow moved it as a motion, which Prof. Chopra seconded. The motion was defeated by a vote of 33 to 49.

Prof. Wherritt moved to amend pg. 11, last line, by adding the phrase "and the chair of the departmental tenure and promotion committee" after the word "chairperson." Prof. Rogers seconded the motion, which passed.

Prof. Deborah Soles moved to amend the last sentence on pg. 11 by changing the word "and" (of Prof. Wherritt's just-approved amendment) to the phrase "and/or"; to amend the last sentence on pg. 12 after the phrase "with the dean and" by changing "and" to "and/or"; and to amend the first sentence on the top of pg. 14 after "academic affairs" by changing "and" to "and/or." Prof. Hoyer seconded the motion. Prof. Sheffield offered a friendly amendment to add the phrase "at the candidate's option" in each of these three sentences after the word "committee." The Soles amendment (including Prof. Sheffield's changes) passed.

Prof. Alexander moved to amend these same three sentences (as specified in the Soles amendment) by changing the phrase "a meeting" to the word "meetings." Prof. Feleppa seconded. The motion passed.

Prof. Terrell moved to amend pg. 5, guideline/criterion 3, line 2, by substituting the word "significance" for the word "weight." Prof. Murphey seconded. The motion passed.

Prof. Deborah Soles moved to amend pg. 5, paragraph 2, line 4, by substituting the word "clarity" for the word "flexibility." Prof. Horn seconded the motion, which passed.

Prof. Rogers moved the previous question, which was seconded. The motion carried by a vote of 64 to 24.

A secret ballot was called for. Prof. Fridman objected to a secret ballot. Prof. Hoyer then moved that the vote on the Committee's proposal as amended be conducted by secret ballot. Prof. Paske seconded the motion. The motion for a secret ballot passed. Ballots were then distributed. The result of the secret ballot was that the Ad Hoc Tenure and Promotion Policy Committee proposal as amended passed by a vote of 67 to 31.

The meeting was adjourned at 4:45 p.m.

Respectfully submitted,
Fred Benson, Secretary of General Faculty Meetings
and Joyce Cavarozzi, Faculty Senate Secretary
THE WICHITA STATE UNIVERSITY

PAST POLICY

Repeat. A prefix to other grading symbols indicating that the course is a repeat of one taken earlier, such as RA, RB, RC, RD, RF, RW or RI. The R prefix has no evaluative function but is used for information only. The following provisions concern repeats:

1. No course may be attempted more than three times. For this policy a repeat of an audit does not count as an enrollment, but a W counts as an enrollment. Exceptions may be made in writing by the chairperson of a student’s major department.

2. Any previously completed course may be repeated. In the computation of the grade point average the grades students receive in repeated courses will replace previous grades up to a maximum total of five such repeats, beginning on June 1, 1976. Only two of these five repeats can be used on any one course, since a single course may not be repeated more than twice. The grade W does not replace the previous grade and it does not count as one of these five repeats. Beginning with the sixth repeat, all grades are included in the computation of the grade point average except for the grades that have been previously replaced. The semester in which students complete the fifth repeat may include additional repeats. In this case, the repeats (within the total of five) are selected so that the grade point average is maximized.

Transfer students are also eligible to repeat courses and replace the previous grades five times, beginning with the first repeat course taken at any college or university after June 1, 1976.

3. A course being repeated may not be taken under the A/Pass/Fail option but must be taken for a letter grade. (See Catalog section on A/Pass/Fail option.)

4. Students may audit the same course any number of times.
PORTLAND STATE UNIVERSITY

GPA Repeat Policy. A grade of D or F may be disregarded in the GPA calculation if the student repeats the course once for a differentiated grade (not P/NP) at PSU and earns another grade. Only the first D or F in a given course is subject to this policy. If course credit has changed, credit is granted according to the repeated course. Complete a Notification of Repeat of Course with D or F Grade form at the Registration Window, Neuberger Hall Lobby, by the middle of the repeat term.

The last grade received and its credits contribute toward graduation, however, for graduation honors only the first grade is used. No grades are changed on the student's academic record.

Note: Other colleges and professional schools may have a different policy with respect to calculating a GPA when a class is repeated.

THE UNIVERSITY OF AKRON

Repeating Courses

Any course may be repeated as many times as necessary by an undergraduate student subject to the following conditions:

- To secure a grade ("A-F") or a grade of "NC," "CR" or "AUD," a student may repeat a course in which the previously received grade was "D+," "D," "D-," "F," "AUD" or "NC." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- The student must repeat the same course within 12 months of the completion of the prior attempt. With the dean's permission, a student may extend this period or substitute another course if the previous course is no longer offered. Courses must be repeated at The University of Akron.
- Grades for all attempts at a course will appear on the student's official academic record.
- Only the grade for the last attempt will be used in the grade-point average.
- All grades for attempts at a course will be used in grade-point calculation for the purpose of determining graduation with honors and class standing.
- For purposes of this section, credit for this course or its equivalent will apply only once toward meeting degree requirements.

UNIVERSITY OF WISCONSIN AT MILWAUKEE

Repeating Courses

Effective Fall, 1988: Unless a restriction is stated in the Schedule of Classes, undergraduates may repeat any course only once. Under exceptional circumstances, one more repeat may be allowed following approval of a written appeal to the advising office of the student's school or college. Except in the case of courses with variable content (which may be repeated for credit as often as permitted for that particular course, as specified in this Bulletin), all grades earned for repeated courses will appear on the student's academic record, but only the highest grade is calculated into the grade point average. Students illegally repeating courses will be administratively dropped, and a symbol of 'WR' will be assigned to the course on the student's academic record.

In courses of limited enrollment, qualified students who have not taken the course previously have priority. Students admitted to the major in the School of Nursing must have the approval of the Undergraduate Appeals Committee.

It is generally advisable for any student to consult an adviser before registering to repeat a course.
Repealed Courses

Courses attempted at VCU may be repealed. All credits attempted and grade points earned are included in the computation of the cumulative grade-point average with the following exception: (Note: This exception applies only to students enrolled in programs on the Academic Campus.) If a student repeats a course in which a "D" or "F" grade was received on the first attempt, the student may request at the time of registration that only the better grade be counted in computing the cumulative grade-point average. However, if more than one "D" or "F" grade is received in the same course, only one of these grades will be removed from the computation of the cumulative grade-point average.

A student may file the Repeated Course Request form at any time during a semester prior to awarding of the undergraduate degree; however, the form must be filed before the last week of classes in any semester in order to have the cumulative grade point average adjusted at the end of that semester.

The grades for all attempts will be recorded on the student’s permanent record. Students may not repeat courses for which they have previously received transfer credit without losing the transfer credit. A repeated course may be counted only once as credits earned for graduation. Before repeating a course, the student should consult with the advisor or department chairman.

Students who choose to exercise the repeat course option must do so prior to the awarding of their undergraduate degree. The student's grade point average at graduation will not be affected by repeating a course at any time after graduation.

WESTERN MICHIGAN UNIVERSITY

Repeated Courses

Any course in which a student may have been enrolled more than once is considered a repeated course. A grade must be presented for each course.

Only the most recent grade for a repeated course is used in calculating a student's grade point average beginning Fall 1989.

The number of times a course can be taken is limited to three (including withdrawals). Appeals may be addressed to the department chairperson. The limitation on the number of times a course can be taken applies only to students enrolling in Fall 1989 or thereafter.

There is no limit on the number of different courses that can be repeated.

A repeated course is not removed from the student’s record. All grades earned are shown on the transcript.
BAYLOR UNIVERSITY

COURSE REPETITION

Courses taken at Baylor for which the grade is "F" or "D."

The course may be repeated. If it is repeated, it must be repeated at Baylor before a course is taken for which the course in question is a prerequisite. The course cannot be repeated as a correspondence course or in another school for transfer to Baylor. A course can be repeated only once. Exception to the number of times the course can be taken can be granted only by the dean. Repetition of any course must be for a grade and the grade received the last time the course is taken is the only grade that counts on the student record.

If a student repeats a course in which the grade is "F" or "D" and receives an incomplete grade the second time that the course is taken, the second course will not count as a repeat until such time that a grade has replaced the incomplete. At that time, the record will be reviewed and the notes and GPA will be adjusted.

Specified majors and minors require a grade of "C" or better in all courses for the field. See school or departmental major/minor requirements for policies governing the repetition of courses in specified academic areas.

Courses taken at Baylor for which the grade is "C."

The course may be repeated only if permission is granted by the appropriate academic dean. If such permission is granted, it is governed by the provisions stated under "Courses taken at Baylor for which the grade is "F" or "D."

Courses taken at Baylor for which the grade is "B" cannot be repeated.

Courses taken in residence, failed or not, may not be repeated by correspondence or in another school for transfer to Baylor.

CREIGHTON UNIVERSITY

Repeating Courses

A student cannot repeat a course for which a final grade of C or better (including P and SA) has been earned. A student who has received a final grade of D or F (including NP or UN) in a course may repeat the course. The course to be repeated must be repeated at Creighton, it must be registered for just as any other course, and it with the grade earned will be entered on the student's record. The credit and quality points for the highest grade earned (one grade only) will be used to calculate the student's GPA. As with all other course work attempted, the original course entry and grade (D, F, NP, or UN) remain on the student's permanent record and will appear on any transcript issued. Similarly, courses with marks of AF, WF, AU, or W also remain permanently on the student's record. If such a course is repeated, a new course entry and grade is entered in the term in which the course is repeated. Also see the policy on auditing courses on page 42.
Repetition of Courses
Undergraduates may repeat courses only when grades of C-, D+, D, D-, F, or NP were received or when the course has been approved for repetition. (A C- earned before fall quarter, 1984, is not repeatable.) Degree credit for courses so repeated will be given only once, but the grade assigned at each enrollment shall be permanently recorded. In computing the grade point average of an undergraduate with repeated courses in which a C-, D+, D, D-, F, or NP was received, only the most recently received grades and grade points shall be used for the first 16 units repeated. In case of further repetitions, the grade point average shall be based on all additional grades assigned.

All courses which were originally taken for a letter grade must be repeated for a letter grade. Courses originally taken on a Pass/Not Pass basis may be repeated for a Pass/Not Pass or for a letter grade if the course is so offered.

A graduate student may repeat only once a course in which a grade below B or a grade of U was received. Only the most recently earned grade shall be used in computing the student’s grade point average for the first eight units of repeated work; thereafter both the earlier and the later grades will be used.

If a student repeats a course for which a passing grade has already been received and the course is not approved as repeatable for credit, the student will receive a UR and no credit will be given.
REQUEST TO EXCLUDE CERTAIN GRADES FROM COMPUTATION OF GRADE POINT AVERAGE

Name: ____________________________ Social Security Number: ____________________________

Current Mailing Address: ____________________________

Telephone Number: ____________________________ Name of Advisor: ____________________________

Major or Teaching Field (if any): ____________________________

Second Major or Teaching Field (if any): ____________________________

Minor (if any): ____________________________ Degree Objective: ____________________________

As of the close of the present semester, how many hours must you complete to satisfy degree requirements: ____________________________

I request the following courses be deleted from my GPA:

Course: ____________________________ Grade: ____________________________

(Give reason or explanation on reverse side.) ____________________________

I understand that:

1. A request of this type can be granted only once in my academic career at ESU.
2. If my academic status (e.g., major or minor) changes, the decision on this request may be reconsidered by the committee.
3. All courses and grades will remain on the transcript even though the grades are not computed in the GPA.

I hereby give my permission to members of the Academic Record Review Committee to examine my academic record.

(Student Signature) ____________________________ (Date) ____________________________

PLEASE RETURN THIS REQUEST FORM TO FAYE VOWELL, ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS, PLUMB HALL 223.

Do not write below this line.

Request Denied. ____________________________

Request Approved. ____________________________

Only courses marked with ( ) above to be excluded from computation of GPA.

Signed: ____________________________

(Committee Chairperson) ____________________________
WICHITA STATE UNIVERSITY
GENERAL FACULTY MEETING

Minutes

Date: Wednesday, March 9, 1994
Time: 3:00 PM
Place: Room 208, Hubbard Hall
Presiding: Dwight Murphy, Vice President, Faculty Senate

1. Dwight Murphey called the meeting to order at 3:00 PM.
2. A moment of silence was held in memory of deceased members of the University family.
3. Chris Leland was appointed Parliamentarian.
4. Fred Benson was elected Secretary.
5. The minutes of the General Faculty Meeting held April 30, 1993, were approved as distributed.
6. Jim Clark, Faculty Senate President, addressed the meeting as to the State of the Faculty Senate.
7. President Eugene Hughes addressed the meeting on the State of the University -- his topic was "A Shared Reality".
8. President Hughes introduced his wife, Margaret Ann.
9. A question and answer period followed.
10. The meeting was adjourned at 4:00 PM.

Fred Benson
Secretary